

January 1, 2018
Municipal Building
121 Evergreen Road
New Egypt, NJ 08533

The Reorganization Meeting of the Township of Plumsted was called to order by Municipal Clerk Dorothy Hendrickson at 1:00 PM.

STATEMENT: "This meeting is being held in compliance with the Open Public Meetings Act." It was presented for publication to the Asbury Park Press and the Trenton Times and posted on the Bulletin Board.

The invocation was led by Pastor Cuzzo.

The first order of business was to have Assemblyman Ron Dancer administer the Oath of Office to the newly elected Township Committee member, LARRY JONES FOR a three (3) year term. Assemblyman Dancer administered the Oath of Office to Mr. Jones.

THOSE OFFICIALS PRESENT:

COMMITTEEMAN LOTITO	COMMITTEEMAN JONES	COMMITTEEMAN SORCHIK
COMMITTEEMAN TROTTA	CDC LEUTWYLER	CLERK HENDRICKSON
ATTORNEY KELLY		

Committeeman Marinari was absent due to illness.

Clerk Hendrickson asked for nominations for the office of Mayor of the Township of Plumsted.

Committeeman Lotito said before proceeding with that he would like to ask the attorney for the edification for the newest member of the committee. Could he reiterate or cite out-loud the form of government that Plumsted Township has. Lotito said he would like clarification on the roles of the mayor and deputy mayor as we move into the New Year.

Attorney Kelly said since this is a township form of government, each of the members are elected and then the township committee members elect the mayor and deputy mayor to carry out those duties. He continued by saying it is up to the committee to nominate them, they hold that office for the duration of the year.

Lotito said the thing he wanted to bring out was that township government is the closest thing to a town meeting form of government. Five members are elected, generally at large from the township residents and they serve as a committee. The legislative power sits with this committee, the executive power stays with the committee until a mayor and deputy mayor are elected which are authorized to carry out the day to day business. There is also a business administrator, Scott Pezarras, and it is also a role David Leutwyler is being groomed to fill. In terms of those processes, he wanted to make it clear. He continued to say much to his chagrin, the effectiveness as a committee is drifting somewhat. Lotito wanted to make sure who ever is nominated as mayor or deputy mayor understands these roles and is able to carry them out faithfully to the purpose of this committee. Towards those ends, Lotito said the areas in which they have drifted in is a conversation for the five of them. Committeeman Marinari is out today, so in terms of the reorg business, Lotito said he consulted with the attorney before the meeting and he has had brief conversations with others. It was his desire to have Committeeman Marinari part of this meeting so all five could collectively discuss issues, concerns and other things. Lotito said he would first be mindful of that reality and if there is a way things could be done to maybe flush out some of things that can be accomplished today and wait for Marinari to return to come and discuss some of these issues.

Committeeman Lotito asked Committeeman Jones and Mayor Trotta if they had any thoughts or ideas. Attorney Kelly said in terms of today, it is the reorganization meeting, it was noticed for today, the agenda is ready to go through today as far as all of the municipal appointments. Kelly continued by saying the notice was published in the Asbury Park Press as required by the Open Public Meetings Act. We are required to go forward with the meeting. Lotito said he realized that; he didn't believe they wouldn't have the meeting. He said what he was looking to achieve was to at least address some of the issues or potentially whatever nominees there are today. They understand there are issues that he would like to come back and revisit when Committeeman Marinari is available, if that is at all possible.

Committeeman Lotito asked if the other committee members had any comments. Jones made a brief comment and Trotta and Sorchik had no comment.

ON MOTION OF COMMITTEEMAN SORCHIK, SECONDED BY COMMITTEEMAN JONES, JACK A. TROTTA WAS NOMINATED FOR THE OFFICE OF MAYOR, THERE WERE NO FURTHER NOMINATIONS FOR MAYOR, THE NOMINATIONS WERE CLOSED AND JACK A. TROTTA WAS APPOINTED MAYOR FOR THE YEAR 2018. ROLL CALL VOTE: ALL AYES

Assemblyman Ron Dancer administered the Oath of Office to Trotta while his wife, Kathy held the Bible.

Mayor Trotta thanked the committee for the nomination.

Clerk Hendrickson asked for nominations for the office of Deputy Mayor for the Township of Plumsted.

ON MOTION OF COMMITTEEMAN JONES, SECONDED BY COMMITTEEMAN LOTITO, COMMITTEEMAN ERIC SORCHIK WAS NOMINATED FOR THE OFFICE OF DEPUTY MAYOR, THERE WERE NO FURTHER NOMINATIONS FOR DEPUTY MAYOR, THE NOMINATIONS WERE CLOSED. COMMITTEEMAN ERIC SORCHIK WAS APPOINTED DEPUTY MAYOR FOR THE YEAR 2018. ROLL CALL VOTE: ALL AYES.

Assemblyman Ron Dancer administered the Oath of Office to Deputy Mayor Sorchik while his wife Penny held the Bible.

Municipal Clerk Hendrickson turned the meeting over to Mayor Trotta.

RESOLUTIONS:

ON MOTION OF COMMITTEEMAN JONES, SECONDED BY DEPUTY MAYOR SORCHIK, RESOLUTION NO. 2018-01 - DESIGNATING VARIOUS MUNICIPAL APPOINTMENTS AND ASSIGNMENTS FOR THE YEAR, 2018, WAS ADOPTED. ROLL CALL VOTE: ALL AYES.

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN JONES, RESOLUTION NO. 2018-30 - DESIGNATING SALARIES FOR VARIOUS POSITIONS IN ACCORDANCE WITH THE SALARY ORDINANCE FOR THE YEAR 2018 WAS ADOPTED. ROLL CALL VOTE: ALL AYES.

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN JONES, RESOLUTION NO. 2018-68 – ESTABLISHING A TEMPORARY BUDGET FOR 2018, WAS ADOPTED. ROLL CALL VOTE: ALL AYES.

Before continuing with the consent agenda, Mayor Trotta pointed out there were three (3) resolutions that need minor changes and will be amended. Resolution No. 2018-67 appointing members to the Historic Preservation and Design Review Advisory Committee. Since Wendy Galloway is no longer on the Land Use Board she can't be appointed to this committee, Bill Fox will be her replacement. Resolution No. 2018-78 this is the same situation as Galloway is no longer on the Land Use Board, Bill Fox will also be appointed to the Historic Preservation Advisory Committee. Resolution No. 2018-86 appointing members to the Plan Endorsement Advisory Committee is the same situation, Bill Fox will also be appointed to this committee.

Mayor Trotta read the following:

THE FOLLOWING RESOLUTIONS ON A CONSENT AGENDA ARE CONSIDERED ROUTINE AND SHALL BE ENACTED BY ONE MOTION. SHOULD ANY MEMBER OF THE TOWNSHIP COMMITTEE SEEK SEPARATE DISCUSSION OF ANY ITEM, THAT ITEM SHALL BE REMOVED AND DISCUSSED SEPARATELY. THE FOLLOWING RESOLUTIONS WILL BE VOTED ON IN ONE VOTE, ON PAGES 2 THROUGH 7, RESOLUTION NO. 2018-02 THROUGH RESOLUTION NO. 2018-103 THE AGENDA WITH THE AMENDMENTS FOR THE THREE RESOLUTIONS REFERENCED ABOVE.

Committeeman Lotito as for a clarification on Resolution No. 2018-75, AUTHORIZING THE SUBMITTAL OF THE OCEAN COUNTY OFFICE OF SENIOR SERVICES COMPETITIVE PROPOSAL FOR THE OLDER AMERICANS ACT TITLE III AREA PLAN GRANT FUNDING FOR 2019. Mayor Trotta explained this was for the Township's SOS grant and that it is done a year in advance.

Committeeman Lotito said he would like to pull a few of the resolutions:

- ❖ RESOLUTION NO. 2018-13 – AWARDING A PROFESSIONAL SERVICES CONTRACT TO THE FIRM OF T&M ASSOCIATES AS SPECIAL PROJECTS ENGINEER ON AN AS NEEDED BASIS;
- ❖ RESOLUTION NO. 2018-15 – AWARDING A PROFESSIONAL SERVICE CONTRACT TO WALTER C. BRONSON, PE, CME, LEED AP OF THE FIRM DEWBERRY AS SPECIAL PROJECTS ENGINEER ON AN AS NEEDED BASIS FOR THE TOWNSHIP OF PLUMSTED;
- ❖ RESOLUTION NO. 2018-16 - AUTHORIZING THE LIST OF AUTHORIZED SIGNATURES FOR PLUMSTED TOWNSHIP CHECKS
- ❖ RESOLUTION NO. 2018-100 – GRANTING PERMISSION TO PAY CERTAIN BILLS PRIOR TO TOWNSHIP COMMITTEE MEETINGS FOR THE YEAR 2018

RESOLUTION NO. 2018-02 – AWARDING A PROFESSIONAL SERVICES CONTRACT TO THE FIRM OF GILMORE AND MONAHAN, P.A. AS TOWNSHIP ATTORNEY

RESOLUTION NO. 2018-03 - AWARDING A PROFESSIONAL SERVICES CONTRACT TO JOHN J. MALLON, P.E. OF THE FIRM OF T&M ASSOCIATES, AS TOWNSHIP ENGINEER

RESOLUTION NO. 2018-04 - AWARDING A PROFESSIONAL SERVICES CONTRACT TO HOLMAN FRENIA ALLISON, P.C. AS TOWNSHIP AUDITOR

RESOLUTION NO. 2018-05 - AWARDING A PROFESSIONAL SERVICES CONTRACT TO JAMES W. HOLZAPFEL, ESQUIRE, OF THE FIRM OF CITTA, HOLZAPFEL, & ZABARSKY TO REPRESENT THE TOWNSHIP OF PLUMSTED IN LABOR RELATIONS MATTERS

RESOLUTION NO. 2018-06 - AWARDING A PROFESSIONAL SERVICES CONTRACT TO BRIAN E. RUMPF, ESQUIRE OF THE FIRM OF RUMPF, REID & DOLCY AS ALTERNATE HEARING OFFICER FOR THE TOWNSHIP OF PLUMSTED

RESOLUTION NO. 2018-07 - AWARDING A PROFESSIONAL SERVICES CONTRACT TO GLUCKWALRATH, LLP AS BOND COUNSEL FOR THE TOWNSHIP OF PLUMSTED

RESOLUTION NO. 2018-08 - AWARDING A PROFESSIONAL SERVICES CONTRACT TO THE FIRM OF CITTA, HOLZAPFEL & ZABARSKY AS TOWNSHIP PROSECUTOR FOR THE TOWNSHIP OF PLUMSTED

RESOLUTION NO. 2018-09 – AWARDING A PROFESSIONAL SERVICES CONTRACT TO BRIAN K. LOGAN OF THE FIRM OF SUPLEE, CLOONEY & COMPANY AS FEE ACCOUNTANT FOR THE TOWNSHIP OF PLUMSTED

RESOLUTION NO. 2018-10 - AWARDING A PROFESSIONAL SERVICES CONTRACT TO STAN SLACHETKA, AICP, P.P. LEED-GA OF THE FIRM OF T&M ASSOCIATES AS PROFESSIONAL PLANNER ON AN AS NEEDED BASIS

RESOLUTION NO. 2018-11 – AWARDING A PROFESSIONAL SERVICES CONTRACT TO ERIC M. BERNSTEIN, ESQUIRE, AS HEARING OFFICER/SPECIAL COUNSEL FOR THE TOWNSHIP OF PLUMSTED

RESOLUTION NO. 2018-12 – AWARDING A PROFESSIONAL SERVICES CONTRACT TO MATTHEW D. JESSUP OF MC MANIMON, SCOTLAND & BAUMANN, LLC AS REDEVELOPMENT COUNSEL

RESOLUTION NO. 2018-13 – AWARDING A PROFESSIONAL SERVICES CONTRACT TO THE FIRM OF T&M ASSOCIATES AS SPECIAL PROJECTS ENGINEER ON AN AS NEEDED BASIS – WAS PULLED FROM THE AGENDA BY COMMITTEEMAN LOTITO

RESOLUTION NO. 2018-14 – AWARDING A PROFESSIONAL SERVICES CONTRACT TO SEAN GERTNER, ESQUIRE OF THE FIRM OF GERTNER & GERTNER AS PUBLIC DEFENDER FOR THE TOWNSHIP OF PLUMSTED

RESOLUTION NO. 2018-15 – AWARDING A PROFESSIONAL SERVICE CONTRACT TO WALTER C. BRONSON, PE, CME, LEED AP OF THE FIRM DEWBERRY AS SPECIAL PROJECTS ENGINEER ON AN AS NEEDED BASIS FOR THE TOWNSHIP OF PLUMSTED – WAS PULLED FROM THE AGENDA BY COMMITTEEMAN LOTITO

RESOLUTION NO. 2018-16 - AUTHORIZING THE LIST OF AUTHORIZED SIGNATURES FOR PLUMSTED TOWNSHIP CHECKS – WAS PULLED FROM THE AGENDA BY COMMITTEEMAN LOTITO

RESOLUTION NO. 2018-17 - APPOINTING ERIC A. SORCHIK AS FUND COMMISSIONER AND JACK TROTTA AS ALTERNATE FOR THE OCEAN COUNTY JOINT INSURANCE FUND FOR THE YEAR, 2018

RESOLUTION NO. 2018-18 - REQUIRING THE MAYOR AND/OR DEPUTY MAYOR TO APPROVE ALL PURCHASE ORDERS OR, IN THEIR ABSENCE, A TOWNSHIP COMMITTEE PERSON SHALL BE EMPOWERED TO APPROVE PURCHASE ORDERS

RESOLUTION NO. 2018-19 - REAPPOINTING GLENN RICCARDI AND ROGER FORT AS BUILDING INSPECTORS FOR THE TOWNSHIP OF PLUMSTED

RESOLUTION NO. 2018-20 – TO ENTER INTO AN INTERLOCAL SHARED SERVICES AGREEMENT WITH THE BOROUGH OF ALLENTOWN FOR THE SERVICES OF CHIEF FINANCIAL OFFICER

RESOLUTION NO. 2018-21 - PROVIDING DATES OF TOWNSHIP MEETINGS FOR THE YEAR, 2018

RESOLUTION NO. 2018-22 - DESIGNATING THE PUBLIC PLACE AND NEWSPAPERS FOR ADVANCE WRITTEN NOTIFICATION OF MEETINGS OF THE TOWNSHIP OF PLUMSTED

RESOLUTION NO. 2018-23 - AUTHORIZING THE TAX ASSESSOR FOR THE TOWNSHIP OF PLUMSTED TO FILE CERTAIN APPEALS ON BEHALF OF THE TOWNSHIP AND ALSO DESIGNATING THE TAX ASSESSOR AS AGENT FOR THE TOWNSHIP

RESOLUTION NO. 2018-24 – AUTHORIZING THE CANCELLATION OF TAX OVERPAYMENTS OR DELINQUENT AMOUNTS LESS THAN \$10.00

RESOLUTION NO. 2018-25 - FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES OR ASSESSMENTS

RESOLUTION NO. 2018-26 - ACKNOWLEDGING AN INCREASE IN EXPENSES FOR TAX TITLE LIEN HOLDERS

RESOLUTION NO. 2018-27 - AUTHORIZING THE CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF PLUMSTED TO DEPOSIT PUBLIC MONIES IN ANY BANK, SAVINGS AND LOAN OR TRUST COMPANY HAVING ITS PLACE OF BUSINESS IN THE STATE OF NEW JERSEY AND WHICH IS ORGANIZED UNDER THE LAWS OF THE UNITED STATES OR THE STATE OF NEW JERSEY

RESOLUTION NO. 2018-28 – AUTHORIZING THE CHIEF LAW ENFORCEMENT OFFICER OF THE PLUMSTED TOWNSHIP POLICE DEPARTMENT TO PROVISIONALLY APPOINT STREET CROSSING GUARDS AND/OR C.E.R.T. PERSONNEL

RESOLUTION NO. 2018-29 – APPOINTING GEORGE CONLEY, IV AS ALTERNATE ELECTRICAL INSPECTOR IN THE ABSENCE OF ALAN WILKINS

RESOLUTION NO. 2018-31 - APPOINTING MEMBERS TO THE ENVIRONMENTAL COMMISSION OF THE TOWNSHIP OF PLUMSTED

RESOLUTION NO. 2018-32 - REAPPOINTING KELLY CREIGHTON AS DEPUTY TAX COLLECTOR FOR THE YEAR 2018

RESOLUTION NO. 2018-33 – AUTHORIZING THE CALCULATION OF THE RESERVE FOR UNCOLLECTABLE TAXES PURSUANT TO N.J.S.A.:40-41(c)(2)

RESOLUTION NO. 2018-34 - REAPPOINTING KELLY CREIGHTON AS TAX SEARCH OFFICER FOR THE YEAR 2018

RESOLUTION NO. 2018-35 - APPOINTING MEMBERS TO THE PLUMSTED TOWNSHIP RECREATION COMMITTEE

RESOLUTION NO. 2018-36 - REAPPOINTING MEMBERS TO THE T-N-R (TRAP, NEUTER, RETURN) WELFARE COMMITTEE

RESOLUTION NO. 2018-37 – AUTHORIZING THE TAX COLLECTOR TO PROCEED WITH AN ACCELERATED TAX SALE FOR DELINQUENT 2018 TAXES

RESOLUTION NO. 2018-38 –AUTHORIZING THE REAPPOINTMENT OF JUNE d. MADDEN AS A QUALIFIED PURCHASING AGENT PURSUANT TO N.J.S.A.40A:113a AND NJAC 5:34-5 FOR THE YEAR 2018

RESOLUTION NO. 2018-39 - REAPPOINTING NADENE CICERO AS DEPUTY MUNICIPAL CLERK FOR THE YEAR 2018

RESOLUTION NO. 2018-40 – ADOPTING A CASH MANAGEMENT PLAN

RESOLUTION NO. 2018-41 - APPOINTING DOROTHY J. HENDRICKSON AS ASSESSMENT SEARCH OFFICER FOR THE TOWNSHIP OF PLUMSTED

RESOLUTION NO. 2018-42 - ISSUING A 2018 MOBILE HOME PARK LICENSE TO COLLIERS MILLS MOBILE HOME PARK

RESOLUTION NO. 2018-43 - ISSUING A 2018 MOBILE HOME PARK LICENSE TO DEEP RUN - JENSEN'S INC. MOBILE HOME PARK

RESOLUTION NO. 2018-44 - ISSUING A 2018 MOBILE HOME PARK LICENSE TO NEW EGYPT TRAILER PARK

RESOLUTION NO. 2018-45 - ISSUING A CONDITIONAL MOBILE HOME PARK LICENSE OAK GROVE TRAILER PARK FOR 2018

RESOLUTION NO. 2018-46 - ISSUING 2018 INDIVIDUAL MOBILE HOME LICENSES IN THE TOWNSHIP OF PLUMSTED

RESOLUTION NO. 2018-47 - ISSUING A 2018 TEMPORARY TRAILER PERMIT FOR ENVIRONMENTAL REMEDIATION PURPOSES TO ROHM AND HAAS

RESOLUTION NO. 2018-48 –ISSUING 2018 TEMPORARY TRAILER PERMITS FOR FARM OFFICE USE

RESOLUTION NO. 2018-49 – AUTHORIZING ELIGIBLE PLUMSTED TOWNSHIP EMPLOYEES TO SHARE THE COST OF HEALTH INSURANCE PREMIUMS

RESOLUTION NO. 2018-50 – APPOINTING MEMBERS TO THE SUSTAINABLE JERSEY PROGRAM COMMITTEE FOR 2018

RESOLUTION NO. 2018-51 - AUTHORIZING THE MAYOR TO EXECUTE THE OCEAN COUNTY TOURISM ADVISORY COUNCIL GRANT AGREEMENT FOR THE YEAR 2018

RESOLUTION NO. 2018-52 - AUTHORIZING THE OCEAN COUNTY BOARD OF TAXATION TO STRIKE THE GENERAL TAX RATE ROUNDED UP TO THE NEAREST ONE-HALF PENNY PURSUANT TO RS 54:4-52 AS AMENDED

RESOLUTION NO. 2018-53 - APPOINTING REPRESENTATIVES TO THE STATE PINELANDS MUNICIPAL COUNCIL

RESOLUTION NO. 2018-54 – REAPPOINTING MEMBERS TO THE MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. 2018-55 - APPROVING THE 2018 ROTATING LIST OF TOWERS AND STORAGE AS SUBMITTED BY THE POLICE DEPARTMENT

RESOLUTION NO. 2018-56 - AUTHORIZING THE FILING OF A RECYCLING TONNAGE GRANT APPLICATION WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION OFFICE OF RECYCLING

RESOLUTION NO. 2018-57 - APPOINTING MEMBERS TO THE BOARD OF HEALTH OF THE TOWNSHIP OF PLUMSTED

RESOLUTION NO. 2018-58 –AUTHORIZING THE MAYOR TO SUBMIT THE OCEAN COUNTY CULTURAL & HERITAGE COMMISSION FY2018 LOCAL ARTS PROGRAM GRANT APPLICATION

RESOLUTION NO. 2018-59 –AUTHORIZING THE REAPPOINTMENT OF SHARON GOWER AS ASSISTANT TREASURER

RESOLUTION NO. 2018-60 - AUTHORIZING THE POLICE DEPARTMENT TO MAINTAIN A PETTY CASH FUND IN THE AMOUNT OF \$200.00

RESOLUTION NO. 2018-61 - AUTHORIZING THE MAYOR TO EXECUTE THE OCEAN COUNTY MOSQUITO EXTERMINATION COMMISSION PERMISSION FORM

RESOLUTION NO. 2018-62 – REAPPOINTING ANN FUNCK AS THE DRUG AND ALCOHOL ALLIANCE COORDINATOR FOR THE PLUMSTED TOWNSHIP DRUG & ALCOHOL ALLIANCE

RESOLUTION NO. 2018-63 – REAPPOINTING PETER YLVISAKER AS THE MAIN STREET PROGRAM EXECUTIVE DIRECTOR

RESOLUTION NO. 2018-64 – REAPPOINTING TRUSTEES FOR THE PLUMSTED TOWNSHIP SENIOR MEETING ROOM

RESOLUTION NO. 2018-65 – AUTHORIZING THE REAPPOINTMENT OF JOHN CARROLL AS PART-TIME ASSISTANT TREASURER

RESOLUTION NO. 2018-66 – APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER

RESOLUTION NO. 2018-67 –APPOINTING MEMBERS TO THE HISTORIC PRESERVATION AND DESIGN REVIEW ADVISORY COMMITTEE

RESOLUTION NO. 2018-69 - APPOINTING MEMBERS TO THE PLUMSTED TOWNSHIP MUNICIPAL ALCOHOL AND DRUG ALLIANCE

RESOLUTION NO. 2018-70 – DESIGNATING CUSTODIANS OF CHANGE FUNDS FOR VARIOUS DEPARTMENTS

RESOLUTION NO. 2018-71 – AUTHORIZING EQUAL AMOUNT OF PAYMENTS TO THE PLUMSTED TOWNSHIP FIRE DISTRICT #1

RESOLUTION NO. 2018-72 –REAPPOINTING MEMBERS TO THE 911 MEMORIAL COMMITTEE

RESOLUTION NO. 2018-73 – REAPPOINTING MEMBERS TO THE PLUMSTED TOWNSHIP COMMUNITY EMERGENCY RESPONSE TEAM (C.E.R.T.)

RESOLUTION NO. 2018-74 - RENEWING A CONTRACT WITH KELLY WINTHROP, LLC FOR ROADSIDE DEER CARCASS REMOVAL

RESOLUTION NO. 2018-75 – AUTHORIZING THE SUBMITTAL OF THE OCEAN COUNTY OFFICE OF SENIOR SERVICES COMPETITIVE PROPOSAL FOR THE OLDER AMERICANS ACT TITLE III AREA PLAN GRANT FUNDING FOR 2019

RESOLUTION NO. 2018-76 – AWARDING A CONTRACT TO AFLAC TO PROVIDE A FLEXIBLE SPENDING PLAN FOR TOWNSHIP EMPLOYEES UNDER INTERNAL REVENUE CODE SECTION 125

RESOLUTION NO. 2018-77 - REAPPOINTING ERIC A. SORCHIK AS A VOLUNTEER DEPUTY EMERGENCY MANAGEMENT COORDINATOR FOR THE YEAR 2018 WITHIN THE TOWNSHIP OF PLUMSTED

RESOLUTION NO. 2018-78 –REAPPOINTING MEMBERS TO THE PLUMSTED TOWNSHIP HISTORIC PRESERVATION ADVISORY COMMITTEE

RESOLUTION NO. 2018-79 – AUTHORIZING A CONTRACT WITH WHISPER ACRES (JAN E. BILYK, ACO) TO PROVIDE ANIMAL CONTROL SERVICES FOR PLUMSTED TOWNSHIP

RESOLUTION NO. 2018-80 - REAPPOINTING MEMBERS TO THE PLUMSTED TOWNSHIP MUNICIPAL COURT SECURITY COMMITTEE

RESOLUTION NO. 2018-81 - REAPPOINTING ROGER FORT AS A RENTAL INSPECTOR FOR THE TOWNSHIP OF PLUMSTED

RESOLUTION NO. 2018-82 – REAPPOINTING MEMBERS TO THE SENIOR OUTREACH SERVICES PROGRAM (SOS)

RESOLUTION NO. 2018-83 – AUTHORIZING THE PURCHASING AGENT TO AWARD CONTRACTS PURSUANT TO N.J.S.A.40A:11-3

RESOLUTION NO. 2018-84 – REAPPOINTING MEMBERS TO THE PLANNING/LAND USE BOARD OF THE TOWNSHIP OF PLUMSTED

RESOLUTION NO. 2018-85 – REAPPOINTING GLENN RICCARDI AS ZONING OFFICER AND MOBILE HOME INSPECTOR FOR THE YEAR 2018

RESOLUTION NO. 2018-86 – REAPPOINTING MEMBERS TO THE PLAN ENDORSEMENT ADVISORY COMMITTEE PURSUANT TO THE STATE PLANNING COMMISSION GUIDELINE

RESOLUTION NO. 2018-87 – ADOPTING THE TOWNSHIP OF PLUMSTED’S INTERNAL CONTROL HANDBOOK

RESOLUTION NO. 2018-88 – AUTHORIZING DAVID J. LEUTWYLER, GENERAL MAINTENANCE WORKING SUPERVISOR TO PROVISIONALLY APPOINT A PART-TIME GENERAL MAINTENANCE LABORER

RESOLUTION NO. 2018-89 –APPOINTING JACK TROTTA AS THE MUNICIPAL REPRESENTATIVE AND VINCE LOTITO AS ALTERNATE FOR THE 2018 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

RESOLUTION NO. 2018-90 – AUTHORIZING THE INSTITUTION OF TAX RECEIVERSHIP PROCEEDINGS

RESOLUTION NO. 2018-91 –REAPPOINTING MEMBERS TO THE INFORMATION TECHNOLOGY COMMITTEE

RESOLUTION NO. 2018-92 - AUTHORIZING THE ASSIGNMENT JUDGE TO DESIGNATE AN ACTING MUNICIPAL COURT JUDGE FOR SPECIAL DWI COURT SESSIONS IN PLUMSTED TOWNSHIP

RESOLUTION NO. 2018-93 – AWARDING A PROFESSIONAL SERVICES CONTRACT TO BONNIE PETERSON, ESQUIRE AS ALTERNATE PROSECUTOR FOR THE TOWNSHIP OF PLUMSTED

RESOLUTION NO. 2018-94 – AWARDING A PROFESSIONAL SERVICES CONTRACT TO BRIAN RUMPF, ESQUIRE OF THE FIRM OF RUMPF, REID & DOLCY AS ALTERNATE PUBLIC DEFENDER FOR THE TOWNSHIP OF PLUMSTED

RESOLUTION NO. 2018-95 – AWARDING A PROFESSIONAL SERVICES CONTRACT TO GOLDMAN BEALE ASSOCIATES AS FINANCIAL ADVISORS FOR THE REDEVELOPMENT PLAN FOR THE TOWNSHIP OF PLUMSTED

RESOLUTION NO. 2018-96 – AWARDING A PROFESSIONAL SERVICES CONTRACT TO THE FIRM OF GILMORE AND MONAHAN AS TAX APPEAL ATTORNEY

RESOLUTION NO. 2018-97 – APPOINTING MEMBERS TO THE EMERGENCY MANAGEMENT COUNCIL

RESOLUTION NO. 2018-98 – APPOINTING SANDRA BRODBECK AS THE PART-TIME MUNICIPAL COURT ADMINISTRATOR FOR THE TOWNSHIP OF PLUMSTED

RESOLUTION NO. 2018-99 - RENEWING AN AGREEMENT WITH CONVEXSERV TECHNOLOGY SOLUTIONS, LLC FOR MANAGED BACK-UP

RESOLUTION NO. 2018-100 – GRANTING PERMISSION TO PAY CERTAIN BILLS PRIOR TO TOWNSHIP COMMITTEE MEETINGS FOR THE YEAR 2018 – WAS PULLED FROM THE AGENDA BY COMMITTEEMAN LOTITO

RESOLUTION NO. 2018-101 – AWARDING A PROFESSIONAL SERVICES CONTRACT TO MATTHEW D. JESSUP OF THE FIRM OF MC MANIMON, SCOTLAND & BAUMANN, LLC AS BOND COUNSEL FOR THE REDEVELOPMENT PROJECT

RESOLUTION NO. 2018-102 – APPOINTING JENNY ZEA-ACUNA AS A VIOLATIONS CLERK FOR THE PLUMSTED TOWNSHIP MUNICIPAL COURT

RESOLUTION NO. 2018-103 – AWARDING A PROFESSIONAL SERVICES CONTRACT TO KEITH A. BONCHI, ESQ. OF GMS LAW ATTORNEYS AS IN REM FORECLOSURE ATTORNEY FOR THE TOWNSHIP OF PLUMSTED

Mayor Trotta asked for a motion to approve the consent agenda as amended.

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN JONES, THE AFOREMENTIONED RESOLUTIONS (RESOLUTION NO. 2018-02 THROUGH RESOLUTION NO. 2018-103) ON PAGES 2 THROUGH 7 OF THE CONSENT AGENDA, WAS ADOPTED AS AMENDED. ROLL CALL VOTE: ALL AYES.

Mayor Trotta said the next resolution up for consideration was Resolution No. 2018-13.

Committeeman Lotito asked if the Committee could couple Resolution Nos. 2018-13 and 2018-15 as a general conversation both appoint Special Projects Engineers and he wanted to understand the distinction between the two. Lotito continued by saying he noticed there are line items in the body of the resolution that is inserted into the budget that he hadn't seen in prior resolutions. He would like to know what those are and what the committee is trying to accomplish in those resolutions.

Municipal Clerk Hendrickson explained to Committeeman Lotito that the line items have always been in the resolution but have been on the last page as the Certificate of Availability of Funds signed by the CFO. Hendrickson continued to explain that the state has informed the municipalities that the line items must go in the body of the resolution and it is also still on the back page signed by the CFO. Lotito was satisfied with the explanation. Mayor Trotta said the Township has had more than one Special Project Engineer in the past.

Attorney Kelly said on last year's agenda an Engineer and a Special Projects Engineer was appointed by separate resolutions. Lotito asked if they were also Resolution Nos. 2018-13 and 15. Lotito said his concern was that the committee was appointing a different agency than last year. He wanted to know what that was about and look at the proposals. He couldn't locate any of them. Mayor Trotta said they were in the committee's office, Clerk Hendrickson said he should have asked and she would have pointed him in the right direction. Lotito said he did not receive this folder until Saturday and when he reviewed this, the proposals were not available to him. Lotito said this agenda was not set in any workshop meeting, Trotta said it never is and the professional proposals have been in the committee's office since about Thanksgiving to be reviewed. Trotta continued by saying that no one came forward to say they had any questions or concerns. The clerk's office prepared the agenda as they always do. Trotta said he should have reviewed the issues earlier, these people are appointed every year. Lotito said he was under the impression it was the function and role of the committee to set the resolutions and agenda, he has to have the information. Mayor Trotta reiterated that the proposals had been in the committee's office since around Thanksgiving for the committee's review.

Mayor Trotta asked for a motion to approve Resolution No. 2018-13 as previously read.

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN JONES, RESOLUTION NO. 2018-13, AWARDING A PROFESSIONAL SERVICES CONTRACT TO THE FIRM OF T&M ASSOCIATES AS SPECIAL PROJECTS ENGINEER ON AN AS NEEDED BASIS, WAS ADOPTED. ROLL CALL VOTE: ALL AYES.

In regard to Resolution No. 2018-15 Committeeman Lotito said this is the resolution that he hadn't seen anything on. He said he had a concern with this vendor as Special Projects Engineer, he looks at the projects in the town, the MUA project, the senior development, etc. His concern is that Walt Bronson also serves as the Chairman of the MUA, he said he is struggling with the fact that this was added in lieu of another engineer that the township has and

more importantly what projects are going to be included. Could there potentially be a conflict of interest or an appearance of a conflict of interest. He said wholeheartedly the committee has to flee any kind of appearance of impropriety, wrong-doing or evil so he was looking towards that. Is this something that has to be done today or is that something that really makes sense in the grand scheme of things, especially if and when a project is related to the sewer project or the senior development. Attorney Kelly said there is no specific conflict, if and when a conflict arises it can be addressed, however there is no conflict now. As part of the reorganization meeting the township is just appointing a vendor to be the Special Project Engineer as you do each year. You are just voting on the resolution to appoint the Special Project Engineer. Lotito said he hears that and appreciates that. The thing that concerns him is that the township had a vendor already named in prior years. Mayor Trotta explained this vendor under-bid all other vendors including T&M for engineering services. Trotta continued by saying the township was going to give them a shot if some Special Projects come up. Maser hasn't been used, they are just waiting in the wings in the event some comes up.

Lotito said the thing he is struggling with is the word "we", he said I was never included in conversation that involved, he asked Committeeman Jones if he was ever involved in a conversation in this body or outside this body that specifically discussed this issue, was it in a workshop, were there emails. This is the first time he is hearing this stuff, he continued by saying it is egregious that this is buried in his consent agenda that was handed to him on a Saturday. Loito is asking the questions and someone is annoyed with him and saying the we factor and he honestly felt he wasn't part of the "we". Trotta said he didn't want to go there.

Deputy Mayor Sorchik said he also has concerns and he wants to make sure that nothing the committee does since Walt has been a member of the Land Use Board and MUA. Sorchik said he was part of the discussions. Sorchik continued by saying he discussed with the mayor and Mr. Mallon at the last Land Use Board Meeting they wanted to make sure there was no impropriety. He said he was assured by the Planning/Land Use Attorney there isn't, the township is just simply appointing another Special Projects Engineer that give us a team that is most viable for the project they are working on. As long as Mr. Bronson doesn't present a conflict of interest because of his role on the MUA, if it does, obviously the township can't award or Mr. Bronson will have to step down from that position and Mr. Bronson is well aware of that. Lotito said he understood that and appreciated Sorchik's input. But in the terms of the concerns he has, there seems to be a process that goes on that is apart from the full involvement of this committee, he is just seeking information. He said he knows Walt and likes Walt, he is a smart guy and has done a great job with the Land Use Board and the MUA. More importantly, Lotito said he wants to have visibility in the process when he sees something change and gets a statement collectiveness to it and he isn't part of the collectiveness this is disconcerting to him especially in light of where the committee is drifting in different areas. He said he was going to reserve those comments and conversations until the five of them are present. Towards those ends that is the information he was seeking out today to discuss. Lotito said one thing he wanted to make sure of if there is a special project and someone is chosen, is it in fact going to come back to the committee and review and another resolution specifically sitting and naming that project and any kind of funding associated with that project. He wants the committee to be abreast of any kind of projects that would come forth as a result of the committee making this resolution today. Mayor Trotta said that has always been the process.

ON MOTION OF COMMITTEEMAN JONES, SECONDED BY DEPUTY MAYOR SORCHIK, RESOLUTION NO. 2018-15, AWARDING A PROFESSIONAL SERVICE CONTRACT TO WALTER C. BRONSON, PE, CME, LEED AP OF THE FIRM DEWBERRY AS SPECIAL PROJECTS ENGINEER ON AN AS NEEDED BASIS FOR THE TOWNSHIP OF PLUMSTED, WAS ADOPTED. ROLL CALL VOTE: ALL AYES.

In regard to Resolution No. 2018-16, Mayor Trotta explained the changes made were per the CFO's recommendation. There are always the same few people who sign the checks. This will make it easier for her when filing the signature cards. Committeeman Lotito said for clarification the changes only include two of the committee where previously there were all of the committee as signers. In terms of the expediency of that, Lotito wasn't sure what this is all about in terms of signature cards. He wasn't sure what the driving force was behind this if perhaps a clerical inconvenience in terms of the expediency of having a card on file or not having a card on file. Mayor Trotta recommended he talk to the CFO about that. Trotta continued by saying that when the last change was made it took multiple weeks to get the cards signed by everyone. Lotito asked in terms of the process, does every card have to be signed and no one can sign checks unless everyone has signed. Trotta said the forms can't be submitted until the form has been signed by everyone. The bank moving out of town presents another issue, they have to be delivered in person. This will make it quicker to get the process done so that the business of the town can continue. Trotta suggested since the resolution is prepared and there is a need for signature on checks, to adopt this resolution today. It can be changed at the next meeting if need be. Lotito said with the scenario that was just presented, it doesn't matter anyone can sign

this list is shorter than the previous list. Lotito proposed that the committee is included until there is a conversation with the CFO. He suggested that the committee is left on the resolution and they all do their best to get the signatures on the signature cards to delay frustration, this will give Committeeman Marinari the opportunity add his input. Mayor Trotta suggested moving forward as is since there are all new court personnel and make changes next month if needed.

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN JONES, RESOLUTION NO. 2018-16, AUTHORIZING THE LIST OF AUTHORIZED SIGNATURES FOR PLUMSTED TOWNSHIP CHECKS

Before Resolution No. 2018-16 was finally adopted, Deputy Mayor Sorchik asked Committee Lotito if he wanted all of the township committee names on Section 1 of the resolution. Lotito said in previous years all of the committee's names were on number 1, 2 and 3 and this year they are not. He said he would like to keep all of the township committee names in the resolution. Sorchik asked Lotito if he wanted to amend this so as to include the entire township committee. Lotito said he wanted the entire township committee to be a part of this so this can be revisited in June with the full committee. Lotito proposed to keep it the same as it had been then let everyone be a part of the process of deciding how to move forward. Sorchik asked Lotito if he would be available to sign signature cards, Lotito said if he is needed to sign something, we will be in to sign it. Sorchik asked if it could be amended at this time. Attorney Kelly said the way it is proposed here with the existing names it is probably the way it has been set up in anticipation of the resolution if it is needed to be changed the signature cards to be added to the resolution. Kelly continued by saying as it is proposed at the suggestion of the township's CFO who indicates it is the more administratively efficient way for her to do it. Between now and the next meeting there could be discussion with her as to why and it can be changed. Lotito said he understood that but with the expediency in our township and special meetings, there was a special meeting last month to approve a fireworks display. If there is going to be an administrative fiat or a snafu or something that requires the township committee to come back in and sign something to move forward with township business he felt there should be a special meeting to handle it. Mayor Trotta clarified that the special meeting was to approve a raffle license not a fireworks display. Trotta explained the special meeting for the raffle license approval.

Trotta asked for the roll call vote for Resolution No. 2018-16.

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN JONES, RESOLUTION NO. 2018-16, AUTHORIZING THE LIST OF AUTHORIZED SIGNATURES FOR PLUMSTED TOWNSHIP CHECKS, WAS ADOPTED. ROLL CALL VOTE: ALL AYES.

Mayor Trotta read Resolution No. 2018-100 by title.

Committeeman Lotito said once again he was sensing there is another expediency type of issue before them that is pulling things away from the process of the committee. He suggested perhaps they needed to have a mid-month meeting to address some of these issues. Mayor Trotta said it is difficult to get all five members together for one meeting a month. Lotito said as soon as he looks at item 14 in Resolution No. 2018-100 "and any other bills authorized by the Mayor" that is clearly stepping away from the role of this committee. Trotta said number 14 could be struck from the list however, not long after this resolution last year it was needed desperately as a local vendor had been left off of the bill list. Trotta said it was only used about two times.

Lotito said in terms of the meetings, he believes the process hobbles them in the way they precede from month to month, meeting to meeting. Things on the agenda are put into the consent agenda and some of the members of the committee are not abreast of it. With one meeting it becomes difficult they get things in a very short runway that they have to look at and make decisions on, personally he felt they have to process. Lotito suggested they commit to other meetings in the month, instead of having the first Wednesday in the month, he commits to having a second meeting, perhaps it could be done the way the county does it, the third week of the month they have a meeting that sets the tone of the agenda for the regular meeting and there needs to be a portion of that meeting where they conduct business they do it. Meet on a regular basis to do that so we can deal with these kind of issues, have conversations about these kind of issues. Lotito said he senses that the committee is getting overwhelmed by the nature of the expediency of getting business done yet they are violating the process of the committee. He continued by saying it seems to him that is filtered into so many different area of how they operate, there are some big projects on the table, a sewer for the MUA, the Senior Development, much to his chagrin it is embarrassing when he walks into a meeting or meet someone or have a conversation and he is learning about things that are happening in the township in this office, in

the administrative office, the clerk's office, the MUA etc. This feels more like the same. When he came on board to do this stuff he knew there was a commitment of time, energy and efforts and he would like to see that done. He said they need to communicate with one another, they all need to have a consensus that happens in a workshop, the "we" element need to be in a workshop. Lotito said he may not agree with everyone and everyone may not agree with him and that is fine, but at the same time if they have the conversation and they go through the process he is okay with whatever the outcome is. Lotito said, so Mr. Mayor if you are feeling an energy drain of the fact that there isn't meeting times where we can't get people to meetings that needs to be addressed as a committee and stand up to that. To put a resolution like this in place really takes the responsibility and pushing it to other places so they don't have to do it. To Lotito, fundamentally and in a government organization sense he didn't think it was right.

Mayor Trotta said once again this is not the first time this resolution was done. Trotta said there is a former mayor in the audience and this was suggested to him several times but at that time it was in the best interest of the township to proceed with this. Things since then have changed.

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN JONES, RESOLUTION NO. 2018-100, GRANTING PERMISSION TO PAY CERTAIN BILLS PRIOR TO TOWNSHIP COMMITTEE MEETINGS FOR THE YEAR 2018, WAS APPROVED. ROLL CALL VOTE: ALL AYES WITH COMMITTEEMAN LOTITO VOTING NO.

Mayor Trotta said there was an additional resolution to be added to the agenda which will be done by title. This is a resolution to approve fireworks at Laurita Winery.

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN JONES, RESOLUTION NO. 2018-104, APPROVING THE PUBLIC DISPLAY AT LAURITA WINERY JANUARY 27, 2018 (RAIN DATE FEBRUARY 3, 2018), WAS ADOPTED. ROLL CALL VOTE: ALL AYES.

ORDINANCES: Introduction

Mayor Trotta said there was one change to Salary Ordinance that was adopted in December, it was suggested that the Court Administrator salary be changed from a flat fee per year to an hourly rate.

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEE JONES, ORDINANCE NO. 2018-01, – AN ORDINANCE OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AN ORDINANCE ENTITLED "AN ORDINANCE TO ESTABLISH SALARIES FOR VARIOUS OFFICIALS OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, NEW JERSEY REGULATING THE MANNER OF PAYMENT OF SAME" AS WAS INTRODUCED. ROLL CALL VOTE: ALL AYES

Second reading and public hearing will be at the February 7th meeting.

Mayor Trotta announced they would now conduct the first public hearing on the 2018 Community Development Block Grant funding this comes from the county. Trotta said this comes up every other year for Plumsted Township. He continued by saying the last time this came around the township paved part of the parking lot at the recreation field and a patch job at the municipal parking lot located at 17 Main Street (next to Scott's Market). Trotta said every other year the township can apply for more money from the county, this is the year to apply.

Mayor Trotta said CDBG grants have to be in certain areas and meet certain criteria. Trotta suggested since partial jobs had been done in the last round it might be a good idea to complete the projects this round. Trotta asked for other ideas that could be done. Trotta said the downtown is the area where most of the work can be done, they are looking for things where the public will be served the most. Deputy Mayor Sorchik said he was in agreement. There would be significant road repairs downtown when the sewers come through and he didn't want to see the parking lot by Scott's Market be repaved and have to rip it up when the sewer project goes through. He suggested continuing the paving at the recreation field parking lot since this is used more than any other parking lot in the township. Mayor Trotta said even though the committee is submitting the grant now, the project probably won't be completed until 2019.

Committeeman Jones said the remaining half of the recreation parking lot is terrible. Trotta said during the last grant they tried to do the entire parking lot however the township was told it had to be prevailing wage, consequently because it was prevailing wage it had to go out to bid a couple of times. Once that was done only half of the parking lot and a small patch job could be done. Trotta asked the township committee to think about projects if they come up with anything else that could be added. Jones said the recreation parking lot is busy.

Mayor Trotta said second public hearing and further discussion will be on February 7, 2018.

Mayor Trotta asked for a motion to close the public hearing.

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN JONES, THE PUBLIC HEARING ON THE COMMUNITY DEVELOPMENT WAS CLOSED. ROLL CALL VOTE: ALL AYES.

OTHER BUSINESS:

ON MOTION OF COMMITTEEMAN JONES, SECONDED BY DEPUTY MAYOR SORCHIK, THE JANUARY 1, 2018 BILL LIST WAS APPROVED. ROLL CALL VOTE: ALL AYES.

Mayor Trotta explained that the township would now take a recess from the regular meeting to conduct the Board of Health reorganization meeting.

The regular meeting was recessed in order for the township committee to go into the Board of Health Meeting.

The meeting returned to regular session.

Mayor Trotta asked for any new business.

Deputy Mayor Sorchik recognized the professionals who attended the Township's reorganization meeting, Attorney Denis Kelly, Township Engineer Jack Mallon, and Brian Logan, Fee Accountant. He also recognized Bob Vosseller, the Public Information Officer.

Mayor Trotta wished everyone a Happy New Year.

Mayor Trotta asked for public comment. There was no public comment.

There was a brief discussion on the CDBG grant.

There was no further business for the Reorganization Meeting. Trotta asked for a motion to adjourn.

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN JONES, THE REORGANIZATION MEETING OF JANUARY 1, 2018, WAS ADJOURNED. ROLL CALL VOTE: ALL AYES.

Respectfully submitted,

Dorothy J. Hendrickson, RMC
Municipal Clerk