

Plumsted Municipal Utilities Authority Minutes
June 21, 2016

Chairman Bronson called the June 21, 2016 Plumsted Municipal Utilities Authority Meeting to order and asked everyone to stand for the Flag Salute. Attorney McGuckin read the Open Public Meetings Act.

Those in attendance were Walter Bronson, Edward Weirsky, Ronald Dancer, Richard Brown and Anthony Esposito. Committeeman Wysong was also in attendance.

Bill List: On motion of Mr. Weirsky, seconded by Mr. Esposito, the Bill List for June 21, 2016 was approved as submitted. Roll Call Vote: All Ayes

Treasurer's Report: The Regular Account had an opening balance as of May 17th of \$42,120.33 with operating expenses of \$33,462.86, deposits of \$6,778.61 with an ending balance of \$15,436.08. On motion of Mr. Weirsky, seconded by Mr. Dancer, the Treasurer's Report was approved as submitted. Roll Call Vote: All Ayes

It was noted that the bank was changing from National Penn to BB&T as of July 18, 2016.

Minutes: On motion of Mr. Weirsky, seconded by Mr. Dancer, the Minutes of May 17, 2016 were approved as amended. Roll Call Vote: All Ayes

T & M Associates Monthly Update on the Sewer System Design: Mr. McKelvy of T&M Associates was in attendance to give a project update. He said they have completed the preliminary design report and have reviewed it with the Authority subcommittee on May 17th. The only two items left in the preliminary engineering phase is the topographic survey for the pump station and WWTP and completion of the preliminary and final subdivision plan for the WWTP which would be subject to the Authority's concurrence on the lot sizes and locations for the pump station and the WWTP. There was discussion regarding the possibility of moving the plant location farther away from Route 537. Mr. McKelvey noted that that area is all within the Natural Heritage Site and that he had done some preliminary investigation to see if it was feasible but could not make any decision until there was further discussion with DEP. There was discussion regarding this and Mr. Ylvisaker noted that there may be additional costs incurred with respect to relocating the plant. A decision was made to bring the concerns of making changes to the attention of the Mayor and Township Committee.

Mr. Weirsky brought up the question as to whether there was any change to the timing of the schedule, which Mr. McKelvy explained. There was also discussion regarding getting sufficient flow to the plant, so the initial couple of months with X number of homes may not be sufficient to run through the plant so a honey dip process may be required. Committeeman Wysong questioned how you test the plant without sufficient flow, which Mr. McKelvy explained.

Mr. Dancer requested clarification for the permitting and construction documents so the Authority would know the breakdown of expenses for 2016 and 2017, which Mr. McKelvy provided. Mr. Dancer questioned whether permit application fees were included in the permitting documents. Mr. McKelvey answered no. Mr. Dancer questioned why this was not included, which was explained by Mr. McKelvy.

Mr. Bronson asked if there was a Certification of Availability of Funds for T&M Associates to proceed with final design and permitting. Mr. Ylvisaker said that the Township CFO had provided a Certificate in the amount \$696,160.00. The funds will come from NJEIT loan.

On motion of Mr. Weirsky, seconded by Mr. Dancer, Resolution No. 2016-28, authorizing T&M Associates to proceed with construction and permitting documents and permitting for the proposed New Egypt Wastewater Collection and Treatment System was adopted. Roll Call Vote: All Ayes

Executive Director's Report: Mr. Ylvisaker said he sent out the Annual Registration Forms to the six Commercial Waste Haulers. Their response is due by the end of the month. The 3rd quarter billing will go out with the explanation of the increase from \$74 to \$80 per quarter.

On motion of Mr. Weirsky, seconded by Mr. Esposito, Resolution No. 2016-27, memorializing authorizing an increase in the Solid Waste Collection Rate for the Plumsted Municipal Utilities Authority was adopted. Roll Call Vote: All Ayes

With regard to the 2016-2017 Budget, Mr. Ylvisaker noted it was conditionally approved for adoption by the NJDCA. Since corrections were required prior to the budget adoption, Resolution No. 2016-24A needed to be adopted prior to Resolution No. 2016-29 which adopts the budget. Mr. Ylvisaker explained that there was an incorrect amount put in when the budget was introduced and that what we determined was surplus the State considered it part of the total revenues used for the budget. When the above resolutions are adopted, the process has been completed and there will be no need for a late budget resolution.

Mr. Bronson asked for any questions or comments on the budget. There was none.

On motion of Mr. Weirsky, seconded by Mr. Dancer, Resolution No. 24A amending the Plumsted Municipal Utilities Authority's Introduced Budget for 2016-2017. Roll Call Vote: All Ayes.

On motion of Mr. Weirsky, seconded by Mr. Dancer, Resolution No. 29 approving 2016-2017 Plumsted Municipal Utilities Authority Budget was adopted. Roll Call Vote: All Ayes

Redevelopment Project: Mr. Ylvisaker said with respect to the timeline, there was a four month difference from when Lennar would be completing and selling homes and when the treatment plant would be operational. In the interim, the Authority would have to employ the "Honey Dip" option for disposal of the wastewater. He did an analysis on what the cost would be for this and thought these would be in the vicinity of \$25,000 to \$50,000 within that four month time period.

Mr. Ylvisaker said with respect to Air Vac (vacuum sewer), their construction estimate of \$5.7 million had been revised to \$7.2 million. He noted the estimate now also includes a 30% contingency which brings the estimate closer to \$9.2 million as compared to gravity at approximately \$11.6 million, an estimated \$2 million dollar savings Air Vac over gravity. In an effort to confirm the initial investigation of a vacuum sewer collection system as a potential alternate to a gravity sewer collection system, T&M requested the MUA consider an agreement modification to their current authorization. There was discussion regarding the possibility of doing the Air Vac System verses gravity system.

Mr. Ylvisaker said the three things he would like to do with Air Vac between now and the July meeting was: to make a site visit to Alloway; to do a further update meeting with the County; and to ask T&M to put together a proposal if it were to be decided at the July meeting to go forward and for T and M to make a recommendation to the PMUA in time for the August meeting. After further discussion regarding this, a motion was made by Mr. Dancer and seconded by Mr. Weirsky to approve up to \$5,000 for T&M to put together a proposal for the possibility of using Air Vac System and give the Authority their preliminary recommendation as to whether to move forward with the AirVac concept. Roll Call Vote: All Ayes

New Jersey American Water: Mr. Ylvisaker said he reached out to NJAW but the person he needed to speak with was not available. He added he had spoken with Glenn Riccardi, Township Construction Official, who told him that American Water was coming in to talk about the well house that they were submitting an application for. There was no further talk about a fourth well at this time.

Resolutions:

On motion of Mr. Dancer, seconded by Mr. Weirsky, Resolution No. 2016-30, reappointing Peter Ylvisaker as the Executive Director of the Plumsted Municipal Utilities Authority for the period of July 1, 2016 through June 30, 2017 was adopted. Roll Call Vote: All Ayes

On motion of Mr. Weirsky, seconded by Mr. Brown, Resolution No. 2016-31, regarding an application by 55 Main New Egypt, LLC for a Major Site Plan and Variance for Block 75, Lot 18.01 was adopted. Roll Call Vote: All Ayes

Chairman Bronson opened the meeting to the public. Barbara Mislick said she lives on Jacobstown Road that is going to be affected by the sewer project. She was having problems with her septic and wanted to see what her options were and what the cost would be. She wanted to know what the amount for the residents would be as she had to make a decision if she would be able to stay in her house or put it up for sale. Chairman Bronson told her that the MUA was in the design stage for the sewer system that would go past her house and that project is scheduled to be completed by the fall or early winter of 2018. He said the items she was speaking about was the connection fee and costs to run piping from the house to the street and they were still working on ways of offsetting those costs, either helping out residents and businesses with the cost for actual construction and determining what if a connection fee would be charged. This is hoped to be known by the end of this year or early next year.

Mr. Ylvisaker said there was a proposal from T&M to help finish the sewer ordinance which he hoped would be voted on in July.

Chairman Bronson asked for any old or new business, there was none.

Since there was no further business, a motion was made by Mr. Weirsky and seconded by Mr. Esposito, to adjourn the meeting. Roll Call Vote: All Ayes. The next meeting is scheduled for July 19, 2016 at 6:30PM.

Respectively submitted by:

Nancy Hendrickson, Secretary