

Plumsted Municipal Utilities Authority Minutes

May 19, 2020

Chairman Bronson called the May 19, 2020 Plumsted Municipal Utilities Authority Meeting to order and asked everyone to stand for the Flag Salute. Attorney McGuckin read the Open Public Meetings Act.

Those in attendance were Walter Bronson, Edward Weirsky, Robert Minter, Ricky Brown and Nancy Lawrence.

Treasurer Report

Mr. Ylvisaker reported the Escrow Account with Investors had no activity. The balance remains at \$5,408.23. He also reported the General Checking Account with Investors had an opening balance in April 2020 of \$95,507.77, with expenses of \$16,834.85 and deposits of \$42,361.12 ending with a cleared balance of \$121,034.04 and an un-cleared balance of \$90,777.50. The check register balance as of May 19, 2020, with payment of the items listed on the Bill List, is \$63,802.99. He further noted that there are sufficient funds available to pay the bills.

Mr. Bronson asked if there were any questions on the Treasurer's Report. There were no questions or comments on the Treasurer's Report. On a motion of Mr. Weirsky, seconded by Mr. Minter, the Treasurer's Report was approved. Roll Call Vote: All Ayes.

Bill List

Mr. Bronson asked if there were any questions or comments on the Bill List. There were no questions or comments on the Bill List. On a motion of Mr. Minter, seconded by Mr. Weirsky, the Bill List was approved. Roll Call Vote: All Ayes.

Minutes

Mr. Bronson noted that the Minutes from the April 21, 2020 meeting and the May 6, 2020 Special meeting were included in the meeting packet. Mr. Bronson asked if there were any questions or comments on the April 21, 2020 and May 6, 2020 Minutes. There were no questions or comments. On a motion of Mr. Minter, seconded by Ms. Lawrence, the April 21, 2020 and May 6, 2020 Minutes were approved. Roll Call Vote: All Ayes.

T and M Associates Monthly Report

Stephen Schreiber from T and M Associates was present to provide their monthly status report for April 2020. The report is dated May 12, 2020. Given the level of detail of his report, the Engineer's Report for April 2020 is attached to the Minutes.

Mr. Bronson asked if there were any questions or comments on the Engineer's Report. There were no questions or comments on the Engineer's Report.

Kleinfelder Status Report

Mr. Ferrara stated that he had spoken with the NJDEP. The DEP is compiling the data Mr. Ferrara requested regarding phosphorus and moving forward with the dissolved oxygen leveling.

Mr. Bronson asked if there were any questions or comments for Mr. Ferrara. There were no questions or comments.

Executive Director's Report

Budget 2020/2021

Mr. Ylvisaker stated that a copy of the Budget 2020/2021 is attached to the meeting packet to consider final adoption at the June 16, 2020 meeting. Mr. Ylvisaker proposed an adjustment to the Budget 2019/2020 to reflect increased costs that occurred with the hiring of a part-time administrative assistant and miscellaneous office expenses.

Solid Waste

Mr. Ylvisaker commented he is hopeful the subcommittee will make a recommendation at the June meeting to advertise the Solid Waste document to bid. Mr. Ylvisaker stated that if the recommendation cannot be made at the June meeting, then at the latest the July meeting.

Redevelopment

Mr. Ylvisaker stated he met with last week with Bob Calabro (Lennar), Mr. Bronson, Mayor Marinari and Glenn Riccardi for an update on the Lennar Project. Mr. Ylvisaker stated there was concern that work was shutting down and Lennar was leaving the site. Bob explained that Lennar was converting one of the sales models into a sales office. Mr. Ylvisaker stated they will meet again in two weeks for an update but it appears the project will be moving forward slowly for the foreseeable future.

Mr. Bronson asked if there were any questions for Mr. Ylvisaker. Mr. Trotta asked if Mr. Ylvisaker could email him a copy of the Solid Waste Bid document. Mr. Ylvisaker responded that he will send Mr. Trotta a copy of the document.

Resolutions

Resolution 2020-27: Memorialize T & M Associates Contract Amendment, to increase the contract in the amount of \$306,282.00. On a motion of Mr. Minter, seconded by Mr. Weirsky, Resolution 2020-27 was memorialized. Roll Call Vote: All Ayes.

Resolution 2020-29: Memorialize T & M Associates Contract Amendment, to increase the contract for additional inspection monies. On a motion of Mr. Weirsky, seconded by Mr. Minter, Resolution 2020-29 was memorialized. Roll call vote: All Ayes.

Resolution 2020-30: Memorialize T & M Associates Change Order #3, to increase the contract in the amount of \$12,755.00 for night work. On a motion of Mr. Weirsky, seconded by Mr. Minter, Resolution 2020-30 was memorialized. Roll Call Vote: All Ayes.

Resolution 2020-31: Memorialize T & M Associates Change Order #4, for a net reduction in the contract amount of \$1013.69. On a motion of Mr. Weirsky, seconded by Mr. Minter, Resolution 2020-31 was memorialized. Roll Call Vote: All Ayes.

Resolution 2020-32: Memorialize T & M Associates Change Order #5, to increase the contract in the amount of \$16,027.95. On a motion of Mr. Minter, seconded by Mr. Weirsky, Resolution 2020-32 was memorialized. Roll Call Vote: All Ayes.

Resolution 2020-33: Memorialize T & M Associates Change Order #6, to increase the contract in the amount of \$16,073.45. On a motion of Mr. Minter, seconded by Mr. Weirsky, Resolution 2020-33 was memorialized. Roll Call Vote: All Ayes.

Resolution 2020-34: Introduce the 2020/21 PMUA Budget. The budget reflects total revenues of \$698,970.00, and payments of \$738,725.00, which allows a net positive for the year of \$39,755.00. On a motion of Mr. Weirsky, seconded by Ms. Lawrence, Resolution 2020-34 was approved. Roll Call Vote: All Ayes.

Public Comments

Mayor Marinari thanked everyone for all of their efforts during this difficult time. He commented that he is hopeful that the June 2020 meeting will be the last remote meeting. A resident had commented that he had seen the WWTP elevations that were posted on the Township website.

Adjournment

Since there was no further business, a motion was made to adjourn the meeting. Roll Call
Vote: All Ayes.

The next meeting is scheduled for June 16, 2020 at 6:30PM.

Respectively submitted by:

Peter Ylvisaker, Board Secretary

