

PLUMSTED TOWNSHIP CONSTRUCTION OFFICE

121 Evergreen Road
New Egypt, NJ 08533
609-758-2241 X 105

SFD CHECKLIST/NEW APPLICATIONS/PRIOR APPROVALS

PRIOR APPROVALS MUST BE COMPLETED BY CONTRACTOR:

_____ Submit check for \$175. For application of Grading Plan Review. Check # _____
*Keep a copy of check in file and hand check to Finance Office.

_____ Submit check for \$500. Escrow for Engineering Site Inspection. Check # _____
*Keep a copy of check file and hand check to Finance Office.

_____ After payment above is made, Builder needs to contact Township Engineer
Environmental Resolutions, Inc and give them: one copy Grading Plan (review)/one copy
Grading plan goes in this Construction file. Upon review, Dewberry will send BOTH the
Builder & Construction Office a LETTER OF APPROVAL which goes I this file. No permits
will be issued until this step is complete.

Contact: Environmental Resolutions, Inc.
815 East Gate Drive, Suite 103
Mount Laurel, NJ 08054
PHONE# 856-235-7170
Attn: Joseph Hirsh

_____ Permit application including sub codes in Manila Jacket (UCC F-100), signed inside.*Sub
codes will be licensed contractors unless homeowner is the builder. Construction
applications to include all *Sub codes: Building, Electric, Plumbing, Fire to be sealed with
the permit applications. Modular foundation details, electric & plumbing connections,
HVAC.

_____ Zoning application and \$30 fee paid to the Construction Office. Check # _____

_____ Check with the TAX OFFICE for any outstanding fees, penalties or liens.

_____ Two sets of architectural sealed plans* including foundation (modular-footing detail. NJ
design professional) *If plans are not drawn by homeowner they MUST be sealed by NJ
design Professional.

_____ RES Check- Manual J Load for heat loss/Heat gain. Air barrier Test Sheet Bulletin #11-1.

_____ Ocean County Soils: Soil Erosion & Sediment Control Certification. Builder should call:
609-971-7002. www.Solidistrict.org **FINAL INSPECTION DATE:** _____

_____ Ocean County Health Department Well & Septic design & approval. Builder should call:
732-341-9700. **DATE OF FINAL:** _____

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***FINAL* APPROVALS CHECKLIST**

Name: _____ Block: _____ Lot: _____

Address: _____

Contact phone #/ email: _____ Permit # _____

_____ Application for Certificate of Occupancy

_____ Ocean County Soils FINAL Approval 609-971-7002 www.soildistrict.org

_____ Final Approval Letter from Township Engineers:

Environmental Resolutions, Inc.
815 East Gate Drive, Suite 103
Mount Laurel, NJ 08054
PHONE# 856-235-7170
Attn: Joseph Hirsh

_____ Ocean County Health Department FINAL Well & FINAL Septic approval: 732-341-9700

_____ Building Final

_____ Electrical Final

_____ Plumbing Final

_____ Fire Final

_____ Home Warranty # (if applicable) _____

_____ Temporary CO

_____ Final CO

_____ Check with Tax Collector for any outstanding fees or liens

_____ Check with CFO for any outstanding fees or liens