

RENTAL UNIT INSPECTION APPLICATION
Plumsted Township

****In accordance with the Plumsted Township Ordinance 2003-13, for every initial occupancy each rental unit must be inspected and every 2 years thereafter.**

PROPERTY NAME: (Address) _____
Block _____ Lot _____

Record Owner: Name _____
Address _____

Agent (if applicable): _____
Phone #'s _____ cell# _____
Email _____

Type of Occupancy: Initial _____ Renewal _____ New Tenant _____

Tenant Information: Date Occupied _____
Name _____
Phone # _____
Cell# _____

Office use Only

Each Unit must have:

- _____ 1. Landlord Registration Statement...Completed and signed by clerk's office/Notary. Every 2 years regardless of tenant change.
- _____ 2. Water Analysis/Certification...valid for 5 years unless a change of tenant occurs at 2 year registration point. ** Not necessary for city water**
YEAR OF LAST CERT. _____ CITY _____
- _____ 3. Heater Certification...valid for 30 days signed by a licensed contractor.
not necessary for ALL electric heat
Contractor's License Number _____
- _____ 4. Completed Rental Inspection Application
- _____ 5. Inspection fee \$125.00 per unit Check _____ Cash _____
- _____ 6. Taxes Paid to Date
7. In Accordance with N.J.S.A. 4:19-1 and Plumsted Township Ordinance 4-4;

All dogs must be licensed every year.

I have informed my tenants of this Ordinance. _____ (initial)

Date of Inspection _____ Appointment Time _____
Re-Inspection _____ Pd. _____ Time _____

Inspector's Signature of Approval _____

_____ Date