

Plumsted Municipal Utilities Authority Minutes
September 25, 2018 (re scheduled from September 18, 2018)

Chairman Bronson called the September 25, 2018 Plumsted Municipal Utilities Authority Meeting to order and asked everyone to stand for the Flag Salute. Attorney McGuckin read the Open Public Meetings Act.

Those in attendance were: Walter Bronson, Edward Weirsky, Robert Minter, Ronald Dancer, Ricky Brown, Anthony Esposito and Nancy Lawrence.

Committeeman Marinari was also present.

Treasurer's Report: Peter Ylvisaker said the Investors escrow account has a balance of \$9,750.98. There are no pending charges against this account.

Mr. Ylvisaker reported the Investors checking account had an opening balance of \$78,417.26 with expenses of \$34,405.12 and deposits of \$12,201.60, with a cleared balance of \$56,213.74 as of August 31, 2018. The check register balance as of September 25, 2018, is \$23,342.88, including the items on the Bill List. There are funds available to pay the bills.

Mr. Dancer asked for clarification about the payment to the DEP. He said he thought Lennar had some responsibility for the cost of the holding tank. Mr. Ylvisaker said they are going to provide \$30,000 toward the holding tank. The current payment is for the permit application. He will explain further during the Bill List.

There were no other questions or comments about the Treasurer's Report. On motion of Mr. Minter, seconded by Mr. Weirsky, the Treasurer's Report was approved. Roll Call Vote: All Ayes

Bill List:

Mr. Dancer asked about Lennar's responsibilities for the holding tank. Mr. Ylvisaker said they are going to make a contribution of \$30,000. The current bill is for the permit for the temporary sludge holding tank. The MUA is paying it up front to keep the permit active. He will submit a request for reimbursement of the funds.

Mr. Bronson asked for clarification of the Ending Balance on the Reconciliation Summary on page 3. Mr. Ylvisaker explained that the expenses on the Bill List have been deducted from the registry summary and there is enough money to pay the bills.

There were no other questions or comments on the Bill List. On motion of Mr. Minter, seconded by Mr. Minter, the Bill List for September 25, 2018 was approved as submitted. Roll Call Vote: All Ayes

T&M Associates Monthly Update

Steve Schreiber provided the monthly report for T&M Associates.

The temporary sludge holding tank WWTP TWA permit was hand delivered to the DEP on September 20, 2018. The application was deemed incomplete. A letter is still required from the Bordentown Sewerage Authority that they will accept and dispose of the wastewater until the WWTP is completed and ready to operate.

Mr. Schreiber spoke about the rebid of the collection system and the work that has been done on the RFP by T&M and Attorney McGuckin. It is anticipated that the RFP will be completed within the next week and a half to two weeks.

Mr. Bronson asked if there were any comments or questions for Mr. Schreiber. There were none.

Mr. Bronson said some good progress was made in September with the holding tank being submitted on time, in accordance with the MUA's agreement with the redeveloper. The Sewer Committee has reviewed the rebid specifications and plans for the collection system, including the holding tank, which will be necessary for the honey dipping option to be in service in July 2019.

Mr. Bronson asked the Board to authorize T&M to advertise for bids for the collection system and the temporary holding tank, conditioned upon receiving approval from DEP and OSC, who are the two government agencies that have to review and approve the bid documents.

Mr. Bronson asked if there were any comments or questions. There were none.

ON MOTION OF MR. MINTER AND SECONDED BY MR. WEIRSKY AUTHORIZING T&M ASSOCIATES TO ADVERTISE FOR BIDS FOR ITS DOWNTOWN SANITARY SEWER COLLECTION SYSTEM & TEMPORARY HOLDING TANK WAS ADOPTED. ROLL CALL VOTE. ALL AYES.

Mr. Bronson said the next step is to work on the RFP which work has already started. The current discussion involves whether to include operations along with the Value Engineering and construction of the Treatment Plant. There will be a conference call later this week about this.

The main reason to include operations is that the contractor who builds it has to operate it for a number of years once it is completed. The contractor will know they have to meet certain operating standards. On the other hand, the information that has to be provided by the MUA and the analysis of the proposals that come in complicates the Request for Proposals. There was a discussion about making operations a separate tab in the RFP, alternate price, etc.

Mr. Bronson spoke about how complicated the items are that have already been included in the RFP. He also spoke about items that have to be bid once the system goes online, the time frame of the bid and additional costs related to the bid. He said the Sewer Committee is not ready to make a recommendation yet on how to go forward.

Mr. Dancer commented that the time frame for the bid opening may be optimistic. A discussion ensued about the bid schedule and negotiations after bid opening.

Minutes:

Mr. Bronson asked if there were any comments, corrections or amendments to the July 17, 2018 Minutes and noted that the July 17, 2018 Minutes had not been approved at the July meeting. Mr. Ylvisaker said that there is one correction on page 7, fifth paragraph, and first sentence. "Mr. Brown asked about the removal of the fence," was changed to "Mr. Esposito..."

Mr. Bronson asked if there were any other comments, questions or additions to the Meeting Minutes for July 17, 2018. There were none.

On motion of Mr. Weirsky and seconded by Mr. Dancer, the Minutes of July 17, 2017 were approved. Roll Call Vote: All Ayes, except Mr. Bronson and Mr. Minter who abstained.

Executive Director's Report:

2017/2018 Audit

Mr. Ylvisaker said the Auditor will present the 2017/2018 audit at the October 2018 meeting.

Energy Aggregation

Mr. Ylvisaker said everything is going well with the energy aggregation program.

Solid Waste

Mr. Ylvisaker said fourth quarter invoices have gone out. He will provide a draft of the tax lien list next month for this year's tax sale. A question was asked about the number of tax liens this year. Mr. Ylvisaker noted he thought the number of tax lien was more this year but should be reduced by the time he formally turns over the list to the Tax Office in October.

Redevelopment

Mr. Ylvisaker said that Lennar finally received their Wetlands Permit. They would like to start construction this year. They need to provide notices to the MUA to give to North Hanover and for some other things that the MUA has to do. There should be a commitment soon from Lennar as to when they expect to start construction.

Mr. Dancer asked about the closing for Lennar on September 19, 2018 related to Lennar's purchase of Block 40, Lot 18. Mr. Ylvisaker said the closing did not occur. The owner is gone. The closing will be occurring soon but he does not have a specific date. Mr. Dancer asked if Mr. Ylvisaker knows of any other issues. Mr. Ylvisaker said there are none as far as he knows.

Mr. Bronson asked if there were any other comments or questions for Mr. Ylvisaker. There were none.

Public Comments:

Mr. Bronson asked if there were any public comments. There were none.

Since there was no further business, a motion was made to adjourn the meeting. Roll Call Vote: All Ayes.

The next meeting is scheduled for October 16, 2018, at 6:30PM.

Respectfully submitted by:

Nadene Cicero, Secretary