

Plumsted Municipal Utilities Authority Minutes
January 15, 2019

Chairman Bronson called the January 15, 2019 Plumsted Municipal Utilities Authority Meeting to order and asked everyone to stand for the Flag Salute. Attorney McGuckin read the Open Public Meetings Act. It was noted the meeting recorder storage disk was not working and the Meeting Minutes will be prepared from notes to be taken by Mr. Ylvisaker.

Those in attendance were: Walter Bronson, Edward Weirsky, Robert Minter, Ronald Dancer and Anthony Esposito.

Mr. Brown and Ms. Lawrence were absent.

Treasurer's Report: Peter Ylvisaker said the Investors escrow account has a balance of \$9,750.98. There are no pending charges against this account.

Mr. Ylvisaker reported the Investors checking account had an opening balance of \$33,665.72 with expenses of \$8,727.75 and deposits of \$43,004.20, with a cleared balance of \$67,942.17 and an uncleared balance of \$39,522.03 as of December 31, 2018. The check register balance as of January 15, 2019, is \$30,692.83 with payment of items on the Bill List included. There are funds available to pay the bills on the Bill List.

There were no questions or comments about the Treasurer's Report. On motion of Mr. Dancer, seconded by Mr. Weirsky, the Treasurer's Report was approved. Roll Call Vote: All Ayes

Bill List:

There were no questions or comments on the Bill List. On motion of Mr. Minter, seconded by Mr. Weirsky, the Bill List for January 15, 2019 was approved as submitted. Roll Call Vote: All Ages.

T&M Associates Monthly Update

Stephen Schreiber from T and M Associates was present and provided their monthly status report. The major item was an update on the Request for Proposal (RFP) for the Wastewater Treatment System. He reviewed the revised RFP schedule. The RFP was advertised on December 14, 2018 and responses to the RFP are due February 13, 2019. As of January 2, 2019, 17 companies had picked up a copy of the RFP. A pre-proposal site meeting was held on January 14, 2019.

Executive Director's Report:

Mr. Ylvisaker noted that the Authority's Annual Reorganization meeting is scheduled for the February 19, 2019 meeting. He also indicated that he had made an offer to an individual to serve as the Secretary to the Authority. The individual is expected to formally respond next week.

2017/2018 Audit

Mr. Ylvisaker said the State has still not provided information to our auditor and, therefore, the audit for 2018/18 cannot be finalized until the State provides the information that the Auditors need to correct the Audit. There is nothing to be done with the Audit until the information is received from the State.

Solid Waste

Mr. Ylvisaker updated the Authority on the year to date budget as it relates to solid waste (July 1 to December 31, 2018). Based on his analysis, the solid waste numbers are running better than the numbers projected in the 2018/19 budget but may not to the point where an increase in the current \$80 quarterly rate is warranted. He noted there is still time to update these numbers for the 3rd quarter and to schedule a public hearing on a possible rate increase in May. Mr. Ylvisaker will update the Authority at the April 2019 meeting.

Professional Service Awards

Mr. Ylvisaker indicated the Authority had received eight (8) proposals for the various professional services advertised for. He will circulate the proposals to Mr. Minter and Mr. Dancer who sit on the Professional Service Award Committee. The Committee will review the various proposals and make their recommendations at the February 19, 2019 Reorganization meeting.

Energy

Mr. Ylvisaker indicated that Manchester Township was scheduled to adopt a Resolution to create an energy cooperative which Plumsted would be included in. The Plumsted Township Committee at their January 6, 2019 meeting had adopted a Resolution to join with Manchester in their cooperative. A potential issue is the form of cooperative Manchester chooses, whether a Cooperative Purchasing or Joint Purchasing agreement. The former is more flexible. The latter more restrictive in terms of Plumsted's participation. There was some discussion on this issue as well as some questions. It was decided to ask Mr. Chilton from Gabel Associates to attend the next meeting.

Redevelopment

Mr. Ylvisaker noted that New Jersey American Water (NJAW) had received a construction permit approval from the NJDEP for NJAW to initially serve 360 of the 454 homes included in Lennar's project. The approval is based on design flow and not actual flow. It is anticipated that the actual use of water in Lennar's development will be less which will result in all 454 homes able to be built. The approval also includes the clubhouse and pool. Mr. Ylvisaker said this was good news and this was the last of the three (3) project contingency issues affecting Lennar's ability to build the project.

Resolution 2019-8

Mr. Bronson noted that Resolution 2019-8 was on the Agenda for consideration. He and Mr. McGuckin explained the changes to the Resolution adopted by the Authority at the December meeting. The major change was for the Authority to make a recommendation to the Township Committee for it to award the contract to build the collection system and temporary sludge holding tank to P and A Construction. There was discussion on the Resolution. At the conclusion of the discussion, a Motion was made by Mr. Weirsky, and seconded by Mr. Minter, to recommend to the Township Committee that they adopt a Resolution to conditionally award a contract to P and Construction as the lowest responsive bidder for the Downtown New Egypt Sanitary Sewer Collection and Disposal System project. Roll Call Vote: ALL AYES.

Public Comments:

Mr. Bronson asked if there were any public comments. There were none.

Since there was no further business, a motion was made to adjourn the meeting. Roll Call Vote: ALL AYES.

The next meeting is scheduled for February 19, 2019, at 6:30PM.

Respectfully submitted by:



Peter Ylvisaker
Executive Director, PMUA