

Plumsted Municipal Utilities Authority Minutes
August 21, 2018

Chairman Bronson called the August 21, 2018 Plumsted Municipal Utilities Authority Meeting to order and asked everyone to stand for the Flag Salute. Attorney McGuckin read the Open Public Meetings Act.

Those in attendance were: Walter Bronson, Robert Minter, Ronald Dancer and Ricky Brown.

Edward Weirsky, Anthony Esposito and Nancy Lawrence were absent.

Committeeman Marinari was also present.

Treasurer's Report: Peter Ylvisaker said the Investors escrow account has a balance of \$9,750.98. There are no pending charges against this account.

Mr. Ylvisaker reported the Investors checking account had an opening balance of \$59,277.76 with expenses of \$36,431.11 and deposits of \$57,102.61, with a cleared balance of \$79,949.26 as of July 31, 2018. There is an uncleared balance of \$70,709.26. The check register balance as of August 21, 2018, is \$56,993.78, including the items on the Bill List. There are funds available to pay the bills.

There were no questions or comments about the Treasurer's Report. On motion of Mr. Minter, seconded by Mr. Brown, the Treasurer's Report was approved. Roll Call Vote: All Ayes

Bill List:

There were no questions or comments on the Bill List. On motion of Mr. Minter, seconded by Mr. Brown, the Bill List for August 21, 2018 was approved as submitted. Roll Call Vote: All Ayes

Minutes:

Mr. Brown had a correction to the July 17, 2018 Minutes. The correction is on page 7, fifth paragraph, and first sentence. "Mr. Brown asked about the removal of the fence," should be changed to "Mr. Esposito..."

Mr. Bronson asked if there were any other comments, questions or additions to the Meeting Minutes for July 17, 2018. There were none.

The Meeting Minutes for July 17, 2018, as amended, were not approved. Mr. Bronson abstained because he had not had a chance to read the Minutes and Mr. Minter abstained because he did not attend the meeting. There were not enough aye votes to approve the Minutes. Mr. Bronson said the July 17, 2018 Minutes will be brought up at the next meeting.

T&M Associates Monthly Update

Mike Regan provided the monthly report for T&M Associates.

Downtown New Egypt Sanitary Sewer Collection and Disposal System

Mr. Regan said that reductions in project scope were discussed and decisions were made about both the collection as well as the wastewater treatment plant. It was decided that an RFP would be used for the wastewater treatment plant. T&M made revisions to the collection system. Mr. Regan discussed the cost of the proposed revisions to the collection system by T&M and said that rebid services will be provided by T&M at no cost to the MUA.

Mr. Regan spoke about a meeting between T&M and Lennar regarding the temporary sludge holding tanks. T&M has put together a scope of work and proposal regarding the tanks which will be presented to the PMUA. T&M will also be meeting with Mr. McGuckin to discuss the RFP to make sure all of the pieces are in place. He spoke about potential revisions to project scope reductions to the wastewater treatment plant and the use of the RFP process.

There was a discussion about NSU continuing as the subcontractor for T&M.

Mr. Bronson said there are a couple of things that need to be acted on tonight in addition to the rebid of the sewer system. They include working with Lennar on issues that were compounded when the MUA was not able to award a contract in May. One of the issues is the ability to put in a temporary sludge holding tank.

A commitment was made to the developer that the MUA would provide sewer service to the PRRC when it was ready to deliver sewage. Part of the agreement included a temporary sludge holding tank and honey dipping system if the MUA's treatment system was not completed on time. The MUA is behind schedule and will have to do the honey dip option.

An amendment was signed tonight with Lennar concerning the location of the temporary sludge holding tank. The sludge holding tank at the wastewater treatment plant will be utilized as the temporary holding tank. The MUA will build the holding tank and haul away the sewage as previously agreed.

T&M has provided a proposal to do the permitting for this and to amend the construction documents to include the temporary sludge holding tank in the collection system project, which will be bid first. It is anticipated that it will be ready by the time Lennar is ready to deliver sewage to the MUA. The treatment plant will not be completed by that time.

Lennar has agreed to pay \$30,000 toward the soft costs of permitting the holding tank in lieu of them not having to build it as part of their project. That is what the Township has agreed to tonight.

Mr. Bronson's recommendation to the Board is that T&M be approved to design and permit the temporary sludge holding tank.

Mr. Bronson spoke about rebidding the sewer collection system. The gravity sewers, the pump station and the force main would be one bid package. The treatment plant would utilize an RFP, which would allow bidders to provide value engineering and a better number than what was in the first bid. The treatment plant was estimated at \$7,000,000 and it came in around \$12,000,000.

Each of those contracts would be in two parts: a redesign portion and a rebid or RFP portion.

A change has been made in the collection system to delete the sewer service to the Historical Society. Their system is operating fine and there is no reason to connect their system to ours. This will save tens of thousands of dollars. A couple of deduct alternates would also be taken on a portion of the system that could cut about \$1,000,000 from the cost for the collection system. There was a discussion about the alternates.

The two parts to that work are amending the plans and bidding documents to reflect the deleted work and the alternates. The second part is the actual rebidding itself, i.e. advertising, pre-bid meetings, etc. up to the recommendation of the bid award.

Mr. Bronson recommended that the Board authorize payment to T&M to amend the plans. His justification is that if the estimate had been more in line with the amount of the bids, this would have

been work that the MUA would have had to do anyway, and the same process would have been used to amend the documents. He spoke about the plans that were submitted to DEP. He said if it had been known at that time it would cost too much, some of the project would have had to have been taken out. T&M would have had to have been paid to do that anyway. He said he is comfortable paying them to do that part.

Mr. Bronson said he is not comfortable paying T&M to do the rebidding itself because he feels they did not do a just service to the MUA by so badly underestimating the bid, which put the Board in the quandary it is in today. He said T&M has agreed to not charge the MUA for the rebid of the collection system.

T&M is proposing that the documents not be changed for the RFP for the sewer treatment plant, but verbiage be put together that describes the end product in greater detail. Asking the contractors to value engineer the project, i.e. how they would build the project to get the lowest price. Proposals would need to be in compliance with the approved treatment plant. It would be less time-consuming and less expensive than modifying the documents. This will get the project moving.

Mr. Bronson spoke about the meeting between T&M and Attorney McGuckin to go over the RFP documents. He said they will provide a proposal to the MUA once they know what the work will entail. There are five parts to the project, if the temporary sludge holding tank is counted.

The understanding is that the Authority will not be charged by NSU to modify their plans. Mr. Bronson then described the various fees for the project and the reasoning behind them.

There was a discussion about the timeline for the bid process and pre-submission meeting. Mr. Bronson asked if the documents would be ready for review so the project could go out to bid next week. The collection system, the pump station, the force main and the temporary sludge holding tank have to be in service by the end of July 2019. The process for determining deducts and how long the process has been taking since the bids were received was discussed. Mr. Dancer spoke about the importance of the RFP estimates to the award of the bid. There was also a discussion about the regulatory process for an RFP and the need for a public meeting.

Mr. Minter said he is disturbed by how long the process is taking. Mr. Dancer said everyone feels the same way. At the conclusion of this discussion two (2) Resolutions were put forward for discussion. The following motions were made.

ON MOTION OF MR. DANCER, SECONDED BY MR. MINTER RESOLUTION 2019-1 – AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH T&M ASSOCIATES FOR THE DESIGN AND PERMITTING FOR A TEMPORARY HOLDING TANK WAS ADOPTED. ROLL CALL VOTE. ALL AYES.

ON MOTION OF MR. MINTER, SECONDED BY MR. DANCER RESOLUTION 2019-2 – AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH T&M ASSOCIATES FOR ADDITIONAL REDESIGN AND REPACKING FOR THE SEWER COLLECTION AND PUMP STATION WAS ADOPTED. ROLL CALL VOTE. ALL AYES.

Mr. Bronson asked if there were any other comments or questions. There were none.

Executive Director's Report:

2017/2018 Audit

Mr. Ylvisaker said the 2017/2018 audit started today and should be completed shortly.

Energy Aggregation

Mr. Ylvisaker said everything is running smoothly with the energy aggregation program. He has received no phone calls.

Solid Waste

Mr. Ylvisaker said things ran smoothly while he was on vacation.

Wawa, Inc. Store #979

There is a letter in the meeting packet from Wawa to the Planning Board regarding an application for minor site plan approval. He will send them a letter of no interest. It is outside the sewer service area and does not affect anything that the Authority does.

Mr. Dancer spoke about the County requirements in eliminating certain turns, which were put in at the Township's request.

MUA Website

Mr. Ylvisaker said he has received two (2) edits for the member bios for the website. He asked the remaining members to submit their bios.

Redevelopment

Mr. Ylvisaker said that New Jersey American Water received their permit to operate on July 25, 2018. The well is not in service, but will be put into service shortly.

Mr. Bronson asked if there were any other comments or questions for Mr. Ylvisaker. There were none.

Public Comments:

Mr. Bronson asked if there were any public comments. There were none.

Since there was no further business, a motion was made to adjourn the meeting. Roll Call Vote: All Ayes.

The next meeting is scheduled for September 18, 2018, at 6:30PM.

Respectfully submitted by:

Nadene Cicero, Secretary