

Plumsted Municipal Utilities Authority Minutes

July 21, 2020

Chairman Bronson called the July 21, 2020 Plumsted Municipal Utilities Authority Meeting to order and asked everyone to stand for the Flag Salute. Attorney McGuckin read the Open Public Meetings Act.

Those in attendance were Walter Bronson, Edward Weirsky, Robert Minter and Ricky Brown.

Mr. Bronson stated the Plumsted Township Committee has appointed James Sondag to fill the Alternate #1 vacancy on the PMUA Committee. Mr. Sondag was absent. He will be sworn in at the August 18, 2020 PMUA Meeting. Mr. Bronson noted that Mr. Ylvisaker was absent from the July 21, 2020 Meeting as well.

Treasurer Report

Mr. Minter reported the Escrow Account with Investors had no activity. The balance remains at \$5,408.23. He also reported the General Checking Account with Investors had an opening balance in June 2020 of \$89,970.80, with expenses of \$73,454.77 and deposits of \$40,719.77 ending with a cleared balance of \$57,236.30 and an un-cleared balance of \$60,238.27. He further noted that there are sufficient funds available to pay the bills.

Mr. Bronson asked if there were any questions on the Treasurer's Report. There were no questions or comments on the Treasurer's Report. On a motion of Mr. Weirsky, seconded by Mr. Bronson, the Treasurer's Report was approved. Roll Call Vote: All Ayes.

Bill List

Mr. Bronson asked if there were any questions or comments on the Bill List. There were no questions or comments on the Bill List. On a motion of Mr. Minter, seconded by Mr. Weirsky, the Bill List was approved. Roll Call Vote: All Ayes.

Minutes

Mr. Bronson noted that the Minutes from the June 16, 2020 meeting were included in the meeting packet. Mr. Bronson asked if there were any questions or comments on the June 16, 2020 Minutes. There were no questions or comments. On a motion of Mr. Weirsky, seconded by Mr. Minter, the June 16, 2020 Minutes were approved. Roll Call Vote: All Ayes. Mr. Bronson abstained.

T and M Associates Monthly Report

Stephen Schreiber from T and M Associates was present to provide their monthly status report for June 2020. The report is dated July 14, 2020. Given the level of detail of his report, the Engineer's Report for June 2020 is attached to the Minutes.

Mr. Bronson asked if there were any questions or comments on the Engineer's Report. Mr. Weirsky asked for clarification regarding the letter received from the Ocean County Soil Conservation Project. The letter states in regards to the Sanitary Sewer Collection –Site Plan, a recent inspection has shown that the certified plan is not being properly implemented and corrective measures must be properly completed. Mr. Schreiber stated that P&A Construction and Tomar Construction have been made aware of the OCSCP's concerns. These concerns have been addressed and corrected.

Kleinfelder Status Report

Ray Ferrara was present to give a status report on the Kleinfelder Study. Mr. Ferrara stated that the study is at Stage Two, which includes parameters related to dissolved oxygen and phosphorus.

In regards, to Dissolved Oxygen:

Kleinfelder conducted a water quality model that included a series of simulations to study several different effluent limitations. Mr. Ferrara submitted that data to the DEP and had numerous conversations with the DEP regarding those findings. As a result, the DEP has indicated that the following effluent limitations are acceptable:

At WWTP permitted flow of 300,000 gpd:

DO = 6mg/l

CBOD5 = 4mg/l

NH3-N = 2mg/l

At WWTP permitted flow of 600,000 gpd:

DO = 6mg/l

CBOD5 = 4mg/l

NH#-N = 1mg/l

Mr. Ferrara stated that these limitations will still meet the water quality standards and have no adverse impact on the Crosswicks Creek. Mr. Ferrara added that the DEP has also

agreed that we do not need any new data collection to verify oxygen related conditions in the Creek because he utilized the prior model that had already been calibrated and approved without making any changes. Mr. Ferrara stated that these limitations are not final until we get a final permit modification issued. In order to achieve that, the MUA would move forward with Stage Three of the process. This stage would include Kleinfelder's final analysis of the model simulation, preparation of reports and submittal of a request for a permit modification to the DEP.

The current permit limitations are as follows for both WWTP permitted flows of 300,000 and 600,000 gpd:

DO = 8mg/l

CBOD5 = 1mg/l

NH3-N = 1mg/l

In regards, to Phosphorus:

Mr. Ferrara stated he has received from USGS, the Crosswicks Creek watershed phosphorus study data, which the USGS completed approximately 10 years ago for the DEP. Mr. Ferrara noted he is still waiting for a few pieces of the data and if USGS cannot provide all of the data, more data collection may have to be conducted. Mr. Ferrara stated that he will evaluate the data to determine if it can be utilized to favorably modify the phosphorus effluent limitations.

Mr. Bronson asked Mr. Ferrara if he can obtain the discharge limits for the other treatment plants that discharge to the Crosswicks Creek. Mr. Bronson feels it is important for both the MUA and the public to understand how stringent our surface water discharge requirements are in comparison to the other treatment plants. Mr. Ferrara responded that he can acquire that information and provide it to the MUA.

Executive Director's Report

Budget 2020/2021

Mr. Bronson stated that the Budget 2020/2021 has been approved by DCA.

Audit

Mr. Bronson stated that the Audit 2019/2020 will begin in late August and has been approved, as necessary.

Solid Waste

Mr. Bronson stated that a Solid Waste Bidders Conference was held on July 15, 2020. The bids for new solid waste contracts are due by September 2, 2020.

Redevelopment

Mr. Bronson stated that T & M Associates is both the General Engineer and Special Projects Engineer for the PMUA. Both appointments are set to expire in the near future. Mr Bronson noted that the PMUA can extend the contract period for the Special Projects Engineer but they will have to advertise for the General Engineer.

Mr. Bronson stated that, per Mr. Ylvisaker, the Lennar Sales Office should open in mid to late August. Also, Lennar will begin paving the internal roadways and resurfacing a portion of Province Line Road.

Resolutions

Resolution 2021-01: Extend T & M Associates Contract as Special Project Engineer. On a motion of Mr. Minter, seconded by Mr. Weirsky, Resolution 2021-01 was approved. Roll Call Vote: All Ayes.

Resolution 2021-02: Advertise for PMUA General Engineer. On a motion of Mr. Weirsky, seconded by Mr. Minter, Resolution 2021-02 was approved. Roll Call Vote: All Ayes.

Resolution : To Amend Resolution 2020-32: Which authorized CO#5 to P&A Construction in the amount of \$16,027.95. The amended amount of Resolution is \$18,682.75. On a motion of Mr. Minter, seconded by Mr. Weirsky, Resolution was approved. Roll Call Vote: All Ayes.

On a motion of Mr. Weirsky, seconded by Mr. Minter it was approved to: Re-Advertise for the Executive Director Position. Roll Call Vote: All Ayes.

Public Comments

Mayor Marinari requested to be copied on pertinent emails from Ray Ferrara in regards to the Kleinfelder Study as well as other non-specific matters of the Sewer Project. Mr. Bronson responded that he will forward correspondence to Mayor Marinari on said topics.

Adjournment

Since there was no further business, a motion was made to adjourn the meeting. Roll Call Vote: All Ayes.

The next meeting is scheduled for August 18, 2020 at 6:30PM.

Respectively submitted by:

Peter Ylvisaker, Board Secretary