

**ORDINANCE NO. 2023-02**

**AN ORDINANCE OF THE TOWNSHIP OF PLUMSTED  
COUNTY OF OCEAN, STATE OF NEW JERSEY  
AMENDING AN ORDINANCE ENTITLED "AN ORDINANCE TO ESTABLISH  
SALARIES FOR VARIOUS OFFICIALS OF THE TOWNSHIP OF PLUMSTED,  
COUNTY OF OCEAN, NEW JERSEY REGULATING THE MANNER OF PAYMENT OF SAME"**

**BE IT ORDAINED BY THE Township Committee of the Township of Plumsted, County of Ocean, State of New Jersey, as follows:**

**SECTION I. Section I of the Salary Ordinance shall be hereby amended to reflect the following wages for the following officers, employees and members of the governing body for the Township of Plumsted commencing 2023:**

<u>POSITION</u>	<u>HOURS</u>	<u>MINIMUM</u>	<u>RANGE</u> <u>MAXIMUM</u>
Mayor		1.00	5,220.00/yr
Township Committee		1.00	4,020.00/yr
<u>ADMINISTRATIVE DEPARTMENT HEADS</u>			
Business Administrator (Includes attendance at all meetings)		10,000.00	50,000.00/yr
Chief Financial Officer		15,000.00	85,000.00/yr
Municipal Court Administrator Call-Outs		10,000.00 40.00	50,000.00/yr (certified) 40.00/per call-out
Tax Collector		15,000.00	85,000.00/yr
Tax Assessor		15,000.00	60,000.00/yr
Municipal Clerk/Registrar (Includes attendance at all meetings)		15,000.00	85,000.00/yr
General Maintenance Working Supervisor	40	33,000.00	50,000.00/yr
<u>DEPUTY ADMINISTRATIVE DEPARTMENT HEADS</u>			
Assistant Treasurer		15,000.00	65,000.00/yr
Deputy Chief Financial Officer		15,000.00	70,000.00/yr
Deputy Tax Collector		15,000.00	70,000.00/yr
Deputy Municipal Clerk/Deputy Registrar		15,000.00	70,000.00/yr
Deputy Municipal Court Clerk		1,500.00	30,000.00/yr
Deputy Municipal Court Clerk-Substitute		0	10,000.00/yr
<u>PUBLIC SAFETY</u>			
Public Safety Director	up to 20	1.00	4,020.00/yr
Chief of Police	40	80,000.00	120,000.00/yr

Police Lieutenant	40	80,000.00	118,000.00/yr
Police Officers (Pursuant to Contract-Base Salary)	40	36,000.00	95,000.00/yr
Special Officers			
Class I		15.00	25.00/hr
Class II		15.00	30.00/hr
Class III		15.00	35.00/hr
School Crossing Guards		10.00	15.60/hr
Emergency Management Coordinator		1.00	12,000.00/yr
Deputy Emergency Management Coordinator		0	5,000.00/yr
Police Matron (*occurrence worked outside regular work hours)		45.00	45.00/occurrence*

#### CONSTRUCTION DEPARTMENT

Construction Code Official	35	2,500.00	85,000.00/yr
Technical Assistant to Construction Office/Office Manager		10,500.00	45,000.00/yr
Building Inspector		2,500.00	15,000.00/yr
Plumbing Inspector/Subcode Official		2,500.00	15,000.00/yr
Electrical Inspector/Subcode Official		2,500.00	15,000.00/yr
Building Subcode Official		2,500.00	15,000.00/yr
Fire Inspector/Subcode Official		2,500.00	15,000.00/yr
Rental/Housing Inspector		75.00	75.00/inspection
Smoke Detector Inspector		0	5,000.00
<b>Floodplain Administrator</b>		<b>1,000.00</b>	<b>6,000.00/yr</b>

#### VARIOUS

General Maintenance Laborer		500.00	40,000.00/yr
Clerk Typist		2,500.00	40,000.00/yr
Land Use Board Secretary		4,000.00	10,000.00/yr
Municipal Court Judge DWI Session (As per AOC Directive)		5,000.00	18,500.00/yr 800.00/court session
Acting Judge		200.00	500.00/court session
Zoning Official		1,000.00	20,000.00/yr
Deputy Zoning Official		1,000.00	10,000.00/yr

Mobile Home Inspector	1,000.00	6,000.00/yr
Code Enforcement Official	2,500.00	10,000.00/yr
Purchasing Agent	0	15,000.00/yr
Tax Search Officer	500.00	6,000.00/yr
Assessment Search Officer	500.00	6,000.00/yr
Recycling Coordinator	0	2,000.00/yr
Clean Communities Coordinator	0	6,000.00/yr
Drug & Alcohol Alliance Coordinator	1,000.00	8,500.00/yr
Downtown Economic Development Executive Director (Formerly Main Street)	8,000.00	25,000.00/yr
Municipal Humane Law Enforcement Officer	75.00	75.00/occurrence
Public Information Officer	0	15,000.00/yr

All positions shall be up to 35 hours per week, except where indicated differently in this ordinance.

The Deputy Municipal Clerk shall be compensated at the rate of \$150.00 per night meeting. The Zoning Officer, Deputy Zoning Officer and Code Enforcement Officer shall be compensated at the rate of \$75.00 per session for their required attendance at Court and Land Use Board meetings, with the approval of the Business Administrator. The Clerk assigned as Land Use Secretary shall be compensated at the rate of \$150.00 per meeting for Land Use Board meetings.

The Municipal Clerk, Deputy Municipal Clerk, Assistant Treasurer, Chief Financial Officer and Deputy Tax Collector shall be authorized to receive additional pay at the hourly rate of their annual salary in lieu of flex time for hours worked in excess of the normal thirty-five hour work week, but not to exceed forty hours in any week, with the approval of the Business Administrator.

The annual salary of the Municipal Court Administrator excludes all call-out compensation. In the event an hourly/part time Municipal Court Administrator and/or Deputy Court Clerk is needed, they will receive \$40.00 per call out and a court rate of \$100.00 per session. The Municipal Court Clerk (specifically noted in the salary resolution) shall be paid \$100 per session for DWI court sessions through the AERF Grant funds.

**The salary scale for police officers is in accordance with the police collective bargaining agreement in effect at the time. All officers working in accordance with any Ocean County Prosecutor or Ocean County Sheriff Grant Reimbursement Program will be paid at an hourly rate according to the Shared Services Agreement with Ocean County, \$55 per hour up to \$70 per hour, unless indicated to be paid at the officer's overtime rate.**

Employees will receive mileage reimbursement at the rate established by the Federal Internal Revenue Service for business use of personal vehicles. The rate shall automatically adjust in accordance with the amount specified by the Federal Internal Revenue Service. Travel must be on official Township business in accordance with Plumsted Township Ordinance 46-22.

Current EMT certification for patrolmen is \$500.00 per year in salary upon presentation of satisfactory proof of certification. A yearly stipend will be paid in the amount of \$500.00 to full-time permanent officers that possess and maintain a current EMT certification. The yearly stipend will be paid as a lump sum of \$500.00 through the regular payroll process the last pay period of the year.

Longevity payments are authorized in accordance with Longevity Ordinance 2001-19 and subsequent amending Ordinance 2006-31 for full-time employees. Longevity payments are not considered part of the base salary. Longevity payments are added to the base salary and paid biweekly. Ordinance 2018-12 froze longevity for all employees.

The General Maintenance Working Supervisor and/or laborer shall be compensated at the rate of \$75.00 per meeting for attendance at Recreation Committee meetings up to a maximum of six (6).

SECTION II. The officers, employees and governing body of the Township of Plumsted shall be paid in the following manner:

ANNUALLY: Mayor, Township Committee Members, Public Safety Director (If \$1.00 annually)

MONTHLY: **Judge** (Mayor, Township Committee Members, Public Safety Director—if paid more than \$1.00)

BIWEEKLY: All other positions

The pay week for biweekly payroll shall commence on Monday of the first week and run through Sunday of the second week. Pay day will be on Wednesday after the payweek ends. All hourly employees will be paid one week behind example, if the pay week ends on the Sunday before the payday, they will be paid through the Sunday of the previous week).

In the event that the Governing Body determines that it is deemed necessary to close the administrative offices due to inclement weather or a malfunction of facilities in the administration building, hourly part-time employees may be paid at their regular hourly rate of pay for their normal scheduled working hours.

SECTION III. Any salary, wage or compensation not herein mentioned shall remain the same as heretofore.

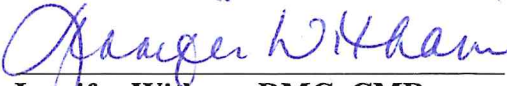
SECTION IV. The salaries, wages and other compensation listed above shall be payable from January 1, 2023, or the date of appointment, whichever is later, pursuant to a resolution adopted by the Township Committee specifying the amount of compensation within the authorized ranges and effective date.

SECTION V. All ordinances or parts of ordinances inconsistent herewith are repealed.

SECTION VI. This ordinance shall take effect after second reading and publication as required by law.

NAME	HAMMERSTONE	CUOZZO	GRILLETTO	MARINARI	BOWEN
AYES	3/2/23	2/2/23 3/2/23	2/2/23 3/2/23	2/2/23 3/2/23	2/2/23 3/2/23
ABSTAIN					
NAYS					
ABSENT	2/2/23				

**NOTICE IS HEREBY GIVEN** that the foregoing ordinance was introduced and passed by the Township Committee on the first reading at a meeting of the Township Committee of the Township of Plumsted held on the **2<sup>nd</sup> day of February, 2023** and will be considered for second reading and final passage at a regular meeting of the Township Committee to be held on the **2<sup>nd</sup> day of March, 2023** at 7:00 PM, at the Municipal Building, 121 Evergreen Road, New Egypt, New Jersey, at which time and place any persons desiring to be heard upon the same will be given opportunity to be so heard. Members of the general public may obtain a copy of the ordinance without cost during the normal business hours from the Municipal Clerk's Office, 121 Evergreen Road, New Egypt, NJ 08533.

  
**Jennifer Witham, RMC, CMR**  
**Municipal Clerk**