

## Plumsted Municipal Utilities Authority Minutes

November 17, 2020

Chairman Bronson called the November 17, 2020 Plumsted Municipal Utilities Authority Meeting to order and asked everyone to stand for the Flag Salute. Attorney McGuckin-Anderson read the Open Public Meetings Act.

Those in attendance were Walter Bronson (via Zoom), Edward Weirsky, Robert Minter, Ricky Brown and Nancy Lawrence. Peter Ylvisaker was not present.

James Hagelstein was present. Attorney McGuckin-Anthony swore in James Hagelstein as the PMUA Alternate #2 Board Member. Mr. Bronson welcomed Mr. Hagelstein to the PMUA Board.

### Treasurer Report

Mr. Minter reported that the General Checking Account with Investors had an opening balance in October 2020 of \$60,844.83, with expenses of \$16,870.67 and deposits of \$45,593.73 ending with a cleared balance of \$89,567.89 and an un-cleared balance of \$62,527.36. There is a check payable to Waste Management in the amount of \$30,054.85 that has not been deposited yet. The check register balance as of November 17, 2020 with payments of the other items on the Bill List, is \$30,898.48. He further noted that there are sufficient funds available to pay the bills.

Mr. Bronson asked if there were any questions on the Treasurer's Report. There were no questions or comments on the Treasurer's Report. On a motion of Mr. Weirsky, seconded by Ms. Lawrence, the Treasurer's Report was approved. Roll Call Vote: All Ayes.

### Bill List

Mr. Bronson had questioned the excessive amount due on the JCP&L invoice. Mr. Schreiber stated he is aware of the amount due on the JCP&L invoice but questioned the amount as well, since no one has used the electricity at the Pump Station up to this point. Mr. Minter responded that the amount due on the invoice is an "estimated" reading not an "actual" reading. Mr. Weirsky stated that the "estimated" amount due will be adjusted when JCP&L does an "actual" reading of the meter, more than likely the following month. Also, Mr. Bronson stated there is a bill from GRAMCO, in the amount of \$495.00. Mr. Bronson further noted the MUA's portion of that bill is \$165.00.

There were no other questions or comments on the Bill List. On a motion of Mr. Minter, seconded by Mr. Weirsky, the Bill List was approved. Roll Call Vote: All Ayes.

## Minutes

Mr. Bronson noted that the Minutes from the October 20, 2020 meeting were included in the meeting packet. Mr. Bronson asked if there were any questions or comments on the October 20, 2020 Minutes. There were no questions or comments. On a motion of Mr. Weirsky, seconded by Ms. Lawrence, the October 20, 2020 Minutes were approved. Roll Call Vote: All Ayes.

## T and M Associates Monthly Report

Stephen Schreiber was present via Zoom to provide their monthly status report for October 2020. The report is dated November 11, 2020. Given the level of detail of his report, the Engineer's Report for October 2020 is attached to the Minutes.

Mr. Bronson asked Mr. Schreiber if Evergreen Road will get paved before the year's end, as well as Main Street and North Main Street. Mr. Schreiber responded that he will speak with Tom Pulsch regarding the paving timeline.

Mr. Bronson asked Justin Streleckis for an update on the electrical service for the Holding Tank. Mr. Streleckis responded that he has not received any responses to his inquiries. Mr. Streleckis suggested that the PMUA attorney draft a modification of the Agreement, specifically addressing Article 7, which mentions the refundable fee. He further stated that Article 10 notes that any modifications to this Agreement must be made in writing. In regards to the completion of the Collection System, Mr. Streleckis stated he met on-site with Dave Helfrich, from the DEP. Mr. Helfrich told Mr. Streleckis, that the PMUA can pump and haul from one of the Pump Stations, rather than going all the way to the Holding Tank on a temporary basis, as long as there is a SOP written up from the Operator and the PMUA. Mr. Streleckis recommended that the SOP should include that if the flow increases to a specific level, service would then be initiated to the Holding Tank. He also suggested a second SOP, stating that in the event of a power failure at the Holding Tank, a generator will be used to operate the blower. Mr. Streleckis stated that he will forward generator recommendations and specifications to the PMUA for consideration, as he feels purchasing a generator will be more cost-effective in the long term, as opposed to a generator service.

## Kleinfelder

Mr. Ferrara stated that he spoke with the DEP. The DEP will process the Permit Renewal and the Permit Modification together, then issue a new Permit to the PMUA. The new Permit should reflect the modifications that were requested by the PMUA. Mr. Ferrara stated that a Draft Permit will hopefully be available towards the end of December 2020. He further noted, the Draft Permit will then be published in a Public Notice for a minimum of thirty days. After the Public Notice period is closed, the DEP will respond to any comments submitted. Then, the Final Permit will be issued in the 1<sup>st</sup> Quarter of 2021.

### Executive Director's Report

In regards, to T and M Associates proposal for \$81,483.00 for additional contract services, Mr. Weirsky was not inclined to vote on this proposal at the November 20, 2020 PMUA Meeting. Mr. Bronson asked Mr. Schreiber if the PMUA could review the proposal over the next thirty days and discuss at the December 15, 2020 PMUA Meeting. Mr. Schreiber responded, that would be fine.

Mr. Bronson stated that Attorney McGuckin has indicated that the PMUA is now able to Request for Proposals for the WWTP Operator. Mr. Bronson noted that both he and Mr. Ylvisaker are in agreement that once a WWTP Operator is hired, the WWTP Operator would be the appropriate person to put out a bid for the sewerage hauling operation.

In regards, to the sewer applications from John Babbit and Tim and Liz Whitaker, Mr. Bronson stated he will have Mr. Ylvisaker send the applications to Mr. Schreiber to review. The said applications will be discussed at the December 15, 2020 PMUA Meeting.

### Public Comments

Mayor Marinari stated that today there was another issue with no signage on Evergreen Road that the local businesses are open for business despite the road closure. Mayor Marinari added that this is an ongoing issue that needs to be addressed. Plumsted Township Committee Member, Len Grilletto, stated that he received a phone call today regarding the lack of signage for the open businesses, as well. He further noted that the business owners are frustrated and upset. Mr. Bronson stated that this signage issue, along with problems with the paving last month are unacceptable and need to be corrected. Mr. Bronson expressed his dissatisfaction with Tom Pulsch's handling of both issues. Mr. Bronson requested a meeting later in the week with Mr. Schreiber to discuss replacing Tom Pulsch.

### Resolutions

Resolution 2021-10: Authorizing an Amendment to the Schedule of Service Charges for Solid Waste Collection. On a motion of Mr. Weirsky, seconded by Mr. Minter, Resolution 2021-10 was approved. Roll Call Vote: All Ayes.

Resolution 2021-11: Awarded Solid Waste Contract to Waste Management. On a motion of Mr. Minter, seconded by Mr. Weirsky, Resolution 2021-11 was approved. Roll Call Vote: All Ayes.

Resolution 2021-14: Authorizing Two (2) Change Orders to the Contract with Tomar Construction Services, Inc. Authorizing an increase to the contract amount by the total sum of \$430,579.96; and authorizing the contract to be amended to include an additional thirteen (13) calendar days for completion of all work. On a motion of Mr. Minter, seconded by Ms. Lawrence, Resolution 2021-14 was approved. Roll Call Vote: All Ayes.

Adjournment

Since there was no further business, a motion was made to adjourn the meeting. Roll Call  
Vote: All Ayes.

The next meeting is scheduled for December 15, 2020 at 6:30PM.

Respectively submitted by:

Peter Ylvisaker, Board Secretary