PLUMSTED TOWNSHIP CONSTRUCTION OFFICE

121 Evergreen Road
New Egypt, NJ 08533
609-758-2241 X 105

SFD CHECKLIST/NEW APPLICATIONS/PRIOR APPROVALS

PRIOR APPROVALS MUST BE COMPLETED BY CONTRACTOR:

_____ Submit check for $175. For application of Grading Plan Review. Check #_____
*Keep a copy of check in file and hand check to Finance Office.

_____ Submit check for $500. Escrow for Engineering Site Inspection. Check # _____
*Keep a copy of check file and hand check to Finance Office.

_____ After payment above is made, Builder needs to contact Township Engineer DEWBERRY Engineers and give them: one copy Grading Plan (review)/one copy Grading plan goes in this Construction file. Upon review, Dewberry will send BOTH the Builder & Construction Office a LETTER OF APPROVAL which goes I this file. No permits will be issued until this step is complete.

Contact: Environmental Resolutions, Inc.
815 East Gate Drive, Suite 103
Mount Laurel, NJ 08054
PHONE# 856-235-7170
Attn: Joseph Hirsh

_____ Permit application including sub codes in Manila Jacket (UCC F-100), signed inside.*Sub codes will be licensed contractors unless homeowner is the builder. Construction applications to include all *Sub codes: Building, Electric, Plumbing, Fire to be sealed with the permit applications. Modular foundation details, electric & plumbing connections, HVAC.

_____ Zoning application and $30 fee paid to the Construction Office. Check # _____

_____ Check with the TAX OFFICE for any outstanding fees, penalties or liens.

_____ Two sets of architectural sealed plans* including foundation (modular-footing detail. NJ design professional) *If plans are not drown by homeowner they MUST be sealed by NJ design Professional.

_____ RES Check- Manual J Load for heat loss/Heat gain. Air barrier Test Sheet Bulletin #11-1.

_____ Ocean County Soils: Soil Erosion & Sediment Control Certification. Builder should call: 609-971-7002. www.Solidistrict.org **FINAL INSPECTION DATE**: _____

_____ Ocean County Health Department Well & Septic design & approval. Builder should call: 732-341-9700. **DATE OF FINAL**: _____

Plumsted Twp.- Construction Department
121 Evergreen Road
New Egypt, NJ 08533
609-758-2241 X105 and X109

BUILDING PERMIT RULES AND REGULATIONS

You must receive a building permit to build in Plumsted Township.
Rules and regulations governing building permits are mandated by the NJ Uniform Building Code. Copies of these codes may be purchased from the Department of Community Affairs, Bureau of Technical Services, CN 816, Trenton, NJ 08625-0816.

THE CONSTRUCTION PERMIT NOTICE CARD (YELLOW) **MUST** BE DISPLAYED ON THE JOB SITE AND VISIBLE FROM THE ROADWAY

Upon departmental approval and the issuance of a permit the responsible person in charge of the work is liable for requesting the proper inspections which are as follows:

1. **FOOTING** - prior to pouring concrete
2. **FOUNDATION** -prior to backfilling

FOUNDATION LOCATION SURVEY MUST BE SUBMITTED BEFORE A FRAMING INSPECTION WILL BE DONE

3. **SLABS** - prior to pouring concrete, including all porches
4. **SHETHING**- prior to exterior siding
5. **PLUMBING** INSPECTIONS- rough
6. **ELECTRICAL** INSPECTIONS- rough
7. **FRAMING**- after plumbing and electrical rough inspections have been approved and prior to insulation, & **FIRE**- rough
8. **INSULATION**- after all insulation and draft stopping is installed
9. **DRYWALL**- prior to taping and spackling
10. **PLUMBING**- gas pressure and final inspections
11. **ELECTIRCAL**- service and final inspections
12. **FIRE & FINAL BUILDING**- after all final inspections (plumbing, electric and fire) are approved and prior to a certificate of occupancy being issued

Commercial and industrial buildings may require additional inspections as directed; adequate drainage, paved parking areas, curbs, sidewalks and landscaping as per site plans.

Any person violating these rule and regulations shall be guilty of a misdemeanor and subjected to the penalties provided by law. Every effort will be made to ensure compliance by the Department of Code Enforcement and Inspections.

INSPECTIONS REQUESTED REQUIRE A 24 HOUR NOTICE. CALL 609-758-2241 x105 OR x109 Monday – Friday from 9am- 5pm.

DO NOT OCCUPY ANY BUILDING UNTIL A CERTIFICATE OF OCCUPANCY HAS BEEN ISSUED

APPLICATION FOR CERTIFICATE

Permit #
Date Issued
- or -
Control #
Certificate Application Received:
Certificate Issued:

IDENTIFICATION

Work Site Location _____ Block _____ Lot _____ Qualification Code _____

_____ Contractor _____

Owner in Fee _____ Address _____

Address _____ _____

_____ Tel. _____

Tel. _____ License No. _____

Federal Employee No. _____

ACTION

☐ CERTIFICATE OF OCCUPANCY
☐ CERTIFICATE OF CONTINUED OCCUPANCY
☐ LEAD HAZARD ABATEMENT CERTIFICATE OF CLEARANCE
☐ TEMPORARY CERTIFICATE OF OCCUPANCY

USE GROUP _____ Previous _____ Current

FINAL COST OF CONSTRUCTION: $ _____

(Include value of any new structure, all on-site improvements, built-in furnishings and fixtures and all integral equipment exclusive of process or manufacturing equipment.)

Describe below any substantive deviation in dimension, lay out or appearance of the building or structure from the released plans and specifications filed with the construction permit application. Please note, a set of amended drawings may be required.

If you are requesting a Temporary Certificate of Occupancy, please explain why in the space below.

DESCRIPTION OF WORK/USE:

I hereby attest that to the best of my knowledge, the completed project meets the conditions of the construction permit and all prior approvals, and all work has been completed substantially in accordance with the code and with those portions of the plans and specifications controlled by the code, with any substantial deviations noted. Incomplete items listed on a Temporary Certificate of Occupancy will be completed by the date on the Certificate.

SIGNED: _____
OWNER/AGENT

☐ OWNER ☐ AGENT

PLUMSTED TOWNSHIP CONSTRUCTION OFFICE

121 Evergreen Road
New Egypt, NJ 08533
609-758-2241 X 105

FINAL APPROVALS CHECKLIST

Name: _____ Block: _____ Lot: _____

Address: _____

Contact phone #/ email: _____ Permit #_____

_____ Application for Certificate of Occupancy

_____ Ocean County Soils FINAL Approval 609-971-7002 www.soildistrict.org

_____ Final Approval Letter from Township Engineers:

Environmental Resolutions, Inc.
815 East Gate Drive, Suite 103
Mount Laurel, NJ 08054
PHONE# 856-235-7170
Attn: Joseph Hirsh

_____ Ocean County Health Department FINAL Well & FINAL Septic approval: 732-341-9700

_____ Building Final

_____ Electrical Final

_____ Plumbing Final

_____ Fire Final

_____ Home Warranty # (if applicable) _____

_____ Temporary CO

_____ Final CO

_____ Check with Tax Collector for any outstanding fees or liens

_____ Check with CFO for any outstanding fees or liens