

Plumsted Municipal Utilities Authority Minutes
December 21, 2018
(Rescheduled from 12/18/18)

Chairman Bronson called the December 21, 2018 Plumsted Municipal Utilities Authority Meeting to order and asked everyone to stand for the Flag Salute. Attorney McGuckin read the Open Public Meetings Act.

Those in attendance were: Walter Bronson, Edward Weirsky, Robert Minter, Ronald Dancer and Ricky Brown.

Anthony Esposito and Nancy Lawrence were absent. Ms. Lawrence came into the meeting at approximately 6:43 pm.

Committeeman Marinari was also present.

Treasurer's Report: Peter Ylvisaker said the Investors escrow account has a balance of \$9,750.98. There are no pending charges against this account.

Mr. Ylvisaker reported the Investors checking account had an opening balance of \$59,927.51 with expenses of \$34,729.3, deposits of \$8,467.56, with a cleared balance of \$33,665.72. The check register balance as of December 21, 2018, with payment of the items on the Bill List is \$4,646.76. This does not include deposits that are in transition which are plus or minus of \$15,000, administrative expenses that are due from the Township to the MUA which we have not been able to get because of the overall financing of the project thru NJIB which has not yet closed. The account balance will also be going up due to payments being received from invoices that were sent out for the 1st Quarter 2019.

There were no questions or comments about the Treasurer's Report. On motion of Mr. Weirsky, seconded by Mr. Dancer, the Treasurer's Report was approved. Roll Call Vote: All Ayes

Bill List:

There were no questions or comments on the Bill List. On motion of Mr. Minter, seconded by Mr. Weirsky, the Bill List for December 21, 2018 was approved as submitted. Roll Call Vote: All Ayes

Minutes:

Mr. Bronson asked if there were any comments, corrections or additions to the Meeting Minutes for October 16, 2018. There were none.

On motion of Mr. Weirsky, seconded by Mr. Minter, the Meeting Minutes for October 16, 2018 were approved. Roll Call Vote: All Ayes, except Mr. Brown who abstained.

Mr. Bronson asked if there were any comments, corrections or additions to the Meeting Minutes for November 20, 2018. There were none.

On motion of Mr. Minter, seconded by Mr. Dancer, the Meeting Minutes for November 20, 2018, were approved. Roll Call Vote: All Ayes, except Mr. Weirsky who abstained.

T&M Associates Monthly Update

Steve Schreiber provided the monthly report for T&M Associates. He said the report is an update on both the collection system and the sewer plant projects. Bids were advertised last month for the collection system. Nineteen companies picked up the bid documents. Five bidders submitted a bid on

the opening date of December 18, 2018. T&M reviewed the bids and prepared a recommendation and award letter to P&A Construction. Their base bid of \$13,827,416.10 was below the construction estimate of \$15,010,419.35. The apparent three lowest bids were reviewed by the MUA Attorney. The bid documents of P&A Construction appear to be in order.

As far as the Wastewater Treatment Plant, the MUA received final approval from the Office of State Controller on December 7, 2018 that authorizes the advertisement of the Wastewater Treatment Plant RFP. DEP approval was received on December 10, 2018 to advertise the RFP. The notice was sent to three papers on December 12, 2018; the Asbury Park Press, the Trenton Times and the Star Ledger. The initial prices are due to come in on February 13, 2019. As of yesterday, 10 contractors have picked up the RFP documents.

Mr. Bronson asked for any comments or questions. He said there is an updated project schedule on page 40 of the agenda which indicates the project will be completed by the end of 2020.

Mr. Bronson spoke about the award of the contract. The base bid, which includes the entire project, was at \$13.8 million. We deducted alternates that totaled about \$587,000. The numbers came in with the overall total very close to what we had received for the collection system in the May bids. These are a little higher because of the addition of the temporary holding tank, which will become the sludge holding tank, and some of the other utility work, which was part of the treatment plant, but is now part of the collection system. Factoring both of those in, we were right around the \$13 million mark.

He said the Sewer Committee met prior to tonight's Board meeting and decided there should be a discussion with the Mayor about awarding the entire project, conditioned upon NJDEP approval. Initial pricing on the treatment plant will be taken in mid-February 2019. If the price is still high at that point, it will allow for time to reduce the size of the collection system. Almost \$2.8 million can be taken out of the contract within the Public Contracts Law with a 20% change in the contract. Unless something goes completely wrong, everything should be able to be handled within the change order allowances.

Mr. Bronson asked if anyone had any questions or comments.

Mr. Dancer said he received an email yesterday from Matt Jessup asking him to call Dave Zimmer, the Executive Director at NJIB. He said he spoke with Mr. Zimmer, and Matt Jessup spoke with counsel for NJIB, about the closing for the short-term and long-term funding. He said there were a few outstanding items that Mr. Jessup needed to get to NJIB's counsel, which were provided to him today. Mr. Dancer spoke of scheduling a meeting with the NJIB to move the project along. There was also discussion about issuing an award to P&A with or without contingencies.

ON MOTION OF MR. MINTER, SECONDED BY MR. DANCER RESOLUTION 2019-8 TO AWARD A CONTRACT TO P&A CONSTRUCTION FOR THE DOWNTOWN NEW EGYPT SANITARY SEWER COLLECTION SYSTEM PROJECT IN THE AMOUNT OF \$13,827,416.10, CONTINGENT UPON AND NO CONTRACT TO BE EXECUTED UNTIL AUTHORIZATION TO PROCEED HAS BEEN RECEIVED FROM THE NJDEP AND NJEIP ALONG WITH A CERTIFICATION OF FUNDS WAS ADOPTED. ROLL CALL VOTE. ALL AYES.

Executive Director's Report:

Professional Services

There is a resolution in tonight's agenda to advertise for professional services for 2019 for General Legal Counsel, Redevelopment Counsel, Financial Advisor, Bond Counsel and Auditor. The proposals

would be due on January's meeting date and recommendations of award made for the February 2019 Reorganization Meeting.

2017/2018 Audit

Mr. Ylvisaker said the Auditors have not received information from the State, so the audit is still unfinished.

Solid Waste

Mr. Ylvisaker said he will present a six-month view of the year at the January 2019 meeting to assess whether or not the current pricing will stay the same. He noted the first quarter invoices for 2019 were sent out last week.

A question was asked about how much longer the contract is with Waste Management. Mr. Ylvisaker said we are starting our fourth year on January 1, 2019 and will have one more year after that.

Energy Aggregation

Mr. Ylvisaker said there is some information in the packet about joining with Manchester Township to create an Energy Aggregation Procurement Cooperative (MEAPC). Manchester Township would serve as the Lead Agency. Manchester and Plumsted will have to adopt resolutions to establish the Cooperative.

Redevelopment

Mr. Ylvisaker said the Board needs to memorialize Resolution 2019-3 authorizing T&M Associates to advertise for the receipt of bids for the sewer collection system and temporary holding tank.

Bob Calabro provided an update at the pre-meeting that, subject to Lennar getting their water issue straightened out with NJAW and between NJAW and NJDEP; they will be ready to issue their Notice of Intent to start construction.

There was a discussion about replacing Nadene Cicero who is resigning as MUA Secretary.

Mr. Bronson asked if there were any other comments or questions for Mr. Ylvisaker. There were none.

Mr. Bronson said the following resolution needs to be memorialized from the previous month.

ON MOTION OF MR. DANCER, SECONDED BY MR. MINTER RESOLUTION 2019-3 – AUTHORIZING T&M ASSOCIATES TO ADVERTISE FOR RECEIPT OF BIDS FOR THE TOWNSHIP'S SEWER COLLECTION SYSTEM AND TEMPORARY HOLDING TANK WAS MEMORIALIZED. ROLL CALL VOTE. ALL AYES.

Mr. Bronson said the next resolution is Resolution 2019-7 on page 37.

ON MOTION OF MR. WEIRSKY, SECONDED BY MR. DANCER RESOLUTION 2019-7 – AUTHORIZING THE SECRETARY TO ADVERTISE FOR THE RECEIPT OF PROPOSALS FOR PROFESSIONAL SERVICES FOR 2019 WAS ADOPTED. ROLL CALL VOTE. ALL AYES

Public Comments:

Mr. Bronson asked if there were any public comments. There were none.

Since there was no further business, a motion was made to adjourn the meeting. Roll Call Vote: All Ayes.

The next meeting is scheduled for January 15, 2019, at 6:30PM.

Respectfully submitted by:

Nadene Cicero, Secretary