

RESOLUTION NO. 2024-149

**RESOLUTION OF THE TOWNSHIP OF PLUMSTED,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE CONVENING OF AN EXECUTIVE
SESSION IN ACCORDANCE WITH THE OPEN PUBLIC
MEETINGS ACT**

WHEREAS, Section Two of the Open Public Meetings Act, c.231, P.L. of 1975, permits the exclusion of the public under certain circumstances; and

WHEREAS, the governing body is of the opinion that circumstances presently exist to permit the exclusion of the public from certain discussions of the governing body.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Plumsted, County of Ocean, State of New Jersey, as follows:

1. That the public shall be excluded from discussion of the following matters:

PERSONNEL

2. It is anticipated at this time that the above-stated matters will not be made public in any foreseeable time in the future and not until final conclusion of the matter.
3. This resolution shall become effective immediately.

NAME	BOWEN	GRILLETTO	HAMMERSTONE	MARINARI	CUOZZO
AYES					
ABSTAIN					
NAYS					
ABSENT					

CERTIFICATION

I, JENNIFER WITHAM, Municipal Clerk of the Township of Plumsted, do hereby certify that the foregoing resolution was duly adopted by the Plumsted Township Committee at a meeting held on the 7TH day of **MARCH, 2024**.

JENNIFER WITHAM, RMC, CMR
Municipal Clerk

PROCLAMATION

Women's History Month 2024

WHEREAS, American women of every race, class, and ethnic background have made historic contributions to the growth and strength of our Nation in countless recorded and unrecorded ways;

WHEREAS, American women have played and continue to play critical economic, cultural, and social role in every sphere of the life of the Nation by constituting a significant portion of the labor force working inside and outside of the home;

WHEREAS, American women have played a unique role throughout the history of the Nation by providing the majority of the volunteer labor force of the Nation;

WHEREAS, American women were particularly important in the establishment of early charitable, philanthropic, and cultural institutions in our Nation;

WHEREAS, American women of every race, class, and ethnic background served as early leaders in the forefront of every major progressive social change movement;

WHEREAS, American women have served our country courageously in the military;

WHEREAS, American women have been leaders, not only in securing their own rights of suffrage and equal opportunity, but also in the abolitionist movement, the emancipation movement, the industrial labor movement, the civil rights movement, and other movements, especially the peace movement, which create a more fair and just society for all; and

WHEREAS, despite these contributions, the role of American women in history has been consistently overlooked and undervalued, in the literature, teaching and study of American history.

NOW, THEREFORE BE IT PROCLAIMED, the Mayor and Plumsted Township Committee, of Ocean County, New Jersey, do hereby proclaim, the month of March 2024 as Women's History Month in Plumsted Township. We call upon all residents to learn more about the history of this national celebration, and to observe this day with appropriate programs and activities.

Dominick Cuzzo, Mayor

Herbert Marinari, Deputy Mayor

Robert Bowen, Committeeman

Leonard A. Grilletto, Committeeman

Michael Hammerstone, Committeeman

PROCLAMATION

Meals on Wheels March 2024

WHEREAS, on March 22, 1972, President Nixon signed into law a measure that amended the Older Americans Act of 1965 to include a national public-private nutrition program for individuals 60 years and older; and,

WHEREAS, for more than five decades, this landmark law has supported our nation's seniors and helped to fund community-based organizations – like Meals on Wheels – and it is still the only federal program designed specifically to meet the nutritional and social needs of older adults; and,

WHEREAS, Meals on Wheels of Ocean County provides nutritious meals, both at Community Café's and home-delivered, to seniors throughout Ocean County that help them maintain their health and independence, thereby helping to prevent unnecessary falls and hospitalizations and provide necessary connections. Meals on Wheels of Ocean County has served our communities admirably for 51 years; and,

WHEREAS, Meals on Wheels of Ocean County delivers nutritious meals to seniors and individuals with disabilities who are at significant risk of hunger and isolation with caring concern and attention to their welfare; and,

WHEREAS, Meals on Wheels of Ocean County provides a powerful opportunity for social connection for over 1,600 seniors to help combat the negative health effects and economic consequences of loneliness and isolation; and,

WHEREAS, Meals on Wheels of Ocean County deserve recognition for the heroic contributions and essential services they provided amid the COVID-19 pandemic, inclement weather and other emergencies; and,

WHEREAS, the senior population is increasing substantially, and action is needed now to support local Meals on Wheels programs through federal, state and local funding; donations; and raising awareness to ensure these vital services can continue to be delivered for years to come; and,

WHEREAS, 12 million seniors are still threatened by or experience hunger, a third of seniors feel lonely, and one in three Meals on Wheels programs has a waitlist with seniors waiting on average three months for vital meals; and,

WHEREAS, Meals on Wheels programs from across the country are joining together for the #SaveLunch campaign this March to celebrate their collective success and to generate the support needed to ensure these critical programs can continue to address food insecurity and malnutrition, combat social isolation and loneliness, enable independence and improve health outcomes.

NOW, THEREFORE BE IT PROCLAIMED, the Mayor and Plumsted Township Committee, of Ocean County, New Jersey, do hereby proclaim, March 2024 as a month celebrating senior nutrition programs and urge every community member to take this month to honor our senior nutrition programs, the individuals they serve and the volunteers who care for them. We hereby recognize, the Older Americans Act Nutrition Program and Meals on Wheels programs for their heroic efforts to help combat senior hunger and isolation in America.

Dominick Cuzzo, Mayor

Herbert Marinari, Deputy Mayor

Robert Bowen, Committeeman

Leonard A. Grilletto, Committeeman

Michael Hammerstone, Committeeman

ORDINANCE NO 2024-01

AN ORDINANCE OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 15 OF THE GENERAL ORDINANCES OF THE TOWNSHIP OF PLUMSTED, ENTITLED "ZONING", ARTICLE 4, ENTITLED "ZONES" and ARTICLE 5 ENTITLED "GENERAL REGULATIONS"

WHEREAS, the Township of Plumsted recognizes that warehousing facilities generate economic activity, jobs and ratables, it should not be at the expense of the public good; and

WHEREAS, these warehousing facilities produce negative impacts to the public, including noise, truck traffic and air pollution; and

WHEREAS, the Township has the right to protect the public health, safety and welfare of its residents and preserve the natural landscape of the community which directly aligns with multiple goals of the Master Plan and the Township Committee believes the removal of Warehouses from C-2, Commercial Zone, C-3 Commercial Zone, C-5 Commercial Zone and Light Industrial Zone 1 and 2 is necessary to do so; and

WHEREAS, the Township recognizes the need to amend the General Regulations and Definition sections of Chapter 15 is necessary to do so.

BE IT ORDAINED, by the Township Committee of the Township of Plumsted, County of Ocean, State of New Jersey that Chapter 15 of the General Ordinances of the Township of Plumsted, entitled "Zoning", Article 4, entitled "Zones", and Article 5, entitled "General Regulations", are hereby amended and supplemented as follows:

SECTION 1. Section 15-4.7 entitled "C-2 Commercial Zone" subsection (b) Entitled "Conditional Uses." is hereby amended to remove Item 2 "Warehouses under circumstances where the property is at least five (5) acres in area.", in its entirety.

SECTION 2. Section 15-4.8 entitled "C-3 Commercial Zone" subsection (b) Entitled "Conditional Uses." is hereby amended to remove Item 2 "Warehouses under circumstances where the property is at least five (5) acres in area.", in its entirety.

SECTION 3. Section 15-4.14 entitled "C-5 Commercial Zone" subsection (b) Entitled "Conditional Uses." is hereby amended to remove Item 2 "Warehouses under circumstances where the property is at least five (5) acres in area.", in its entirety.

SECTION 4. Section 15-4.10 entitled "Light Industrial Zone 1 and 2" subsection (a) Entitled "Permitted Uses." Is hereby amended to remove Item 4 "Warehouses and terminal facilities, in its entirety.

SECTION 5. Section 15-5 entitled "General Regulations" Subsection 1 Entitled "General Information", Item (g) is hereby amended so as to read as follows:

(g) In all residential zones, except the R-10 zone, it shall be unlawful to subdivide any parcel of land for residential use unless all of the following criteria are met:

1. All proposed lots and dwellings are to be served by both a public or other central water and sewer system

2. All proposed lots have a minimum lot area of 40,000 square feet.
3. The minimum lot area shall be increased in accordance with the following:

PERC RATE	LOT AREA INCREMENT						PERME- ABILITY RATE
(minutes/ inch)	(Square feet)						(in/hr)
	DEPTH TO SHWT (feet)						
	6	5	4	3	2	1	
Up to 30	0	21,800	43,560 (1 acre)	65,300	87,000	N/A	2
30-35	7,260	29,060	50,800	72,500		N/A	2.0 - 1.4
35-40	14,520	36,320	58,000	80,000		N/A	1.4 - 1.0
40-45	21,780	43,560 (1 acre)	65,300	87,000		N/A	1.0 - 0.6
45-50	29,000	50,800	72,500			N/A	0.6 - 0.4
50-55	36,300	58,000	80,000			N/A	0.4 - 0.3
55-60	43,560	63,300	87,000			N/A	0.3 - 0.2

(a)

[PERC RATE— 30

6'—DEPTH TO GROUNDWATER] x 43560

$$\frac{\quad}{30} + \frac{\quad}{2}$$

- (b) The following increments have been determined for various conditions and shall apply. A percolation rate of 60 minutes per inch and greater is not acceptable under state standards. All blank categories shall have the maximum increment.
- (c) All state standards, specifically New Jersey Department of Environmental Protection Standards for the Construction of Individual Subsurface Sewage Disposal Systems.

SECTION 6. Section 15-5 entitled "General Regulations" Subsection 1 Entitled "General Information", Item (j) is hereby added:

j. So as to protect the rural nature of the township, structures shall conform to a rural design:

- 1) Rural shall mean in relating to, or characteristic of the countryside rather than the town.
- 2) Rural Structures shall consist of distinctive materials, features, finishes, and construction techniques that characterize the natural character of the zone as further defined by the American Institute of Architects (AIA) as Farmhouse or Barn Style.
- 3) Rural Design shall add focus to open land and minimize environmental impact to facilitate blending with nature and wildlife.

SECTION 7. Section 15-5 entitled "General Regulations" Subsection 6 Entitled "Height Limitations", is hereby amended so as to read as follows:

The height limitations of this chapter shall not apply to church spires, silos, belfries, cupolas, and domes not used for human occupancy, nor to chimneys, ventilators, skylights, water tanks and necessary mechanical appurtenances usually carried above the roof level. Roof mounted equipment shall be screened from public view. Such features, however, shall be erected only to such heights as are necessary to accomplish the purposes they are to serve and then only in accordance with any other governmental regulations. Additionally, if physical screening is to be factored into calculation of building height- it would seem to be in direct conflict with ordinance as a waiver from height limitations for certain roof mounted items- spires, silos, belfries, cupolas, domes, and necessary mechanical appurtenances.

SECTION 8. Section 15-7 is hereby amended so as to read as follows:

Prohibited Uses-

(a) All uses not specifically permitted in each zone are prohibited.

(b) Warehouses are prohibited in all zones.

(Are there other uses that we want to explicitly prohibit in all zones).

SECTION 9. Section 15-10 entitled "Definitions" section (a) item 7 is hereby amended so as to read as follows:

7. BUILDING HEIGHT - Shall mean the vertical distance measured from the mean elevation of the finished grade along the front of the building to the highest point of the roof, subject to height limitations contained herein.

SECTION 10. Section 15-10 entitled "Definitions" section (a) item 46 is hereby amended so as to read as follows:

46. STRUCTURE – Shall mean anything that is constructed, built, or arranged according to a plan.

SECTION 11. Section 15-10 entitled "Definitions" section (a) item 70 is hereby amended so as to read as follows:

70. LOT COVERAGE – Shall mean the area of a lot covered by any material placed on or above the earth which prevents or reduces the natural percolation of water through the surface. Examples include, but are not limited to: structures, including eaves, roofs and roof overhangs, parking areas and driveways (whether hard surfaced or not), sidewalks, patios and decks, sport courts and pools. Lot coverage shall be expressed as a percentage equaling the sum of the impervious surfaces divided by the overall lot area.

SECTION 12. Section 15-10 entitled "Definitions" section (a) item 84 is hereby amended so as to read as follows:

84. IMPERVIOUS COVER – Shall mean any material placed in, on or above the earth, the artificial impacting of the earth, or any material change in the natural surface of the earth which essentially reduces, prevents, or could prevent the natural percolation of water or which reduces the undisturbed open space areas on the lot. Examples include, but are not limited to: structures, including eaves, roofs and roof overhangs, parking areas and driveways (whether hard surfaced or not), sidewalks, patios and decks, sport courts and pools.

SECTION 13. Section 15-10 entitled "Definitions section (a) item 91 is hereby added so as to read as follows:

91. WAREHOUSE- Shall mean any building used for storing goods and materials in inventory for extended periods of time and releasing them on demand. Warehouses may also include multitenant facilities that are usually rented through short to medium-term leases. Warehouses may also include facilities that require cold storage of temperature sensitive products not associated with a permitted principal use.

SECTION 14. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 15. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by a Court of competent jurisdiction, such portion shall be deemed a separate, distinct, independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 16. Since this ordinance is legislative in nature, there shall be the codification of same in the General Ordinance Book of the Township of Plumsted.

SECTION 17. This ordinance shall take effect after the second reading and publication as required by law.

NAME	BOWEN	GRILLETTO	HAMMERSTONE	MARINARI	CUOZZO
AYES	2/15/24	2/15/24		2/15/24	2/15/24
ABSTAIN					
NAYS					
ABSENT			2/15/24		

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed by the Township Committee on first reading at a meeting of the Township Committee of the Township of Plumsted held on the 15TH day of **FEBRUARY, 2024** and will be considered for second reading and final passage at a regular meeting of the Township Committee to be held on the 7th day of **MARCH, 2024** at 7:00 PM, at the Municipal Building, 121 Evergreen Road, New Egypt, NJ 08533, at which time and place any person desiring to be heard upon the same will be given the opportunity to be so heard.

Pursuant to N.J.S.A. 40:49-2, as amended, further notice is hereby given that the purpose of the Ordinance- is to remove warehousing as a conditional use from all commercial zones, i.e., C-2 Commercial Zone, C-3 Commercial Zone, C-5 Commercial Zone and to remove it as a permitted use in the Light Industrial Zones 1 & 2 within the Township.

Members of the general public may obtain a copy of the ordinance without cost during normal business hours from the Municipal Clerk's Office, 121 Evergreen Road, New Egypt, New Jersey.

JENNIFER WITHAM, RMC, CMR
Municipal Clerk

ORDINANCE NO. 2024-02

**AN ORDINANCE OF THE TOWNSHIP OF PLUMSTED,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AMENDING CHAPTER 47 "POLICE DEPARTMENT" TO
CREATE A POSITION FOR POLICE CHAPLAIN**

WHEREAS, N.J.S.A. 40A:14-141 provides that the governing body of a municipality may appoint one or more Police Chaplains via ordinance; and

WHEREAS, Police Chaplains serve an integral role in providing comfort to members of the Police Department as well as the public and aid in community policing; and

WHEREAS, the Committee finds it is in the best interest of the Township to include a Chaplain among the Police Department.

NOW, THEREFORE, BE IT ORDAINED by the Committee of the Township of Plumsted as follows:

SECTION 1. The Township Code of the Township of Plumsted is hereby amended and supplemented so as to amend Chapter 47, entitled "Police Department" in its entirety so as to read as follows:

§ 47-11. Police Chaplain.

- A. The position of Police Chaplain for the Township of Plumsted is hereby created in accordance with N.J.S.A. 40A:14-141. The position will be a volunteer position. The Police Chaplain shall be under the supervision of the Police Chief.
- B. The Chaplain shall have basic training and shall be a certified Police Chaplain and qualified in accordance with N.J.S.A. 40A:14-141.
- C. The duties of Police Chaplain shall include, but not be limited to assisting the Plumsted Police Department in critical incident debriefing, death notifications, and/ or any other duties that may be assigned by the Chief of Police.
- D. Any person appointed as Chaplain shall serve in that capacity without rank or salary.
- E. Each calendar year, the Chief of Police shall recommend to the Mayor any qualified individual pursuant to N.J.S.A. 40A:14-141 for the position. All applicants for the position shall be reviewed by the Chief of Police and the Chief of Police shall make the recommendation to the governing body. The Mayor shall appoint the Police Chaplain each year with the advice and consent of the Township Committee.
- F. A person appointed as Chaplain shall serve for a period of one (1) year from the date of appointment. The Chaplain may resign at any time after providing the Township with thirty (30) days' notice. The Township can terminate the Chaplain at any time, and may reappoint the Chaplain upon expiration of the term with the recommendation of the Chief of Police.

SECTION 2. If any portion of this Ordinance is declared to be invalid by a court of competent jurisdiction, it shall not affect the remaining portions of the Ordinance which shall remain in full force and effect.

SECTION 3. This ordinance shall take effect after second reading and publication as required by law.

NAME	BOWEN	GRILLETTO	HAMMERSTONE	MARINARI	CUOZZO
AYES					
ABSTAIN					
NAYS					
ABSENT					

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed by the Township Committee on first reading at a meeting of the Township Committee of the Township of Plumsted held on the **15TH** day of **FEBRUARY, 2024** and will be considered for second reading and final passage at a regular meeting of the Township Committee to be held on the **7th** day of **MARCH, 2024** at 7:00 PM, at the Municipal Building, 121 Evergreen Road, New Egypt, NJ 08533, at which time and place any person desiring to be heard upon the same will be given the opportunity to be so heard.

Pursuant to N.J.S.A. 40:49-2, as amended, further notice is hereby given that the purpose of the forgoing ordinance is to allow for police chaplain services for the Plumsted Township Police Department.

Members of the general public may obtain a copy of the ordinance without cost during normal business hours from the Municipal Clerk's Office, 121 Evergreen Road, New Egypt, New Jersey.

JENNIFER WITHAM, RMC, CMR
Municipal Clerk

RESOLUTION NO. 2024-150

**RESOLUTION OF THE TOWNSHIP OF PLUMSTED,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AMENDING RESOLUTION NO. 2024-68 ADOPTING
A TEMPORARY BUDGET FOR THE YEAR 2024**

WHEREAS, N.J.S.A. 40A:4-19 provides for the making of temporary appropriations for the period of January 1, 2024 to the date of the adoption of the 2024 budget; and

WHEREAS, Resolution No. 2024-68 adopted the temporary budget for the year 2024; and

WHEREAS, it is necessary to amend the temporary budget; and

WHEREAS, the Chief Financial Officer for the Township of Plumsted has prepared a list of temporary appropriations for the year 2024, attached hereto and made a part hereof as Schedule "A."

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Plumsted, County of Ocean, State of New Jersey, as follows:

- 1.** That the Mayor and Township Committee do hereby adopt Schedule "A" attached hereto and made a part hereof as the temporary budget of the Township of Plumsted for the year 2024.
- 2.** That a certified copy of this resolution be forwarded to the Auditor for the Township of Plumsted and the Chief Financial Officer.

NAME	BOWEN	GRILLETTO	HAMMERSTONE	MARINARI	CUOZZO
AYES					
ABSTAIN					
NAYS					
ABSENT					

CERTIFICATION

I, JENNIFER WITHAM, Municipal Clerk of the Township of Plumsted, do hereby certify that the foregoing resolution was duly adopted by the Plumsted Township Committee at a meeting held on the 7th day of **MARCH, 2024**.

JENNIFER WITHAM, RMC, CMR
Municipal Clerk

Resolution No. 2024-15D
Schedule A

2024
TEMPORARY BUDGET

	1/1/2024	3/7/2024	Total
	Appropriation	Appropriation	
OPERATIONS INSIDE CAP:			
SHARED SERVICES			
BUSINESS ADMINISTRATOR			
SALARY & WAGES	\$ 15,000.00	\$ 5,000.00	\$ 20,000.00
OTHER EXPENSES	\$ 500.00	\$ 500.00	\$ 1,000.00
MAYOR & TOWNSHIP			
SALARY & WAGES	\$ -		\$ -
OTHER EXPENSES	\$ 1,000.00		\$ 1,000.00
MUNICIPAL CLERK			
SALARY & WAGES	\$ 45,000.00	\$ 10,000.00	\$ 55,000.00
OTHER EXPENSES	\$ 10,000.00	\$ 10,000.00	\$ 20,000.00
ASSESSMENT SEARCH OFFICER			
SALARY & WAGES	\$ 1,500.00		\$ 1,500.00
FINANCIAL ADMINISTRATION			
SALARY & WAGES	\$ 40,000.00		\$ 40,000.00
OTHER EXPENSES	\$ 10,000.00	\$ 5,000.00	\$ 15,000.00
AUDIT SERVICES			
	\$ -		\$ -
ASSESSMENT OF TAXES			
SALARY & WAGES	\$ 12,000.00		\$ 12,000.00
OTHER EXPENSES	\$ 2,000.00		\$ 2,000.00
COLLECTION OF TAXES			
SALARY & WAGES	\$ 30,000.00	\$ 2,500.00	\$ 32,500.00
OTHER EXPENSES	\$ 8,000.00	\$ 2,500.00	\$ 10,500.00

2024
TEMPORARY BUDGET

WORKMANS COMP (JIF)	\$	45,000.00	\$	45,000.00
GROUP HEALTH	\$	125,000.00	\$	125,000.00
VISION	\$	750.00	\$	750.00
DENTAL	\$	8,000.00	\$ (8,000.00)	-

UNEMPLOYMENT/DISABILITY INSURANCE

OTHER EXPENSES	\$	4,000.00	\$	2,000.00	\$	6,000.00
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PUBLIC SAFETY DIRECTOR

SALARY & WAGES	\$	-	\$	-
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POLICE DEPARTMENT

SALARY & WAGES	\$	375,000.00	\$	200,000.00	\$	575,000.00
OTHER EXPENSES	\$	25,000.00	\$	20,000.00	\$	45,000.00
VEHICLE LEASE	\$	-			\$	-

SCHOOL CROSSING GUARDS

SALARY & WAGES	\$	-	\$	-
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EMERGENCY MANAGEMENT

SALARY & WAGES	\$	2,500.00	\$	500.00	\$	3,000.00
OTHER EXPENSES	\$	1,000.00			\$	1,000.00
HAZARDOUS MATERIAL	\$	-			\$	-

ROAD REPAIRS AND MAINTENANCE

OTHER EXPENSES/SCHEDULE C	\$	10,000.00			\$	10,000.00
SNOW REMOVAL	\$	20,000.00	\$	25,000.00	\$	45,000.00

RECYCLING

SALARY & WAGES	\$	2,500.00	\$	500.00	\$	3,000.00
OTHER EXPENSES	\$	-			\$	-

SANITATION LANDFILL

OTHER EXPENSES	\$	250.00			\$	250.00
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2024
TEMPORARY BUDGET

PUBLIC BUILDING & GROUNDS

SALARY & WAGES	\$	30,000.00	\$	30,000.00
OTHER EXPENSES	\$	15,000.00	\$	10,000.00
				25,000.00

BOARD OF HEALTH

OTHER EXPENSES	\$	2,000.00	\$	2,000.00
SOIL WATER TESTING	\$	-	\$	-

ENVIRONMENTAL COMMITTEE

OTHER EXPENSES	\$	-	\$	1,000.00
				1,000.00

PUBLIC ASSISTANCE

CATHOLIC CHARITIES-NJSA 30:14-11	\$	280.00	\$	280.00
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COUNCIL OF THE ARTS

SALARY & WAGES	\$	-	\$	-
OTHER EXPENSES	\$	-	\$	-

RECREATION DEPARTMENT

OTHER EXPENSES	\$	2,000.00	\$	2,000.00
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CELEBRATION OF PUBLIC EVENTS

OTHER EXPENSES	\$	-	\$	-
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PUBLIC EMPLOYEE AWARDS

SALARY & WAGES	\$	400.00	\$	400.00
OTHER EXPENSES	\$	-	\$	-

UNIFORM CONSTRUCTION

SALARY & WAGES	\$	-	\$	-
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UTILITIES

STREET LIGHTING	\$	20,000.00	\$	20,000.00
NATURAL GAS	\$	4,000.00	\$	1,500.00
				5,500.00

2024
TEMPORARY BUDGET

ELECTRICITY	\$	15,000.00	\$	15,000.00
TELEPHONE/CABLE/INTERNET	\$	15,000.00	\$	15,000.00
WATER	\$	2,500.00	\$	500.00
HEATING OIL	\$	2,500.00	\$	1,500.00
GASOLINE	\$	12,500.00	\$	12,500.00
SEWER	\$	1,300.00	\$	1,300.00
CONTINGENT	\$	2,500.00	\$	2,500.00
DEFERRED CHARGES:				
CONTRIBUTION TO:				
PERS	\$	-	\$	83,444.00
PFRS	\$	-	\$	241,506.00
DCRP	\$	-	\$	-
SOCIAL SECURITY	\$	45,000.00	\$	70,000.00
PUBLIC DEFENDER	\$	1,500.00	\$	1,500.00
MUNICIPAL COURT				
SALARY & WAGES	\$	15,000.00	\$	7,000.00
OTHER EXPENSES	\$	1,500.00	\$	2,000.00
			\$	-
TOTAL INSIDE CAP	\$	1,115,980.00	\$	663,950.00
			\$	1,779,930.00
OPERATIONS OUTSIDE CAP:				
UNIFORM CONSTRUCTION				
SALARY & WAGES	\$	55,000.00	\$	55,000.00
OTHER EXPENSES	\$	5,000.00	\$	15,000.00
NEW HANOVER UCC SHARED SERVICES AGREE.				
SALARY & WAGES	\$	6,500.00	\$	6,500.00
OTHER EXPENSES	\$	2,250.00	\$	2,250.00
			\$	*half as SS ends 8/31/23
MANCHESTER MUNICIPAL COURT SHARED SERVICES AGREE.				
OTHER EXPENSES	\$	-	\$	43,750.00
			\$	43,750.00

2024
TEMPORARY BUDGET

LOCAL MATCH FUNDS FOR GRANTS	\$	-	\$	-
SHARED SERVICE--COURTESY BUSING	\$	-	\$	-
MUNICIPAL ALLIANCE DRUG AWARENESS GRANT PORTION	\$	7,987.00	\$	7,987.00
MATCHING PORTION	\$	3,500.00	\$	3,500.00
SAFE & SECURE GRANT PORTION	\$	-	\$	-
TOWNSHIP MATCH	\$	-	\$	-
CLEAN COMMUNITIES	\$	-	\$	-
SENIOR SERVICES GRANT	\$	-	\$	-
CAPITAL IMPROVEMENT FUND	\$	-	\$	-
CAPITAL IMPROVEMENTS:	\$	-	\$	-
CAPITAL OUTLAY - SEWER LINES	\$	-	\$	-
CAPITAL OUTLAY - STORM DRAINS & CULVERTS	\$	-	\$	-
POLICE 4WD VEHICLE	\$	-	\$	-
ELECTRONIC EQUIPMENT	\$	-	\$	-
PUBLIC WORKS EQUIPMENT	\$	-	\$	-
ROAD IMPROVEMENTS	\$	-	\$	-
DEBT SERVICE: NJIB PRINCIPAL & INTEREST	\$	295,000.00	\$	295,000.00
TOTAL OUTSIDE CAP	\$	375,237.00	\$	53,750.00
TOTAL TEMPORARY APPROPRIATIONS	\$	1,491,217.00	\$	717,700.00
				2,208,917.00

RESOLUTION NO. 2024-151

**RESOLUTION OF THE TOWNSHIP OF PLUMSTED, COUNTY OF
OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE ISSUANCE OF
CHECKS FOR THE REDEMPTION OF TAX SALE CERTIFICATES**

WHEREAS, the Tax Collector for the Township of Plumsted has requested that the Township Committee authorize the issuance of checks for the redemption of Tax Sale Certificates as set forth in the attached Schedule "A"s; and

WHEREAS, the Tax Collector has prepared letters to the Township Committee requesting said redemptions; and

WHEREAS, said letters are attached hereto and made a part hereof as Schedule "A"; and

WHEREAS, the amounts to be redeemed and paid under this resolution is \$19,006.03.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Plumsted, County of Ocean, State of New Jersey, as follows:

1. That the Mayor and Township Committee do hereby authorize the issuance of checks for the redemption of tax sale certificates in accordance with the Schedule "A"s attached hereto and made a part hereof.
2. That the aforementioned redemptions are contingent upon the execution of a Township Voucher by the holder of the tax sale certificate in accordance with the attached Schedule "A" and receipt by the Tax Collector of the Township of Plumsted the tax sale certificate duly endorsed for cancellation.
3. That the aforementioned redemptions are contingent upon the holder of the tax sale certificate FIRST delivering the certificate duly endorsed for cancellation to the Tax Collector.
4. That certified copies of this resolution be forwarded to the Tax Collector, the Chief Financial Officer for the Township of Plumsted and the holders of the tax sale certificates.

NAME	BOWEN	GRILLETTO	HAMMERSTONE	MARINARI	CUOZZO
AYES					
ABSTAIN					
NAYS					
ABSENT					

CERTIFICATION

I, JENNIFER WITHAM, Municipal Clerk of the Township of Plumsted, do hereby certify that the foregoing resolution was duly adopted by the Plumsted Township Committee at a meeting held on the 7TH day of **MARCH, 2024**.

JENNIFER WITHAM, RMC, CMR
Municipal Clerk

Resolution No. 2024-151 Schedule 'A'

Township of Plumsted
Tax Collector
121 Evergreen Road
New Egypt, NJ 08533
609-758-2241 ext 121

Date: February 7, 2024

To: Mayor and Township Committee

Cc: Jennifer Witham, Municipal Clerk
Finance

From: Kelly Creighton, Tax Collector

Subject: Redemption of Tax Sale Cert# 23-00028
Block 95 Lot 73
28 Oak Lane

Please Make checks Payable to:

PRO CAP 8, LLC
PRO CAP 8 FBO FIRSTRUST BANK
PO BOX 774
FORT WASHINGTON, PA 19034-0774

Total TTL Fund: \$1,462.92

Please return checks to Tax Collector for disbursement.

Thank You

*Township of Plumsted
Tax Collector
121 Evergreen Road
New Egypt, NJ 08533
609-758-2241 ext 121*

Date: February 7, 2023

To: Mayor and Township Committee

Cc: Jennifer Witham, Municipal Clerk
Finance

From: Kelly Creighton, Tax Collector

Subject: Redemption of Tax Sale Cert# 23-00020
Block 55 Lot 87
80 Ivins Drive

Please Make checks Payable to:

WSFS AS CUST LVTLOPS/FIRSTTRUST
PO BOX 815
FORT WASHINGTON, PA 19034-0815

Total TTL Fund:	<u>\$9,636.36</u>
Total Premium Account:	<u>\$3,200.00</u>

Please return checks to Tax Collector for disbursement.

Thank You

Township of Plumsted
Tax Collector
121 Evergreen Road
New Egypt, NJ 08533
609-758-2241 ext 121

Date: February 16, 2024

To: Mayor and Township Committee

Cc: Jennifer Witham, Municipal Clerk
Finance

From: Kelly Creighton, Tax Collector

Subject: Redemption of Tax Sale Cert # 23-00027
Block 89 Lot 12
Longswamp Rd.

Please Make checks Payable to:

TRYSTONE CAPITAL ASSETS LLC
PO BOX 1030
BRICK, NJ 08723

Total TTL Fund: \$4,706.75

Total Premium Acct: \$0.00

Please return checks to Tax Collector for disbursement.

Thank You

RESOLUTION NO. 2024-152

**RESOLUTION OF THE TOWNSHIP OF PLUMSTED,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
APPROVING THE PUBLIC DISPLAY OF FIREWORKS AT
LAURITA WINERY FOR DATES APRIL THROUGH NOVEMBER 2024**

WHEREAS, Laurita Winery has requested that the Plumsted Township Committee grant approval to conduct fireworks displays on the following dates: April through November 2024: April 27, 2024; April 28, 2024; May 4, 2024; May 5, 2024; May 18, 2024; May 19, 2024; June 29, 2024; June 30, 2024; July 20, 2024; July 21, 2024; August 3, 2024; August 4, 2024; August 24, 2024; August 25, 2024; September 7, 2024; September 8, 2024; September 21, 2024; September 22, 2024; October 5, 2024; October 6, 2024; October 12, 2024; October 19, 2024; October 20, 2024; October 26, 2024; October 27, 2024; November 9, 2024; November 10, 2024; and November 23, 2024; November 24, 2024, which is attached hereto as Schedule "A".

NOW, THEREFORE, BE IT RESOLVED by the Plumsted Township Committee that approval for the public display of fireworks on the following dates: April through November 2024: April 27, 2024; April 28, 2024; May 4, 2024; May 5, 2024; May 18, 2024; May 19, 2024; June 29, 2024; June 30, 2024; July 20, 2024; July 21, 2024; August 3, 2024; August 4, 2024; August 24, 2024; August 25, 2024; September 7, 2024; September 8, 2024; September 21, 2024; September 22, 2024; October 5, 2024; October 6, 2024; October 12, 2024; October 19, 2024; October 20, 2024; October 26, 2024; October 27, 2024; November 9, 2024; November 10, 2024; and November 23, 2024; November 24, 2024 at Laurita Winery of 85 Archertown Road is hereby authorized, provided all required Township, County, State and Federal permits are submitted to and approved by the Plumsted Township Fire Marshal's Office.

BE IT FURTHER RESOLVED that a certified copy of this resolution be sent to Laurita Winery and the Plumsted Township Fire Marshal.

NAME	BOWEN	GRILLETTO	HAMMERSTONE	MARINARI	CUOZZO
AYES					
ABSTAIN					
NAYS					
ABSENT					

CERTIFICATION

I, JENNIFER WITHAM, Municipal Clerk of the Township of Plumsted, do hereby certify that the foregoing resolution was duly adopted by the Plumsted Township Committee at a meeting held on the 7th day of **MARCH, 2024**.

JENNIFER WITHAM, RMC, CMR
Municipal Clerk

Dominick Cuzzo, Mayor
Herbert Marinari, Deputy Mayor
Robert Bowen, Committeeman
Leonard Grilletto, Committeeman
Michael Hammerstone, Committeeman

Resolution No. 2024-152
Schedule 'A'

Township of Plumsted

The States Center

121 Evergreen Road
New Egypt, NJ 08533
609-758-2241
609-758-0123 (fax)
www.plumsted.org

NOTIFICATION OF EVENT

(For any event over 25 People)

Please complete this form and return it to the Plumsted Municipal Clerk at 121 Evergreen Road, New Egypt, NJ 08533. Phone 609/758-2241, Fax 609/758-0123 or Email: municipalclerk@plumsted.org

Organization Sponsoring Event: Laurita Winery

Type of Event: Food Truck Festival

Location of Event: 85 Archertown Rd. New Egypt, NJ

Name of Contact: Jane Woods

Phone Number(s): 609-752-0200

Email: Jane@lauritawinery.com

Dates and Times: April 27th (11am-9pm) April 28th (11am-8pm)

Anticipated Number of People Attending Event: N/A

of Pre-ticket Sales, if applicable: N/A

Attendance at Previous Year's Event: Rained out

Will vendors be attending? Yes ☒ No ☐

Additional Info: ☒ Yes ☐ No Fireworks Saturdays between 8&9 pm by
Advanced Pyrotechnics w/Sunday rain date
☒ Yes ☐ No Food Trucks/Vendors – **If Yes, per Chapter 45 Peddling and
Soliciting of the Township of Plumsted Ordinances, a
Township permit is required.**
☒ Yes ☐ No Fire Pits - Weather permitting only. No pits if hot & dry.
☒ Yes ☐ No Will security be onsite?
☒ Yes ☐ No If so, will they be armed?

****Should ticket sales exceed your original attendance number, please let us know prior to the event. Our first responders must have access to the event if necessary. This request is in the interest of public safety.***

Copies to: Plumsted Police Dept.; Public Safety Director; First Aid; Fire; O.E.M.; Main Streets; Fire Marshal; Township Committee; advise Township if C.E.R.T. members and/or Fire Police can

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Organization Sponsoring Event: Laurita Winery

Type of Event: Food Truck Festival

Location of Event: 85 Archertown Rd. New Egypt, NJ

Name of Contact: Jane Woods

Phone Number(s): 609-752-0200

Email: Jane@lauritawinery.com

Dates and Times: May 4th (11am-9pm) May 5th (11am-8pm)

Anticipated Number of
People Attending Event: N/A

of Pre-ticket Sales, if applicable: N/A

Attendance at Previous Year's Event: Rained out

Will vendors be attending? Yes ☒ No ☐

Additional Info: ☒ Yes ☐ No Fireworks Saturdays between 8&9 pm by
Advanced Pyrotechnics w/Sunday rain date
☒ Yes ☐ No Food Trucks/Vendors – **If Yes, per Chapter 45 Peddling and
Soliciting of the Township of Plumsted Ordinances, a
Township permit is required.**
☒ Yes ☐ No Fire Pits - Weather permitting only. No pits if hot & dry.
☒ Yes ☐ No Will security be onsite?
☒ Yes ☐ No If so, will they be armed?

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Organization Sponsoring Event: Laurita Winery

Type of Event: Food Truck Festival

Location of Event: 85 Archertown Rd. New Egypt, NJ

Name of Contact: Jane Woods

Phone Number(s): 609-752-0200

Email: Jane@lauritawinery.com

Dates and Times: May 18th (11am-9pm) May 19th (11am-8pm)

Anticipated Number of
People Attending Event: N/A

of Pre-ticket Sales, if applicable: N/A

Attendance at Previous Year's Event: 1,752

Will vendors be attending? Yes ☒ No ☐

Additional Info: ☒ Yes ☐ No Fireworks Saturdays between 8&9 pm by
Advanced Pyrotechnics w/Sunday rain date
☒ Yes ☐ No Food Trucks/Vendors – **If Yes, per Chapter 45 Peddling and
Soliciting of the Township of Plumsted Ordinances, a
Township permit is required.**
☒ Yes ☐ No Fire Pits - Weather permitting only. No pits if hot & dry.
☒ Yes ☐ No Will security be onsite?
☒ Yes ☐ No If so, will they be armed?

****Should ticket sales exceed your original attendance number, please let us know prior to the event. Our first responders must have access to the event if necessary. This request is in the interest of public safety.***

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Organization Sponsoring Event: Laurita Winery

Type of Event: Food Truck Festival

Location of Event: 85 Archertown Rd. New Egypt, NJ

Name of Contact: Jane Woods

Phone Number(s): 609-752-0200

Email: Jane@lauritawinery.com

Dates and Times: June 29th (11am-9pm) June 30th (11am-8pm)

Anticipated Number of
People Attending Event: N/A

of Pre-ticket Sales, if applicable: N/A

Attendance at Previous Year's Event: 609

Will vendors be attending? Yes X No

Additional Info: X Yes No Fireworks Saturdays between 8&9 pm by
Advanced Pyrotechnics w/Sunday rain date
X Yes No Food Trucks/Vendors – **If Yes, per Chapter 45 Peddling and
Soliciting of the Township of Plumsted Ordinances, a
Township permit is required.**
X Yes No Fire Pits - Weather permitting only. No pits if hot & dry.
X Yes No Will security be onsite?
X Yes No If so, will they be armed?

****Should ticket sales exceed your original attendance number, please let us know prior to the event. Our first responders must have access to the event if necessary. This request is in the interest of public safety.***

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Organization Sponsoring Event: Laurita Winery

Type of Event: Food Truck Festival

Location of Event: 85 Archertown Rd. New Egypt, NJ

Name of Contact: Jane Woods

Phone Number(s): 609-752-0200

Email: Jane@lauritawinery.com

Dates and Times: July 20th (11am-9pm) July 21th (11am-8pm)

Anticipated Number of
People Attending Event: N/A

of Pre-ticket Sales, if applicable: N/A

Attendance at Previous Year's Event: 1630

Will vendors be attending? Yes ☒ No ☐

Additional Info: ☒ Yes ☐ No Fireworks Saturdays between 8&9 pm by
Advanced Pyrotechnics w/Sunday rain date
☒ Yes ☐ No Food Trucks/Vendors – **If Yes, per Chapter 45 Peddling and
Soliciting of the Township of Plumsted Ordinances, a
Township permit is required.**
☒ Yes ☐ No Fire Pits - Weather permitting only. No pits if hot & dry.
☒ Yes ☐ No Will security be onsite?
☒ Yes ☐ No If so, will they be armed?

****Should ticket sales exceed your original attendance number, please let us know prior to the event. Our first responders must have access to the event if necessary. This request is in the interest of public safety.***

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Organization Sponsoring Event: Laurita Winery

Type of Event: Food Truck Festival

Location of Event: 85 Archertown Rd. New Egypt, NJ

Name of Contact: Jane Woods

Phone Number(s): 609-752-0200

Email: Jane@lauritawinery.com

Dates and Times: August 3rd (11am-9pm) August 4th (11am-8pm)

Anticipated Number of
People Attending Event: N/A

of Pre-ticket Sales, if applicable: N/A

Attendance at Previous Year's Event: 3,478

Will vendors be attending? Yes ☒ No ☐

Additional Info: ☒ Yes ☐ No Fireworks Saturdays between 8&9 pm by
Advanced Pyrotechnics w/Sunday rain date
☒ Yes ☐ No Food Trucks/Vendors – **If Yes, per Chapter 45 Peddling and
Soliciting of the Township of Plumsted Ordinances, a
Township permit is required.**
☒ Yes ☐ No Fire Pits - Weather permitting only. No pits if hot & dry.
☒ Yes ☐ No Will security be onsite?
☒ Yes ☐ No If so, will they be armed?

****Should ticket sales exceed your original attendance number, please let us know prior to the event. Our first responders must have access to the event if necessary. This request is in the interest of public safety.***

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Organization Sponsoring Event: Laurita Winery

Type of Event: Food Truck Festival

Location of Event: 85 Archertown Rd. New Egypt, NJ

Name of Contact: Jane Woods

Phone Number(s): 609-752-0200

Email: Jane@lauritawinery.com

Dates and Times: August 24th (11am-9pm) August 25th (11am-8pm)

Anticipated Number of
People Attending Event: N/A

of Pre-ticket Sales, if applicable: N/A

Attendance at Previous Year's Event: 3,609

Will vendors be attending? Yes ☒ No ☐

Additional Info: ☒ Yes ☐ No Fireworks Saturdays between 8&9 pm by
Advanced Pyrotechnics w/Sunday rain date
☒ Yes ☐ No Food Trucks/Vendors – **If Yes, per Chapter 45 Peddling and
Soliciting of the Township of Plumsted Ordinances, a
Township permit is required.**
☒ Yes ☐ No Fire Pits - Weather permitting only. No pits if hot & dry.
☒ Yes ☐ No Will security be onsite?
☒ Yes ☐ No If so, will they be armed?

****Should ticket sales exceed your original attendance number, please let us know prior to the event. Our first responders must have access to the event if necessary. This request is in the interest of public safety.***

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Organization Sponsoring Event: Laurita Winery

Type of Event: Food Truck Festival

Location of Event: 85 Archertown Rd. New Egypt, NJ

Name of Contact: Jane Woods

Phone Number(s): 609-752-0200

Email: Jane@lauritawinery.com

Dates and Times: September 7th (11am-9pm) September 8th (11am-8pm)

Anticipated Number of
People Attending Event: N/A

of Pre-ticket Sales, if applicable: N/A

Attendance at Previous Year's Event: 3,102

Will vendors be attending? Yes ☒ No ☐

Additional Info: ☒ Yes ☐ No Fireworks Saturdays between 8&9 pm by
Advanced Pyrotechnics w/Sunday rain date
☒ Yes ☐ No Food Trucks/Vendors – **If Yes, per Chapter 45 Peddling and
Soliciting of the Township of Plumsted Ordinances, a
Township permit is required.**
☒ Yes ☐ No Fire Pits - Weather permitting only. No pits if hot & dry.
☒ Yes ☐ No Will security be onsite?
☒ Yes ☐ No If so, will they be armed?

****Should ticket sales exceed your original attendance number, please let us know prior to the event. Our first responders must have access to the event if necessary. This request is in the interest of public safety.***

Copies to: Plumsted Police Dept.; Public Safety Director; First Aid; Fire; O.E.M.; Main Streets; Fire Marshal; Township Committee; advise Township if C.E.R.T. members and/or Fire Police can

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Organization Sponsoring Event: Laurita Winery

Type of Event: Food Truck Festival

Location of Event: 85 Archertown Rd. New Egypt, NJ

Name of Contact: Jane Woods

Phone Number(s): 609-752-0200

Email: Jane@lauritawinery.com

Dates and Times: September 21st (11am-9pm) September 22nd (11am-8pm)

Anticipated Number of
People Attending Event: N/A

of Pre-ticket Sales, if applicable: N/A

Attendance at Previous Year's Event: 4,433

Will vendors be attending? Yes ☒ No ☐

Additional Info: ☒ Yes ☐ No Fireworks Saturdays between 8&9 pm by
Advanced Pyrotechnics w/Sunday rain date
☒ Yes ☐ No Food Trucks/Vendors – **If Yes, per Chapter 45 Peddling and
Soliciting of the Township of Plumsted Ordinances, a
Township permit is required.**
☒ Yes ☐ No Fire Pits - Weather permitting only. No pits if hot & dry.
☒ Yes ☐ No Will security be onsite?
☒ Yes ☐ No If so, will they be armed?

****Should ticket sales exceed your original attendance number, please let us know prior to the event. Our first responders must have access to the event if necessary. This request is in the interest of public safety.***

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Organization Sponsoring Event: Laurita Winery

Type of Event: Food Truck Festival

Location of Event: 85 Archertown Rd. New Egypt, NJ

Name of Contact: Jane Woods

Phone Number(s): 609-752-0200

Email: Jane@lauritawinery.com

Dates and Times: October 5th (11am-9pm) October 6th (11am-8pm)

Anticipated Number of
People Attending Event: N/A

of Pre-ticket Sales, if applicable: N/A

Attendance at Previous Year's Event: 6,635

Will vendors be attending? Yes ☒ No ☐

Additional Info: ☒ Yes ☐ No Fireworks Saturdays between 8&9 pm by
Advanced Pyrotechnics w/Sunday rain date
☒ Yes ☐ No Food Trucks/Vendors – **If Yes, per Chapter 45 Peddling and
Soliciting of the Township of Plumsted Ordinances, a
Township permit is required.**
☒ Yes ☐ No Fire Pits - Weather permitting only. No pits if hot & dry.
☒ Yes ☐ No Will security be onsite?
☒ Yes ☐ No If so, will they be armed?

****Should ticket sales exceed your original attendance number, please let us know prior to the event. Our first responders must have access to the event if necessary. This request is in the interest of public safety.***

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Organization Sponsoring Event: Laurita Winery

Type of Event: Food Truck Festival

Location of Event: 85 Archertown Rd. New Egypt, NJ

Name of Contact: Jane Woods

Phone Number(s): 609-752-0200

Email: Jane@lauritawinery.com

Dates and Times: October 12th (11am-9pm)

Anticipated Number of
People Attending Event: N/A

of Pre-ticket Sales, if applicable: N/A

Attendance at Previous Year's Event: N/A

Will vendors be attending? Yes X No

Additional Info: X Yes No Fireworks Saturdays between 8&9 pm by
Advanced Pyrotechnics w/Sunday rain date
X Yes No Food Trucks/Vendors – **If Yes, per Chapter 45 Peddling and
Soliciting of the Township of Plumsted Ordinances, a
Township permit is required.**
X Yes No Fire Pits - Weather permitting only. No pits if hot & dry.
X Yes No Will security be onsite?
X Yes No If so, will they be armed?

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New Egypt, NJ 08533
609-758-2241
609-758-0123 (fax)
www.plumsted.org

NOTIFICATION OF EVENT

(For any event over 25 People)

Please complete this form and return it to the Plumsted Municipal Clerk at 121 Evergreen Road, New Egypt, NJ 08533. Phone 609/758-2241, Fax 609/758-0123 or Email: municipalclerk@plumsted.org

Organization Sponsoring Event: Laurita Winery

Type of Event: Food Truck Festival

Location of Event: 85 Archertown Rd. New Egypt, NJ

Name of Contact: Jane Woods

Phone Number(s): 609-752-0200

Email: Jane@lauritawinery.com

Dates and Times: October 19th (11am-9pm) October 20th (11am-8pm)

Anticipated Number of
People Attending Event: N/A

of Pre-ticket Sales, if applicable: N/A

Attendance at Previous Year's Event: 5,900

Will vendors be attending? Yes X No

Additional Info: X Yes No Fireworks Saturdays between 8&9 pm by
Advanced Pyrotechnics w/Sunday rain date
X Yes No Food Trucks/Vendors – **If Yes, per Chapter 45 Peddling and
Soliciting of the Township of Plumsted Ordinances, a
Township permit is required.**
X Yes No Fire Pits - Weather permitting only. No pits if hot & dry.
X Yes No Will security be onsite?
X Yes No If so, will they be armed?

****Should ticket sales exceed your original attendance number, please let us know prior to the event. Our first responders must have access to the event if necessary. This request is in the interest of public safety.***

Copies to: Plumsted Police Dept.; Public Safety Director; First Aid; Fire; O.E.M.; Main Streets; Fire Marshal; Township Committee; advise Township if C.E.R.T. members and/or Fire Police can

Dominick Cuzzo, Mayor
Herbert Marinari, Deputy Mayor
Robert Bowen, Committeeman
Leonard Grilletto, Committeeman
Michael Hammerstone, Committeeman

Township of Plumsted

The States Center

121 Evergreen Road
New Egypt, NJ 08533
609-758-2241
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NOTIFICATION OF EVENT

(For any event over 25 People)

Please complete this form and return it to the Plumsted Municipal Clerk at 121 Evergreen Road, New Egypt, NJ 08533. Phone 609/758-2241, Fax 609/758-0123 or Email: municipalclerk@plumsted.org

Organization Sponsoring Event: Laurita Winery

Type of Event: Food Truck Festival

Location of Event: 85 Archertown Rd. New Egypt, NJ

Name of Contact: Jane Woods

Phone Number(s): 609-752-0200

Email: Jane@lauritawinery.com

Dates and Times: October 26th (11am-9pm) October 27th (11am-8pm)

Anticipated Number of
People Attending Event: N/A

of Pre-ticket Sales, if applicable: N/A

Attendance at Previous Year's Event: 6,662

Will vendors be attending? Yes ☒ No ☐

Additional Info: ☒ Yes ☐ No Fireworks Saturdays between 8&9 pm by
Advanced Pyrotechnics w/Sunday rain date
☒ Yes ☐ No Food Trucks/Vendors – **If Yes, per Chapter 45 Peddling and
Soliciting of the Township of Plumsted Ordinances, a
Township permit is required.**
☒ Yes ☐ No Fire Pits - Weather permitting only. No pits if hot & dry.
☒ Yes ☐ No Will security be onsite?
☒ Yes ☐ No If so, will they be armed?

****Should ticket sales exceed your original attendance number, please let us know prior to the event. Our first responders must have access to the event if necessary. This request is in the interest of public safety.***

Copies to: Plumsted Police Dept.; Public Safety Director; First Aid; Fire; O.E.M.; Main Streets; Fire Marshal; Township Committee; advise Township if C.E.R.T. members and/or Fire Police can

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NOTIFICATION OF EVENT

(For any event over 25 People)

Please complete this form and return it to the Plumsted Municipal Clerk at 121 Evergreen Road, New Egypt, NJ 08533. Phone 609/758-2241, Fax 609/758-0123 or Email: municipalclerk@plumsted.org

Organization Sponsoring Event: Laurita Winery

Type of Event: Food Truck Festival

Location of Event: 85 Archertown Rd. New Egypt, NJ

Name of Contact: Jane Woods

Phone Number(s): 609-752-0200

Email: Jane@lauritawinery.com

Dates and Times: November 9th (11am-9pm) November 10th (11am-8pm)

Anticipated Number of
People Attending Event: N/A

of Pre-ticket Sales, if applicable: N/A

Attendance at Previous Year's Event: 4,029

Will vendors be attending? Yes ☒ No ☐

Additional Info: ☒ Yes ☐ No Fireworks Saturdays between 8&9 pm by
Advanced Pyrotechnics w/Sunday rain date
☒ Yes ☐ No Food Trucks/Vendors – **If Yes, per Chapter 45 Peddling and
Soliciting of the Township of Plumsted Ordinances, a
Township permit is required.**
☒ Yes ☐ No Fire Pits - Weather permitting only. No pits if hot & dry.
☒ Yes ☐ No Will security be onsite?
☒ Yes ☐ No If so, will they be armed?

****Should ticket sales exceed your original attendance number, please let us know prior to the event. Our first responders must have access to the event if necessary. This request is in the interest of public safety.***

Copies to: Plumsted Police Dept.; Public Safety Director; First Aid; Fire; O.E.M.; Main Streets; Fire Marshal; Township Committee; advise Township if C.E.R.T. members and/or Fire Police can

Dominick Cuzzo, Mayor
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Township of Plumsted

The States Center

121 Evergreen Road
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609-758-2241
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www.plumsted.org

NOTIFICATION OF EVENT

(For any event over 25 People)

Please complete this form and return it to the Plumsted Municipal Clerk at 121 Evergreen Road, New Egypt, NJ 08533. Phone 609/758-2241, Fax 609/758-0123 or Email: municipalclerk@plumsted.org

Organization Sponsoring Event: Laurita Winery

Type of Event: Food Truck Festival

Location of Event: 85 Archertown Rd. New Egypt, NJ

Name of Contact: Jane Woods

Phone Number(s): 609-752-0200

Email: Jane@lauritawinery.com

Dates and Times: November 23rd (11am-9pm) November 24th (11am-8pm)

Anticipated Number of People Attending Event: N/A

of Pre-ticket Sales, if applicable: N/A

Attendance at Previous Year's Event: 3,685

Will vendors be attending? Yes ☒ No ☐

Additional Info: ☒ Yes ☐ No Fireworks Saturdays between 8&9 pm by
Advanced Pyrotechnics w/Sunday rain date
☒ Yes ☐ No Food Trucks/Vendors – **If Yes, per Chapter 45 Peddling and
Soliciting of the Township of Plumsted Ordinances, a
Township permit is required.**
☒ Yes ☐ No Fire Pits - Weather permitting only. No pits if hot & dry.
☒ Yes ☐ No Will security be onsite?
☒ Yes ☐ No If so, will they be armed?

****Should ticket sales exceed your original attendance number, please let us know prior to the event. Our first responders must have access to the event if necessary. This request is in the interest of public safety.***

Copies to: Plumsted Police Dept.; Public Safety Director; First Aid; Fire; O.E.M.; Main Streets; Fire Marshal; Township Committee; advise Township if C.E.R.T. members and/or Fire Police can

RESOLUTION NO. 2024-153

**RESOLUTION OF THE TOWNSHIP OF PLUMSTED,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING A MEDICAL LEAVE OF ABSENCE
FOR NADENE CICERO**

WHEREAS, Nadene Cicero is an employee of the Township of Plumsted; and

WHEREAS, pursuant to the Township of Plumsted Personnel Policies and Procedures, the Township Committee has been notified of a medical reason necessitating a leave of absence for Nadene Cicero from February 8, 2024 to March 10, 2024 or until medically cleared; and

WHEREAS, Nadene Cicero may use accrued leave time from February 8, 2024 to March 10, 2024;

WHEREAS, should accrued leave time be exhausted, the remainder of the leave will be without pay and the New Jersey State and Federal Family Medical Leave will run concurrently.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Plumsted, County of Ocean, State of New Jersey, as follows:

1. That the Mayor and Township Committee do hereby authorize a medical leave of absence for Nadene Cicero from February 8, 2024 to March 10, 2024 or until medically cleared.
2. Nadene Cicero may use accrued leave time from February 8, 2024 to March 10, 2024 and should all accrued leave time be utilized, the leave will be unpaid and the NJ State and Federal Family Medical Leave will run concurrently.
3. That a certified copy of this resolution shall be forwarded to Sharon Gower, CFO and Nadene Cicero.

NAME	BOWEN	GRILLETTO	HAMMERSTONE	MARINARI	CUOZZO
AYES					
ABSTAIN					
NAYS					
ABSENT					

CERTIFICATION

I, JENNIFER WITHAM, Municipal Clerk of the Township of Plumsted, do hereby certify that the foregoing resolution was duly adopted by the Plumsted Township Committee at a meeting held on the 7th day of **MARCH, 2024**.

JENNIFER WITHAM, RMC, CMR
Municipal Clerk

RESOLUTION NO. 2024-154

**RESOLUTION OF THE TOWNSHIP OF PLUMSTED,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING A TEMPORARY INCREASE IN HOURS
FOR BRANDI ROBBINS AS PART-TIME CLERK TYPIST**

WHEREAS, Resolution No. 2023-212 Authorized a Temporary Increase in Hours for Brandi Robbins as Part-Time Clerk Typist; and

WHEREAS, an assistant treasurer was appointed on February 26, 2024; and

WHEREAS, the Chief Financial Officer has requested to extend the temporary increase of hours for an additional six (6) months as the assistant treasurer is part-time and will be training for several months; and

WHEREAS, Brandi Robbins will continue to work in the tax office and the finance office as a part-time clerk typist; and

WHEREAS, the Mayor and Township Committee approve Brandi Robbins to temporarily work up to 40 hours per week at the rate in accordance with the salary resolution, without benefits, until August 31, 2024.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of Plumsted Township, County of Ocean, State of New Jersey as follows:

- 1.** That the Mayor and Township Committee do hereby authorize Brandi Robbins to continue to work up to 40 hours per week as part-time clerk typist in the tax office and the finance office.
- 2.** Brandi Robbins is approved to work the additional hours at a rate in accordance with the salary resolution, without any benefits, in performance of her duties as part-time clerk typist for the finance office until August 31, 2024.
- 3.** That certified copies of this resolution shall be forwarded to the Plumsted Township Finance Office and Brandi Robbins.

NAME	BOWEN	GRILLETTO	HAMMERSTONE	MARINARI	CUOZZO
AYES					
ABSTAIN					
NAYS					
ABSENT					

CERTIFICATION

I, JENNIFER WITHAM, Municipal Clerk of the Township of Plumsted, do hereby certify that the foregoing resolution was duly adopted by the Plumsted Township Committee at a meeting held on the 7TH day of **MARCH, 2024**.

JENNIFER WITHAM, RMC, CMR
Municipal Clerk

RESOLUTION NO. 2024-155

**RESOLUTION OF TOWNSHIP OF PLUMSTED
COUNTY OF OCEAN, STATE OF NEW JERSEY
AUTHORIZING THE RENEWAL OF A SHARED SERVICE AGREEMENT
BETWEEN PLUMSTED TOWNSHIP AND THE PLUMSTED TOWNSHIP
BOARD OF EDUCATION TO PROVIDE COURTESY BUSING FOR
HAZARDOUS ROUTES FOR THE YEAR 2023-2024**

WHEREAS, the Township of Plumsted is authorized to participate in a shared service agreement between the Township of Plumsted and the Plumsted Township Board of Education to provide courtesy busing for hazardous routes to school; and

WHEREAS, officials from the Township of Plumsted and the Plumsted School District have discussed to further share the expense of providing courtesy busing for hazardous routes for the Calendar Year 2023-2024; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Township Committee of the Township of Plumsted, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is hereby authorized to sign a shared services agreement with and between the Plumsted Township School District and the Township of Plumsted to provide courtesy busing for hazardous routes to schools for the Calendar Year 2023-2024.
2. The shared service agreement between the Township of Plumsted and the Plumsted Township Board of Education is subject to the review of the Township Attorney.
3. That a certification of availability of funds executed by the Chief Financial Officer to be attached hereto.
4. That a certified copy of this resolution be forwarded to the Plumsted Township School District and the Plumsted Township CFO.

NAME	BOWEN	GRILLETTO	HAMMERSTONE	MARINARI	CUOZZO
AYES					
ABSTAIN					
NAYS					
ABSENT					

CERTIFICATION

I, JENNIFER WITHAM, Municipal Clerk of the Township of Plumsted, do hereby certify that the foregoing resolution was duly adopted by the Plumsted Township Committee at a meeting held on the 7th day of **MARCH, 2024**.

JENNIFER WITHAM, RMC, CMR
Municipal Clerk

REVISED - SHARED SERVICES AGREEMENT
BUSING - 2023-2024

THIS AGREEMENT made this ____ of _____, 2024, by and between the Township of Plumsted, a corporate body politic having its principal offices located at 121 Evergreen Road, New Egypt, New Jersey 08533 (hereinafter referred to as "the Township"), and the Plumsted Township Board of Education, an educational entity of the State of New Jersey having its principal offices located at 131 Evergreen Road, New Egypt, New Jersey 08533 (hereinafter referred to as "the Board of Education").

WITNESS THAT:

The Township and the Board of Education acknowledge the following:

A. Pursuant to N.J.S.A. 40A:65-1 et seq., a municipal entity such as the Township may enter into agreements for shared services with another government entity such as the Board of Education to provide or receive any service that the units participating in the agreement are empowered to provide or receive within their own jurisdiction.

B. Each local unit authorized to enter into an agreement under the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. (hereinafter "the Act"), may do so by the adoption of a resolution.

C. The agreement must comply with the requirements of N.J.S.A. 40A:65-7 and specify the services to be performed under the

agreement, procedures for payment, and assignment and allocation of responsibility for meeting standards between and among the parties.

D. Pursuant to N.J.S.A. 18A:39-1.5 and Board of Education Policy No. 3541.1, the Board of Education determined that the following routes were hazardous routes requiring what is known as courtesy busing of students:

Evergreen Road

North Main Street

E. The Township, pursuant to N.J.S.A. 18A:39-1.2, agrees with the determination of the Board of Education concerning the designation of Evergreen Road and North Main Street as hazardous routes and the Township has found that it is desirable to provide transportation for safety reasons at this time for all of the students educated in district by the Board of Education at the four schoolhouses operated by the Board of Education. The Township and the Board of Education accordingly agree that what is known as courtesy busing for hazardous routes should therefore be provided to the students who would be bused to and from non-remote locations to the three schoolhouses operated by the Board of Education (courtesy busing for hazardous routes) in addition to the students who are considered to be bused to and from remote locations, which remote busing is required by law. The Township and the Board of Education agree that the governing body and Board of Education are authorized by N.J.S.A. 18A:39-1.2 to enter into an interlocal services agreement to provide for the funds necessary to effectuate the courtesy busing for hazardous routes and

the Township and Board of Education being further aware of the provisions of N.J.A.C. 6A:27-1.3 that provide that municipal governments may elect to pay costs of transportation for students who are bused to and from less than remote locations to and from their school through an interlocal agreement with the district board of education in accordance with N.J.S.A. 18A:39-1.2.

F. The Township and the Board of Education desire to enter into a shared services agreement to provide courtesy busing for hazardous routes by the Board of Education for the non-remote students educated in the four schoolhouses operated by the Board of Education, and by this Agreement do enter into a shared services agreement to provide the courtesy busing for hazardous routes.

G. N.J.A.C. 6A:27-1.2 defines remote from the school of attendance as beyond two & one-half miles for high school students (grades nine through twelve), and beyond two miles for elementary students (grades preschool through eight). Accordingly, students to be picked up from and returned to a location of shorter distance, are considered to be non-remote. Busing of non-remote students requires "courtesy busing" of the non-remote students.

NOW, THEREFORE, in consideration of the mutual terms and conditions and covenants hereinafter set forth, the Township and the Board of Education agree as follows:

1. Cost of Busing. Paragraphs A through G are incorporated herein as though set forth at length. The Township and the Board of Education agree that the cost of providing the courtesy busing for

hazardous routes of the non-remote students educated by the Board of Education in the four schoolhouses operated by the Board of Education for the 2023-2024 school year is estimated to be \$253,523.00 and that the Township shall make a payment to the Board of Education of \$126,762.00. See Schedule A, entitled Plumsted Township Board of Education Transportation Analysis - Courtesy Transportation For Hazardous Routes Allocated Costs.

2. Payment of Township Share. The Township shall make payment to the Board of Education in the amount of \$126,762.00 toward the cost of the courtesy busing for hazardous routes in a manner that the payment is received by the Board of Education no later than June 1, 2024.

The Township shall make its payment to the business office of the Board of Education to the attention of the School Business Administrator.

3. Term of Agreement. This Agreement shall remain in effect for the 2023-2024 school year and cover the cost of courtesy busing for hazardous routes for the period of September, 2023, through June, 2024.

4. Resolution. Pursuant to N.J.S.A. 40A:65-5, the Township and the Board of Education shall each adopt a resolution authorizing this Shared Services Agreement which Shared Services Agreement shall be effective upon execution of the Shared Services Agreement by the Township and the Board of Education.

5. Administration of Agreement. The Shared Services Agreement shall be administered on behalf of the Township by the Township Administrator and on behalf of the Board of Education by the School Business Administrator.

6. Public Schools Contracts Law. The Board of Education shall have the sole right and responsibility to create bus routes, the cost of operation of which are to be financed under the terms of this Agreement. In doing so, the Board of Education shall follow the requirements of the Public Schools Contracts Law, N.J.S.A. 18A:18A-1 et seq., as applicable. The Board of Education shall be responsible for meeting the standards required by the Public Schools Contracts Law and applicable regulations relating to bus transportation. The Township shall have no right or authority to review or approve the bus routes as established by the Board of Education.

7. Notices. All notices under this Agreement shall be in writing and shall be deemed to be made if such notice shall be sent by facsimile, which facsimile notice shall be considered delivered upon sending only if there is printed confirmation of the delivery to the recipient facsimile number; or if by certified mail, return receipt requested, which shall be considered delivered three days after sending; or by overnight courier service such as Federal Express which shall be considered delivered upon receipt of delivery, and addressed as follows:

To the Township:

Jennifer Witham, Municipal Clerk
Township of Plumsted
121 Evergreen Road
New Egypt, NJ 08533
Phone: (609) 758-2241 ext. 104
Fax: (609) 758-0123

To the Board of Education:

Mr. Sean Gately, School Business Administrator
Plumsted Township Board of Education
131 Evergreen Road
New Egypt, NJ 08533
Phone: (609) 758-6800 ext. 4200
Fax: (609) 758-6808

8. Severability. If any provision of this Agreement is deemed to be invalid or unenforceable, this Agreement shall be considered divisible as to such provision and such provision shall thereupon be inoperative and shall not be a part of the consideration moving between the parties hereto. The remaining provisions of this agreement shall, however, continue to be valid and binding and of like effect as though such provision was not included herein.

9. Amendments. No amendments or additions to this Agreement shall be binding unless in writing and signed by both parties.

10. Effective Date. This Agreement shall take effect upon the adoption of appropriate resolutions by the Township and the Board of Education respectively and execution of this Agreement and should such actions of adoption and execution occur after September 1, 2022, shall be considered retroactive to September 1, 2022. The party last signing the Agreement shall enter the date of the

last signing as the date of the Agreement at the beginning of the Agreement on page 1 where indicated.

11. Entire Agreement. This Agreement contains the entire understanding of the parties, and there are no representations, warranties, covenants or undertakings other than those expressly set forth herein.

IN WITNESS WHEREOF, the parties have hereto executed this Agreement the day and year first above written.

WITNESS:

TOWNSHIP OF PLUMSTED

Jennifer Witham,
Municipal Clerk/
Business Administrator

BY _____
Dominick Cuzzo,
Mayor

ATTEST:

PLUMSTED TOWNSHIP BOARD OF EDUCATION

Sean Gately
Business Administrator/
Board Secretary

BY _____
Vincent Giardina,
President

PLUMSTED TOWNSHIP BOARD OF EDUCATION

SCHEDULE A
TRANSPORTATION ANALYSIS - COURTESY TRANSPORTATION ALLOCATED COST
2023-2024 SCHOOL YEAR

School	Remote Students	Courtesy Students	Total Transported Students	% Courtesy Students	Total Cost To/From Transportation	Allocated Courtesy Cost
Elementary	299	167	466	35.8%	284,054	101,691
Middle School	167	82	249	32.9%	212,650	69,962
High School	184	115	299	38.5%	212,650	81,870
Totals	650	364	1,014		709,355	253,523
Township Share						126,762

* Courtesy transported students are defined as follows:
(1) K-8 students living less than 2.0 miles from home to school
(2) 9-12 students living less than 2.5 miles from home to school

2023-2024

Tier/Route	ES	MS	HS	Total
E01/M01/H01	27,439.20	27,439.20	27,439.20	82,317.60
E02/M02/H02	27,057.60	27,057.60	27,057.60	27,057.60
E03/M03/H03	25,914.60	25,914.60	25,914.60	77,743.80
E04/M04/H04	26,676.00	26,676.00	26,676.00	80,028.00
E05/M05/H05	25,914.60	25,914.60	25,914.60	77,743.80
E06/M06/H06	27,057.60	27,057.60	27,057.60	81,172.80
E07/M07/H07	26,676.00	26,676.00	26,676.00	80,028.00
E08/M08/H08	25,914.60	25,914.60	25,914.60	77,743.80
E09	33,917.40	0.00	0.00	33,917.40
E10	37,486.80	0.00	0.00	37,486.80
	284,054.40	212,650.20	212,650.20	655,239.60

2022-2023

	ES	MS	HS	Total
E01/M01/H01	25,920.00	25,920.00	25,920.00	77,760.00
E02/M02/H02	25,560.00	25,560.00	25,560.00	76,680.00
E03/M03/H03	24,480.00	24,480.00	24,480.00	73,440.00
E04/M04/H04	25,200.00	25,200.00	25,200.00	75,600.00
E05/M05/H05	24,480.00	24,480.00	24,480.00	73,440.00
E06/M06/H06	25,560.00	25,560.00	25,560.00	76,680.00
E07/M07/H07	25,200.00	25,200.00	25,200.00	75,600.00
E08/M08/H08	24,480.00	24,480.00	24,480.00	73,440.00
E10	32,040.00	0.00	0.00	0.00
	232,920.00	200,880.00	200,880.00	602,640.00

Account Reconciliation - Agreement with Township

	Beg. Balance	Payments	Bd of Ed Adj	Outstanding
Shared Service - Busing 2010-2011	\$ 71,440.00	\$ 71,440.00	\$ -	\$ -
Shared Service - Busing 2011-2012	\$ 71,583.00	\$ 51,765.00	\$ -	\$ 19,818.00
Shared Service - Busing 2012-2013	\$ 66,622.00	\$ -	\$ -	\$ 66,622.00
Shared Service - Busing 2013-2014	\$ 65,828.00	\$ 65,828.00	\$ -	\$ -
Shared Service - Busing 2014-2015	\$ 54,778.00	\$ 54,778.00	\$ -	\$ -
Shared Service - Busing 2015-2016	\$ 56,421.00	\$ 56,421.00	\$ -	\$ -
Shared Service - Busing 2016-2017	\$ 56,289.00	\$ 56,289.00	\$ -	\$ -
Shared Service - Busing 2017-2018	\$ 75,661.00	\$ 61,132.00	\$ 14,529.00 *	\$ -
Shared Service - Busing 2018-2019	\$ 88,465.00	\$ 76,415.00	\$ -	\$ 12,050.00
Shared Service - Busing 2019-2020	\$ 83,214.00	\$ 78,000.00	\$ -	\$ 5,214.00
Shared Service - Busing 2020-2021	\$ 77,406.00	\$ 77,406.00	\$ -	\$ -
Shared Service - Busing 2021-2022	\$ 84,040.00	\$ 84,040.00	\$ -	\$ -
Shared Service - Busing 2022-2023	\$ 123,063.00	\$ 123,063.00	\$ -	\$ -
	974,810.00	\$856,577.00	\$14,529.00	103,704.00

* Township incorrectly billed BOE \$57,806.61. Correct billing \$12,221.95. BOE offered and Township accept to have 2017-2018 transportation and SRO pension billing offset. This was a saving for the Township of \$2,307.05.

RESOLUTION NO. 2024-156

**RESOLUTION OF THE TOWNSHIP OF PLUMSTED,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING A TRANSFER OF APPROPRIATIONS
IN ACCORDANCE WITH THE PROVISIONS OF
N.J.S.A. 40A:4-59**

WHEREAS, N.J.S.A. 40A:4-59 authorizes the transfer of appropriation reserves during the first three (3) months of any fiscal year; and

WHEREAS, N.J.S.A. 40A:4-59 requires that a resolution authorizing such a transfer must be adopted by not less than a two-thirds vote of the full membership of the governing body; and

WHEREAS, the Chief Financial Officer for the Township of Plumsted has requested authorization to make certain appropriation reserve transfers in accordance with the requirements of **N.J.S.A. 40A:4-59**; and

WHEREAS, it is the desire of the governing body to authorize the transfer of funds as follows:

AMOUNT
\$10,000.00

FROM ACCOUNT
Clerk: Website Services
3-01-20-120-273

\$ 5,000.00

Health Benefits Waiver
3-01-23-221-282

AMOUNT
\$15,000.00

TO ACCOUNT
Police Dept: Vehicle Maintenance
3-01-25-240-267

WHEREAS, the total amount of funds being transferred is **\$15,000.00**.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Plumsted, County of Ocean, State of New Jersey, as follows:

- 1.** That the Mayor and Township Committee do hereby authorize the transfer of funds as set forth above in accordance with the requirements of **N.J.S.A. 40A:4-59**.
- 2.** That this resolution was adopted by not less than two-thirds vote of the full membership of the Township Committee.
- 3.** That a certified copy of this resolution shall be forwarded to the Township Auditor and the Chief Financial Officer.

NAME	BOWEN	GRILLETTO	HAMMERSTONE	MARINARI	CUOZZO
AYES					
ABSTAIN					
NAYS					
ABSENT					

CERTIFICATION

I, JENNIFER WITHAM, Municipal Clerk of the Township of Plumsted, do hereby certify that the foregoing resolution was duly adopted by the Plumsted Township Committee at a meeting held on the **7th of MARCH, 2024**.

JENNIFER WITHAM, RMC, CMR
Municipal Clerk

RESOLUTION NO. 2024-157

**RESOLUTION OF THE TOWNSHIP OF PLUMSTED,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE SUBMISSION OF A GRANT
SUBMISSION TO THE NEW JERSEY DEPARTMENT OF COMMUNITY
AFFAIRS' FY24 LOCAL RECREATION IMPROVEMENT GRANT PROGRAM**

WHEREAS, the Township of Plumsted desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$XXX,XXX carry out a project to install field lighting at the soccer field behind the Plumsted Town Hall;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Plumsted, County of Ocean, State of New Jersey as follows:

1. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the FY24 Local Recreation Improvement Grant Program application and any and all other applicable documents.
2. Recognizes and accepts that that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Township of Plumsted and the New Jersey Department of Community Affairs.

3.

BE IT FURTHER RESOLVED that the Township of Plumsted and the Department of Parks and Recreation recognize and accept that the Department of Community Affairs may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Township of Plumsted's Department of Parks and Recreation and the New Jersey Department of Community Affairs, and

BE IT FURTHER RESOLVED, that the persons whose names, titles and signatures appear below are authorized to sign the application, and that they or their successor in said title is authorized to sign the agreement, and any other documents necessary in connection therewith:

NAME	BOWEN	GRILLETTO	HAMMERSTONE	MARINARI	CUOZZO
AYES					
ABSTAIN					
NAYS					
ABSENT					

CERTIFICATION

I, JENNIFER WITHAM, Municipal Clerk of the Township of Plumsted, do hereby certify that the foregoing resolution was duly adopted by the Plumsted Township Committee at a meeting held on the 7TH day of **MARCH, 2024**.

JENNIFER WITHAM, RMC, CMR
Municipal Clerk

RESOLUTION NO. 2024-158

**RESOLUTION OF THE TOWNSHIP OF PLUMSTED,
COUNTY OF OCEAN, STATE OF NEW JERSEY
ADOPTING THE RULES AND REGULATIONS
OF THE PLUMSTED TOWNSHIP POLICE DEPARTMENT**

WHEREAS, the Police Department of the Township of Plumsted is established pursuant to N.J.S.A. 40A:14-118 and the Township of Plumsted Municipal Ordinance §47-1; and

WHEREAS, in accordance with Township of Plumsted Municipal Ordinance §47-1, the appropriate authority for the Township of Plumsted empowered to adopt and promulgate Police Department Rules and Regulations is the Township Committee for the Township of Plumsted; and

WHEREAS, Resolution No. 2013-299 established the Rules and Regulations of the Plumsted Township Police Department; and

WHEREAS, in accordance with N.J.S.A. 40A:14-118, the right to amend or revoke any of the Rules and Regulations of the Plumsted Township Police Department is reserved for the appropriate authority; and

WHEREAS, the Rules and Regulations of the Plumsted Township Police Department are to be adopted annually according to the police accreditation standards; and

WHEREAS, it is the desire of the Mayor and Township Committee to adopt the Rules and Regulations of the Plumsted Township Police Department.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Plumsted, in the County of Ocean and State of New Jersey, pursuant to the provisions of N.J.S.A. 40A:14-118 and Plumsted Township Municipal Ordinance §47-6, that the Rules and Regulations of the Plumsted Township Police Department be and the same are hereby adopted. A copy of the Plumsted Township Police Department Rules and Regulations as amended and reestablished is attached hereto.

NAME	BOWEN	GRILLETTO	HAMMERSTONE	MARINARI	CUOZZO
AYES					
ABSTAIN					
NAYS					
ABSENT					

CERTIFICATION

I, **JENNIFER WITHAM**, Municipal Clerk of the Township of Plumsted, do hereby certify that the foregoing resolution was duly adopted by the Plumsted Township Committee at a meeting held on the 7th day of **MARCH, 2024**.

JENNIFER WITHAM, RMC, CMR
Municipal Clerk

Adopted: **March 7, 2024**

Jennifer Witham, RMC, CMR
Township Clerk

Dominick Cuozzo
Mayor


PLUMSTED TOWNSHIP POLICE DEPARTMENT		
SUBJECT: RULES AND REGULATIONS		
EFFECTIVE DATE: February 15, 2024	NUMBER OF PAGES:	
ACCREDITATION STANDARDS: 1.4.1, 1.4.3, 1.5.2	BY THE ORDER OF: Chief Earl Meroney	
APPROPRIATE AUTHORITY: Mayor and Township Committee		

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CHAPTER 1

INTRODUCTION

1:1. ESTABLISHMENT OF THE PLUMSTED TOWNSHIP POLICE DEPARTMENT

1:1.1 Legal Authorization

The Police Department of the Township of Plumsted is established pursuant to N.J.S.A. 40A:14-118 and the Township of Plumsted Municipal Ordinance §47-1 and shall hereafter be referred to as the "Plumsted Township Police Department."

1:1.2 Rules and Regulations Established

The Mayor and Township Committee as the Appropriate Authority for the Township of Plumsted hereby adopts and promulgates the Department Rules and Regulations, in accordance with Township of Plumsted Municipal Ordinance §4-71B known as the "Plumsted Township Police Department Rules and Regulations."

1:1.3 Right to Amend or Revoke

In accordance with N.J.S.A. 40A:14-118, the right is reserved by the Appropriate Authority to amend or revoke any of the rules and regulations contained herein.

1:1.4 Previous Rules, Policies and Procedures

All rules and regulations previously issued, and policies and procedures that are contrary to the rules contained herein, are hereby revoked. All other policies and procedures shall remain in force.

1:2 THE NUMBERING SYSTEM

1:2.1 Chapter and Section Designation

Each chapter, section and subsection shall be designated by title and number. All numbering breakdowns shall be arranged according to a decimal sequence.

1:2.2 Chapter and Section Sequence

The number preceding the colon shall enumerate the chapter, while the number placed immediately to the right of the colon shall indicate the section.

1:2.3 Subsection Sequence

The number placed to the right of the decimal point shall designate the subsection.

1:2.4 Series Lettering

Letters listed in series under sections and subsections shall be enclosed within parentheses.

1:2.5 Flexibility of System

This system shall provide a simple and quick method of referral to material contained herein. This format has been designed to make specific reference to particular sections or subsections possible and to facilitate expansion and revision of the contents.

1:3 RULES AND REGULATIONS MANUAL

1:3.1 Application

These rules and regulations are applicable to all police officers, special law enforcement officers of the department and to all civilian employees of the department, where appropriate.

1:3.2 Distribution

One copy of these rules and regulations shall be electronically distributed to each employee of the department through the PowerDMS® software.

1:3.3 Responsibility for Maintenance

Employees shall be responsible for maintaining a current copy of the rules and regulations, including all additions, revisions, and amendments as issued.

1:3.4 Familiarization

Employees shall thoroughly familiarize themselves with the provisions of the rules and regulations. Ignorance of any provision of these rules and regulations will not be a defense to a charge of a violation of these rules and regulations.

1:3.5 Ignorance of Manual Content

In the event neglect of duty is charged against an employee for failure to observe these rules and regulations or written directive, ignorance of any provision of these rules and regulations or written directive, will not stand as a defense to the charge(s).

1:3.6 Severability

If for any reason any section of these Rules and Regulations shall be questioned in any court and shall be held unconstitutional or invalid, the same shall not be held to affect any other sections or provisions of this document.

1:4 DEFINITIONS

1:4.1 Appropriate Authority

The Mayor and Township Committee of the Township of Plumsted as defined and designated by authority of the Township of Plumsted Municipal Ordinance §47-1B pursuant to N.J.S.A. 40A:14-118.

1:4.2 Authority

Authority is the statutory or written directive vested right to give commands, enforce obedience, initiate action and make necessary decisions. Authority may be delegated by those so designated. Acts performed without proper authority or authorization shall be considered in violation of the rules and regulations, and those persons in violation shall be subject to disciplinary action.

1:4.3 Chain of Command

The unbroken line of authority of the Plumsted Township Police Department extending from the Chief of Police through one or more subordinates at each level of command down to the level of execution and vice versa.

1:4.4 Chief of Police

The Chief of Police of the Plumsted Township Police Department and shall be the highest ranking officer of the department.

1:4.5 Days Off

Those days on which a given employee is excused from duty or is not required to report to duty.

1:4.6 Employee

All employees of the department, whether sworn regular, special law enforcement officers or civilian employees.

1:4.7 Gender

The use of the masculine gender in any written directive or rules and regulations includes the female gender, when applicable.

1:4.8 Incompetence

Incapable of satisfactory performance of police duties.

1:4.9 Insubordination

Failure or deliberate refusal of any employee to obey a lawful order given by a superior officer. Ridiculing a superior officer or his order, whether in or out of his presence, is also insubordination. Disrespectful, mutinous, insolent, or abusive language towards a superior officer is insubordination.

1:4.10 Lawful Order

Any written or verbal directive issued by a superior officer to any subordinate or group of subordinates in the course of police duty which is not in violation of any law, ordinance, or any department rule or regulation.

1:4.11 Lieutenant

The Lieutenant of the Plumsted Township Police Department.

1:4.12 May/Should

As used herein, the words “may” and “should” mean that the action indicated is permitted.

1:4.13 Member

Any duly sworn police officer of the department.

1:4.14 Military Leave

The period of time during which an employee is excused from duty for service with the active or reserve armed forces of the United States or of the State of New Jersey, as provided by law or collective negotiations agreement.

1:4.15 Neglect of Duty

Neglect of duty is the failure to give suitable attention to the performance of duty. Examples include, but are not limited to, failure to take appropriate action on the occasion of a crime, disorder, or other act or condition deserving police attention; absence without leave; failure to report for duty at the time and place designated; unnecessary absence from the zone/post during the tour of duty; failure to perform duties or comply with provisions prescribed in the rules and regulations and written directives, and failure to conform to the department operating procedures.

1:4.16 Off-Duty

The status of an employee during the period he is free from the performance of specified duties. Members are subject to recall at all times.

1:4.17 On-Duty

The status of an employee during the period of day when he is actively engaged in the performance of his duties.

1:4.18 Order

Any written or oral directive issued by a supervisor to any subordinate or group of subordinates in the course of police duty.

1:4.19 Plurality of Words

The singular includes the plural and the plural includes the singular.

1:4.20 Probationary Police Officer

Any member of the department serving probationary period prior to permanent appointment to police officer, as pursuant to N.J.S.A. 52:17B-66 et seq.

1:4.21 Probationary Period

The probationary period is one year from the date of completion of the police training course, or if already holding a valid New Jersey Police Training Commission Certification, one year from date of appointment, as pursuant to N.J.S.A. 52:17B-66 et seq.

1:4.22 Shall/Will

As used herein, the words "shall" and "will" mean the action required is mandatory.

1:4.23 Special Law Enforcement Officer

Persons vested with special police authority pursuant to N.J.S.A. 40A:14-146.8 et seq.

1:4.24 Staff Supervision

Staff supervision is an advisory relationship, outside the regular hierarchy of command and responsibility in which a supervisor may review the work of another employee who is responsible to another superior officer.

1:4.25 Subordinate

A member lower in rank than his superior officer.

1:4.26 Superior Officer

A person holding a higher supervisory or command rank or position.

1:4.27 Supervisor

An employee, usually holding the appropriate rank, assigned to a position requiring the exercise of immediate supervision over the activities of other employees.

1:4.28 Tense of Words

The words used in the present tense include the future.

1:4.29 Unpaid Leave of Absence

The period of time during which an employee is excused from duty and during which time no pay is received.

1:5 CODE OF ETHICS

1:5.1 All employees shall read and abide by the Law Enforcement Code of Ethics.

1:5.2 AS A LAW ENFORCEMENT EMPLOYEE, my fundamental duty is to serve the community; to safeguard lives and property; to protect the innocent against deception, the weak against oppression or intimidation and the peaceful against violence or disorder; and to respect the constitutional rights of all to liberty, equality and justice.

I WILL keep my private life unsullied as an example to all and will behave in a manner that does not bring discredit to me or to my agency. I will maintain courageous calm in the face of danger, scorn or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed both in my personal and official life, I will be exemplary in obeying the law and the regulations of my department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty.

I WILL never act officiously or permit personal feelings, prejudices, political beliefs, aspirations, animosities or friendships to influence my decisions. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

I RECOGNIZE the badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of police service. I will never engage in acts of corruption or bribery, nor will I condone such acts by other police officers. I will cooperate with all legally authorized agencies and their representatives in the pursuit of justice. I know that I alone am responsible for my own standard of professional performance and will take every reasonable opportunity to enhance and improve my level of knowledge and competence. I will constantly strive to achieve these objectives and ideals, dedicating myself to my chosen profession...**LAW ENFORCEMENT.**

1:6 MISSION STATEMENT AND CORE VALUES

1:6.1 Mission Statement and Core Values

The Plumsted Township Police Department will commit its resources in partnership with the community to promote a safe and secure environment, free from crime and the fear of crime, to maintain order and provide for the safe and expeditious flow of traffic while practicing our core values.

The Plumsted Township Police Department will be guided by our core values in pursuit of our mission. Our core values are:

LEADERSHIP - We are proud of our profession and will ensure that our members are dedicated, highly trained and capable of handling the daily demands of the law enforcement profession. We promote a collaborative environment for sharing information, resources, assistance and expertise.

TRUST – We will continue to build trust with our community and within our department through honesty and integrity in our decision-making.

DEDICATION - We are dedicated to ourselves, our department, and to the community and citizens that we serve.

CHAPTER 2

ORGANIZATION

2:1 GENERAL DUTIES AND RESPONSIBILITIES

2:1.1 Chief of Police

1. Pursuant to N.J.S.A. 40A:14-118 and the Township of Plumsted Municipal Ordinance §47-3B, the Chief of Police shall be the head of the Police Department, and he shall be directly responsible to the Mayor and Township Committee as the Appropriate Authority for the efficiency and routine day-to-day operation of the Police Department. In the absence of a Chief of Police, a designee shall be appointed and assume those duties in accordance with State law and local ordinances.

2:1.2 Lieutenant

1. Pursuant to the Township of Plumsted Municipal Ordinance §47-3G, the Lieutenant(s) shall perform all duties as required by the Chief of Police.

2:1.3 Sergeant

1. Pursuant to the Township of Plumsted Municipal Ordinance §47-3C, the Sergeant(s) shall perform all duties as required by the Chief of Police.

2:1.4 Corporal

1. Pursuant to the Township of Plumsted Municipal Ordinance §47-3D, the Corporal(s) shall perform all duties as required by the Sergeant or other superior officer.

2:1.5 Police Officers

1. Pursuant to the Township of Plumsted Municipal Ordinance §47-3E, the Police Officer(s) shall perform all duties as required by a superior officer and shall:
 - a. Exercise authority consistent with the obligations imposed by the oath of office and in conformance with the policies of the department.
 - b. Abide by all rules, regulations and department procedures and directives governing police officer employees.
 - c. Be accountable and responsible to their supervisor for obeying all lawful orders.
 - d. Coordinate their efforts with other employees of the department to achieve department objectives.
 - e. Conduct themselves in accordance with high ethical standards, on and off-duty.
 - f. Strive to improve their skills and techniques through study and training.
 - g. Familiarize themselves with the area of authority and responsibility for their current assignment.

- h. Perform their duties promptly, faithfully and diligently.
- i. Perform all related work as required in a timely fashion.
- j. Take appropriate action to:
 - a) Protect life and property;
 - b) Preserve the peace;
 - c) Detect and arrest violators of the law;
 - d) Enforce all federal, state, and local laws and ordinances coming within department jurisdiction;
 - e) Safeguard the rights of individuals as provided by the United States Constitution and Constitution of the State of New Jersey;
 - f) Regulate traffic safely and expeditiously;
 - g) Aid citizens in matters within police jurisdiction;
 - h) Take appropriate police action in aiding fellow officers as needed;
 - i) Provide miscellaneous services.

2:1.6 Civilian Employees

Civilian employees shall:

1. Take appropriate action to perform the duties of their positions promptly, faithfully and diligently.
2. Exercise authority consistent with the obligations imposed by their position and in conformance with the policies of the department.
3. Be accountable and responsible to their supervisors for obeying all lawful orders.
4. Coordinate their efforts with other employees of the department to achieve department objectives.
5. Conduct themselves in accordance with high ethical standards, on and off-duty.
6. Strive to improve their skills and techniques through study and training.
7. Familiarize themselves with the area of authority and responsibility for the current assignment.
8. Abide by all rules, regulations and department procedures and directives governing civilian employees.
9. Perform all related work as required.

CHAPTER 3

RULES OF CONDUCT

3:1 GENERAL CONDUCT

3:1.1 Performance of Duty

All employees shall promptly perform their duties as required or directed by law, rules and regulations or written directive, or by lawful order of a superior officer.

3:1.2 Action Off-Duty

While off-duty, police officers shall take appropriate action as needed in any police matter that comes to their attention within their jurisdiction as authorized by New Jersey law and department written directive.

While off-duty, police officers who take any police related action or any other action which may touch upon or reflect upon their position with the Plumsted Township Police Department shall notify the highest ranking officer on duty as soon as possible and shall submit a written report to the Chief of Police as soon as practical.

3:1.3 Obedience to Law and Rules

Employees shall obey all laws, ordinances, rules, policies, and procedures as well as any other directives of the department.

3:1.4 Withholding Information

Employees shall report any and all information concerning suspected criminal activity of others.

3:1.5 Reporting Violations of Law, Ordinance, Rules and Regulations or Orders

Employees knowing of other employees violating laws, ordinances, rules and regulations or orders of the department, shall report same to the Chief of Police through the chain of command. If the employee believes the information is of such gravity that it must be brought to the immediate, personal attention of the Chief of Police, the chain of command may be bypassed.

3:1.6 Insubordination

Employees shall not:

1. Fail or refuse to obey a lawful order given by a supervisor;
2. Use any disrespectful or abusive language/action towards a specific supervisor.

3:1.7 Conduct Toward Other Department Employees

Employees shall treat other department employees with respect. They shall be courteous and civil at all times in their relationships with one another. When on-duty and in the presence of the public, an officer shall be referred to by rank.

3:1.8 Compromising Criminal Cases/Investigations

Employees shall not interfere with the proper administration of criminal justice.

3:1.9 Recommending Attorney and Bail Bond Brokers Prohibited

Employees shall not suggest, recommend, or advise the retention of any attorney or bail bond broker to any person as a result of police business.

3:1.10 Posting Bail

Employees shall not post bail for any person in custody, except relatives.

3:1.11 Use of Force

Employees shall follow New Jersey State Law and department written directive on the use of force.

3:1.12 Physical and Mental Fitness for Duty

Police officers are required to be capable of performing the essential functions of their assigned positions without posing a direct threat to their own health and safety, or that of others. Officers, who are aware of any reason why they are incapable of performing the essential functions of their assigned positions without posing a direct threat to their own health and safety, or that of others, shall notify their supervisors. All rights reserved by the Township of Plumsted regarding fitness for duty examinations shall be in accordance with the collective bargaining agreement.

3:1.13 Driver's License

Employees shall possess a valid New Jersey driver's license. Whenever a driver's license is revoked, suspended, or lost the employee shall immediately notify the appropriate supervisor giving full particulars.

3:1.14 Address and Telephone Numbers

Employees are required to have a telephone or cellular phone in the place where they reside. Changes in address or telephone number shall be reported in writing to the appropriate supervisor within twenty four (24) hours of the change. Upon receipt of this information, the supervisor will immediately forward the change to the Office of the Chief of Police.

3:2 ISSUING ORDERS

3:2.1 Manner of Issuing Orders

Orders from a supervisor to a subordinate shall be in clear and understandable language.

3:2.2 Unlawful Orders

No supervisor shall knowingly issue an order which is in violation of any law or ordinance.

3:2.3 Improper Orders

No supervisor shall knowingly issue an order which is in violation of any department rules and regulations or written directive.

3:3 RECEIVING ORDERS

3:3.1 Questions Regarding Orders

Employees, in doubt as to the nature or detail of an order, shall seek clarification from their supervisors by going through the chain of command.

3:3.2 Obedience to Unlawful Orders

Employees are not required to obey any order which is contrary to any law or ordinance. Responsibility for refusal to obey rests with the employee, who will be required to justify the refusal to obey.

3:3.3 Obedience to Improper Orders

Employees, who are given any order which is contrary to department rules and regulations or written directive, must first obey the order to the best of their ability, and then report the improper order as provided.

3:3.4 Conflicting Orders

Upon receipt of an order, conflicting with any previous order, the employee affected will advise the person issuing the second order of this fact. Responsibility for countermanding the original order rests with the individual issuing the second order. If so directed, the latter order shall be obeyed first. Orders will be countermanded, or conflicting orders will be issued, only when reasonably necessary for the good of the department.

3:3.5 Reports of Unlawful or Improper Orders

An employee receiving an unlawful or improper order shall advise the issuing supervisor of his/her belief that the order in question is unlawful or improper. If the matter is not resolved, the officer shall at first opportunity, report in writing to the next highest-ranking supervisor above the supervisor who issued the unlawful or improper order. Action regarding such a report shall be conducted at the direction of the Chief of Police.

3:3.6 Criticism of Official Acts or Orders

Employees shall not criticize the actions or orders of any department employee in a manner which is defamatory, obscene, or which tends to impair the efficient operation of the department.

3:4 POLICE RECORDS AND INFORMATION

3:4.1 Release of Information

Employees shall not release any information nor reveal any confidential business of the department to the public or the press except as provided in department written directive.

3:4.2 Department Records

Contents of any record or report filed within the department shall not be exhibited or divulged to any person other than a duly authorized police officer, except with the approval of the appropriate supervisor, or under due process of law, or as permitted under department written directives.

3:4.3 Reports

No employee shall knowingly falsify any official report or enter or cause to be entered any inaccurate, false, or improper information on records of the department.

3:5 GIFTS, REWARDS, ETC.

3:5.1 Soliciting Gifts, Gratuities, Fees, Rewards, Loans, Etc.

Employees shall not under any circumstances solicit any gift, gratuity, fees, rewards, loan, etc. where there is any direct or indirect connection between solicitations and their department membership or employment.

3:5.2 Acceptance of Gifts, Gratuities, Fees, Loans, Etc.

Employees shall not accept either directly or indirectly any gift, gratuity, fees, rewards, loan, etc. or any other thing of value arising from or offered because of police employment or any activity connected with said employment. Employees shall not accept any gift, gratuity, fees, rewards, loan, etc. or other thing of value, the acceptance of which might tend to influence directly or indirectly the actions of said employee or any other employee in any matter of police business; or which might tend to cast an adverse reflection on the department or any employee thereof. No employee of the department shall receive any gift, gratuity, fees, rewards, loan, etc. from other employees junior in rank without the express permission of the Chief of Police.

3:5.3 Other Transactions

Every employee is prohibited from buying or selling anything of value from or to any complainant, suspect, witness, defendant, prisoner, or other person involved in any case which has come to his attention or which arose out of his department employment, except as may be specifically authorized by the Chief of Police.

3:5.4 Rewards

Employees shall not accept any gift, gratuity or reward in money or other consideration for services rendered in the line of duty to the community or to any person, business or agency except lawful salary and that which may be authorized by the law and the Chief of Police.

3:5.5 Disposition of Unauthorized Gifts and/or Gratuities

Any unauthorized gift, gratuity, loan, fee, reward, or other object coming into the possession of any employee shall be forwarded to the Chief of Police together with a written report explaining the circumstances.

3:5.6 Debts - Incurring and Payment

1. No employee shall borrow any money or otherwise become indebted to any other employee.
2. Employees shall not solicit other members or employees to co-sign or endorse any promissory note or other loan.
3. No employee shall offer to act as a co-signer or endorser of any promissory note or other loan for another employee.
4. Paragraphs 1-3 do not apply to transactions among employees related to each other.
5. Employees shall promptly pay all just debts and legal liabilities incurred by them.

3:5.7 Intercession – Soliciting

Employees shall not attempt to circumvent, undermine or improperly influence department procedures for determining promotions, assignments, disposition of disciplinary charges, appeals from department hearings, or related matters. Examples of circumventing, undermining or improperly influencing such procedures include, but are not limited to, soliciting unauthorized persons to intercede in such procedures, and communicating or supplying information in a manner not authorized or permitted under such procedures. Employees may utilize the review, appeal and grievance procedures provided by statute, ordinance, department rules and regulations, written directive or collective negotiations agreements. Nothing in this section shall prohibit employees from lawful consultation with attorneys and union representatives.

3:6 ALCOHOLIC BEVERAGES AND DRUGS

3:6.1 Alcoholic Beverages and Drugs

1. No employee of the department will appear for, or be on duty, under the influence of an alcoholic beverage or drugs, or be unfit for duty because of use of drugs or an alcoholic beverage. The reasonable opinion of a supervising officer that the employee is under the influence or has alcohol or drugs in the employee's system shall be sufficient to establish a violation of this provision. In addition, the presence of detectable level of alcohol as tested by blood, breath, urine or other medical test shall constitute a violation of this provision. Superior officers shall not assign to duty any employee in an unfit condition due to the use of intoxicants and shall immediately relieve of duty and service weapon any employee found on duty in such condition. Supervisors shall not allow to remain on duty, any employee whose fitness for duty is questionable due to the use of alcoholic beverages or medication. The superior officer shall submit a written report of the incident to the Chief of Police.
2. Employees of the department, shall not drink any kind of intoxicating beverage while on duty, or take any drugs not duly prescribed and necessary for health at any time, except on special assignment authorized by the Chief of Police. Sworn employees shall not drink any kind of intoxicating beverage while in uniform. An employee, while assigned to duty in civilian clothes, may use intoxicants if absolutely necessary in the performance of duty, provided such use does not render them unfit for proper and efficient performance of duty. Under no circumstances shall legally defined intoxication be considered justifiable. Such

use must be documented in writing, detailing the reasons therefore and the amounts consumed.

3. Taking Medication on Duty/Notification about Medication - Sworn employees of the department shall disclose to their supervisors that they are taking medication (prescription or non-prescription) that may affect their ability to use a firearm or operate a motor vehicle, or may affect their ability to perform the essential function of their assigned positions without posing a direct threat to their own health and safety, or that of others. Such members shall also disclose the expected duration of their use of said medication. The department reserves the right to take appropriate action in such circumstances, which may include deeming the member unfit for duty, placing the employee on sick leave status, or other appropriate action. The department reserves the right in appropriate cases to require medical clearance before allowing the member to return to regular duties. The department reserves the right to take appropriate action in case of any employee who is impaired on duty for any reason, including the use of prescription or non-prescription medication.
4. Intoxicating beverages may not be consumed at or in the police station or ancillary facilities.
5. No sworn member of the department shall, at any time when in uniform, or any part thereof, except in the performance of duty, enter any place in which intoxicating liquor is served/sold, unless authorized by a supervisor. This provision does not include establishments with a separate dining area where the serving of alcoholic beverages is not the primary function (e.g. certain diners and restaurants which have a liquor license).
6. Employees shall not bring into or keep any alcoholic beverages or drugs on department premises except when necessary in the performance of a police related task. Alcoholic beverages or drugs brought into department premises in the furtherance of a police related task shall be properly identified and stored according to department written directive.
7. No employee shall report for regularly scheduled duty, with the odor of an alcoholic beverage on their breath.
8. No liquor license shall be held by any regular police officer, or by any profit corporation or association in which any such person is interested, directly or indirectly.
9. The Division of Alcoholic Beverage Control (ABC) prohibits the employment of police officers who are employees of the local force in the municipality where the licensed business is located. Hence, members of the Plumsted Township Police Department may not be employed by a business located in the Township of Plumsted which is licensed to sell alcoholic beverages in this State. However, ABC laws and regulations do not prohibit members of the Plumsted Township Police Department from being employed by such licensed businesses which are located outside the Township of Plumsted.
 - a. Police officers so employed shall not, while engaged in the selling, serving, possessing or delivering of any alcoholic beverages: (1) have in his possession any firearm, or; (2) wear or display any uniform, badge or insignia which would identify them as a police officer.
 - b. No police officer so employed shall be permitted to work in excess of twenty-four (24) hours per week in any such establishment.

3:6.2 Substance Testing

1. Members will be ordered to submit to drug testing when there is a reasonable suspicion to believe that the member is using drugs illegally, in accordance with the following procedure.
 - a. The Chief of Police or Ocean County Prosecutor must approve any reasonable suspicion test.
 - b. A written report shall be prepared to document the basis for the reasonable suspicion. The report will be reviewed by the Chief of Police or Ocean County Prosecutor before the reasonable suspicion test may be ordered.
 - c. The drug test must be administered in accordance with the procedures contained in the Attorney General's Law Enforcement Drug Testing Policy then in effect.
 - d. Officers who refuse to submit to a drug test based on reasonable suspicion after being lawfully ordered to do so are subject to the same penalties as those officers who test positive for the illegal use of drugs. Officers who resign or retire after receiving a lawful order to submit a urine specimen for drug testing and who do not provide the specimen shall be deemed to have refused to submit to the drug test.
 - e. A negative test result is a condition of employment as a sworn officer. A positive result will result in: a) the officer's termination from employment; b) inclusion of the officer's name in the central drug registry maintained by the Division of State Police; and, c) the officer being permanently barred from future law enforcement in New Jersey.
2. Random drug screening shall be ordered by the Chief of Police from time to time. Random drug screening shall be in accordance with the Office of the New Jersey Attorney General's Guidelines on Drug Testing and any policy mandated by the Ocean County Prosecutor. Employees who refuse to submit to a test when randomly selected are subject to the same penalties as those employees who test positive.

3:7 DUTY CONDUCT

3:7.1 Reporting for Duty

Employees shall report for duty at the time and place specified, properly uniformed and equipped.

3:7.2 Absence from Duty

Every member who fails to appear for duty at the date, time and place specified without the consent of competent authority, is "absent without leave". Such absence must be reported in writing to the Chief of Police through the chain of command. Any member who is absent without leave for a continuous period of 5 days shall forfeit their position in the department, pursuant to N.J.S.A. 40A:14-122.

3:7.3 Harassment in the Workplace

All employees of the department shall adhere to the written directive established by the Chief of Police and the Township of Plumsted regarding Harassment in the Workplace.

3:7.4 Civil Rights

All employees shall observe and respect the civil rights of all persons.

3:7.5 Work Expectation

Employees are expected to perform their duties to the best of their abilities at all times.

3:7.6 Retaliation

No employee shall take any official action or initiate or engage in any legal conduct with the intention to retaliate against any person for criticizing or complaining about any employee.

3:7.7 Personal Relationships

If a supervisor and subordinate enter into a dating relationship, marital relationship or civil union during the course of employment, and the department reasonably believes the relationship may create a conflict of interest, one of the employees shall be transferred to another assignment. A supervisor or subordinate involved in a relationship as described within shall report the relationship to the supervisor's commander. Failure to report such a relationship may subject the involved employees to discipline.

3:7.8 Smoking/E-Smoking Device

P.L. 2009, C.182 "NJ Smoke-Free Air Act" approved July 20, 2010 provides for an employer's obligation to establish a written directive protecting the health, welfare and comfort of employees from those employees who smoke. That written directive must establish designated non-smoking areas. It is the policy of this department not to allow smoking in any office or vehicle assigned to the Plumsted Township Police Department. Employees desiring to smoke may do so outside or in an area designated for smoking. It is the rule of this department not to allow smoking in any designated crime scene area.

3:7.9 Relief

Employees are to remain at their assignments and on duty until properly relieved by other employees or until dismissed by competent authority.

3:7.10 Suspending Patrol for Meal or Break

1. Members, while on lunch/meal breaks, must have their portable radios "ON" to monitor the activities of the shift and to ensure immediate radio contact, if necessary.
2. Members will be permitted to suspend patrol, subject to immediate call at all times, for the purpose of having one meal during their shift, but only such period of time shall be allowed therefore as is reasonably necessary, and not to exceed thirty minutes. The member shall arrange to suspend patrol only at such time as it will cause the least interference with his/her regular duties.

3:7.11 Training

Employees shall attend in-service training as directed by the Chief of Police or designee. Such attendance is considered a duty assignment.

3:7.12 Reports

Employees shall promptly submit such reports as are required by the performance of their duties or by competent authority. If a report is not completed prior to the end of the shift, the employee, with the approval of a supervisor may complete the report on overtime. If no overtime is authorized, the report must be completed by the end of the officer's workweek.

3:7.13 Inspections

From time to time the Chief of Police may call for full dress inspections of the department or any part therefore. Sworn employees directed to attend such inspections shall report in the uniform prescribed, carrying the equipment specified. Unauthorized absence from such inspection is chargeable as absence without leave.

3:7.14 Courtesy

When meeting in public, employees on duty shall conform to normal courtesy standards and refer to each other by rank/title.

3:7.15 National Colors and Anthem

Uniformed employees will render full military honors to the national colors and anthem at appropriate times. Employees in civilian dress shall render proper civilian honors to the national colors and anthem at appropriate times.

3:7.16 Distracters

The use of any item or object that distracts an employee from the performance of duty other than equipment authorized by the department is prohibited while on duty.

3:7.17 Prohibited Activity On-Duty

Employees who are on-duty are prohibited from engaging in activities which are not directly related to the performance of their duty with exceptions as noted:

1. Meeting with other officers (except in performance of their police duties) without permission of supervisor, sleeping, loafing, idling;
2. Reading material other than department required materials (except at meals);
3. Conducting private business while on duty;
4. Unlawful gambling, unless to further a police purpose such as conducting an investigation of suspected criminal activity as authorized through the chain of command;
5. Smoking in public view;
6. Sexual conduct;

7. Soliciting or otherwise enhancing secondary employment interests while on duty or as a result of an official duty;
8. Conducting secondary employment activities while on duty;
9. Taking any photographs, pictures, digital images of any crime scenes, traffic crashes, people, or job related incident or occurrence with any personal analog or digital device, camera or cellular telephone, except as may be necessary for the furtherance of official duties, and only in accordance with established department procedures pertaining to preservation of evidence and chain of custody;
10. Releasing any photographs, pictures, digital images of any crime scenes, traffic crashes, people, or job related incident or occurrence taken with a personal or department analog or digital device, camera or cellular phone to any person, entity, business, or media/Internet outlet without the express written permission of the Chief of Police;
11. Audio recording which is not connected with an official investigation or duties is prohibited;
12. Employees are forbidden to videotape or record conversations with other employees. This prohibition does not apply to videotaped interviews of witnesses or suspects where two or more employees may be present, the routine recording of telephone calls over or through the department telephone system via any recording system approved by the Chief of Police, or to the use of mobile video recorders installed in police vehicles as authorized by the Chief of Police. The exception to this is for an Internal Affairs investigation as authorized by the Chief of Police or representatives of the involved prosecutorial authorities.
13. Any other activity deemed inappropriate by the Chief of Police.

3:7.18 All Other Conduct

Misconduct by a police officer need not be predicated on the violation of any particular department rule or regulation. Police officers are called upon to exercise tact, restraint and good judgment in their relationship with the public and must present an image of personal integrity and dependability in order to have the respect of the public. The department will take appropriate disciplinary action against any officer whose actions violate this standard of good behavior.

3:7.19 On-line Social Network/Personal Web Page/Blogs

While employees have a right to maintain personal web pages, websites, and blogs, their status as employees of the police department requires that the content of those web pages and websites not be in violation of existing department policy or directives.

1. Members and employees are not authorized to speak, comment, or express statements or opinions on behalf of the department. Under no circumstances will members or employees express or imply, directly or indirectly, that their statements or opinions are authorized by, or made on behalf of, the Township of Plumsted or the Plumsted Township Police Department.
2. Items, objects, and/or material that could be used or misconstrued as official department sanctioned property shall only be used on a member's or employee's personal Internet posting with the permission of the Chief of Police or his designee and so long as it does not bring embarrassment or discredit to the department.

- a. These items, objects, or materials include, but are not limited to: photographs, images, reproductions or other depictions of department uniforms, badges, patches, equipment, weapons, marked or unmarked units, reports, evidence, crime or crash scenes, etc.
3. Members and employees shall comply with department rules and policies regarding communications with the public on police department matters, including but not limited to Section 3:11.7 of these Rules.

3:8 UNIFORMS, APPEARANCE, AND IDENTIFICATION

3:8.1 Regulation Uniform Required

All members and any uniformed civilians of the department shall maintain in good order a regulation uniform. Members and any uniformed civilians shall be neat appearing, and well groomed while in uniform. All articles of uniform shall conform to the department uniform regulations. Members and any uniformed civilians shall not wear the uniform or any part off duty, except while traveling to and from duty, without the permission of the shift supervisor.

3:8.2 Manner of Wearing the Uniform

Uniforms shall be kept neat, clean and well pressed at all times. While wearing the uniform, members and uniformed civilians shall maintain a military bearing.

3:8.3 Manner of Wearing Civilian Attire

Employees shall wear proper civilian attire to meet the task objective such as court, and training assignments. The employees may wear corporate casual or traditional business attire as prescribed by the Chief of Police or his/her designee.

3:8.4 Personal Appearance

Every employee of the department, while on duty, must at all times be neat and clean in person, their clothes cleaned and pressed, and their uniform in conformity with the rules and regulation of this department. The Chief of Police or designee may prescribe other clothing as required by the nature of the duty which a particular member is assigned.

1. Male Employees

- a. Hair - Hair shall be evenly trimmed at all times while on duty. The style shall be no more than medium length and fullness. Bushy hair protruding from the sides, back or front of the head is prohibited. Hair shall not be more than four inches (4") in length or of such length as to cover any portion of the ears or extend below the eyebrows when headgear is removed; nor shall it extend over the shirt or coat collar. A neat, tapered pattern shaped at the rear of the neck shall be maintained. Hair length or style shall not interfere with the wearing of headgear. Unusual, outrageous, or faddish haircuts are prohibited. These include, but are not limited to, names or symbols cut into the sides or top of the head, unusual shapes such as an arrow, Mohawk style, unusual dyes, colors or tints, etc.
- b. Mustache - A clean shaven appearance is required except that mustaches are permitted. Mustaches shall be neatly trimmed and shall not extend more than ½

inch below or to the sides of the corner of the mouth. Mustache ends will not be waxed or twisted. Unusual dyes, colors or tints, etc. are prohibited.

- c. Sideburns - Sideburns shall not extend downward beyond the lowest part of the ear opening. Sideburns shall be trimmed and neat in appearance and the base shall be clean shave horizontal line.
- d. Other Facial Hair - Beards shall not be permitted on sworn personnel except for medical or religious reasons. Waivers may be granted by the Chief of Police on a case-by-case basis and only with compelling supporting documentation. The Chief of Police may also grant a waiver for undercover operations. Facial hair below the top lip, on the chin, or below the sideburns on the jaw, is not permitted.
- e. Fingernails – Fingernails shall be clean and trimmed. Nails shall not extend beyond the tips of the fingers.

2. Female Employees

- a. Hair – Hair shall be kept clean, neatly shaped, and arranged in a professional style. Hairstyles with a maximum of two braids may be worn. Pony tails and pigtails are not permitted. When in uniform, hair shall not fall below a horizontal line level with the lower edge of the back of the collar. Long hair, including braids, must be neatly and inconspicuously fastened, pinned or secured to the head and may not dangle free at any point. Hair length or style shall not interfere with the wearing of headgear. Hair shall be coifed in such a manner as to not cause a hazard around machines or electronic equipment such as printers and copiers. Long hair may be worn in a bun or similar rolled style to conform to this standard.

Unusual, outrageous, or faddish haircuts are prohibited. These include, but are not limited to, names or symbols cut into the sides or top of the head, unusual shapes such as an arrow, Mohawk style, unusual dyes, colors or tints, etc. Civilian employees may be permitted deviations from this section as directed by the Chief of Police or designee and in keeping with a professional appearance.

- b. Cosmetics – Cosmetics may be worn provided they are subdued and blended to match the natural skin color of the individual.
- c. False eyelashes are not permitted.
- d. Fingernails – Fingernails shall be clean and trimmed. Nails shall not extend beyond the tips of the fingers. Fingernail polish, if worn, shall be clear.

3. Jewelry and Apparel (All)

- a. The wearing of earrings shall be prohibited while in uniform. Eccentric or faddish jewelry including, but not limited to, nose rings or studs, tongue rings or studs, eyebrow rings or studs, etc., shall be prohibited. While in uniform, only one ring per hand is permitted. While in uniform, neck chains shall not be worn on the outside of the uniform. This neck chain is in addition to any chain worn to identify the wearer as having a medical condition.
- B While in uniform, only one wristwatch in addition to any bracelet worn to identify the wearer as having a medical condition. This provision shall not prohibit non-

uniform officers on duty from wearing jewelry appropriate for the conditions of their current assignment in accordance with department written directive.

- c. No visible body piercing jewelry shall be worn while on duty. This shall include but not limit to nose, eyebrow and tongue piercing.

4. Tattoos or Similar Markings (All)

Definitions:

- a. Tattoo - the act or practice of marking the skin with designs, forms, figures, art, etc.
- b. Scarification - the act of intentional cutting of the skin for the purpose of creating a design, form, figure or art.
- c. Branding- the act of intentional burning of the skin for the purpose of creating a design, form, figure or art.

The following tattoos, scarifications and brands are prohibited:

- a. Any tattoo, scarification or brand located on the head, face or neck.
- b. Depictions of nudity or violence; sexually explicit or vulgar art, words, phrases or profane language; symbols likely to offend other members, employees, or members of the public, i.e., swastikas, pentagrams or similar symbols; initials, acronyms or numbers that represent criminal or historically oppressive organizations, i.e., AB, KKK, SS, MM, BGF, HA, 666 or any street gang names, numbers and/or symbols; or, any language or depiction that may impair or disrupt the operations of the department, or is inconsistent with the mission of the department.

3:8.5 Identification as Police Officer

Except when impractical or where the identity is obvious, police officers shall identify themselves by displaying the official badge or identification card before taking police action.

3:9 DEPARTMENT EQUIPMENT AND PROPERTY

3:9.1 Equipment On-Duty

Employees shall carry all equipment on-duty as prescribed by department written directive based on their assignment.

3:9.2 Equipment Off-Duty

Employees shall carry equipment off-duty as prescribed by department written directive.

3:9.3 Firearms

Employees shall follow department written directive on the care and handling of firearms.

3:9.4 Department Property and Equipment

Employees are responsible for the proper care of department property and equipment assigned to them.

3:9.5 Use of Department Property and Equipment

Employees shall not use any department property or equipment for personal business or pleasure.

3:9.6 Damaged or Inoperative Property or Equipment

Employees shall immediately report to their supervisors any loss of or damage to department property assigned to or used by them. The supervisor shall also be notified of any defects or hazardous conditions existing in any department equipment or property.

3:9.7 Care of Department Buildings

Employees shall not mark or deface any surface in any department building. No material shall be affixed to any wall in department buildings without specific authorization from the appropriate supervisor.

3:9.8 Notices

Employees shall not mark, alter, or deface any posted notice of the department. No notices or announcements shall be posted on bulletin boards without permission of the appropriate supervisor, except those areas designated for use by the collective bargaining unit.

3:9.9 Use of Department Vehicles

Employees shall not use any department vehicle without the permission of the Chief of Police or his/her designee. Department vehicles shall not be used for personal business or pleasure.

3:9.10 Operation of Department Vehicles

When operating department vehicles, employees shall not violate traffic laws, except in cases of emergency and then only in conformity with state law and department written directive regarding same.

3:9.11 Transporting Citizens

No citizen shall be transported in department vehicles except as necessary in the performance of official police duties. Such transportation will be done in conformance with department written directive or at the direction of the commanding officer, immediate supervisor or communications center.

3:9.12 Reporting Accidents

In the event that Township of Plumsted property is found bearing evidence of damage, it shall be incumbent upon the discoverer to report same immediately. Failure to do so will result in disciplinary action.

3:9.13 Presumption of Responsibility

Accidents involving Township of Plumsted property, if found bearing evidence of damage which has not been reported, shall be prima facie evidence that the last person using the property or vehicle was responsible. Accidents involving Township of Plumsted personnel on duty, property and equipment must be reported.

3:9.14 Notification of Accidents Involving Departmental Vehicles

Whenever a police officer shall be involved in any accident, or cause any damage, while in charge of or using a motor vehicle owned by the department, he/she shall as soon as possible notify the officer in charge. It shall be the duty of the officer in charge to cause an investigation to be made of same, and a written report made to the Chief of Police. The Chief of Police shall immediately forward this information along with any relevant reports or document to the Municipal Clerk.

3:9.15 Notification of Off-Duty Motor Vehicle Accidents

Whenever a police officer shall be involved in any accident, or cause any damage, while in charge of a police vehicle, while working an outside detail, he/she shall as soon as possible notify the shift supervisor. It shall be the responsibility of the shift supervisor to investigate, and, when appropriate, a written report shall be forwarded to the Chief of Police. The Chief of Police shall immediately forward this information along with any relevant reports or document to the Municipal Clerk.

3:9.16 Reporting Violations When Involved in Motor Vehicle Accidents

Whenever an employee is involved in any accident or cause any damage while operating a motor vehicle in which a violation of the law is charged against the employee, he/she shall report the accident or damage to the Chief of Police immediately. A copy of the official report will be forwarded to the Chief of Police.

3:9.17 Inspection

Department property and equipment is subject to entry and inspection without notice. This includes, but is not limited to any vehicle, desk, filing cabinet, and/or locker, the use of which is provided to the employee by the department.

3:9.18 Liability

If any department property is damaged or lost as result of misuse or negligence by an employee, that employee will be held liable to reimburse the department for the damage or loss and is subject to disciplinary action.

3:9.19 Surrender of Department Property

1. Upon Separation from the Department - Employees are required to surrender all department property in their possession upon separation from the service. For failure to return a non-expendable item, the employee will be required to reimburse the department for the fair market value of the article.

2. Under Suspension - Any employee under suspension shall immediately surrender their identification, firearm (if applicable), and all other department property to the appropriate supervisor pending disposition of the case.

3:10 COMMUNICATIONS, CORRESPONDENCE

3:10.1 Restrictions

1. Employees shall not use department letterheads for private correspondence.
2. Employees shall only send official correspondence out of the department under the direction of the Chief of Police or his/her designee.

3:10.2 Forwarding Communications

Any employee who receives a written communication for transmission to another employee shall forward same without delay.

3:10.3 Use of Department Address

Employees shall not use the department as a mailing address for private purposes. The department address shall not be used for any private vehicle registration or driver's license.

3:10.4 Telephones

Department telephone equipment may not be used for personal use involving toll charges without the express approval of a supervisor.

3:10.5 Radio Discipline

Employees operating the police radios shall strictly observe the procedures and restriction for such operations as set forth in department written directive and by the Federal Communications Commission.

3:10.6 Contracts

No employee shall make any contract on the part of or purchase any articles for use by the department without first having obtained the authorized consent of the Chief of Police and in compliance with the Township's requisition and purchase order policies and procedures.

3:11 CONDUCT TOWARD PUBLIC

3:11.1 Courtesy

Employees shall be courteous and orderly in their dealing with the public. They shall perform their duties quietly, avoiding harsh, violent, profane or insolent language, and always remain calm regardless of provocation to do otherwise. Upon request, they are required to supply their names and badge numbers in a courteous manner. They shall attend to requests from the public quickly and accurately, avoiding unnecessary referral to other parts of the department.

3:11.2 Request for Identification

Upon request, employees are required to supply their name and identification number in a courteous manner.

3:11.3 Impartiality

All employees must remain completely impartial toward all persons coming to the attention of the department. Violations of the law are against the people of the state and not against the individual officer. All citizens are guaranteed equal protection under law. Exhibiting partiality for or against a person because of race, creed, color, national origin, ancestry, age, sex, gender identity or expression, affectional or sexual orientation, marital status, familial status, liability for service in the Armed Forces of the United States, disability, atypical hereditary cellular or blood trait, genetic information, nationality, pregnancy or other protected class (N.J.S.A 10:5-1 et seq.) is conduct unbecoming a public employee. Similarly, unwarranted interference in the private business of others when not in the interests of justice is conduct unbecoming a public employee.

3:11.4 Use of Derogatory Terms

Employees shall not use language that is derogatory to anyone because of race, creed, color, national origin, ancestry, age, sex, gender identity or expression, affectional or sexual orientation, marital status, familial status, liability for service in the Armed Forces of the United States, disability, atypical hereditary cellular or blood trait, genetic information, nationality, pregnancy or other protected class (N.J.S.A 10:5-1 et seq.) is conduct unbecoming a public employee.

3:11.5 Affiliation with Certain Organizations Prohibited

Police officers shall not join or affiliate with any organization, or enter into any business relationships that would interfere with the officer's ability to fulfill his or her obligations to the department, that may impair or disrupt the operations of the department, or that is inconsistent with the mission of the department. This section shall not apply to active or reserve service in the armed forces of the United States or the State of New Jersey.

3:11.6 Public Appearance Requests

All requests for public speeches, demonstrations, etc., will be routed to the Chief of Police for approval and processing. Employees directly approached for this purpose shall suggest that the party submit his request to the Chief of Police.

3:11.7 Public Statements

Employees of the department shall not make public statements concerning the work, plans, policies, or affairs of the department which may impair or disrupt the operation of the department or which are obscene, unlawful, or defamatory.

3:11.8 Subversive Organizations

No employee shall knowingly become a member of or connected with a subversive organization, except when necessary in the performance of duty, and then only under the direction of the Chief of Police.

3:11.9 Affiliation with Radical Groups

No employee, except in the discharge of police duties, shall knowingly associate with or have any dealings with any person or organization which advocates or which is instrumental in fostering hatred, prejudice, or oppression against any racial or religious group, or political entity.

3:12 POLITICAL ACTIVITIES

3:12.1 Political Activities Prohibited

Employees should not be permitted to engage in political activity while on duty, and should not be permitted to use their official positions to influence another person's partisan or non-partisan political activity.

3:12.2 Election to Public Office

Employees shall not be candidates for or hold in office in elective public positions or political organizations within or inclusive of the jurisdiction in which they are employed unless authorized to do so by the Ocean County Prosecutor.

3:12.3 Soliciting Prohibited

Employees of the department shall not solicit contributions for political purposes, nor shall they interfere with or use the influence of their office for political reasons.

3:12.4 Contributions

Employees may contribute funds or any other thing of value to candidates for public office subject to the provision of law governing such contributions.

3:12.5 Polling Duties

Employees shall not engage in any polling duties except in the performance of their official duties.

3:12.6 Displaying of Political Material

Employees shall not display any political material on any government property or on their person while on duty or in uniform.

3:13 JUDICIAL APPEARANCE AND TESTIMONY

3:13.1 Court Appearances

Employees must attend court or quasi-judicial hearings as required by a subpoena. Permission to omit this duty must be obtained from the prosecuting attorney handling the case or other competent court official. When appearing in court, either the official uniform or a suit or jacket and tie (female members shall wear appropriate business attire) shall be worn. Weapons will not be displayed unless wearing the uniform. Members shall present a neat and clean appearance, avoiding any mannerism which might imply disrespect to the court.

3:13.2 Testifying for the Defendant

Any employee subpoenaed to testify for the defense in any trial or hearing, or against the Township of Plumsted in any hearing or trial shall notify their supervisor upon receipt of the subpoena. He shall also notify the appropriate prosecutorial authority handling the case.

3:13.3 Duty of Employees to Appear and Testify

It shall be the duty of every employee to appear and testify upon matters directly related to the conduct of his office, position or employment before any court, grand jury, or the State Commission of Investigation. Any employee failing or refusing to so appear and to so testify shall be subject to removal from his office, position or employment.

3:13.4 Department Investigations – Testifying

Employees shall be required to respond to questioning, provide reports, and render materials during department investigations in accordance with the provisions of the New Jersey Attorney General's Internal Affairs Policy & Procedures currently in effect.

3:13.5 Truthfulness

Employees are required to be truthful at all times whether under oath or not.

3:13.6 Civil Action Interviews

Civil action interviews involving members or employees which arise out of department employment shall be conducted according to department written directives.

3:13.7 Civil Action, Court Appearances – Subpoenas

An employee shall not volunteer to testify in civil actions and shall not testify unless legally subpoenaed. Employees will accept all subpoenas legally served. If the subpoena arises out of department employment or if the employee is informed that he is a party to a civil action arising out of department employment, he shall immediately notify the Chief of Police, who in turn shall notify the proper authorities. He shall also notify the Chief of Police of testimony he is to give. Employees shall not enter into any financial understanding for appearances as witnesses prior to any trial, except in accordance with department written directives.

3:13.8 Civil Depositions and Affidavits

Employees shall confer with their supervisor before giving a deposition or affidavit on a civil case. If the supervisor determines that the case is of importance to the Township of Plumsted, he shall inform the Chief of Police before the deposition or affidavit is given. The Chief of Police shall immediately forward this information along with any relevant reports or document to the Municipal Clerk.

3:13.9 Civil, Expert Witness

Employees shall not volunteer or agree to testify as expert witnesses in civil actions without the prior written approval of the Ocean County Prosecutor and the Chief of Police.

3:13.10 Civil Cases

Members shall not serve civil process or assist in civil cases unless the specific consent of the Chief of Police is obtained. They shall avoid entering into civil disputes, particularly while performing their police duties, but shall prevent or abate a breach of the peace or crime in such cases.

3:13.11 Internal Affairs Investigations

The Police Department hereby adopts and incorporates the "Internal Affairs Policy & Procedures" of the Police Management Manual promulgated by the Police Bureau of the Division of Criminal Justice in the Department of Law and Public Safety to govern the conduct of internal affairs investigations.

CHAPTER 4

DISCIPLINARY REGULATIONS

4:1 DISCIPLINARY ACTION

4:1.1 Disciplinary Action

Department employees regardless of rank or assignment, shall be subject to disciplinary action, according to the nature or aggravation of the offense, for violating their oath and trust by committing an offense, incapacity, misconduct or disobedience of established department Rules and Regulations punishable under the laws or statutes of the United States, the State of New Jersey, municipal ordinances, or failure, either willfully or through negligence or incompetence to perform the duties of their rank or assignment; or for violation of any written directive or rule or regulations of the department; or for failure to obey any lawful instruction, order, or command of a superior or supervisor. Disciplinary action in all cases will be decided on the merits of each case.

The disciplinary system established herein shall reflect the overarching emphasis for improving the quality of service being delivered by employees of this department. Discipline should not engender a strictly negative connotation. The disciplinary process is meant to correct employee actions and conduct that tend to impede the efficient and effective operation of the department. The proper use of discipline can achieve this objective without realizing a reduction in morale. Training and counseling shall be a function of the department's overall disciplinary system. In lieu of discipline, training and counseling shall be corrective actions used to modify an employee's performance.

4:1.2 Establishing Elements of Violation

Existence of facts establishing a violation of the law, ordinance, or rule is all that is necessary to support any allegation of such as a basis for disciplinary action. Nothing in these rules and regulations prohibits disciplining or charging employees merely because the alleged act or omission does not appear herein, in the department, or in laws and ordinances within the cognizance of the department.

4:2 DEPARTMENT AUTHORITY TO DISCIPLINE

All disciplinary procedures shall be in accordance with the laws of the State of New Jersey, applicable case law, personnel manual, administrative regulations and local ordinances of the Township of Plumsted. The Chief of Police shall be responsible for undertaking disciplinary action against members and employees of the Plumsted Township Police Department. With the exception of verbal reprimands, written reprimands or emergency suspensions, the imposition of disciplinary penalties involving suspension, fines, demotion in rank or dismissal from the department must be reviewed and approved by the Plumsted Mayor and Township Committee as the Appropriate Authority.

4:2.1 Corrective/Disciplinary Actions

1. In certain situations, discipline is not required in order to correct employee performance in various areas. All training and counseling resulting from a performance issue shall be documented and forwarded through the appropriate chain of command to the Chief of Police or designee. Performance based issues may be corrected by using the following actions:

Training - Training is encouraged as a means of improving employee effectiveness and performance through positive and constructive methods. Training and discipline are not mutually exclusive. Certain minor offenses may be handled through targeted training. Supervisors have an affirmative obligation to observe the conduct and appearance of employees and detect those instances wherein corrective action (training) may be necessary. Training includes:

- Verbal Instruction - The supervisor may, depending on the circumstances, provide individual on the spot training where such is indicated.
- Peer Training - The supervisor may assign the employee to another employee with experience in the area where training is indicated.
- In-Service Training - The supervisor may refer the employee to an in-service training program.

Counseling - Counseling is indicated where personal actions or job performance are in conflict with basic law enforcement practice and department written directives. Certain first offenses are sufficiently minor in nature and may be handled by supervisors by documenting the counseling session on a performance notice. Facts to be considered in making these decisions will include, but are not limited to the person's intent, receptivity of the supervisory consulting and their desire to correct the problem. More serious infractions may indicate the need for a stronger response in place of, or in addition to, counseling. There are no appeal rights for counseling notices. This action shall remain in the file indefinitely.

2. Repeat performance based issues or minor misconduct issues may be corrected through formal discipline by using the following actions:

Verbal Reprimand - They are intended to be the least intrusive form of discipline. To be effective, however, written verbal reprimands must be timely. Otherwise, the employee may believe future infractions will be tolerated. In some cases, a minor infraction may warrant more than counseling, but less than a written reprimand. In those instances, a report of the offense shall be documented and issued to the employee as a written verbal reprimand. There are no appeal rights for a written verbal reprimand. This form of discipline shall remain in the employee's personnel file indefinitely.

Written Reprimand - In some cases, the misconduct may warrant more stringent measures. In these instances, a report of the offense shall be documented and issued to the employee as a written reprimand. There are no appeal rights for written reprimands. This form of discipline shall remain in the employee's personnel file indefinitely.

3. Serious misconduct issues or repeat minor misconduct issues may be corrected with more serious formal discipline using one or more of the following actions:

Formal Charges - Serious violations and those committed as one in a series of repeated violations require swift and certain punitive measures in order to maintain proper discipline within the department. The final disciplinary notice shall be filed in the employee's personnel file indefinitely. The following disciplinary actions may be taken in accordance with the laws of the State of New Jersey:

- Voluntary surrender of time off in lieu of other action;
- Suspension or Fine;

- Demotion in rank;
 - Dismissal.
4. All punitive actions applied as a result of discipline shall be documented and forwarded through the appropriate chain of command to the Chief of Police or designee.

4:2.2 Causes for Removal

Any one of the following may be cause for removal from the service, although removals may be made for sufficient causes other than those listed:

1. Neglect of Duty;
2. Incompetence or inefficiency;
3. Incapacity due to mental or physical disability;
4. Insubordination or serious breach of discipline;
5. Intoxication while on duty;
6. Illegal drug usage;
7. Chronic or excessive absenteeism;
8. Disorderly or immoral conduct;
9. Willful violation of any of the provisions of the rules and regulations or other statutes relative to the employment of public employees;
10. The conviction for any criminal act;
11. Negligent or willful damage to public property or waste of public supplies;
12. Conduct unbecoming an employee in the public service;
13. Conduct unbecoming a police officer;
14. The use or attempted use of one's authority or official influence to control or modify the political action of any person;
15. Lying, misrepresentations, falsifications in written/verbal reporting or official inquiry, official inquiry, or internal affairs investigation.

4:2.3 Appeals Procedure

1. Sworn Employees
 - a. The appeal of discipline imposed against a member or employee may be taken consistent with NJSA 40A:14-147 et seq and/or the grievance procedures of the employee manuals.

1) Appeal to Superior Court

- a) Any member or employee of the department who has been tried and convicted upon any disciplinary charge or charges involving formal discipline (above the level of a reprimand) may obtain review in Superior Court or, where permitted by law, a removal may be appealed to an arbitrator appointed by the Public Employment Relations Commission.
- b) Such review shall be obtained by serving a written notice of an application therefore upon the officer or board whose action is to be reviewed within 10 days after written notice to the member of the conviction. The officer or board shall transmit to the court a copy of the record of such conviction, and of the charge or charges for which the member was tried.
- c) The court shall hear the cause de novo on the record below and may either affirm, reverse or modify such conviction. If the member shall have been removed from his position, the court may direct that he be restored to such position and all his rights pertaining thereto, and may make such other order judgment as said court shall deem proper.
- d) Either the Township of Plumsted or the member may supplement the record with additional testimony subject to the rules of evidence.
- e) Suspension or fines of five days or less may be appealed under a grievance procedure contained in a collective negotiations agreement if the collective negotiations agreement so provides, except where the employee has been suspended or fined for an aggregate of fifteen or more days in a calendar year, or more than three times in a calendar year.

2. Civilian Employees

a. The appeals procedures in a disciplinary action shall be as follows:

- 1) All grievances filed by non-sworn employees must be presented within five working days after arising. Failure to report a grievance within such time shall be deemed as a waiver of the grievance. In the event of a settlement or ruling that results in a determination of monetary liability, such liability shall not exceed more than thirty working days prior to the date the grievance was first presented in writing.
- 2) Steps of Grievances
 - a) **Step One:** The employee with a grievance shall verbally communicate the grievance to the Chief of Police or designee who will discuss the matter with the Administrator. The Chief of Police or designee will communicate the decision to the employee within two working days.
 - b) **Step Two:** If the employee is not satisfied with the decision, the employee must submit a written grievance to the Administrator detailing the facts and the relief requested. The decision in step

one will be deemed final if the employee fails to submit a written grievance within five working days of the step one decision. After the Administrator consults with the Township Attorney, the Administrator will render a written decision to the employee within five working days after receipt of the written grievance.

- c) **Step Three:** If the employee is not satisfied with the decision, (or at the request of the Administrator), the matter shall be referred to the governing body. The governing body shall review the grievance at the employee's request after advising the employee of its option to conduct a hearing in an open or closed session pursuant to issuance of what is commonly known as a Rice Notice. A final decision shall be rendered with 10 business days of the hearing. The governing body in its discretion may obtain the services of a personnel consultant.
-
- 3) In the event an employee's grievance concerns actions or inactions by its department head the employee may be permitted to submit their written grievance directly to the Administrator and then proceed as outlined above.
 - 4) In the event an employee's grievance is against the Township Administrator they may commence the grievance procedure at Step Three as outlined above.
 - 5) All non-sworn employees are required to follow the above outlined grievance procedure. Any member of the governing body, the Administrator, and all department heads are expected to inform any employee contemplating the filing of a grievance of the above mentioned procedure. Any Ex Parte communication between members of the governing body and a grieved employee is discouraged in order to avoid any potential conflict during this process.
 - 6) Since it is intended that most, if not all, grievances can and should be settled without the necessity of reference to the governing body, no grievance will be heard or considered by the governing body until it has passed through all of the above described steps.
 - 7) All papers and documents relating to a grievance and its disposition will be placed in the employee's personnel file. The employee will be provided with a copy.

RESOLUTION NO. 2024-159

**RESOLUTION OF THE TOWNSHIP OF PLUMSTED,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
SUPPORTING REVOLUTION NJ**

WHEREAS, Governor Philip Murphy and the New Jersey State Legislature created RevolutionNJ in 2018 to plan, encourage, develop, and coordinate the commemoration of the 250th anniversary of the founding of the United States, New Jersey's pivotal role in the American Revolution, and the contributions of its diverse peoples to the nation's past, present and future; and

WHEREAS, the New Jersey Historical Commission, under the leadership of Secretary of State Tahesha Way, with its non-profit partner Crossroads of the American Revolution established RevolutionNJ to advance the role that history plays in public discourse, community engagement, education, tourism and scholarship in New Jersey; and

WHEREAS, RevolutionNJ will engage New Jerseyans in all 21 counties and 564 municipalities through its officially recognized programs, initiatives, ideas and events that shaped our Country, State and County; and

WHEREAS, it is fitting and desirable that we commemorate the beginning of the Nation and the role New Jersey played over the past 250 years as well as its present and future role as part of the United States, with particular focus on the individuals, ideas and events that shaped our Country, State and County; and

WHEREAS, RevolutionNJ will consider the role New Jersey played during the American Revolution when it saw more battles and skirmishes than any other state and was truly the Crossroads of the American Revolution; and

WHEREAS, RevolutionNJ will highlight the role New Jerseyans played beyond the battlefield during the American Revolution when people of diverse backgrounds contributed to the development of the State and the Nation in various ways and fought for the right to life, liberty and the pursuit of happiness; and

WHEREAS, preserving, studying and enjoying state history strengthens communities and builds bonds between New Jersey residents as we work together toward the goals of justice and equality embedded in the United States Constitution; and

WHEREAS, there is a patriot burial for Revolutionary War veteran Thomas Chafey, who served in the NJ 1st Regiment from 1780 to 1783, at Zion Cemetery in New Egypt; and

WHEREAS, a historic marker was provided by the Pomeroy Foundation through the NJ Society of Sons of the American Revolution; the fourth of an anticipated 100 signs to be installed in New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Plumsted, County of Ocean, State of New Jersey hereby endorses RevolutionNJ and its mission to advance the role that history plays in public discourse, community engagement, education, tourism and scholarship in New Jersey.

BE IT FURTHER RESOLVED that the Township of Plumsted commemorates the 250th anniversary of the establishment of the United States as an independent Nation and supports the Ocean County Board of Commissioners to develop a plan for this commemoration.

BE IT FURTHER RESOLVED, that the Mayor and Township Committee of the Township of Plumsted further urges all of its residents to reflect upon the significance of this event and the role that our State and its diverse people have played in the history and development of our Nation and to participate in this important commemoration, endeavoring to include the stories of all those whose lives are part of the history of what we now know as New Jersey, and understanding that the revolution continues today as we uphold the revolutionary ideas articulated in our founding documents.

BE IT FURTHER RESOLVED that certified copies of this resolution shall be made available to the Ocean County Cultural & Heritage Commission, Department of Parks and Recreation and RevolutionNJ.

NAME	BOWEN	GRILLETTO	HAMMERSTONE	MARINARI	CUOZZO
AYES					
ABSTAIN					
NAYS					
ABSENT					

CERTIFICATION

I, JENNIFER WITHAM, Municipal Clerk of the Township of Plumsted, do hereby certify that the foregoing resolution was duly adopted by the Plumsted Township Committee at a meeting held on the 7TH day of **MARCH, 2024**.

JENNIFER WITHAM, RMC, CMR
Municipal Clerk

RESOLUTION NO. 2024-160

**RESOLUTION OF THE TOWNSHIP OF PLUMSTED,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE EXECUTION OF AN
AGREEMENT BETWEEN THE TOWNSHIP OF
PLUMSTED AND CELEBRATION FIREWORKS INC.**

WHEREAS, there exists a need for a professional pyrotechnic service for the 4th of July Celebration for the Township of Plumsted; and

WHEREAS, pursuant to N.J.A.C. 5:18-3.27(b)2 the Governing Body of the Municipality is authorized to grant permission by resolution for the display of public fireworks; and

WHEREAS, it is the desire of the Mayor and Township Committee to appoint Celebration Fireworks as pyrotechnics exhibitor for the 4th of July Celebration; and

WHEREAS, the public fireworks display is paid for through generous contributions from New Egypt Marketplace, Animals and Gardens Unlimited and Big Woods Farm and Nursery. There shall be at no expense from taxpayer's dollars, only from the donations of these businesses made to the July 4th Celebration Trust Fund line item.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and the Township Committee of the Township of Plumsted, County of Ocean, State of New Jersey, as follows:

- 1.** Authorizing the execution of an agreement with Celebration Fireworks, Inc. for a 4th of July Celebration paid through solely with generous donations from New Egypt Marketplace, Animals and Gardens Unlimited and Big Woods Farm and Nursery.
- 2.** That certified copies of this resolution be forwarded to the Plumsted Township Chief Financial Officer and Celebration Fireworks, Inc.

NAME	BOWEN	GRILLETTO	HAMMERSTONE	MARINARI	CUOZZO
AYES					
ABSTAIN					
NAYS					
ABSENT					

CERTIFICATION

I, JENNIFER WITHAM, Municipal Clerk of the Township of Plumsted, do hereby certify that the foregoing resolution was duly adopted by the Plumsted Township Committee at a meeting held on the 7TH day of **MARCH, 2024**.

JENNIFER WITHAM, RMC, CMR
Municipal Clerk

RESOLUTION NO. 2024-161

**RESOLUTION OF THE TOWNSHIP OF PLUMSTED,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE ACCEPTANCE OF THE LAND USE
BOARD RECOMMENDATION TO GRANT A 2024 SOIL
REMOVAL EXCAVATION AND MINING LICENSE TO
EXCAVATING MATERIALS AND EQUIPMENT, INC.**

WHEREAS, pursuant to Chapter 54 of the Code of the Township of Plumsted soil, removal excavation and mining licenses' are referred to the Plumsted Township Land Use Board for its recommendation; and

WHEREAS, Excavating Materials and Equipment, Inc. ("EME") submitted an application for a 2024 license to the Plumsted Township Land Use Board to continue its preexisting operation on the property designated as Block 80, Lot 4; and

WHEREAS, the Plumsted Township Land Use Board submitted a letter of recommendation that the Township Committee grant EME's 2024 soil removal excavation and mining license based on the Board recommending approval at the public hearing of February 13, 2024 as per the attached Schedule 'A'; and

WHEREAS, the Plumsted Township Land Use Board will be memorialized the vote taken by way of a resolution on March 5, 2024; and

WHEREAS, the Township Clerk and the Township Engineer find that all fees, taxes and assessments are paid, bonds are posted and other requirements met; and

WHEREAS, the Township Committee desires to grant EME's request for a 2024 soil removal excavating and mining license subject to all conditions contained in the Land Use Board's Resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Plumsted, County of Ocean, State of New Jersey as follows:

- 1.** Certification by the Township Clerk and/or Township Engineer that all applicable fees, taxes and assessments, as required, are paid in full.
- 2.** Bonds and a Certification of Public Liability Insurance are in compliance with Chapter 54, Section 12E as required, are posted with and approved by the Township of Plumsted.
- 3.** That the Township Clerk and Township Engineer are hereby authorized to sign the 2024 Soil Removal Excavation and Mining License.
- 4.** That certified copies of this Resolution be provided to EME, the Township Engineer, the Land Use Board Attorney and the Land Use Board Secretary.

NAME	BOWEN	GRILLETTO	HAMMERSTONE	MARINARI	CUOZZO
AYES					
ABSTAIN					
NAYS					
ABSENT					

CERTIFICATION

I, **JENNIFER WITHAM**, Municipal Clerk of the Township of Plumsted, do hereby certify that the foregoing resolution was duly adopted by the Plumsted Township Committee at a meeting held on the 7TH day of **MARCH, 2024**.

JENNIFER WITHAM, RMC, CMR
Municipal Clerk

The resolution for the application will be memorialized at the March 5th, 2024 meeting.

RESOLUTION NO. 2024-162

**RESOLUTION OF THE TOWNSHIP OF PLUMSTED,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE SUBMISSION OF THE FY2025 MUNICIPAL
ALLIANCE AGREEMENT AGAINST ALCOHOLISM AND DRUG ABUSE GRANT**

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Township Committee of Plumsted, County of Ocean, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Township Committee of Plumsted further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township Committee of Plumsted has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Ocean.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Plumsted, County of Ocean, State of New Jersey hereby recognizes the following:

1. The Township Committee of Plumsted does hereby authorize submission of a strategic plan for the Plumsted Township Municipal Alliance grant for fiscal year 2025 in the amount of:

DEDR	\$7,987.00
Cash Match	\$1,996.75
In-Kind	\$5,990.25

2. The Township Committee of Plumsted acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

NAME	BOWEN	GRILLETTO	HAMMERSTONE	MARINARI	CUOZZO
AYES					
ABSTAIN					
NAYS					
ABSENT					

CERTIFICATION

I, **JENNIFER WITHAM**, Municipal Clerk of the Township of Plumsted, do hereby certify that the foregoing resolution was duly adopted by the Plumsted Township Committee at a meeting held on the 7TH day of **MARCH, 2024**.

JENNIFER WITHAM, RMC, CMR
Municipal Clerk

RESOLUTION NO. 2024-163

**RESOLUTION OF THE TOWNSHIP OF PLUMSTED,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AMENDING RESOLUTION NO. 2024-70
DESIGNATING CUSTODIANS OF CHANGE FUNDS
FOR VARIOUS DEPARTMENTS**

WHEREAS, it is the desire of the Mayor and Township Committee to designate custodians for change fund for various departments; and

WHEREAS, the following individuals are hereby designated as the custodians of change funds for various departments:

Jennifer Witham, Municipal Clerk	\$ 100.00
Kelly Creighton, Tax Collector	\$ 100.00
Cynthia MacReynolds, Police Department	\$ 50.00
Dena Kaiser, Construction Dept.	\$ 100.00
Tracy Barcus, Court Administrator	\$ 300.00
Sharon Gower, CFO	\$ 100.00

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Plumsted, County of Ocean, State of New Jersey as follows:

1. That the following individuals are hereby designated as the custodians of change funds for various departments:

Jennifer Witham, Municipal Clerk	\$ 100.00
Kelly Creighton, Tax Collector	\$ 100.00
Cynthia MacReynolds, Police Department	\$ 50.00
Dena Kaiser, Construction Dept.	\$ 100.00
Tracy Barcus, Court Administrator	\$ 300.00
Sharon Gower, CFO	\$ 100.00

2. That certified copies of this resolution shall be forwarded to the custodians of change funds and the Chief Financial Officer.

NAME	CUOZZO	GRILLETTO	HAMMERSTONE	MARINARI	BOWEN
AYES					
ABSTAIN					
NAYS					
ABSENT					

CERTIFICATION

I, JENNIFER WITHAM, Municipal Clerk of the Township of Plumsted, do hereby certify that the foregoing resolution was duly adopted by the Plumsted Township Committee at a meeting held on the 7th day of **MARCH, 2024**.

JENNIFER WITHAM, RMC, CMR
Municipal Clerk