

Plumsted Municipal Utilities Authority Minutes
June 18, 2019

Chairman Bronson called the June 18, 2019 Plumsted Municipal Utilities Authority Meeting to order and asked everyone to stand for the Flag Salute. Attorney McGuckin read the Open Public Meetings Act.

Those in attendance were Walter Bronson, Robert Minter, Edward Weirsky, Anthony Esposito (left at approximately 7:30 pm) and Nancy Lawrence. Mayor Trotta and Committeeman Herb Marinari were present.

Treasurer Report

Mr. Ylvisaker reported that the Escrow Account with Investors has a balance of \$9,750.98 which remains unchanged from May 2019.

He also reported the General Checking Account with Investors had an opening balance in May 2019 of \$36, 44.56, with expenses of \$36,909.41 and deposits of \$30,581.35 ending with a cleared balance of \$30,116.50. The check register balance as of June 18, 2019, with payment of the items listed on the Bill List, is \$65,624.22. He further noted that there are sufficient funds available to pay the bills.

Mr. Bronson asked if there were any questions on the Treasurer's Report. There were no questions or comments on the Treasurer's Report. On a motion of Mr. Weirsky, seconded by Mr. Minter, the Treasurer's Report was approved. Roll Call Vote: All Ayes.

Bill List

There were no questions or comments on the Bill List. On a motion of Mr. Weirsky, seconded by Mr. Minter, the Bill List was approved. Roll Call Vote: All Ayes.

Minutes

Mr. Bronson asked if there were any corrections or additions to the Meeting Minutes for April 15, 2019. There were none. On a motion of Mr. Weirsky, seconded by Mr. Minter, the Meeting Minutes for May 21, 2019 were approved. Roll Call Vote: All Ayes with Mr. Esposito abstaining.

T and M Associates Monthly Report

Stephen Schreiber from T and M Associates was present to provide their monthly status report. Given the level of detail in his report, the Engineer's Report for the month of May 2019 is attached to the Minutes.

Executive Director's Report

Audit/Budget

Mr. Ylvisaker noted a Resolution was on the Agenda to adopt the PMUA's Budget for 2019/20. He also noted there was a Resolution regarding the Authority's review of the completed Audit for FY 18.

Solid Waste

Mr. Ylvisaker noted that the 3rd Quarter invoices had been sent out. He further noted the Authority had received a payment from the Township of \$64,608 for its annual administrative costs for FY 18/19.

Energy

Mr. Ylvisaker reported that Manchester had rehired Gabel Associates as their energy consultant. Manchester will seek new bids no later than mid July.

Redevelopment Project

Mr. Ylvisaker noted the closing on the \$25 MM NJIB loan was scheduled for tomorrow, June 19. He indicated he was in the process of reviewing the adopted Sewer Uses Rules and Regulations for possible changes and noted that one change would be to advise applicants of the need to encapsulate or place in ductile pipe the sewer lateral if the lateral was within 25 feet of the well head as required by current state rules. He also noted that he was maintaining a list of property owners who are interested in having the sewer extended to their property. Mr. Weirsky wanted it to be made clear that it would be at least 2 to 3 years before the MUA would be able to review such requests and put a plan in place to extend sewer beyond what we are now permitted to do. Mr. Bronson reviewed the current status of the pump station and night work for some areas of the downtown. Mr. Bronson reported that discussions with the contractor were taking place as to how to address the removal of the "rock" which is proving quite difficult to get out. The current plan and equipment will have to be amended which will require an additional cost of \$500,000 to \$750,000. He also noted that the proposed night work at 3 downtown locations would add an additional \$200 to \$300 thousand to the overall project costs. The night work would alleviate road closures and access to businesses during the day. The MUA is looking into whether it is feasible to run a sewer line behind the Welcome Center and other buildings in the vicinity of the bridge and Brindletown Road to save some costs. After a brief discussion, it was decided to postpone any action to authorize any additional funds until the July meeting.

RFP

In regular session there was some discussion related to the low bidder for the construction of the wastewater treatment system. The discussion that ensued was in regard to holding the public hearing that is required by the RFP process for 6 pm on July 16 prior to the Authority's meeting on 6:30 and information the Authority received from Local 400 related to Tomar Construction, the low bidder for the wastewater treatment plant. The public hearing will be advertised as required.

Resolutions

Resolution 2019-18. This Resolution was approved in May 2019. The Resolution authorizes an amendment to the contract with T and M in the amount of \$12,044.25 (Task 6) for additional work performed by T and M. On a Motion of Mr. Weirsky, seconded by Mr. Minter, the Resolution was memorialized. Roll call vote: All Ayes.

Resolution 2019-19. This Resolution recommends the Township enter into an agreement with JCP/L for installation of electric distribution facilities to the new pump station under construction at 10 Evergreen Road. On a Motion of Mr. Weirsky, seconded by Mr. Esposito, the Resolution was adopted. All Ayes.

Resolution 2019-20. This Resolution reappoints Peter Ylvisaker as Executive Director of the Authority for the period July 1, 2019 to June 30, 2020. On a Motion of Mr. Minter, seconded by Ms. Lawrence, the Resolution was adopted. All Ayes. Mr. Esposito abstained.

Resolution 2019-21. This Resolution adopts the budget for the PMUA for FY 2019/2020. On a Motion of Mr. Minter, seconded by Mr. Lawrence, the Resolution was adopted. All Ayes. Mr. Esposito abstained.

Resolution 2019-22. This Resolution requires members of the Authority to certify their review of the Annual Audit for FY17/18. On a Motion of Mr. Minter, seconded by Ms. Lawrence, the Resolution was adopted. All Ayes. Mr. Esposito abstained.

Resolution 2019-23. This Resolution authorizes T and M Associates to perform additional soil borings at a cost of \$7,450.00. On a Motion of Mr. Weirsky, seconded by Mr. Esposito, the Resolution was adopted. All Ayes.

Public Comments:

Mayor Trotta spoke to the need to better communicate information to the public and Township Committee and cited some examples to make his point. Mr. Todd Rutledge agreed with Mayor Trotta's point on better communication. He also asked whether a connection fee would be charged to property owners. Mr. Bronson and Mr. Weirsky answered no but stated the property owners would be responsible for the cost to connect their plumbing to the MUA's system. Lastly, he thought the paving on Cedar Street was poorly done and suggested a letter be sent to each property owner asking their input on the placement of the sewer lateral. Mr. Spencer Selles agreed as well for the need for better communication and asked that the roadways be opened up. He thought a meeting with business owners prior to work starting in the downtown would help everyone to understand the plan and to provide input. Mr. Christian Nevers said he was most concerned about the detour at Brindletown Road and its impact on traffic flow. He also feels a need for better communication. Lastly, Committeeman Marinari talked about the confusion that had occurred at the Bright Road and Evergreen Road intersection which remained open when heavy equipment was working in the intersection along with vehicles passing thru the intersection. The situation was aggravated as no signage or flaggers were present to guide drivers thru this intersection. Residents at 90 and 94 Jacobstown Road commented that they were interested in having the sewer extended to service their properties. Their properties are outside the limit of the Phase 1 area to be served. The properties are in the Township's Sewer Service Area as approved by the NJDEP. Chairman Bronson stated that to extend the line at this

point would require a new permit from the NJDEP among other things. He also mentioned the properties could be served in the future and asked the residents to write a letter expressing their interest in being served. A resident from Noble Estates commented that with all the construction going on in town, travel within the Township is very difficult. Committeeman Marinari stated his view that communication of what is going on with regard to this project is key.

Executive Session

A Motion by Mr. Minter, seconded by Mr. Weirsky, was made to go into Executive Session to discuss contract terms related to the low bidder for the Wastewater Treatment Plant Request for Proposals. At the conclusion of this discussion, the Board came back into regular session. No action was taken.

Since there was no further business, a motion was made to adjourn the meeting. Roll Call Vote: All Ayes.

The next meeting is scheduled for July 16, 2019 at 6:30PM.

Respectively submitted by:

Peter Ylvisaker, Board Secretary