

Plumsted Municipal Utilities Authority
Minutes June 16, 2015

Chairman Walter Bronson called the June 16, 2015 Plumsted Municipal Utilities Authority Meeting to order and asked everyone to stand for the Flag Salute. Attorney McGuckin read the Open Public Meetings Act.

Those in attendance were Walter Bronson, Edward Weirsky, Robert Minter and Ronald Dancer. Committeemen Marinari was also in attendance.

Bill List: On motion of Mr. Weirsky, seconded by Mr. Minter, the Bill List for June 16, 2015 was approved as submitted. Roll Call Vote: All Ayes

Treasurer's Report: The Regular Account had an opening balance as of May 19st of \$67,050.80, deposits and interest of \$5,158.59, operating expenses of \$33,955.52 with an ending balance of \$38,253.87. On motion of Mr. Weirsky, seconded by Mr. Dancer, the Treasurer's Report was approved as submitted. Roll Call Vote: All Ayes

Minutes: On Motion of Mr. Minter, seconded by Mr. Weirsky, the May 19, 2015 Minutes were approved as amended. Roll Call Vote: All Ayes with Mr. Dancer abstaining.

Executive Director Report: Mr. Ylvisaker said with respect to the budget and audit, the 2014/2015 budget that was introduced last July was recently submitted to the DCA now that the audit for 2014 is being completed. As soon as approval has been given from DCA, a resolution to approve the 2014/15 budget will be presented. This should be done in July or August.

Mr. Ylvisaker said he also had a draft of the 2014 Audit and an exit interview scheduled with PMUA Auditors for Friday, June 19th. There were two issues that were pointed out in the audit. The first one was that not all checks were deposited and there should be an audit trail for them. He explained that he records all checks that come in for deposit. The system he uses, Quick Books, also records every payment and reference whether it be a check, cash or Point and Pay on line transaction. He stated he had asked for an explanation from the auditor which he has not received yet but expected that it will be discussed at the exit interview. The other item was that the budget was over expended in two categories. He said he has asked for detailed information on this as well, but his belief was that they were two items; one had to do with the back pension payment which was discussed at length and the second was related to Van Cleef when there was the issue with the sampling plan and the escalated lab costs which the PMUA authorized an additional amount of money for to be able to finish off that plan. He felt that these were things that were discussed but should have been translated back to the budget amending it to reflect what the PMUA actually did. These issues will be discussed and they will be addressed.

Mr. Ylvisaker said he has been working on the 2015/2016 budget and should have a draft of it for the July meeting. He said unless we receive money from the Township for the Redevelopment Project, our budget will be very tight this year.

Energy Aggregation: Mr. Ylvisaker reviewed a response memo he received from Mr. Chilton's r in which he recommends to the MUA that it go out for bid for a November 2015 and for a March 2016 start date and accept whichever bid provided the better savings. He also recommended that Plumsted proceed alone as Stafford Township has not done anything. There was discussion

with Attorney McGuckin regarding the current contract with Verde expiring and restarting at a later date should the savings not be enough to warrant the acceptance of a bid. Mr. Ylvisaker said he would contact Mr. Chilton to provide a time line for going out to bid for the next meeting.

Redevelopment Project: Mr. Ylvisaker said the Township had introduced an ordinance to sell up to \$1.5 million dollars in BANS. The next step is to submit the Township's application to the Local Finance Board for their meeting on July 17th. The Township then has to approve the ordinance and by some time mid September, it is projected that the BANS could be sold. The Township has to determine how much of the \$1.5 million it will actually sell. The budget that was in the packet indicated that \$1 million would cover the engineering costs and some of the other work, but there would be further discussions on the actual amount necessary.

Mr. Ylvisaker said another decision that was being worked on was a revised project schedule for our work and Lennar's work. September is the anticipated restart month when we should have financing and when Lennar has completed their due diligence and has prepared a concept plan to submit and review with the Land Use Board. If all of these things occur and move forward, then by October of 2016 the final construction design of the system should be complete, permits obtained and then we make an application to the NJEIT for interim construction financing and permanent financing. In April of 2017 it is projected Plumsted will break ground on the sewer project and in September 2017 Lennar will break ground. He stated he had shared the schedule with T & M and they were in agreement with the schedule based upon the interim financing occurring. The schedule is also being reviewed by Bond Counsel and Lennar. He hoped to get their input and agreement on the schedule within the next week.

Mr. Bronson questioned if Bob Calabro was still talking about a General Development Plan, which Mr. Ylvisaker said maybe not as Mr. Calabro was planning to discuss it with his attorney. Mr. Ylvisaker said how quickly the project can move from concept to preliminary to final approval was a factor. Mr. Ylvisaker said he indicated to Mr. Calabro that we had been advised by Attorney McGuckin that the General Development Plan approach is permitted in the Land Use Law but is something that a municipality may opt to do but to go that way the Township would have to adopt an ordinance to allow it.

Mr. Bronson also asked if the preparation of the ordinance for sewer hookups and fees could be added to the project schedule. Mr. Ylvisaker responded yes and also noted that the information from American Water that would be helpful in setting the user rate, whether it is a base rate with an escalator based on gallons used or based upon an EDU, was voluminous and would take a while to go through.

New Jersey American Water: Mr. Ylvisaker said he reached out again to them but has not received a project status response from them. When he gets a response, he will forward it to the Committee. Mr. Dancer also asked Mr. Ylvisaker to contact American Water and ask them to maintain their property on Lakewood Road.

County Wastewater Management Plan & Plumsted's Surface Water Discharge Permit: Mr. Ylvisaker said that on June 10th the DBRC issued their permit for which there is an advance payment fee of \$4,000.00. With regard to the State permit, Mr. Ylvisaker reported Mr. McKeon indicated that he would be submitting to the State their revisions to the Ocean County Wastewater Management Plan the week of June 22. Hopefully, the State will quickly review the County's plan and find it complete, issue the notice for the public hearing and approve the

County's Plan so we can keep to the September schedule for approval of the Wastewater Management Plan and issuance of the surface water discharge permit.

Solid Waste and Recycling: Mr. Ylvisaker said he received the recycling tonnage for May and it is basically close to where it was before.

Resolutions:

On Motion of Mr. Minter, seconded by Mr. Weirsky, Resolution No. 2015-15, request for approval from PMUA regarding an application for a Minor Subdivision for Block 83, Lot 1.02 which is not located within the Sewer Service Area of Plumsted Township. Roll Call Vote: All Ayes

Executive Session:

On Motion of Mr. Minter, seconded by Mr. Weirsky, the Committee went into Executive Session to discuss contract issues regarding Waste Management. Roll Call Vote: All Ayes

The Committee returned from Executive Session.

Mr. Bronson opened the meeting to public comment. There was no public comment.

Mr. Bronson asked for any old or new business. There was none.

A motion was made by Mr. Minter and seconded by Mr. Weirsky, to adjourn the meeting. Roll Call Vote: All Ayes. The next meeting is scheduled for July 21, 2015 at 6:30PM.

Respectively submitted by:

Nancy Hendrickson, Secretary