

Plumsted Municipal Utilities Authority Minutes  
April 15, 2019

Chairman Bronson called the April 15, 2019 Plumsted Municipal Utilities Authority Meeting to order and asked everyone to stand for the Flag Salute. Attorney McGuckin read the Open Public Meetings Act (Mr. McGuckin was in attendance by speaker phone).

Those in attendance were Walter Bronson, Robert Minter, Ronald Dancer, Ricky Brown and Anthony Esposito. Committeeman Marinari was also present.

Treasurer Report

Mr. Ylvisaker reported that the Escrow Account with Investors has a balance of \$9,750.98 which remains unchanged from March 2019.

He also reported the General Checking Account with Investors had an opening balance in March 2019 of \$26,033.62, with expenses of \$34,930.63 and deposits of \$43,887.69 ending with a cleared balance of \$34,990.68. The check register balance as of April 15, 2019, with payment of the items listed on the Bill List, is \$21,494.94. He further noted that there are sufficient funds available to pay the bills.

Mr. Bronson asked if there were any questions on the Treasurer's Report. There were no questions or comments on the Treasurer's Report. On a motion of Mr. Minter, seconded by Mr. Dancer, the Treasurer's Report was approved. Roll Call Vote: All Ayes.

Bill List

There were no questions or comments on the Bill List. On a motion of Mr. Minter, seconded by Mr. Brown, the Bill List was approved. Roll Call Vote: All Ayes.

Minutes

Mr. Bronson asked if there were any corrections or additions to the Meeting Minutes for March 19, 2019. Mr. Bronson thought the sentences referencing the ranking of proposals should be deleted as the Subcommittee had not actually made its recommendation at this point. It was decided to delete the sentences which referenced the ranking of the proposals received. With this change, and on a motion of Mr. Dancer, seconded by Mr. Minter, the Meeting Minutes for March 19, 2019 were approved. Roll Call Vote: All Ayes with Mr. Esposito abstaining.

T and M Associates Monthly Report

Stephen Schreiber from T and M Associates was not present to provide their monthly status report. Mr. Bronson reviewed T and M's Monthly Progress Report. Mr. Ylvisaker reviewed the work P and A would be doing over the next several weeks. He noted that the 10 Evergreen Road parking lot would be closed for the next several months for construction of the pump station and the connection of the sewer collection lines. He further noted that the contractor would begin to install the collection piping on Cedar Street and that residents had been notified of this work.

starting. Lastly, the contractor will begin work at the WWTP location to install the sewer lines and the temporary sludge holding tank.

There was a lengthy discussion related to the impact of the sewer construction on the downtown businesses and the need to come up with ways to minimize these impacts as best we could. It was noted there would be a meeting on Thursday the 18<sup>th</sup> with the contractor to put together a traffic plan for Main Street and Evergreen Road. Once a plan is decided on then to meet with the downtown businesses so they are aware of the construction and can plan accordingly. It is not anticipated that work to be done on Main Street will start until school is out. Mr. Marinari noted the school has an active summer program and we should be aware of and plan for it. Mr. Dancer asked whether a temporary handicap accessible parking space could be designated in the 10 Evergreen parking lot while construction was on going in the lot. Mr. Bronson noted the lot would be closed for several months and no parking would be allowed. Mr. Ylvisaker noted he had spoken to the nearby businesses about this. It was agreed that advance communication with all the businesses was important. Mr. Bronson commented that we should be able to keep access to the Marketplace open at all times and we were looking for ways to do this. One suggestion is to have a temporary secondary access road to the Marketplace should the primary access be blocked.

Mr. Bronson provided an update on the status of the WWTP. He noted that the first round of discussions with two of the three proposers had been completed. A request for additional information from each has been requested. Mr. Bronson stated that upon receipt and review of the additional information the Subcommittee would be in a position to make its recommendation.

### Executive Director's Report

#### Audit

Mr. Ylvisaker noted the State has now provided the information for the auditor to finish their audit for FY17 and 18.

#### 2019/20 Budget

Mr. Ylvisaker reviewed the draft of the 2019/20 Budget he had prepared and reviewed at the March meeting. He noted that he had included revenue the MUA could receive from the Redevelopment project in 2019/20. Mr. Bronson noted there may be other small amounts of expenses and revenue that may also be generated. Mr. Dancer commented that if it is not a significant amount of money, the Township would treat this as miscellaneous revenue not anticipated and report this revenue in the next budget year. There were no other comments on the 2019/20 Budget. Later in the meeting, on a motion of Mr. Minter, seconded by Mr. Dancer, Resolution 19-16 to introduce the Budget for 2019/20 was approved. Roll Call Vote: All Ayes.

#### Solid Waste

Mr. Ylvisaker summarized information for the solid waste program current thru the 3<sup>rd</sup> Quarter of 2019/20. The analysis shows the program is generating a small amount of surplus. He also

noted there is money coming from the Township of approximately \$85,000 which would replenish the amount of surplus funds that could support the solid waste program if necessary. The Subcommittee's recommendation was to hold the current price of \$80 per quarter thru 2019/20 fiscal year and hopefully to the end of the current contract with Waste Management. The members of the MUA present agreed with the Subcommittee's recommendation. Mr. McGuckin advised no Resolution to approve this is required.

### Energy

Mr. Ylvisaker reported that Manchester had not yet determined when it will go back out to bid for energy aggregation but it is likely to do so in the next month or two. Manchester plans to go back out for pricing in a month or two. With this general schedule, if Manchester failed to award a contract there would still be time for the MUA to issue its own bid prior to the expiration of the Township's current contract with Constellation New Energy. Mr. Ylvisaker will update at next month's meeting.

### Redevelopment Project

Mr. Ylvisaker noted that much of his report was covered during the T&M project update. He did note Lennar has scheduled a ground breaking for April 17 and that T&M had issued a Notice to Proceed to P&A Construction. It is anticipated that P&A will start construction in two (2) weeks or so. Mr. Ylvisaker also noted that Ocean County had reissued its subdivision and site plan approval for another year. Mr. McGuckin stated that the Deed of Dedication to Ocean County had been filed. Lastly, Mr. Ylvisaker noted that the Land Use Board had approved the proposed changes to the Redevelopment Plan as consistent with the Plan. This will allow the up to 80 townhomes on Block 40, Lot 1 which Lennar is seeking to develop.

### Public Comments:

There was no public comment.

Since there was no further business, a motion was made to adjourn the meeting. Roll Call Vote: All Ayes.

The next meeting is scheduled for May 21, 2019 at 6:30PM.

Respectively submitted by:

Peter Ylvisaker  
Board Secretary