

Plumsted Municipal Utilities Authority Minutes

December 15, 2020

Chairman Bronson called the December 15, 2020 Plumsted Municipal Utilities Authority Meeting to order and asked everyone to stand for the Flag Salute. Attorney McGuckin-Anderson read the Open Public Meetings Act.

Those in attendance were Walter Bronson, Edward Weirsky, Robert Minter, Nancy Lawrence and James Hagelstein.

Treasurer Report

Mr. Ylvisaker reported that the General Checking Account with Investors had an opening balance in November 2020 of \$89,567.89, with expenses of \$71,057.17 and deposits of \$25,383.19 ending with a cleared balance of \$43,893.91 and an un-cleared balance of \$46,198.49. The check register balance as of December 15, 2020 with payments of the other items on the Bill List, is \$16,594.66. He further noted that there are sufficient funds available to pay the bills.

Mr. Bronson asked if there were any questions on the Treasurer's Report. There were no questions or comments on the Treasurer's Report. On a motion of Mr. Weirsky, seconded by Ms. Lawrence, the Treasurer's Report was approved. Roll Call Vote: All Ayes.

Bill List

Mr. Bronson asked Mr. Ylvisaker to explain the details of the invoice and the fifty percent payment to Convexserv. Mr. Ylvisaker responded that is for a new computer for Michelle Forino, the PMUA Administrative Assistant. A fifty percent down payment is required to process the order.

There were no other questions or comments on the Bill List. On a motion of Mr. Minter, seconded by Mr. Weirsky, the Bill List was approved. Roll Call Vote: All Ayes.

Minutes

Mr. Bronson noted that the Minutes from the November 17, 2020 meeting were included in the meeting packet. Mr. Bronson asked if there were any questions or comments on the November 17, 2020 Minutes. There were no questions or comments. On a motion of Mr. Weirsky, seconded by Mr. Minter, the November 17, 2020 Minutes were approved. Roll Call Vote: All Ayes.

T and M Associates Monthly Report

Stephen Schreiber was present to provide their monthly status report for November 2020. The report is dated December 9, 2020. Given the level of detail of his report, the Engineer's Report for November 2020 is attached to the Minutes.

Mr. Minter asked Mr. Schreiber if the downtown sidewalks will have to be broken up in order for the residents and/or business owners to connect to the sewer system, since the clean-outs have been installed in the sidewalks. Mr. Schreiber responded that the entire frontage property of downtown Main Street is a concrete apron that extends beyond the "right of way." The aprons extend from the roadway to the property line. According to the Contract, the clean-outs can only be placed up to the "right of way," not on private property. The tail-piece off the clean-out extends about 12 inches beyond the clean-out cap. Mr. Schreiber further added, that if the concrete apron extends more than one foot beyond the clean-outs, the property owner will have to break up the concrete sidewalk/apron to connect to the sewer system. Mr. Bronson stated the PMUA received a complaint from a homeowner based on this issue. Mr. Bronson asked why a stub could not have been installed past the sidewalks, onto the property, to avoid disturbing the sidewalk when the homeowner was ready to connect to the sewer system. Mr. Hagelstein asked if there was a RFI submitted to the PMUA regarding this issue of the clean-outs being placed in the concrete apron. Mr. Schreiber responded that it is a typical construction practice to place the clean-outs at the "right of way." He further added that he was just made aware of this issue this week, along with the PMUA.

Mr. Bronson asked Mr. Ylvisaker about the "William Kovacs Claim" against the PMUA. Mr. Ylvisaker stated that the complaint was forwarded to Attorney McGuckin, who forwarded the complaint to the Ocean County Joint Insurance Fund (OCJIF). OCJIF will investigate the claim. Attorney McGuckin-Anderson stated that any further discussion of the litigation details should be discussed in an Executive Session. Mr. Bronson stated that the PMUA Board would continue this topic later in the evening, in Executive Session as recommended.

Mr. Bronson stated that the PMUA was provided with a copy P&A's Bill, dated October 5, 2020. Mr. Bronson asked Mr. Schreiber to clarify why the dollar amounts of the 8" PVC (12-16 feet deep) and the 12" PVC (20+ feet deep), far exceed the original estimate. Mr. Schreiber responded that he could not answer that accurately at this point. Mr. Bronson stated he will forward Mr. Schreiber his questions regarding this matter.

NSU Monthly Report

In regards to the WWTP:

Mr. Streleckis reported that Tomar Construction is currently working on the buried pipe, the building footprint area (preparing for the concrete building slab) and the pole-barn building. The plumber is working on the drainage piping and recommended an ejector pit.

The concrete tanks have been painted and they started installing the large diameter DIP pipes. Mr. Streleckis added that Tomar is slightly behind schedule due to the inclement weather and the holidays. Mr. Streleckis believes the completion date may be in June 2021, as opposed to the May 17, 2021 date previously set. Tomar has notified NSU that they will have an updated construction schedule by December 31, 2020.

Mr. Streleckis stated that since the approval at the PMUA's November 17, 2020 Meeting, the Change Order #1, with respect to the Authorities Contract with Tomar Construction Services, Inc. has been submitted to the DEP and officially approved by the DEP. He added that the Change Order #1 was included in Tomar's pay application dated December 11, 2020. Mr. Streleckis asked Mr. Bronson if going forward, could Tomar's pay applications remain close to a thirty-day pay schedule as opposed to sixty-day schedule. Mr. Bronson responded that the Township has asked the PMUA to review the payment requests and make a recommendation to the Township Committee prior to the Township making payments. Mayor Marinari stated there is a Special Township Meeting on December 28, 2020. This payment request can be addressed at this Meeting.

In regards, to the proposed Sanitary Ejector Pit:

Mr. Streleckis stated the proposed estimate for the ejector pit is approximately \$13,000.00. This includes: materials and labor for two plumbers at 10 hours each. There may be a Change Order to the electrical needed, which is to be determined. Mr. Streleckis stated the ejector pit is necessary because the WWTP bathroom drains and various drains cannot function as designed. Mr. Weirsky asked if the plumber considered any other options, other than the ejector pit. Mr. Streleckis responded that the issue was unforeseen in the design. Mr. Bronson asked Attorney McGuckin-Anderson that because the contract was changed to a "design-build," isn't Tomar Construction Services, Inc. responsible for the design flaw? Attorney McGuckin-Anderson responded that if this is in fact a Design Contract, any issues with the design would be the responsibility of the contractor, not the PMUA Board. Attorney McGuckin-Anderson stated she will review the WWTP Contract for the specific terms and contact Peter with her findings. Because the ejector pit is necessary to resolve a design flaw, Mr. Bronson asked Mr. Streleckis to direct Tomar to proceed as needed with the ejector pit. After the Contract is reviewed by Attorney McGuckin-Anderson, a determination will be made as to where the responsibility lies.

Kleinfelder

Mr. Ferrara stated that the permit process is underway and he believes the Final Permit will be issued by the end of March 2021.

Executive Director's Report

Solid waste

Mr. Ylvisaker stated that the 1st Quarter 2021 invoices, reflecting the new rate of \$90.00, were mailed on December 14, 2020. He added that he is waiting to receive the new Waste Management Contract that is to begin on January 1, 2021.

Bids

Mr. Ylvisaker stated that he advertised for RFPs, for the following:

Management, Operations and Maintenance (WWTP)-due on January 5, 2021.

2021 Professional Services-due on January 19, 2021.

Executive Director Search

Mr. Weirsky stated that he has recommended three candidates to Ms. Lawrence as possible candidates. Ms. Lawrence responded that she is satisfied with the three candidates and is ready to continue with the interview process.

6 Evergreen Road

Mr. Ylvisaker stated that he has received one proposal in the amount of \$16,000.00, for the demolition of the property at 6 Evergreen Road. Mr. Hagelstein stated that he thought that proposal seemed high. He added that he will forward a list of demolition contractors to Mr. Ylvisaker, that may provide the PMUA with proposals at a lower dollar amount.

Resolutions

Motion: To Recommend to the Township Payment of Tomar Construction Services, Inc. Pay Certificate #10 and P&A Construction Pay Certificates #18 & #19. On a motion of Mr. Minter, seconded by Mr. Weirsky, the Motion was approved. All Ayes.

Motion: To Recommend to the Planning Board, Referrals to Connect to the Sewer Service when available at: 80 Maple Avenue and 112 Evergreen Road. On a motion of Mr. Weirsky, seconded by Mr. Minter, the Motion was approved. All Ayes.

Resolution 2021-12: To Authorize a Notice of Solicitation of Proposals for 2021 Professional Service Awards. On a motion of Mr. Weirsky, seconded by Ms. Lawrence, Resolution 2021-12 was approved. Roll Call Vote: All Ayes.

Resolution 2021-13: Receipt of and Personal Review of the Annual Audit for the Year Ending June 30, 2020. On a motion of Mr. Minter, seconded by Mr. Weirsky, Resolution 2021-13 was approved. Roll Call Vote: All Ayes.

Resolution 2021-15: To Approve a Change Order to the T & M Associates Contract in the Amount of \$81,483.00. On a motion of Mr. Minter, seconded by Ms. Lawrence, Resolution 2021-15 was approved. Roll Call Vote: All Ayes. Mr. Hagelstein abstained.

Public Comments

Mr. Bronson asked if there were any questions or comments for the Board. There were no questions or comments for the Board.

Executive Session

On a motion of Mr. Minter, seconded by Mr. Weirsky, the Executive Session was approved.

Adjournment

The Authority came out of Executive Session. Since there was no further business, a motion was made to adjourn the meeting. Roll Call Vote: All Ayes.

The next meeting is scheduled for January 19, 2021 at 6:30PM.

Respectively submitted by:

Peter Ylvisaker, Board Secretary