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Plumsted Municipal Utilities Authority

# Authority Budget

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Department Of



Community  
**Affairs**

Division of Local Government Services

# **2015-2016 AUTHORITY BUDGET**

## **Certification Section**

2015-2016

# Plumsted Municipal Utilities Authority

## AUTHORITY BUDGET

FISCAL YEAR: FROM JULY 1, 2015 TO JUNE 30, 2016

For Division Use Only

### CERTIFICATION OF APPROVED BUDGET

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services

By: CA Zappala Date: 9/30/15

### CERTIFICATION OF ADOPTED BUDGET

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services

By: Christi M. Zappala Date: 1/27/16



## 2015-2016 PREPARER'S CERTIFICATION

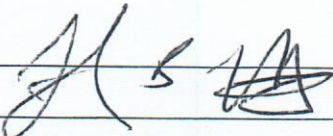
# Plumsted Municipal Utilities Authority

### AUTHORITY BUDGET

FISCAL YEAR: FROM JULY 1, 2015 TO JUNE 30, 2016

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Frank B. Holman, III.		
Title:	President		
Address:	680 Hooper Avenue, Bldg. B, Suite 201 Toms River, NJ 08753		
Phone Number:	(732) 797-1333	Fax Number:	(732) 797-1022
E-mail address	FHolman@hfacpas.com		



## 2015 APPROVAL CERTIFICATION

# Plumsted Municipal Utilities Authority

## AUTHORITY BUDGET

FISCAL YEAR: FROM JULY 1, 2015 TO JUNE 30, 2016

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Plumsted Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 18th day of August, 2015.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Secretary's Signature:	<i>Nancy P. Hendrickson</i>		
Name:	Nancy Hendrickson		
Title:	Secretary		
Address:	121 Evergreen Road New Egypt, NJ 08533		
Phone Number:	(609) 758-2241	Fax Number:	(609) 758-0123

# INTERNET WEBSITE CERTIFICATION

Authority's Web Address:

www.pmua.net

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities
- ☒ Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- ☒ Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

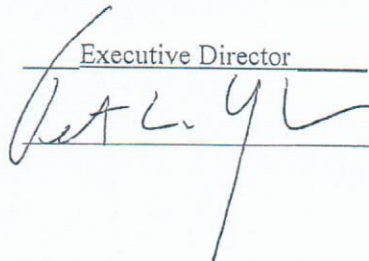
Name of Officer Certifying compliance

Peter L. Ylvisaker

Title of Officer Certifying compliance

Executive Director

Signature





**Resolution No. 2016-6**  
**2015-2016 AUTHORITY BUDGET RESOLUTION**  
**Plumsted Municipal Utilities Authority**

**FISCAL YEAR: FROM JULY 1, 2015 TO JUNE 30, 2016**

WHEREAS, the Annual Budget and Capital Budget for the Plumsted Municipal Utilities Authority for the fiscal year beginning, July 1, 2015 and ending, June 30, 2016 has been presented before the governing body of the Plumsted Municipal Utilities Authority at its open public meeting of August 18, 2015; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$441,900, Total Appropriations, including any Accumulated Deficit, if any, of \$393,295; and Total anticipated surplus of \$48,605;

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$1,030,660, debt authorization, capital grants and/or other sources to be utilized as funding thereof, of \$1,030,660; and

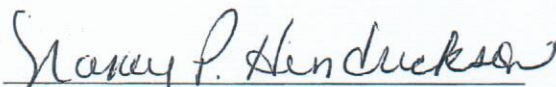
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Plumsted Municipal Utilities Authority, at an open public meeting held on August 18, 2015 that the Annual Budget, including appended Supplemental Schedules, and the Capital Budget/Program of the Plumsted Municipal Utilities Authority for the fiscal year beginning, July 1, 2015 and ending, June 30, 2016 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Plumsted Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on October 20, 2015.

  
Nancy Hendrickson, Secretary

August 18, 2015

Governing Body Member:	Recorded Vote			
	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Walter C. Bronson, Chairman	X			
Edward C. Weirsky, Jr., Vice Chairman	X			
Robert W. Minter, Treasurer				X
Ronald S. Dancer, Member	X			
Harry E. Miller, Member	X			
Richard Brown (Alt. 1)				X
Anthony Esposito (Alt. 2)	X			



## Resolution No. 2016-13

### Submittal of the 2015-2016 Authority Budget

# Plumsted Municipal Utilities Authority

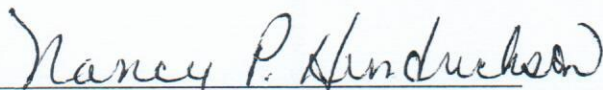
**WHEREAS**, preparation of the 2015-2016 Annual Budget and Capital Budget for the Plumsted Municipal Utilities Authority for the fiscal year beginning July 1, 2015 and ending June 30, 2016 began in May and work to reduce or limit costs has been ongoing; and,

**WHEREAS**, an extensive review of the Plumsted Municipal Utilities Authority's operations, needs and costs and the review and consideration of possible Capital projects; and,

**WHEREAS**, following a Public Meeting for the 2015-2016 Budget at the Authority's October 20, 2015 meeting the Authority Budget and Capital Budget were approved,

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the Plumsted Municipal Utilities Authority that these events have delayed approval of the 2015-2016 Annual Budget.

**BE IT FURTHER RESOLVED** that a copy of this resolution accompanies the Budget as sent to the Director of Local Government Services.



Nancy Hendrickson, Secretary

October 20, 2015

Governing Body  
Member:

Recorded Vote

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Walter C. Bronson, Chairman	X			
Edward C. Weirsky, Jr., Vice Chairman	X			
Robert W. Minter, Treasurer	X			
Ronald S. Dancer, Member	X			
Harry E. Miller, Member	X			

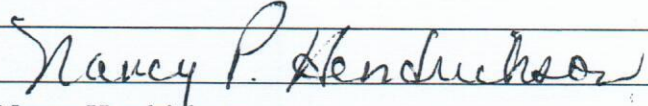
## 2015-2016 ADOPTION CERTIFICATION

# Plumsted Municipal Utilities Authority

## AUTHORITY BUDGET

FISCAL YEAR: FROM JULY 1, 2015 TO JUNE 30, 2016

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Plumsted Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 20<sup>th</sup> day of October, 2015.

Secretary's Signature:			
Name:	Nancy Hendrickson		
Title:	Secretary		
Address:	121 Evergreen Road New Egypt, NJ 08533		
Phone Number:	(609) 758-2241	Fax Number:	(609) 758-0123



**Resolution No. 2016-12**  
**2015-2016 ADOPTED BUDGET RESOLUTION**

**Plumsted Municipal Utilities Authority**

**FISCAL YEAR: FROM JULY 1, 2015 TO JUNE 30, 2016**

WHEREAS, the Annual Budget and Capital Budget/Program for the Plumsted Municipal Utilities Authority for the fiscal year beginning July 1, 2015 and ending, June 30, 2016 has been presented for adoption before the governing body of the Plumsted Municipal Utilities Authority at its open public meeting of October 20, 2015; and

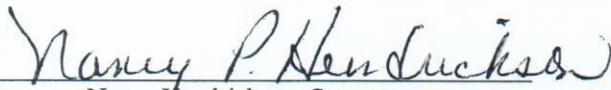
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$441,900, Total Appropriations, including any Accumulated Deficit, if any, of \$393,295; and Total anticipated surplus of \$48,605;

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$1,030,660, debt authorization, capital grants and/or other sources to be utilized as funding thereof, of \$1,030,660; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Plumsted Municipal Utilities Authority, at an open public meeting held on October 20, 2015 that the Annual Budget and Capital Budget/Program of the Plumsted Municipal Utilities Authority for the fiscal year beginning, July 1, 2015 and, ending June 30, 2016 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

  
Nancy Hendrickson, Secretary

October 20, 2015

Governing Body Member:	Recorded Vote			
	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Walter C. Bronson, Chairman	X			
Edward C. Weirsky, Jr., Vice Chairman	X			
Robert W. Minter, Treasurer	X			
Ronald S. Dancer, Member	X			
Harry E. Miller, Member	X			
Richard Brown (Alt. 1)				
Anthony Esposito (Alt. 2)				



# **2015-2016 AUTHORITY BUDGET**

## **Narrative and Information Section**

# 2015-2016 AUTHORITY BUDGET MESSAGE & ANALYSIS

## Plumsted Municipal Utilities Authority

### AUTHORITY BUDGET

FISCAL YEAR: FROM JULY 1, 2015 TO JUNE 30, 2016

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2015-2016 proposed Annual Budget and make comparison to the 2014-2015 adopted budget for each operation. Explain any variances over +/-10% for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

The Plumsted Municipal Utilities Authority anticipates major capital expenditures for the long planned wastewater collection and treatment system and has budgeted funds accordingly. All other budget categories remain.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% from the current year adopted budget.

The funds allocated for the wastewater collection and treatment system are for engineering purposes and will not immediately increase revenue to the Authority.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The Authority has been mindful of the state of the economy and has proposed keeping rates stable in order to assist the local ratepayers.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

The proposed budget expects to have a surplus, therefore, the use of unreserved retained earnings to balance the budget was not deemed necessary.

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

None.



6. The proposed budget must not reflect an anticipated deficit from 2015-2016 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

The Authority does not maintain a deficit Net Position and does not anticipate having such at the end of the 2015-2016 budget year.

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

The current rate structure for the solid waste and recycling collection services the Authority provides is expected to remain at the current charge of \$74 per quarter. The current rate has been in effect since the start of this service in July 2011.

8. Attach a copy of the Authority's most recent Annual Operating Data submission to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) under the Authority's Continuing Disclosure Agreements for any debt issuances outstanding. Examples of Annual Operating Data may include sewer and water billings; parking rents and collections; number of customers; number of available parking spaces; etc. See Local Finance Notice 2014-9 for more information.

Not applicable.



## AUTHORITY CONTACT INFORMATION 2015-2016

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	PLUMSTED MUNICIPAL UTILITIES AUTHORITY		
<b>Address:</b>	121 Evergreen Road		
<b>City, State, Zip:</b>	New Egypt	NJ	08533
<b>Phone: (ext.)</b>	(609) 758-2241	<b>Fax:</b>	(609) 758-0123

<b>Preparer's Name:</b>	HOLMAN FRENIA ALLISON, P.C.		
<b>Preparer's Address:</b>	680 Hooper Avenue, Bldg. B, Suite 201		
<b>City, State, Zip:</b>	Toms River	NJ	08753
<b>Phone: (ext.)</b>	(732) 797-1333	<b>Fax:</b>	(732) 797-1022

<b>Executive Director:</b>	Peter L. Ylvisaker		
<b>Phone: (ext.)</b>	(609) 758-2241	<b>Fax:</b>	(609) 758-0123

<b>Name of Auditor:</b>	Frank B. Holman, III		
<b>Name of Firm:</b>	Holman Frenia Allison, P.C.		
<b>Address:</b>	680 Hooper Avenue, Bldg. B, Suite 201		
<b>City, State, Zip:</b>	Toms River	NJ	08753
<b>Phone: (ext.)</b>	(732) 797-1333	<b>Fax:</b>	(732) 797-1022
<b>E-mail:</b>	FHolman@hfacpas.com		



## AUTHORITY INFORMATIONAL QUESTIONNAIRE

# Plumsted Municipal Utilities Authority

FISCAL YEAR: FROM JULY 1, 2015 TO JUNE 30, 2016

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in calendar year 2013 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 1
- 2) Provide the amount of total salaries and wages for calendar year 2013 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: \$62,489.63
- 3) Provide the number of regular voting members of the governing body: 5 members
- 4) Provide the number of alternate voting members of the governing body: 2 alternate members
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No.  
*If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.*
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? Yes.  
*If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.*
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No.  
*If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? No.
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No.
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? No.*If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No.  
*If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. The Authority's process for determining compensation includes review and approval by the commissioners. The Commissioners also review compensation data for comparable positions in similarly sized entities in the area.
- 11) Did the Authority pay for meals or catering during the current fiscal year? No.  
*If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? No.  
*If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*



AUTHORITY INFORMATIONAL QUESTIONNAIRE  
(CONTINUED)

**Plumsted Municipal Utilities Authority**

FISCAL YEAR: FROM JULY 1, 2015 TO JUNE 30, 2016

- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel No.
  - b. Travel for companions No.
  - c. Tax indemnification and gross-up payments No.
  - d. Discretionary spending account No.
  - e. Housing allowance or residence for personal use No.
  - f. Payments for business use of personal residence No.
  - g. Vehicle/auto allowance or vehicle for personal use No.
  - h. Health or social club dues or initiation fees No.
  - i. Personal services (i.e.: maid, chauffeur, chef) No.
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes.
- If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses.*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No.
- If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No.
- If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? Not applicable. The Authority has no outstanding debt.
- If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No.
- If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No.
- If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*



AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS

# Plumsted Municipal Utilities Authority

FISCAL YEAR: FROM JULY 1, 2015 TO JUNE 30, 2016

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and all related entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and related entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2015, the calendar year 2013 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2014, with 2013 being the most recent calendar year ended), and for fiscal years ending June 30, 2016, the calendar year 2014 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2015, with 2014 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

For the Period July 1, 2015 to June 30, 2016 Plumsted Municipal Utilities Authority

Reportable Compensation from Authority (W-2 / 1099)

Name	Title	Average Hours per Week Dedicated to Position	Position			Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2 / 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
			Commissioner	Officer	Key Employee	Former Highest Compensated Employee										
1 Peter Vivalter	Executive Director	40								\$ 64,924	N/A	N/A	N/A	\$ -	\$ -	\$ 64,924
2 Walter C. Bronson	Board Chairman	2 X								-	Land Use Board	Chairman	2	-	-	-
3 Edward C. Weirsky, Jr.	Board Vice Chairman	2 X								-	N/A	N/A	N/A	-	-	-
4 Robert W. Minter	Board Treasurer	2 X								-	N/A	N/A	N/A	-	-	-
5 Ronald S. Dancer	Board Member	2 X								-	Township of Plumsted	Business Administrator (VOL)	1	-	-	-
6 "										-	Ocean County Board of Social Services	Planning Board Member (VOL)	1	-	-	-
7 "										-	Ocean County Natural Lands	Board Member (VOL)	1	-	-	-
8 "										-	Ocean County Adjusters Office	Advisory Committee (VOL)	1	-	-	-
9 "										-	State of New Jersey, General Assembly	Interviewer	40	-	-	-
10 "										-	N/A	Assemblymen	N/A	71,395	-	71,395
11 Harry E. Miller	Board Member	2 X								-	N/A	N/A	N/A	49,000	-	49,000
12 Richard Brown	Alternate Member	2 X								-	N/A	N/A	N/A	-	-	-
13 Anthony Esposito	Alternate Member	2 X								-	N/A	N/A	N/A	-	-	-
14										-	N/A	N/A	N/A	-	-	-
15										-	N/A	N/A	N/A	-	-	-
Total:										\$ 64,924				\$ 120,395	\$ -	\$ 185,319

Enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed: 0



# Schedule of Health Benefits - Detailed Cost Analysis

Plumsted Municipal Utilities Authority

For the Period

July 1, 2015

to

June 30, 2016

Annual Cost									
# of Covered Members (Medical & Rx)	Estimate per Employee Proposed Budget	# of Covered Members (Medical & Rx)	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx)	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)	
Active Employees - Health Benefits - Annual Cost									
Single Coverage	N/A	\$	-	#VALUE!	0	\$	-	#VALUE!	#VALUE!
Parent & Child	N/A		-	#VALUE!	0		-	#VALUE!	#VALUE!
Employee & Spouse (or Partner)	N/A		-	#VALUE!	0		-	#VALUE!	#VALUE!
Family	N/A		-	#VALUE!	0		-	#VALUE!	#VALUE!
Employee Cost Sharing Contribution (enter as negative - )									#DIV/0!
Subtotal	0			#VALUE!	0		-	#VALUE!	#VALUE!
Commissioners - Health Benefits - Annual Cost									
Single Coverage	N/A		-	#VALUE!	0		-	#VALUE!	#VALUE!
Parent & Child	N/A		-	#VALUE!	0		-	#VALUE!	#VALUE!
Employee & Spouse (or Partner)	N/A		-	#VALUE!	0		-	#VALUE!	#VALUE!
Family	N/A		-	#VALUE!	0		-	#VALUE!	#VALUE!
Employee Cost Sharing Contribution (enter as negative - )									#DIV/0!
Subtotal	0			#VALUE!	0		-	#VALUE!	#VALUE!
Retirees - Health Benefits - Annual Cost									
Single Coverage	N/A		-	#VALUE!	0		-	#VALUE!	#VALUE!
Parent & Child	N/A		-	#VALUE!	0		-	#VALUE!	#VALUE!
Employee & Spouse (or Partner)	N/A		-	#VALUE!	0		-	#VALUE!	#VALUE!
Family	N/A		-	#VALUE!	0		-	#VALUE!	#VALUE!
Employee Cost Sharing Contribution (enter as negative - )									#DIV/0!
Subtotal	0			#VALUE!	0		-	#VALUE!	#VALUE!
GRAND TOTAL									
	0			#VALUE!	0		\$	#VALUE!	#VALUE!

Is medical coverage provided by the SHBP (Yes or No)?

Is prescription drug coverage provided by the SHBP (Yes or No)?

N/A

N/A





## Schedule of Shared Service Agreements

For the Period  
July 1, 2015 to June 30, 2016  
Plumsted Municipal Utilities Authority

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

[illegible]

# **2015-2016 AUTHORITY BUDGET**

## **Financial Schedules Section**



# 2015-2016 Budget Summary

Plumsted Municipal Utilities Authority

For the Period

July 1, 2015

to

June 30, 2016

	Recycling Collection	Proposed Budget					Adopted Budget Total All Operations	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
		N/A	N/A	N/A	N/A	N/A			
<b>REVENUES</b>									
Total Operating Revenues	\$ 340,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 340,400	\$ -	0.0%
Total Non-Operating Revenues	101,500	-	-	-	-	-	-	101,500	#DIV/0!
Total Anticipated Revenues	441,900	-	-	-	-	-	340,400	101,500	29.8%
<b>APPROPRIATIONS</b>									
Total Administration	114,967	-	-	-	-	-	115,281	(314)	-0.3%
Total Cost of Providing Services	278,328	-	-	-	-	-	271,906	6,422	2.4%
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-	-	#DIV/0!
Total Operating Appropriations	393,295	-	-	-	-	-	387,187	6,108	1.6%
Total Interest Payments on Debt	-	-	-	-	-	-	-	-	#DIV/0!
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Appropriations	-	-	-	-	-	-	-	-	#DIV/0!
Accumulated Deficit	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	393,295	-	-	-	-	-	387,187	6,108	1.6%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	46,787	(46,787)	-100.0%
Net Total Appropriations	393,295	-	-	-	-	-	340,400	52,895	15.5%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	\$ 48,605	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,605	\$ -	#DIV/0!

## 2015-2016 Revenue Schedule

### Plumsted Municipal Utilities Authority

For the Period July 1, 2015 to June 30, 2016

	Proposed Budget						Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Recycling Collection	N/A	N/A	N/A	N/A	N/A	Total All Operations	All Operations	All Operations
<b>OPERATING REVENUES</b>									
<i>Service Charges</i>									
Residential	\$ 340,400						\$ 340,400	\$ -	0.0%
Business/Commercial							-	-	#DIV/0!
Industrial							-	-	#DIV/0!
Intergovernmental							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Service Charges	340,400	-	-	-	-	-	340,400	-	0.0%
<i>Connection Fees</i>									
Residential							-	-	#DIV/0!
Business/Commercial							-	-	#DIV/0!
Industrial							-	-	#DIV/0!
Intergovernmental							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Connection Fees	-	-	-	-	-	-	-	-	#DIV/0!
<i>Parking Fees</i>									
Meters							-	-	#DIV/0!
Permits							-	-	#DIV/0!
Fines/Penalties							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>									
Other Revenue 1							-	-	#DIV/0!
Other Revenue 2							-	-	#DIV/0!
Other Revenue 3							-	-	#DIV/0!
Other Revenue 4							-	-	#DIV/0!
Total Other Revenue	-	-	-	-	-	-	-	-	#DIV/0!
Total Operating Revenues	340,400	-	-	-	-	-	340,400	-	0.0%
<b>NON-OPERATING REVENUES</b>									
<i>Grants &amp; Entitlements (List)</i>									
Grant #1							-	-	#DIV/0!
Grant #2							-	-	#DIV/0!
Grant #3							-	-	#DIV/0!
Grant #4							-	-	#DIV/0!
Total Grants & Entitlements	-	-	-	-	-	-	-	-	#DIV/0!
<i>Local Subsidies &amp; Donations (List)</i>									
Township of Plumsted	100,000						100,000	100,000	#DIV/0!
Energy Aggregation	1,500						1,500	1,500	#DIV/0!
Local Subsidy #3							-	-	#DIV/0!
Local Subsidy #4							-	-	#DIV/0!
Total Local Subsidies & Donations	101,500	-	-	-	-	-	101,500	101,500	#DIV/0!
<i>Interest on Investments &amp; Deposits</i>									
Investments							-	-	#DIV/0!
Security Deposits							-	-	#DIV/0!
Penalties							-	-	#DIV/0!
Other Investments							-	-	#DIV/0!
Total Interest	-	-	-	-	-	-	-	-	#DIV/0!
<i>Other Non-Operating Revenues (List)</i>									
Other Non-Operating #1							-	-	#DIV/0!
Other Non-Operating #2							-	-	#DIV/0!
Other Non-Operating #3							-	-	#DIV/0!
Other Non-Operating #4							-	-	#DIV/0!
Total Non-Operating Revenues	101,500	-	-	-	-	-	101,500	101,500	#DIV/0!
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 441,900</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 441,900</b>	<b>\$ 340,400</b>	<b>\$ 101,500</b> 29.8%



## 2015-2016 Adopted Revenue Schedule

Plumsted Municipal Utilities Authority

	<i>Adopted Budget</i>						
	Recycling Collection	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING REVENUES</b>							
<i>Service Charges</i>							
Residential	\$ 340,400						\$ 340,400
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Service Charges	340,400	-	-	-	-	-	340,400
<i>Connection Fees</i>							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	-	-	-	-	-	-	-
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Other Revenue 1							-
Other Revenue 2							-
Other Revenue 3							-
Other Revenue 4							-
Total Other Revenue	-	-	-	-	-	-	-
Total Operating Revenues	340,400	-	-	-	-	-	340,400
<b>NON-OPERATING REVENUES</b>							
<i>Grants &amp; Entitlements (List)</i>							
Grant #1							-
Grant #2							-
Grant #3							-
Grant #4							-
Total Grants & Entitlements	-	-	-	-	-	-	-
<i>Local Subsidies &amp; Donations (List)</i>							
Township of Plumsted							-
Energy Aggregation							-
Local Subsidy #3							-
Local Subsidy #4							-
Total Local Subsidies & Donations	-	-	-	-	-	-	-
<i>Interest on Investments &amp; Deposits</i>							
Investments							-
Security Deposits							-
Penalties							-
Other Investments							-
Total Interest	-	-	-	-	-	-	-
<i>Other Non-Operating Revenues (List)</i>							
Other Non-Operating #1							-
Other Non-Operating #2							-
Other Non-Operating #3							-
Other Non-Operating #4							-
Other Non-Operating Revenues	-	-	-	-	-	-	-
Total Non-Operating Revenues	-	-	-	-	-	-	-
<b>TOTAL ANTICIPATED REVENUES</b>	\$ 340,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 340,400

# 2015-2016 Appropriations Schedule

## Plumsted Municipal Utilities Authority

For the Period July 1, 2015 to June 30, 2016

	Proposed Budget					Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Waste Recycling Collection	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
<b>OPERATING APPROPRIATIONS</b>								
Administration - Personnel								
Salary & Wages	\$ 67,067					\$ 67,067	\$ 66,481	\$ 586 0.9%
Fringe Benefits	14,800					14,800	14,800	- 0.0%
Total Administration - Personnel	81,867	-	-	-	-	81,867	81,281	586 0.7%
Administration - Other (List)								
Other Admin Expenses	33,100					33,100	34,000	(900) -2.6%
								#DIV/0!
								#DIV/0!
								#DIV/0!
Miscellaneous Administration*								#DIV/0!
Total Administration - Other	33,100	-	-	-	-	33,100	34,000	(900) -2.6%
Total Administration	114,967	-	-	-	-	114,967	115,281	(314) -0.3%
Cost of Providing Services - Personnel								
Salary & Wages								#DIV/0!
Fringe Benefits								#DIV/0!
Total COPS - Personnel	-	-	-	-	-	-	-	#DIV/0!
Cost of Providing Services - Other (List)								
Contract Collection	168,222					168,222	163,300	4,922 3.0%
Disposal Fees	103,500					103,500	103,500	- 0.0%
Other COPS Expenses	6,606					6,606	5,106	1,500 29.4%
								#DIV/0!
Miscellaneous COPS*								#DIV/0!
Total COPS - Other	278,328	-	-	-	-	278,328	271,906	6,422 2.4%
Total Cost of Providing Services	278,328	-	-	-	-	278,328	271,906	6,422 2.4%
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-	#DIV/0!
Total Operating Appropriations	393,295	-	-	-	-	393,295	387,187	6,108 1.6%
<b>NON-OPERATING APPROPRIATIONS</b>								
Total Interest Payments on Debt	-	-	-	-	-	-	-	#DIV/0!
Operations & Maintenance Reserve	-	-	-	-	-	-	-	#DIV/0!
Renewal & Replacement Reserve	-	-	-	-	-	-	-	#DIV/0!
Municipality/County Appropriation	-	-	-	-	-	-	-	#DIV/0!
Other Reserves	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Appropriations	-	-	-	-	-	-	-	#DIV/0!
<b>TOTAL APPROPRIATIONS</b>	393,295	-	-	-	-	393,295	387,187	6,108 1.6%
<b>ACCUMULATED DEFICIT</b>								
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	393,295	-	-	-	-	393,295	387,187	6,108 1.6%
<b>UNRESTRICTED NET POSITION UTILIZED</b>								
Municipality/County Appropriation	-	-	-	-	-	-	-	#DIV/0!
Other	-	-	-	-	-	-	46,787	(46,787) -100.0%
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	46,787	(46,787) -100.0%
<b>TOTAL NET APPROPRIATIONS</b>	\$ 393,295	\$ -	\$ -	\$ -	\$ -	\$ 393,295	\$ 340,400	\$ 52,895 15.5%

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 19,664.75 \$ - \$ - \$ - \$ - \$ - \$ - \$ 19,664.75



# 2015-2016 Adopted Appropriations Schedule

## Plumsted Municipal Utilities Authority

	Adopted Budget						
	Waste Recycling Collection	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 66,481						\$ 66,481
Fringe Benefits	14,800						14,800
Total Administration - Personnel	81,281	-	-	-	-	-	81,281
<i>Administration - Other (List)</i>							
Other Admin Expenses	34,000						34,000
							-
							-
Miscellaneous Administration*							-
Total Administration - Other	34,000	-	-	-	-	-	34,000
Total Administration	115,281	-	-	-	-	-	115,281
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages							-
Fringe Benefits							-
Total COPS - Personnel	-	-	-	-	-	-	-
<i>Cost of Providing Services - Other (List)</i>							
Contract Collection	163,300						163,300
Disposal Fees	103,500						103,500
Other COPS Expenses	5,106						5,106
							-
Miscellaneous COPS*							-
Total COPS - Other	271,906	-	-	-	-	-	271,906
Total Cost of Providing Services	271,906	-	-	-	-	-	271,906
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-
Total Operating Appropriations	387,187	-	-	-	-	-	387,187
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	-	-	-	-	-	-	-
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	-	-	-	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	387,187	-	-	-	-	-	387,187
<b>ACCUMULATED DEFICIT</b>							
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	387,187	-	-	-	-	-	387,187
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other	46,787						46,787
Total Unrestricted Net Position Utilized	46,787	-	-	-	-	-	46,787
<b>TOTAL NET APPROPRIATIONS</b>	\$ 340,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 340,400

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 19,359.35 \$ - \$ - \$ - \$ - \$ - \$ - \$ 19,359.35

### 5 Year Debt Service Schedule - Principal

## Plumsted Municipal Utilities Authority

[illegible]

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

Bond Rating	Moody's	Fitch	Standard & Poors
Year of Last Rating			



## Plumsted Municipal Utilities Authority

F-7

# 2015-2016 Net Position Reconciliation

Plumsted Municipal Utilities Authority  
For the Period July 1, 2015 to June 30, 2016

	Proposed Budget				
	Waste				Total All
	Recycling				Operations
	Collection	N/A	N/A	N/A	
TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)	\$ 326,351				\$ 326,351
Less: Invested in Capital Assets, Net of Related Debt (1)	237,127				237,127
Less: Restricted for Debt Service Reserve (1)					-
Less: Other Restricted Net Position (1)					-
Total Unrestricted Net Position (1)	89,224	-	-	-	89,224
Less: Designated for Non-Operating Improvements & Repairs					-
Less: Designated for Rate Stabilization					-
Less: Other Designated by Resolution					-
Plus: Accrued Unfunded Pension Liability (1)					-
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)					-
Plus: Estimated Income (Loss) on Current Year Operations (2)					-
Plus: Other Adjustments (attach schedule)					-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	89,224	-	-	-	89,224
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-
Appropriation to Municipality/County (3)	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	-	-	-	-	-
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR					
(4)	\$ 89,224	\$ -	\$ -	\$ -	\$ 89,224

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 19,665 \$ - \$ - \$ - \$ - \$ 19,665  
(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.



2015-2016  
Plumsted Municipal  
Utilities Authority

AUTHORITY  
CAPITAL  
BUDGET/  
PROGRAM

# 2015-2016 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

## Plumsted Municipal Utilities Authority

FISCAL YEAR: FROM JULY 1, 2015 TO JUNE 30, 2016

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Plumsted Municipal Utilities Authority, on the 18th day of August, 2015.

Officer's Signature:	<i>Nancy P. Hendrickson</i>		
Name:	Nancy Hendrickson		
Title:	Secretary		
Address:	121 Evergreen Road New Egypt, NJ 08533		
Phone Number:	(609) 758-2241	Fax Number:	(609) 758-0123



## 2015-2016 CAPITAL BUDGET/PROGRAM MESSAGE

# Plumsted Municipal Utilities Authority

FISCAL YEAR: FROM JULY 1, 2015 TO JUNE 30, 2016

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

Yes.

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes.

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

No.

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

The proposed capital project in the budget reflects amounts to be expended for wastewater planning. The current year service charges and future year's schedules are not significantly impacted by the project.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

None of the capital projects proposed will be undertaken in Metropolitan or Suburban Planning Areas.

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

All of the capital projects proposed will be undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan.

## 2015-2016 Proposed Capital Budget

Plumsted Municipal Utilities Authority  
For the Period July 1, 2015 to June 30, 2016

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Waste Recycling Collection</i>						
Wastewater Planning	\$ 1,030,660					\$ 1,030,660
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	1,030,660	-	-	-	-	1,030,660
<i>N/A</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 1,030,660</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,030,660</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.



## 5 Year Capital Improvement Plan

### Plumsted Municipal Utilities Authority

For the Period July 1, 2015 to June 30, 2016

*Fiscal Year Beginning in*

	Estimated Total Cost	Current Year Proposed Budget	2017	2018	2019	2020	2021
<i>Waste Recycling Collection</i>							
Wastewater Planning	\$ 1,030,660	\$ 1,030,660					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
Total	1,030,660	1,030,660	-	-	-	-	-
<i>N/A</i>							
Project A Description	-	-					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Project A Description	-	-					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Project A Description	-	-					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Project A Description	-	-					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Project A Description	-	-					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
Total	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,030,660</b>	<b>\$ 1,030,660</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

## 5 Year Capital Improvement Plan Funding Sources

### Plumsted Municipal Utilities Authority

For the Period July 1, 2015 to June 30, 2016

#### Funding Sources

	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Waste Recycling Collection</i>						
Wastewater Planning	\$ 1,030,660					\$ 1,030,660
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	1,030,660	-	-	-	-	1,030,660
<i>N/A</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,030,660</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,030,660</b>
Total 5 Year Plan per CB-4	\$ 1,030,660					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.