

TOWNSHIP OF PLUMSTED
MUNICIPAL UTILITIES AUTHORITY
MEETING MINUTES
October 18, 2022
6:33PM

1. FLAG SALUTE:

- a. Led by Chairperson Nancy Lawrence

2. ROLL CALL:

PRESENT	ABSENT	
<u> X </u>	<u> </u>	Steven Grosso
<u> X </u>	<u> </u>	Beth Kimmick
<u> </u>	<u> X </u>	Brian Kubiel
<u> </u>	<u> X </u>	Michael Ruppel
<u> X </u>	<u> </u>	Chairperson Nancy Lawrence

OTHER MEMBERS PRESENT

<u> X </u>	<u> </u>	Dave Leutwyler, Executive Director
<u> </u>	<u> X </u>	Justin Stroeleckis, Engineer T&M
<u> X </u>	<u> </u>	Greg McGuckin, Attorney
<u> X </u>	<u> </u>	Dominick Cuzzo, Committeeman/Liaison
<u> X </u>	<u> </u>	Herb Marinari, Deputy Mayor/Liaison
<u> </u>	<u> X </u>	Cynthia MacReynolds, Secretary

3. OPEN PUBLIC MEETING ACT STATEMENT:

- a. The Open Public Meeting Act was read by Mr. McGuckin.

4. MINUTES TO BE CONSIDERED FOR APPROVAL:

- a. The board postponed the approval of the June, July, August and September meeting minutes. They need adequate time to review the minutes.

5. TREASURER REPORT & BILL LIST:

- a. Mr. Leutwyler read the Treasure's Report verbatim.

Mr. Grosso saw that the engineering fees and the Veolia fees were not on the bill list. Leutwyler stated that he will follow up with Jason (Mr. Shea's replacement) to obtain the balances.

Chairperson Lawrence reminded the board that the bill list is reflecting an encumbrance balance and even with that, it does not truly reflect the upcoming expenditures.

Motion to approve the Treasurer's Report was made by Mr. Grosso. Motion 2nd by Ms. Kimmick.

Roll Call:

Approved:

Grosso
Kimmick
Lawrence

6. TOWNSHIP REQUISITION FOR PAYMENTS:

- a. No Requisition for payments at this time.

7. T&M ASSOCIATES PROJECT UPDATES:

- a. A representative from T&M was not present at the meeting. The Engineers Report was sent to the authority.

Mr. Grosso asked what the 2-year Maintenance Bond was for. Mr. McGuckin said that it was for the pipes and not the tank. He was also advised that since the Authority has not finalized the plant, that they were not under the 2-years yet.

No other questions or comments from the board.

8. VEOLIA REPORT:

- a. Chairperson Lawrence announced the retirement of Executive Director, Tim Shea., Chairperson Lawrence expressed gratitude for his time and service and that he will be missed on behalf of the authority

Mr. Leutwyler read the Veolia Report on behalf of Mr. Shea. After Mr. Leutwyler's conversation with Kevin, a correction was made to change the GPD from 55,000 GPD to 56,000 GPD under "Activities for the Month".

Mr. Leutwyler explained that the authority was given the option to plant 3 Thundercloud Plums or make a \$1,000 cash payment to the Marketplace to compensate them for the trees that were damaged. He will reach out to the Marketplace to discuss this.

Mr. Leutwyler asked the board if they had any questions.

No other questions or comments from the board.

9. EXECUTIVE DIRECTOR REPORT:

- a. Mr. Leutwyler read his report to the board.

He said that he will ask Mr. Shea for a spreadsheet that was requested by Mr. Grosso from a previous meeting.

Mr. Leutwyler said that the audit began on Tuesday, September 27th and that the auditors were on-site a week ago and are now working remotely. The auditors have requested to interview one of the board members. Chairperson Lawrence was asked to speak with the auditors. She and Mr. Leutwyler will make arrangements for a time if she decides to speak with them.

Chairperson Lawrence asked if the authority will receive the audit report in November. Mr. Leutwyler said that he will ask the auditors about the timeframe that they can expect the audit report.

Mr. Grosso directed his comment to Mr. Leutwyler and said that the authority needs to look into RFPs and services that they are going to hire for the upcoming year. Mr. Leutwyler said that it is already anticipated before the Reorganization Meeting, and that he will complete this in order to prepare the board and keep the project on schedule.

Mr. Grosso addressed the Punchlist items for Tomar. He asked if there were any “big ticket items” that have not been completed. Mr. Leutwyler said that he will check and report back to the board.

Chairperson Lawrence expressed her disappointment that NSU was not present at the meeting to answer questions from the authority. Mr. Leutwyler will follow up on why NSU was not at the meetings, and advise them of the importance of their presence.

Ms. Kimmick asked if the vacant lots were included in the anticipated count for sewer connections. Mr. Leutwyler said that he will check to see if the vacant properties that will never connect to the sewer are included in the count.

Ms. Kimmick’s concern is that the vacant properties that will not be connected to the sewer line were included in the budget as anticipated revenue. Mr. Leutwyler stated that he believes that most of the vacant properties were not included on the sewer service list. He referred the board the PMUA and the Plumsted Township websites to see what addresses are in the sewer service area.

Mr. Grosso asked about the process for vacant properties with a structure. Mr. Leutwyler said that the information about the sewer connections was sent to the bank that owns the properties.

Mr. Grosso suggested that Mr. Leutwyler generate a list of bank owned properties. Mr. Leutwyler said that he will go through the list.

Mr. Leutwyler presented the authority with the township ordinance that would give him permission to pay the utility bills prior to an upcoming meeting to prevent late fees. This will be discussed at the November meeting.

10. CORRESPONDENCE:

- a. The board received a correspondence from a property owner on Jacobstown Rd. The property owner is requesting a waiver on the connection fee for the 2 properties that he owns on Jacobstown Rd.

Chairperson Lawrence stated that the authority will extend the loan opportunity, but they cannot waive the connection fee. She reiterated that the property owners were informed 6 months in advance about the deadline to waive the connection fee.

The board began discussion about the loan program extension date. The current condition is that the property owner must have a permit by November 1st in order to be eligible for the loan. The loan amount is \$4,000 - \$6,000, depending on how far you are from the sewer line, and it is \$10,000-\$12,000 if you require a grinder pump. Chairperson Lawrence asked for clarification from council.

Mr. McGuckin stated that under the current rules and regulations, that there wasn't a request to change that part, however, the property owner has to be connected to the sewer by November 1st. The property owner could still apply for the loan as long as all of the paperwork is in order by March 2023.

Mr. Leutwyler asked counsel if the resolution could state that the property owner must have their permits by November 1st to qualify for the loan. There has been an increased demand on the plumbers as well as the Construction Office after the notices were sent.

Commented [CMPS1]: Dave: Please advise as to what notice was sent.

Mr. McGuckin said Matt Jessop, who has been working from the beginning with the sewer project and the mayor have been in discussion and that they had 9 suggestions to amend the rules and regulations to incorporate.

Mr. McGuckin said that he made changes to the rules and regulations for the authority to consider. He also stated that Mr. Leutwyler's request to extend the deadline to obtain a permit to November was not included. He said that he could revise it so that if the authority wanted to change that to "a property owner must have a permit by November 1st", he could.

Chairperson Lawrence stated that while the property owner has the permit and is not connected by November 1st, they (property owner) will be fined. Mr. Leutwyler stated that the property owner couldn't apply for the loan until the property owner is connected to the sewer and they have the necessary paperwork in hand.

Mr. Leutwyler suggested that the loan program be extended to property owners that have their permits by November 1st and connect to the sewer by the end of 2022.

Chairperson Lawrence proposed that the if the property owner has the permit by November 1st and they are finished with construction by December 31st in order to qualify for the loan. It was understood that the authority had to change their rule with regards to the loan.

The authority is proposing that the new deadline to apply for the loan will be on March 1st, 2023, and in order to have the \$1,500 fee waived, the property owner must be connected to the system within 6 months of being notified. Another amendment would be for the property owner has to apply for the permit within 6 months of being notified.

The property owner must have their permits by November 1st in order to apply for the loan.

The November 1st connection fee still stands, and the property owner could still be fined for failing to connect to the system.

Mr. McGuckin said that he will send the proposal to the board for review.

11. COMMITTEE REPORTS

a. FINANCE COMMITTEE

The Finance Committee would like the RFPs process to begin.

No further discussion from Finance Committee

- b. Chairperson Lawrence suggested that the board form a Communication Committee. The duties would include assisting Mr. Leutwyler with the PMUA website. She would like the agenda, the minutes and notifications to be posted on the website to inform the public. She would also like the information to be in print in the Country Corner publication.

Ms. Kimmick volunteered to head that committee.

No other committee reports.

12. NEW BUSINESS:

- a. Mr. McGuckin produced the Resolution of the Plumsted Municipal Authority authorizing an amendment to the shared service agreement between the Township of Plumsted and Plumsted Municipal Utilities Authority. This resolution is in regards to an agreement with the township for the Authority to utilize office space in exchange for sewer service.

There were no questions from the board.

Motion to pass the resolution was made by Ms. Kimmick. Motion 2nd by Mr. Grosso.

Roll Call:

Approved:

Grosso
Kimmick
Lawrence

No other new business.

13. PUBLIC COMMENTS:

- a. Chris Walton addressed the board.

He stated that in the last 2 weeks that he acquired 10 more customers. He does not know if he could make the January deadline. He agrees with the November deadline, but feels that those who have a contract with a legitimate contractor would be penalized for not being connected by November 1st.

His customers have their permits. The permits are under the customer's name in order to make it to the May 1st deadline. His customers wanted to be connected by November, but due to the demand, he will not be able to make that deadline.

He stated that the winter weather was a factor in their inability to complete the projects on time. He lost 2 months of time due to the weather. He said that the availability of inspectors has also hindered his ability to complete the projects on time.

Mr. Walton said that he thinks that the installation deadline needs to be extended to those who have legitimate contracts with a contractor.

Chairperson Lawrence asked Mr. Walton if his customers were given quotes. Mr. Walton said that he gave his customers quotes and gave Mr. Leutwyler a list of the customers about a month ago of his outstanding customers. At the time that he gave Mr. Leutwyler his list, he had 40 customers for hook ups. Since then, that number has increased to 130 customers and he has completed 85 of those projects.

The storm from last week also delayed his work. He had to push the date back for the work.

Mr. Walton said that his customers have told him that they are willing to pay the sewer fee starting on November 1st in order to avoid the fine. He has also tried to hire more people, but the employees do not stay for too long.

He wants to reassure his customers that they are going to be okay. He said that they are anxious about the \$100 per day fine.

Chairperson Lawrence appreciates the suggestion of the homeowners paying the sewer fee prior to connecting to the sewer. She informed Mr. Walton that the board will not be able to make a decision at this meeting and they will discuss this.

Ms. Kimmick said that the authority gave the property owners the right to be able to connect to the sewer by themselves without a contractor. Mr. Walton said that contractors are obligated to complete the project because their livelihood depends on it.

Mr. Grosso told Mr. Walton to reassure his customers because the fines will start with the people who have not done anything to connect to the sewer line.

Mr. Leutwyler said that his concern is that if a customer signs up for a contract, they (the contractor) would not be able to guarantee that they will have them

connected by November 1st to qualify for the loan. He said that as of now, the permit deadline is November 1st and they must be connected by December 31st.

No other comments from Mr. Walton.

- b. Tony Cacciotti of Casa Plumbing addressed the board.

He stated that his contract advises the customer that they cannot guarantee sewer connection by November 1st.

Mr. Cacciotti composed a letter and read it before the board (see attachment).

He submitted a copy of his letter to the board.

No other comments from Mr. Cacciotti

- c. Morgan Peterson of 44 Meadowbrook Ln., New Egypt, NJ addressed the board.

Mr. Peterson said that you can't connect a 2" sewer ejector and that you can't restrict a discharge line and there is only a 1 1/2 line in the street. He said as soon as he hooks up his equipment that it's (inaudible), and then asked the board who is going to warranty his equipment.

Mr. Cacciotti advised Mr. Peterson on how to properly complete the connection.

No other comments from Mr. Peterson.

- d. Marguerite Santiago of 15 Platt St., New Egypt, NJ addressed the board.

Ms. Santiago said that she was waiting for a response to her request that she made at the April meeting. She stated that she applied for a permit because she did not want to be fined.

She said that she received a phone call and was asked if she was denying them information. She had no information at this time about the electric for the grinder pump because they will install their own system.

She said that the manholes were pumped after being filled with water. Mrs. Santiago said that an inspector came to her area and found that a pipe was not installed for 16 Platt St., and that there is no connection on 3 homes on Platt St.

Mrs. Santiago and her neighbor have the original deeds to their homes. They checked to see if they were grandfathered in.

She said that if a 4" pipe is installed as part of the connection that she will not need to get a grinder pump and spend \$11,000 for the equipment to connect to the sewer line.

Mrs. Santiago said that her permit application was denied because the Construction Department said that she did not submit plans. She was unaware that she had to submit additional paperwork. She was informed that it was not a mistake and that it was part of the original plan.

She feels that if she and the 15 other property owners were informed that they would have been better prepared. Because of the lack of information, she believes that the financial hardship it is going to cost them more for the grinder, increase use in electricity.

Mrs. Santiago asked the board what she can do now because her permit application was denied.

Chairperson Lawrence asked the contractors in the audience if they have a 4" inch pipe.

Mrs. Santiago said that she told the contractors that were installing the pipes that they were the wrong size. She was told that the township might be putting in city water, and the next day, the road was marked for city water. She called the township and was advised that they were not putting in city water on Meadowbrook Ln.

She said that a 2" inch pipe is only used for forced mains. Mrs. Santiago said that the information should have been included in the blueprints for certain houses. She said that she went to the township and she received the blueprints. She reiterated that the information was not put in the original plans.

Mrs. Santiago said that an inspector also found that a sewer line is missing. She said that the house in front of hers on Meadowbrook Ln. had their pipe installed on Platt St. It was connected less than 3 months and has had 2 backups.

Their homes are downhill, so they had to install a grinder pump or they would not pass inspection.

She said that the gentleman that inspected the pipes said that he does not recommend that the 3 homes connect to the one pipe. He said that as soon as the 3 homes connect that the problem will be with the manholes and not the grinder.

She is asking the board if something could be grandfathered in and that her current sewer system is operable. Mrs. Santiago said that she was unable to bring more information and that she was waiting for a letter from the township to advise her if she was grandfathered in or if there was an update on her permit.

Chairperson Lawrence said that this matter should probably be addressed to T&M and that they need to evaluate the situation.

Mr. Leutwyler asked Mr. Walton if they could use the 1 1/2 pipe with the grinder pump. Mrs. Santiago said that it would be a bigger cost to the homeowners because the pumps consume more electricity.

Mr. Leutwyler advised Mrs. Santiago that the township offers a loan up to \$12,000 for the grinder pump. Mrs. Santiago said that it was not fair to the residents who do not have the 4" inch pipe because of the additional cost.

Chairperson Lawrence agreed with Mrs. Santiago that the homeowners that need the grinder pumps should have been informed beforehand, however, it is necessary because of the elevation with respect to the sewer line. She said that the

engineers needed to inspect the work of the contractors and find out what happened in the manholes.

Mrs. Santiago said that the water spilled onto the road and that the road needs to be repaired.

Mr. Leutwyler stated that there are waivers for homes that are more than 200' ft. from the curb to the connection. Mrs. Santiago said that she and her neighbors are more than 200' ft. from the curb.

Chairperson Lawrence said that they will send someone to take a measurement of the line and that Mr. Leutwyler will be in contact with her.

Mr. Leutwyler said that he spoke with a lawyer with regards to a transfer of ownership in the case of a death of the person named on the deed.

Mr. Leutwyler was asked to update the board of the findings from the engineer.

No other comments from Mrs. Santiago.

- e. (Inaudible) Resident of 32 Main Street, New Egypt, NJ addressed the board.

The resident said that she is a customer of Mr. Waltons and that she has her permits in hand, but was advised that he would not be able to start until the first week of December. She is concerned about being fined for not being connected to the sewer line by the November 1st deadline.

Chairperson Lawrence said that the biggest concern are the people who have not applied for permits or started the process to be connected. She said that the board will discuss consideration for those in the same situation.

Resident offered to pay the sewer fee prior to connection to avoid the fine.

No other comments from the resident of 32 Main St.

- f. Michelle Mata of 93 North Main Street, New Egypt, NJ addressed the board.

Ms. Mata came back to follow up with the board and to get an answer to her letter that she presented at the September meeting. She is asking the board for an exemption from the sewer connection.

Counsel addressed Ms. Mata and stated that there is no exemption from the township ordinance, 7A:7A9 that relates to individual sub service systems. He stated that it would be the issuance by the Board of Health to have such a permit for an individual subsurface system, and under those rules, they should not issue one if she able to connect to a public sewer system, and it also mentioned this pump stations as opposed to a grinder pump, and they're two different things, therefore, so under 7A:7A9, she would not be exempt from the requirement to connect under the township ordinance.

Ms. Mata argued that there is an exemption for properties that are over 250 ft. from the sewer line due to the additional costs. She said that there are additional costs for those who need to use a grinder pump, and that those property owners incur more costs than those who are exempt because of the 250 ft. exemption.

Chairperson Lawrence said that the authority felt that homes that are more than 250 ft. from the sewer line were considered cost prohibitive.

The board decided that they need to discuss the 250 ft. exemption.

No other comments from Ms. Mata.

- g. Jamey Bohonyi of Jacobstown Road, New Egypt addressed the board.

Mr. Bohonyi was the resident that sent the correspondence in regards to his 2 properties on Jacobstown Rd. He said that he does not have his permits at this time and took offense to the statements about “those who do not have their permits yet.”

Mr. Bohonyi said that due to running a small business, that he had delays. He also stated that came to the municipal building on the week of May 1st, and that he spoke with someone from the township and was advised that he would be fine as long as he was connected by November 1st. He said that May is the busiest time of the year for his business.

He said that he does not know what the inconvenience is for the board to grant a waiver for the connection fee.

Chairperson Lawrence explained that the connection fee is not a fine or penalty. The waiver was an incentive to get more connections to the sewer line to generate the flow and volume to operate the plant. She stated that other towns have a connection fee.

Mr. Bohonyi said that there were many inconveniences to the residents and himself with the sewer project. In one example, he said that he lost \$50,000 in revenue when they were installing the sewer lines. He said that during that week, there was no traffic control, and that he had to have his employee direct his customers to the store.

He said that the board should be more lenient with the fees and that they are supposed to help the public and not hurt them.

No other comments from Mr. Bohonyi.

- h. Victoria Watznauer of 11 Terrace Avenue, New Egypt, NJ addressed the board.

Ms. Watznauer stated that the installation to the sewer line has taken away some of the living space in her home. She also said that the sidewalk was broken in order to install the pipe and that it is going to cost her over \$1,000 to replace it. She also stated that she cannot use her basement as livable space due to the pipes.

Commented [CMPS2]: Please advise if this was what was said during the meeting

Ms. Watznauer said that she is going to demo the septic tank herself in order to cut the cost of hooking up to the sewer.

She came to the board to ask about the loss of her livable space and her concern about the assessment of her home due to the construction. Ms. Watznauer was advised to speak to the Tax Assessor about her property.

No other comments from Ms. Watznauer.

- i. Cindy Book of New Egypt addressed the board.

Ms. Book said that she is not be connected to the sewer line by the November 1st. deadline. She said that she willing to pay the sewer fee prior to her being connected or she would also be willing to pay into an escrow account.

She has her permit, but is not connected to the sewer line at this time. She is requesting that the authority give people an extension of time to connect to the sewer.

Ms. Book said that there are many factors that are causing delays.

Chairperson Lawrence said that the board will be discussing this issue.

No other comments from Ms. Book.

- j. Deputy Mayor Herb Marinari stated that Committeeman Grilletto came to the meeting as part of the public and not a committeeman. Dep. Mayor Marinari, Committeeman Dominick Cuzzo and Committeeman Grilletto were in attendance, and Mr. Grilletto was at the meeting as a resident and there is not a quorum.

He also expressed his disappointment in T&M's absence from the meeting. He felt that they should have been at the meeting to assist the members of the authority. He also expressed that Mr. Shea's replacement should have been at the meeting as well.

Dep. Mayor Marinari suggested that the board hold a special meeting to continue discussions about changes and that they do not have to wait a month to meet.

He requested that the board consider granting an extension to the residents in the area of Platt St. due to the economic status.

He reminded the board that there are variables that will delay connections and asked that they would consider waivers in those instances.

No other comments from Dep. Mayor Marinari.

Public comment closed.

14. EXECUTIVE SESSION:

- a. The board went into Executive Session. No decisions or actions were made.

15. COMMENTS FROM THE BOARD

- a. The board discussed the policy decision that dictated who is required to connect to the sewer system. Mr. McGuckin stated that in that policy decision, that the authority had determined that if you are within 200 ft. of the sewer system that you would be required to connect. He further added that if you have a the septic is failing, you are required to connect to the sewer system. You are required to do so even if you sold the property. This was a policy decision that was made in the rules and regulations. The requirement is a standard policy in most municipalities that is based on the distance from the system that mandates the connection.

Mr. McGuckin spoke about the financial consideration when establishing that policy. He clarified and stated that when the policy was adopted, that was what the authority decided was a reasonable distance and that is why it is there. If the board desires to change the policy, they would have to amend the rules and regulations to do so.

Chairperson Lawrence stated that the policy addresses the people who are required to have grinder pumps and the dates for hook up.

Mr. Leutwyler clarified that the they are not changing the November 1st connection date. He is saying that the property owner must have their permits by November 1st, and hook up by December 31st.

Ms. Kimmick stated that the authority had proposed earlier was November 1st permits, December 31st hook up, and March 1st loan application and based on the discussion at this meeting, she suggested that the authority give more time for the work to be done and for the loan application.

Mr. Grosso reminded the board that extending the deadline to May 1st for hook up would create a loss of revenue. The residents who are not connected will not be charged the sewer fee that was anticipated in the 2022 budget.

Mr. Leutwyler said that the Finance Committee and Pete had a discussion and suggested that the fine would be \$210 per quarter, which is the equivalent to the cost of being connected to the sewer. Mr. Leutwyler suggested that the ordinance be changed to charge the residents who have not connect the quarterly fee, or a \$70 per month fine, so long as the township transfers the revenue to the PMUA.

Counsel reminded the board that they cannot charge a service fee if they are not connected to the sewer. Mr. Leutwyler suggested that the quarterly fee become a fine and not a service charge, and if the resident fails to pay for 2 quarters, their fine would be a lien against their home.

Mr. McGuckin said that their options are to leave things the way that they are or to amend them. He asked the board how they would like to amend them. The board is in agreement to extend the loan period to March 31st.

Mr. Grosso asked if the connection deadline be extended to the customers who have a contract in hand with the plumber to December 31st. This is to take in consideration the upcoming weather conditions. Counsel said that they could, but

warned that there might be customers with signed contractors with no intent to complete the work by the deadline.

It was also suggested to extend the connection date to January 31st.

Mr. Leutwyler asked if the ordinance could be changed to have a definitive ceiling for the amount of the fine as opposed to charging the resident \$100 per day. Mr. Cuozzo said that he and Dep. Mayor Marinari will include that suggestion in his report and review the ordinance. He estimates that it will take the committee 2 months to read the ordinance and they have already discussed this with the committee and that they are willing to look into this.

The board ultimately agreed that November 1st would be the cut off date to apply for a permit, December 31st would be the deadline to be connected to the sewer line, and fines will begin to be issued after that date, and the loan applications must be submitted by March 31st, 2023.

The board discussed the residents who are required to have grinder pumps. Counsel advised the board to wait for the engineer to assess the sewer line in the Platt St. area, and have them report to the board about what happened and why. He also advised that the board to find out who is actually 200-250 ft. from the sewer line. And he advised that Chairperson Lawrence recuse herself from this discussion because the decision from the board would affect her, and that the board will not have a quorum tonight to complete the conversation due to her absence.

Mr. Leutwyler will contact the T&M to begin the assessment. He will also send Keenan to the area to measure the distance between the home and the sewer line.

The board again, expressed their desire to have the professionals attend the PMUA meetings. Chairperson Lawrence said that the board should be careful and let the professionals do their jobs. She feels that the board should be able to ask them questions during the meetings, but when the board starts offering solutions, it prolongs the meeting and it delays the time for public comments. She stated that the board should save their discussion and suggestions on how to run the plant outside of the meeting.

Mr. Leutwyler will be increasing his time at the plant on Tuesdays and Thursdays to get a better understanding of the operations.

The board discussed scheduling a special meeting to discuss and pass the rules and recommendations. Counsel advised that the board can vote on the dates that were discussed for the permit deadline, connection deadline and loan application deadline at this meeting and continue discussion at the next regular meeting.

Motion to authorize the amendments to the Authority rules and regulations, particularly with respect to Article 2, section 3. These amendments would provide for all permits are required to be obtained by November 1st, 2022, the completion of all connections will be moved from November 1st, 2022 to December 31st, 2022. The deadline to apply for the loan will be extended to March 31st, 2023, and in order to complete that process, all paperwork must be in the hands of the authority on or before March 31st, 2023 was made by Ms. Kimmick. Motion 2nd by Mr. Grosso.

Roll Call:

Approved:

Grosso
Kimmick
Lawrence

The communications committee will prepare and send a post to the Municipal Clerks' office announcing the December 31st extension for sewer connection.

16. ADJOURNMENT

- a. Board unanimously voted to adjourn the meeting.

Minutes were prepared by the Plumsted Municipal Utilities Authority Secretary,

Cynthia MacReynolds