

Plumsted Municipal Utilities Authority
Minutes – April 21, 2015

Chairman Walter Bronson called the April 21, 2015 Plumsted Municipal Utilities Authority Meeting to order and asked everyone to stand for the Flag Salute. Attorney McGuckin read the Open Public Meetings Act.

Those in attendance were Walter Bronson, Edward Weirsky, Robert Minter, Ronald Dancer and Richard Brown. Committeemen Marinari and Mayor Trotta were also in attendance.

Bill List: On motion of Mr. Minter, seconded by Mr. Weirsky, the Bill List for April 21, 2015 was approved as submitted. Roll Call Vote: All Ayes

Treasurer's Report: The Regular Account had an opening balance as of March 17 of \$44,153.74, deposits and interest of \$66,238.21, operating expenses with an adjustment from last month of \$29,904.33 for an ending balance on April 21st of \$80,487.62. On motion of Mr. Weirsky, seconded by Mr. Brown, the Treasurer's Report was approved as submitted. Roll Call Vote: All Ayes

Mr. Miller entered the meeting at 6:35 pm.

Minutes: On Motion of Mr. Minter, seconded by Mr. Weirsky, the March 17, 2015 Minutes were approved as submitted. Roll Call Vote: All Ayes with Mr. Dancer abstaining.

On motion of Mr. Weirsky, seconded by Mr. Miller the March 17, 2015 Executive Minutes were approved as submitted. Roll Call Vote: All Ayes with Mr. Dancer abstaining.

Executive Director Report: Mr. Ylvisaker mentioned he had received a letter from New Jersey Pensions stating there was an insufficient insurance contribution for the 3rd quarter of 2013 which he has asked Pensions to provide a detail report on as he questions the total amount due. He noted what is due was his responsibility to pay. He will report back to the Authority when he has received Pension's response. Mr. Ylvisaker explained what he thought the shortage was.

Regarding the Audit, the Auditor has completed their field data and he anticipates a draft of the 2014 audit soon for the Committee's review. The auditors are also preparing the budget for 2014 and 15 which has not been submitted to the State yet.

Redevelopment Project: Mr. Ylvisaker said the DRBC has noticed the MUA's application and he has had some follow up with the project review person to answer his questions. According to what he understood, the DRBC is planning to have our application on their June agenda. Mr. Ylvisaker said he planned to attend this meeting.

Regarding the aerial photography, there have been some weather and military flight rules which have prevented the flight from taking place to date. He will continue to monitor this and will notify the members as soon as the flight has taken place.

Mr. Ylvisaker said there was still no purchase agreement between the landowner and Lennar but there is discussion ongoing between them. He will be reaching out to Mr. Calabro of Lennar and if he feels progress has been stalled, he will suggest we meet as a group to see how we can get this done.

New Jersey American Water: Mr. Bronson asked if there was any update from New Jersey American Water. Mr. Ylvisaker stated it was his understanding they were still on schedule to start the well testing in May but had not requested a further update from NJAW. He will do so for the May meeting.

County Wastewater Management Plan & Plumsted's Surface Water Discharge Permit: Mr. Ylvisaker said he had been told that the Wastewater Management process has been delayed by a month. The DEP has asked questions of Ocean County which did not seem to be anything in particular with regard to Plumsted Township. There had been some discussion regarding the Plan which related to Jackson. The County is meeting with NJDEP in early May and hopefully the process will move forward from there with a public hearing and a final decision.

Energy Aggregation: Mr. Ylvisaker referred to a memo he had prepared based on a conference call with Mr. Weirsky, Mr. Minter and Bob Chilton from Gable Associates regarding the status of our energy savings program and the Sub Committee's recommendation to wait until May when we know better if there will be a market for the MUA to proceed with the rebid either on our own or with Stafford Township.

Mr. Weirsky said combining the different Townships doesn't necessarily mean the value is going to be there because some of the Townships have more seasonal usage in the summer which is the high peak so when you are trying to get a straight cost across both seasons the total cost may not be as low if there was not that load during the summer months. He said Gabel was going to look at some rebid pricing in May since the market has been fluctuating and if it looked like it was coming back it may be favorable again to go back out to bid. He said prior to their conference call, two other townships which went out for bids received no bids that met the savings criteria. These two townships have gone back to their utility provider, at least for the time being.

Mr. Ylvisaker said there has been no contact with Stafford but Mr. Chilton indicated that he would be following up with Stafford. By the next meeting there will be further information as to whether it makes sense to move forward to re bid or to wait until the market improves.

Recycling and Solid Waste: Mr. Ylvisaker said he continues to monitor the comingling of recycling collection with Toms River. The tonnage was down slightly in March but is still up for the year. He noted the program seems to be working.

Engineer Information: Mr. Bronson said he would like to go into Executive Session to discuss contractual matters regarding an award of a professional service contract for engineer and special project engineer.

On motion of Mr. Weirsky, seconded by Mr. Miller to go into Executive Session to discuss a Contractual Matter regarding the appointment of a Special Project Engineer and General Engineer the PMUA went into Executive Session. Roll Call Vote: All Ayes

The meeting returned to Open Session.

Mr. Bronson stated based on the presentation by T and M Associates and discussion held in Executive Session, it was the Authority's recommendation to award the contract for engineer and special project engineer to T and M Associates. He asked Attorney McGuckin to read Resolution No. 2015-13 to authorize this. Based on the discussion which ensued, it was agreed that Mr. McGuckin would amend Resolution 2015-13 to make it subject to approval of a contract agreement between the PMUA and T and M Associates. Mr. McGuckin will amend the Resolution accordingly and the Authority's action will be memorialized at the May meeting.

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Mr. Bronson opened the meeting to public comment. There was no public comment.

A motion was made by Mr. Minter and seconded by Mr. Miller, to adjourn the meeting. Roll Call Vote: All Ayes. The next meeting is scheduled for May 19, 2015 at 6:30PM.

Respectively submitted by:

Nancy Hendrickson, Secretary

