

Plumsted Municipal Utilities Authority Minutes  
May 21, 2019

Chairman Bronson called the May 21, 2019 Plumsted Municipal Utilities Authority Meeting to order and asked everyone to stand for the Flag Salute. Attorney McGuckin read the Open Public Meetings Act.

Those in attendance were Walter Bronson, Robert Minter, Ronald Dancer, Ricky Brown, Edward Weirsky and Nancy Lawrence. Committeeman Herb Marinari was present.

Treasurer Report

Mr. Ylvisaker reported that the Escrow Account with Investors has a balance of \$9,750.98 which remains unchanged from April 2019.

He also reported the General Checking Account with Investors had an opening balance in April 2019 of \$34,990.68, with expenses of \$44,481.14 and deposits of \$45,935.02 ending with a cleared balance of \$36,444.56. The check register balance as of May 21, 2019, with payment of the items listed on the Bill List, is \$27,486.97. He further noted that there are sufficient funds available to pay the bills.

Mr. Bronson asked if there were any questions on the Treasurer's Report. There were no questions or comments on the Treasurer's Report. On a motion of Mr. Weirsky, seconded by Mr. Dancer, the Treasurer's Report was approved. Roll Call Vote: All Ayes.

Bill List

There were no questions or comments on the Bill List. On a motion of Mr. Minter, seconded by Mr. Weirsky, the Bill List was approved. Roll Call Vote: All Ayes.

Minutes

Mr. Bronson asked if there were any corrections or additions to the Meeting Minutes for April 15, 2019. There were none. On a motion of Mr. Minter, seconded by Mr. Brown, the Meeting Minutes for April 15, 2019 were approved. Roll Call Vote: All Ayes with Mr. Weirsky abstaining.

T and M Associates Monthly Report

Stephen Schreiber from T and M Associates was present to provide their monthly status report. Given the level of detail in his report, the Engineer's Report for the month of April 2019 is attached to the Minutes.

Executive Director's Report

Audit

Mr. Ylvisaker distributed copies of the completed Audit for FY 18.

## Solid Waste

Mr. Ylvisaker noted that the 3<sup>rd</sup> Quarter invoices would be sent out in June.

## Energy

Mr. Ylvisaker reported that Manchester had not yet determined whether to go back out to bid but would do so by the end of May. If Manchester decides not to re bid, there is still plenty of time for Plumsted to do so.

## Redevelopment Project

Mr. Ylvisaker noted that much of his report was covered during the T&M project update. He indicated he had provided a copy of the Sewer Rules and Regulations to each member as had been requested by Chairman Bronson. He further noted the Sewer Committee would review the document and provide any recommendations it might have at a future meeting. Mr. Ylvisaker commented that the MUA would need License Agreements for the pump station and WWTP. Mr. Dancer asked about the possibility of the contractor doing night work in the downtown area to minimize access issues to the downtown businesses during the day. Mr. Bronson provided a summary of areas that are being focused on and that the contractor had been requested to provide cost estimates for this work. The importance of providing consistent, reliable information regarding the project was discussed. It was agreed communication to residents and businesses were important.

## Resolutions

Resolution 2019-15. This Resolution was approved in March 2019. It recommends the Township Committee authorize \$250,000 to pay current as well as future invoices related to the Wastewater Project. On a Motion of Mr. Weirsky, seconded by Mr. Dancer, the Resolution was memorialized. Roll call vote: All Ayes.

Resolution 2019-17. This Resolution authorizes T and M Associates to proceed with Task 5 of the Amended Contract Agreement dated June 2, 2015 in the amount of \$178,280.00. This Task is for the Resident Project Engineer to supervise the construction of the sewer project. On a Motion of Mr. Weirsky, seconded by Mr. Minter, the Resolution was adopted. All Ayes.

Resolution 2019-18. This Resolution authorizes the payment of additional professional fees to T and M Associates beyond the scope of the initial contract agreement for the collection system construction services, sewer collection system repackaging and the WWTP RFP preparation. The work was completed between August 2018 and April 2019 at a cost of \$12,044.25. Mr. Weirsky suggestion the work be identified as Task 6 to the Contract Agreement was accepted. On a Motion of Mr. Weirsky, seconded by Mr. Dancer, the Resolution was adopted. All Ayes.

Resolution 2019-19. This Resolution would authorize the PMUA to enter into an Agreement with Jersey Central Power and Light to provide service to 10 Evergreen Road for the proposed sewer pump station. The Agreement provides that the MUA make a payment to JCP/L of \$14,177.71 for the installation costs for this service installation. The \$14,177.71 is eligible for a refund over a ten (10) year period. On a Motion of Mr. Dancer, seconded by Mr. Minter, the

Resolution was adopted. A Certificate of Availability of Funds from the Township CFO is required.

Public Comments:

Residents at 90 and 94 Jacobstown Road commented that they were interested in having the sewer extended to service their properties. Their properties are outside the limit of the Phase 1 area to be served. The properties are in the Township's Sewer Service Area as approved by the NJDEP. Chairman Bronson stated that to extend the line at this point would require a new permit from the NJDEP among other things. He also mentioned the properties could be served in the future and asked that the residents to write a letter expressing their interest in being served. A resident from Noble Estates commented that with all the construction going on in town, travel within the Township is very difficult. Committeeman Marinari stated his view that communication of what is going on with regard to this project is key.

Executive Session

A Motion by Mr. Minter, seconded by Mr. Dancer, was made to go into Executive Session to discuss contract negotiations related to the Wastewater Treatment Plant Request for Proposals. At the conclusion of this discussion, the Board came back into regular session. It was then agreed to authorize T & M Associates to prepare a Report and Recommendation to award a contract for the construction of the Wastewater Treatment Plant.

Since there was no further business, a motion was made to adjourn the meeting. Roll Call Vote: All Ayes.

The next meeting is scheduled for June 18, 2019 at 6:30PM.

Respectively submitted by:

Peter Ylvisaker  
Board Secretary