

Plumsted Municipal Utilities Authority Minutes

April 20, 2021

Chairman Bronson called the April 20, 2021 Plumsted Municipal Utilities Authority Meeting to order and asked everyone to stand for the Flag Salute. Attorney McGuckin read the Open Public Meetings Act.

Those in attendance were Walter Bronson, Robert Minter, Ricky Brown, Nancy Lawrence, Jim Sonday, James Hagelstein, Peter Ylvisaker, Attorney McGuckin, Mayor Marinari, Committeeman Trotta and Stephen Schreier (T&M). In attendance via zoom was Tim Shea from Veolia.

Treasurer Report

Mr. Ylvisaker reported that the General Checking Account with Investors had an opening balance as of March 1, 2021 of \$57,542.31, with expenses of \$48,439.99 and deposits of \$49,182.90 ending March 31, 2021 with a cleared balance of \$58,285.22 and an un-cleared balance of \$60,611.54. The check register balance as of April 20, 2021 with payments of the other items on the Bill List, is \$28,915.31. He further noted that there are sufficient funds available to pay the bills.

Mr. Bronson asked if there were any questions or comments on the Treasurer's Report. There were no questions or comments on the Treasurer's Report. On a motion of Mr. Sonday, seconded by Mrs. Lawrence, the Treasurer's Report was approved. Roll Call Vote: All Ayes.

Bill List

Mr. Bronson asked if there were any questions or comments on the Bill List. There were no questions or comments on the Bill List. On a motion of Mr. Brown and seconded by Mrs. Lawrence, the Bill List was approved. Roll Call Vote: All Ayes.

Minutes

Mr. Bronson asked if there were any questions or comments on the March 16, 2021 Minutes. There were no questions or comments on the March 16, 2021 Minutes. On a motion of Mrs. Lawrence and seconded by Mr. Sonday, the March 16, 2021 Minutes were approved. Roll Call Vote: All Ayes.

T and M Associates Monthly Report

Stephen Schreiber from T and M Associates was present to provide their April 14, 2021 status report for March 2021 regarding the Downtown New Egypt Sewer Collection/Disposal Project.

Regarding the Collection System Pump Station (P&A Construction), he noted as follows:

March 15- NJAW confirms they ordered the water meter for the WWTP service. Receipt typically takes a few weeks.

March 16- T&M and NSU attended the monthly meeting of the MUA.

March 17- Verizon installs phone line to pump station for alarm dialer.

March 19- Veolia provides the contact phone numbers to T&M and P&A Construction. P&A Construction programs auto alarm dialer.

March 25- T&M meet with the Store Manager of the Marketplace to review plans to plant 2 plum trees and split rail fence along the top of bank where area was previously cleared to install manhole and piping. T&M also identifies shrubs & evergreen removed by P&A during the installation of the gravity sewer line on the BBQ restaurant property.

March 26- T&M provides a striping plan to P&A for the pump station parking lot. The plan lays out the parking stalls based upon the location of the fencing.

March 25- T&M sends an email to P&AA directing them to reset the property corner at 3 Helen Street which was disturbed during the sewer installation.

March 30- P&A identifies a leak in a deep house lateral located in Evergreen Road between the pump station driveway and Fort Avenue. P&A contacts the county engineering depart. and obtains direction on pavement restoration requirements.

March 31- the township advises T&M that they intend to use the county to complete curb to curb milling and paving along Main Street. T&M instructs P&A to delete this work from their contract. P&A confirms deletion of this work by email.

April 1- Veolia informs the PMUA they will run the comminutor periodically and requests a key to the pump station control building. T&M directs P&A to provide a copy of the control building key to both Veolia and Peter Ylvisaker.

April 5- P&A performs final milling and paving of Fort Avenue.

April 6&7- P&A completes final paving of the pump station parking lot and performs final milling of Lakeview Avenue.

April 8- P&A makes repair of leaking deep house lateral in Evergreen Road, installs final pavement in Lakeview Road and mills and final paves Church Road.

April 9- P&A mills and final paves Brinddletown Road and the area of repair in Evergreen Road. The limits of milling and paving in Evergreen Road are determined by County Road Depart Engineer, Thomas Hartman.

Pump Station- remaining work consists of traffic control striping, minor punch list items and final clean up remain.

Holding Tank- P&A performed vendor start-up of the blower on March 12. Vendor O&M and start-up report for the holding tank blower was submitted by P&A on March 26 and approved by NSU on March 31.

During the blower start-up, the alarm auto dialer cellular gateway was not functioning due to weak cellular phone service. P&A tested different mounting locations but could not find a better signal. On March 19, P&A stated that they cannot get the auto dialer to connect at the holding tank site.

March 31- NSU specified landline telephone alarm dialer and requested pricing from P&A to install new auto dialer and phone line to holding tank. NSU forwarded P&A's proposal to PMUA on April 7. P&A's proposal price is \$19,373.47 – pending review by the board.

Tomar will provide telephone service via Comcast router in Tomar's construction trailer. Comcast telephone service is \$50/month. Comcast equipment rental fee is \$15/month. Comcast also charges activation fees the first month. Tomar will bill for this expense when the telephone line is eventually transferred to PMUA.

JCP&L Electric service to the holding tank is not complete. The original agreement for utility power to the holding tank was not executed by PMUA due to high cost and lack of refund. NSU and Tomar have been in contact with JCP&L layout technician to redesign the WWTP service for temporary supply power to the holding tank. As of April 14, JCP&L has not sent the WWTP design and agreement. NSU will continue to follow-up with JCP&L.

In lieu of utility power, a 480V diesel generator may be used to power the blower. NSU provided 3 competing quotes during February 20 emergency meeting; emailed to PMUA for use by Veolia on April 12.

P&A recently completed minor punch list items including concrete pad for transformer, smooth finish grout work on exterior of the tank, and yard hydrant curb stop. As of April 14, there is no meter installed on 4" water service to site. Waiting for NJ American Water to provide meter. P&A still needs to turn on the water and test the yard hydrant & valve.

Gravity Sewer- to date all gravity sanitary sewer main and force main has been installed and all pavement is complete. General clean up and final punch list items remain. T&M is presently reviewing extra work requests submitted by P&A as change order No. 9. This work includes storm drainage repair/replacement, septic tank closure at 6 Evergreen Road, septic tank reconstruction at the BBQ restaurant, 4" French drain installation in Lakeview Avenue, county storm drainage abandonment in Evergreen Road and additional laterals requested by the PMUA.

Regarding WWTP- (Tomar Construction Services), he noted as follows:

March 5- CHA Pole Barns augers the holes for post foundations.

March 11- Tomar completes compaction of subgrade for building slab. Compaction testing agency on site to verify subgrade compaction meets the spec.

March 12- CHA Pole Barns completes the installation of posts and concrete foundations. Skirt board attached for building slab. Tomar delivers clean stone for building slab.

March 19- concrete masons return to site to prepare building slab insulation and reinforcement.

March 23- concrete masons pour concrete building slab.

Mach 30- Tomar delivers ductile iron pipe for installation in process tanks.

Regarding the LENNAR Project- Sanitary Sewer System Installation; he reports:

T&M observed installation of gravity sewer main, force main, service lateral and testing.

March 1- T&M prepared bonding and escrow values for Phases 4, 5, & 6. Submitted them to the PMUA.

March 8- as built plans were prepared by LENNAE's surveyors for Phases 1 through 3. The as built plans were reviewed and approved by T&M associates and copies were provided to the PMUA.

March 10- T&M provided an executed WQM-005 to the NJDEP to activate the gravity lines, force main and pump station for Phases 1 through 3.

NSU Monthly Report

No Report

Veolia

Tim Shea was present via zoom to present his report.

Activities for the month:

March 5- attended LENNAR pump station start up.

March 9- attended Evergreen Road pump station start up.

March 12- attended holding tank blower start up. Submitted Licensed Operator form to NJDEP for C-2 operator.

March 17- emergency pump out of manhole 19. Lines were full and overflowing with construction water. 5,000 gallons were removed.

March 20- met with LENNAR to address. LENNAR agreed to pump until construction water discharge could be controlled. LENNAR has pumped the sewer system to date. Veolia has been monitoring the levels in the system and will begin pumping the week of 04/19/21.

Upcoming Activities:

*begin exercising comminutor at Evergreen pump station.

*contract temporary generator power for blowers at the holding tank.

*continue pump and haul from LENNAR manholes.

Outstanding Issues:

*meter and alarm system needs testing at Evergreen pump station.

*alarm system needs testing at holding tank, cell signal was not available on 3/12.

*requested quotes previously received for temporary generator at holding tank.

Kleinfelder

No Report

Executive Director's Report

Township Bills

On the motion of Mr. Minter, seconded by Mr. Hagelstein, the recommendation that the Township Committee pay invoices 14 & 15 after changes (Sections 2.2 and 2.3) are made. Roll Call Votes, all Ayes.

Professional Services

The Sub Committee received 6 to 7 proposals in response to the ad posted for the position of General Engineer to the PMUA . The Sub Committee felt that the best fit was Environmental Resolutions, Inc.. Joseph Hirsch is the contact person. Motion made by Mr. Minter, seconded by Mrs. Lawrence, Roll Call Votes: All Ayes. Mr. McGuckin will prepare a resolution to award the position to Environmental Resolutions, Inc. effective May 1, 2021.

6 Evergreen Road

The sub contractor hired by the contractor to remove the asbestos from this building has not started this work. Peter will reach out to the contractor hired to do the demolition to have the sub contractor proceed with the demolition.

Budget

The Draft Budget for 2021/2022 was reviewed. The biggest change reflects the start of operation for the Collection and Treatment systems. The plan is to introduce the 2021-22 Budget in May and adopt it in June for DCA approval.

WWTP

The WWTP pole barn is up and is not an eye sore.

Waste Management

Peter will contact and schedule a meeting with Rob Allen at Waste Management to resolve some chronic pick up issues which customers are complaining about. These include: regularly missed pick-ups, no bulk pick up and pick-ups but not on the day scheduled.

Sewer Rate Hearing

A legal notice for the May 18, 2021 meeting regarding the establishment of a Quarterly Sewer Rate for the treatment of sewerage from the Downtown Treatment and Collection system.

Energy Aggregation

Constellation New Energy's contract with Manchester and Plumsted ends in October 2021. Plumsted and Manchester are together in bidding for this energy cooperative and Manchester is the lead agency. The bid will be advertised in May and the award of a contract will be done in June.

Old/New Business

Mr. Bronson asked if there were any Old or New Business items to be discussed. There was No Old or New Business to be discussed at this time.

Public Comments

Mr. Bronson asked if there were any questions or comments from the public. On the issue of responsiveness from JCP/L to the PMUA, Mayor Marinari made the statement that he and Mrs. Witham have had similar issues with JCP&L when dealing with them through the Township. There were no other questions or comments from the public.

Executive Session

Mr. Bronson asked if Executive Session was needed. All were in favor not to have an Executive Session. Roll Call Vote: All Ayes.

Adjournment

Since there was no further business, a motion was made to adjourn the meeting. Roll Call Vote: All Ayes.

The next meeting is scheduled for May 18, 2021 at 6:30PM.

Respectively submitted by:

Dena M. Kaiser, Board Secretary

