

Plumsted Municipal Utilities Authority Minutes
February 19, 2019

Chairman Bronson called the February 19, 2019 Plumsted Municipal Utilities Authority Reorganization Meeting to order and asked everyone to stand for the Flag Salute. Attorney McGuckin read the Open Public Meetings Act.

Those in attendance were Walter Bronson, Edward Weirsky, Robert Minter, Ronald Dancer, Richard Brown, Anthony Esposito and Nancy Lawrence. Mayor Trotta and Committeeman Marinari were also present.

Mr. Bronson moved the agenda up and introduced Mr. Chilton of Gabel Associates who then updated the members on the status of the energy cooperative with Manchester Township. He noted both Townships have adopted Resolutions to create the energy cooperative and that an application has been filed with the NJ Department of Community Affairs. He said it is important that we receive by March 1, 2019 approval from the NJDCA. If not, then Plumsted will have to pull out of the cooperative and proceed on its own to re bid our contract in the fall. If we assume the NJDCA will approve our registration, bids will be received on March 12 in the morning and a decision to accept or reject the winning bid must be approved on the afternoon of the 12th. It will be Manchester's decision as to accept or reject but Plumsted will be included by Manchester in that decision. There will be one price for Manchester and Plumsted. Plumsted's contract would start in December when its current contract with Constellation New Energy expires. The bids will be from 9 months to 15 months in duration. Plumsted will have its own contract with the winning supplier. There was discussion as to pricing, budget billing, periodic true-ups, if the savings we have seen over the years are flat lining and whether Mr. Dancer needs to contact NJDCA to ensure that our application to register the Cooperative by NJDCA is acted upon by or before March 1. It was agreed Mr. Dancer should contact the NJDCA on the status of our application

At this point, Mr. Bronson turned the meeting over to Mr. McGuckin who asked for nominations for the office of Chairman of the Plumsted Municipal Utilities Authority.

ON MOTION OF MR. MINTER, SECONDED BY MR. DANCER, WALTER BRONSON WAS NOMINATED FOR THE OFFICE OF CHAIRMAN OF THE PLUMSTED MUNICIPAL UTILITIES AUTHORITY. THERE WERE NO FURTHER NOMINATIONS FOR CHAIRMAN OF THE PLUMSTED MUNICIPAL UTILITIES AUTHORITY. THE NOMINATIONS WERE CLOSED AND WALTER BRONSON WAS APPOINTED CHAIRMAN OF THE PLUMSTED MUNICIPAL UTILITIES AUTHORITY FOR THE YEAR 2019. ROLL CALL VOTE: ALL AYES. MR. BRONSON ABSTAINED.

Mr. Bronson then asked for nominations for the office of Vice-Chairman of the Plumsted Municipal Utilities Authority.

ON MOTION OF MR. DANCER, SECONDED BY MR. BROWN, EDWARD WEIRSKY WAS NOMINATED FOR THE OFFICE OF VICE CHAIRMAN OF THE PLUMSTED MUNICIPAL UTILITIES AUTHORITY. THERE WERE NO FURTHER NOMINATIONS FOR VICE CHAIRMAN OF THE PLUMSTED MUNICIPAL UTILITIES AUTHORITY. THE NOMINATIONS WERE CLOSED AND EDWARD WEIRSKY WAS APPOINTED VICE

CHAIRMAN OF THE PLUMSTED MUNICIPAL UTILITIES AUTHORITY FOR THE YEAR 2019. ROLL CALL VOTE: ALL AYES

Mr. Bronson asked for nominations for the Office of Treasurer of the Plumsted Municipal Utilities Authority.

ON MOTION OF MR. DANCER, SECONDED BY MR. WEIRSKY, ROBERT MINTER WAS NOMINATED FOR THE OFFICE OF TREASURER OF THE PLUMSTED MUNICIPAL UTILITIES AUTHORITY. THERE WERE NO FURTHER NOMINATIONS FOR TREASURER OF THE PLUMSTED MUNICIPAL UTILITIES AUTHORITY. THE NOMINATIONS WERE CLOSED AND ROBERT MINTER WAS APPOINTED TREASURER OF THE PLUMSTED MUNICIPAL UTILITIES AUTHORITY FOR THE YEAR 2019. ROLL CALL VOTE: ALL AYES.

Treasurer Report

Mr. Ylvisaker reported that the Escrow Account with Investors has a balance of \$9,750.98 which remains unchanged from January 2019.

He also reported the General Checking Account with Investors had an opening balance of \$67,942.17 with expenses of \$60,419.43, deposits of \$41,284.11 ending with a cleared balance of \$48,806.85. The check register balance as of February 19, 2019, with payment of the items listed on the Bill List, is \$24,257.92. He further noted that there are sufficient funds available to pay the bills.

Mr. Bronson requested Mr. Ylvisaker to provide a list of outstanding bills related to the Redevelopment Project. There were no other questions or comments on the Treasurer's Report. On a motion of Mr. Weirsky, seconded by Mr. Dancer, the Treasurer's Report was approved. Roll Call Vote: All Ayes.

Bill List

There were no questions or comments on the Bill List. On a motion of Mr. Minter, seconded by Mr. Weirsky, the Bill List was approved. Roll Call Vote: All Ayes.

Minutes

Mr. Bronson asked if there were any corrections or additions to the Meeting Minutes for December 21, 2018. There were none.

On motion of Mr. Weirsky, seconded by Mr. Brown, the Meeting Minutes for December 21, 2018, were approved. Roll Call Vote: All Ayes.

Mr. Bronson asked if there were any corrections or additions to the Meeting Minutes for January 15, 2019. There were none.

On motion of Mr. Minter, seconded by Mr. Weirsky, the Meeting Minutes for January 15, 2019, were approved. Roll Call Vote: All Ayes. Mr. Brown abstained.

Mr. Bronson asked if there were any corrections or additions to the Meeting Minutes for January 22, 2019. There were none.

On motion of Mr. Brown, seconded by Mr. Weirsky, the Meeting Minutes for January 22, 2019, were approved. Roll Call Vote: All Ayes. Mr. Minter abstained.

T and M Associates Monthly Report

Stephen Schreiber from T and M Associates was present and provided their monthly status report. He noted that on January 22, 2019 the MUA had conditionally awarded the project to P&A Construction subject to a condition requiring proof that closing of title had occurred by the Lennar, the Township's Redeveloper, on Block 40, Lot 10. He also commented that the sixty (60) day time period to award the contract would expire on February 16, 2019 and that P&A Construction had agreed to an extension of thirty (30) days and would hold their bid prices.

Mr. Schreiber also updated the Members on the status of the WWTP project. He reviewed a number of dates starting with the advertisement of the RFP and ending on February 13, 2019 when the bids were due. He stated that three bids were received on February 13 and the RFP's will be submitted to the Project Review Team as outlined in the RFP. Mr. Bronson asked Mr. McGuckin and Mr. Schreiber to discuss the evaluation process the Project Team needs to follow in reviewing the proposals.

Executive Director's Report

Annual Re-Organization

Mr. Ylvisaker noted there were some Resolutions to be adopted as part of the Annual Reorganization meeting. Note: Mr. Brown was sworn in as a member of the Authority by Mr. McGuckin prior to the start of the meeting. His term will run to thru January 31, 2024.

Audit

Mr. Ylvisaker noted the State has still not provided the information for the auditor to finish their report.

Redevelopment Project

Mr. Ylvisaker stated that he and Mr. Bronson had spoken to Mr. Calabro last Friday and were informed that the closing had been scheduled for Friday, February 22nd. Mr. Ylvisaker will confirm the date tomorrow with Mr. Calabro. He noted that discussions with NJIB continued in an effort to schedule a closing on the construction loan and also for ongoing planning and design funds. He further noted that two (2) permits would be expiring and that it may be necessary to

extend them. Mr. Bronson commented that that may not be necessary provided we start construction before these permits expire. Mr. Ylvisaker will monitor.

Resolution 2019-11

Mr. Minter and Mr. Dancer served as members of the Professional Services Review Committee. Mr. Minter stated the Authority received eight (8) proposals in response to its advertisement. He commented that the Subcommittee's recommendation that: Holman, Frenia and Allison, PC, be appointed as Auditor; Dasti, Murphy, McGuckin, et al. be appointed as General Counsel; McManimon, Scotland & Baumann be appointed as Bond Counsel; GB Associates LLC be appointed as Financial Planner; and McManimon, Scotland & Baumann be appointed as Redevelopment Counsel. These are the existing appointments.

Mr. Bronson asked if there were any questions or comments on the recommendations for professional services. There were none.

ON MOTION OF MR. DANCER, SECONDED BY MR. WEIRSKY, RESOLUTION NO. 2019-11 AWARDED PROFESSIONAL SERVICES AGREEMENTS FOR THE PLUMSTED MUNICIPAL UTILITIES AUTHORITY FOR THE YEAR 2019 WAS ADOPTED. ROLL CALL VOTE: ALL AYES.

Resolution 2019-12

Mr. Bronson asked if there were questions or comments about Resolution 2019-12 adopting a Cash Management Plan and designating Investors Bank as the depository of funds for the Authority for 2019. There were none.

ON MOTION OF MR. WEIRSKY, SECONDED BY MR. MINTER, RESOLUTION NO. 2019 -12 ADOPTING A CASH MANAGEMENT PLAN WAS ADOPTED. ROLL CALL VOTE: ALL AYES.

Resolution 2019-13

Mr. Bronson asked if there were any questions or comments about Resolution 2019-13 providing meeting dates for the year 2019/2020. Mr. Ylvisaker stated that the meeting in April would be on Monday, April 15 as he would be on vacation on Tuesday, April 16. There were no other questions or comments.

ON MOTION OF MR. MINTER, SECONDED BY MR. WEIRSKY, RESOLUTION NO. 2019-13 PROVIDING DATES OF AUTHORITY MEETINGS FOR THE YEAR 2019/20 AND DESIGNATING THE OFFICIAL NEWSPAPERS FOR THE AUTHORITY WAS ADOPTED. ROLL CALL VOTE: ALL AYES.

Resolution 2019-14

Mr. Bronson asked if there were any questions or comments on Resolution 2019-14 accepting the resignation of Nadene Cicero as Board Secretary and appointing Peter Ylvisaker as Ms. Cicero's replacement. Mr. Bronson said that Mr. Ylvisaker should receive the \$100 paid to the Board Secretary. Mr. Ylvisaker said that was not necessary. Mr. Dancer thanked Mr. Ylvisaker for his decision.

ON MOTION OF MR WEIRSKY, SECONDED BY MR. MINTER, RESOLUTION NO. 2019-14 APPOINTING MR. YLVISAKER AS BOARD SECRETARY WAS ADOPTED. ROLL CALL VOTE: ALL AYES.

Public Comments:

Mr. Bronson asked if there were any public comments. There was none.

Since there was no further business, a motion was made to adjourn the meeting. Roll Call Vote: All Ayes.

The next meeting is scheduled for March 19, 2019 at 6:30PM.

Respectively submitted by:

Peter Ylvisaker
Board Secretary