

TOWNSHIP OF PLUMSTED
MUNICIPAL UTILITIES AUTHORITY
MEETING MINUTES
April 18, 2023
Start Time: 6:30 PM
End Time: 7:50 PM

1. FLAG SALUTE:

- a. Led by Chairman Kubiel.

2. SWEARING IN:

- a. Beth Kimmick was sworn in as a full member of the PMUA by Counsel.

3. ROLL CALL:

PRESENT	ABSENT	
_____	___X___	Steven Grosso
___X___	_____	Beth Kimmick
_____	___X___	Nancy Lawrence
___X___	_____	Michael Ruppel
___X___	_____	Chairman Brian Kubiel

OTHER MEMBERS PRESENT

___X___	_____	Dave Leutwyler, Executive Director
___X___	_____	Mel Davis, Contractor NSU
___X___	_____	Ben Wyler, ERI
___X___	_____	Greg McGuckin, Attorney
_____	___X___	Cynthia MacReynolds, Secretary
___X___	_____	Deputy Mayor Herb Marinari
___X___	_____	Committeeman Dominick Cuozzo

4. OPEN PUBLIC MEETING ACT STATEMENT:

- a. The Open Public Meeting Act was read by Counsel.

5. TREASURER'S REPORT:

- a. Mr. Leutwyler gave his report.

The Finance Committee was asked if they reviewed the bills. Mr. Ruppel said that them to be in order and that the Committee makes a recommendation to approve the Bill List.

A motion to approve the Bill List was made by Mr. Kubiel and 2nd by Ms. Kimmick. The board unanimously approved the Bill List.

6. TOWNSHIP'S REQUISITIONS FOR PAYMENT:

- a. Chairman Kubiel said that the requisition for payment to T&M is for \$15,455.17. Mr. Ruppel said that the Finance Committee recommends moving forward with the requisition.

A motion to approve the requisition made by Mr. Ruppel and 2nd by Ms. Kimmick. The board unanimously approved the requisition.

7. MINUTES FOR APPROVAL- 3/31/23:

- a. Minutes were not prepared due to the PMUA Secretary's illness. Will be on next month's agenda.

8. ENGINEER'S REPORT:

- a. Mel Palis of NSU presented the Engineer's Report. Mr. Palis said that the screen room heater was set to "Manual", and that it was the last corrective action, which completes that item on the Punch List. He said that as far as he knows, that there are no other construction punch list items and that they can initiate the construction portion of the Closeout documents. Mr. Palis said that he is researching the steps for the Closeout and that includes forms from the NJDEP as well as the As-built Drawings for the project.

Mr. Palis said that the As-built Drawings are almost complete and that he needs to put a package together in accordance with the project requirements.

Mr. Palis addressed the damaged Carbon Vessel that was discussed at last month's meeting. He told the board that he was instructed to send an email to Tomar, Veolia and T&M to coordinate a meeting to resolve the issue and to come up with a plan to resolve the issue. He said that Veolia responded on April 11th and advised that they will cover the cost of replacing the damaged control unit.

Mr. Palis said that Veolia will present the sampling and lab results to the board and that he did not receive the report for March 2023.

Mr. Ruppel asked for the list of all of the house connections that he requested at last month's meeting from T&M. Mr. Palis said that he forwarded that request to Steve and that he does not know the status. He said that Steve sent the request to a third party and that he (Mr. Palis) will forward the correspondences if the board wishes for him to do so. Mr. Ruppel said that if Steve needs clarification that he can reach out to him.

- b. Mr. Leutwyler advised the board that Ben Wyler from ERI was present. Mr. Wyler said that he did not have anything to report, but he had a question for the board. Mr. Wyler said that ERI has been working with a potential applicant on the Planning Board and that they had a question regarding connection to the sewer. He said that the applicant was directed to the rules and regulations on the website as well as the roster for Phase I. He said that the site is not on the list and

that in reading the Rules and Regulations, they were unsure if they should be coming in for a determination at this time since they are outside of it. He also said that the potential applicant has a sanitary sewer in the roadway in front of their home and that they still might be outside of the Phase I area. They want to know prior to deciding on installing a septic system. Chairman Kubiak advised Mr. Wyler to tell the applicant to see Mr. Leutwyler to see if they are required to connect.

Counsel said that the Planning Board will require them to have a Letter of No Interest or approval from the MUA and that they need to come to them first.

Mr. Ruppel said that the board has questions generated about the Asset Management Plan and would like Mr. Wyler to coordinate with the point of contact to get the process rolling.

End of Engineer's Report.

9. EXECUTIVE DIRECTOR REPORT:

- a. Mr. Leutwyler presented the Executive Director's Report. Mr. Leutwyler said that as of April 13, 2023, 570 permits were issued for the downtown area. He reported that 507 sewer connections have been completed in the Lennar Development. Mr. Leutwyler said that the PMUA is continuing to work on Phase III of the Veolia contract. Mr. Leutwyler said that they are no longer accepting paperwork for the sewer loan. He said that they are working on the upcoming energy aggregation contract with Gable & Associates and Manchester Township. He said that the contract expires at the end of 2023 and that Veolia is going to pursue for another contract with a different supplier.

The bidding takes place in August, and that due to tariffs and pricing, they may have to go on utility for a year. Mr. Leutwyler said that he will have more information at the May meeting.

End of Executive Director's report.

10. VEOLIA REPORT:

- a. Alexandria Noriega was introduced to the board. She will be the new Executive Director for Veolia following Mr. Leutwyler's retirement.

Chris Earle presented the Veolia report. Mr. Earle said that Veolia worked with Tomar Construction to repair the anoxic lower No. 2 top end and that the **GARDNER DENVER** was replaced due to a fundamental failure that occurred past warranty. He said that Veolia is purchasing the and a spare unit with an estimated cost of \$20,000.

Mr. Earle said that they are also working with Tomar to procure a replacement Control Vessel and that Veolia will be covering the \$30,000 cost.

Mr. Earle reports that the total effluent for March was 2.5 million gallons with the highest daily flow of 124,000 gallons. The lowest daily flow was 60,000 gallons with an average for the month of 83,100 gallons. He reports that the sludge removed was 70,800 gallons, which equates to 2.75% total effluent.

Mr. E said that an Effluent Meter was not installed at the facility and he is inquiring if that was part of the design. If not, they will install the meter.

He said that the required samplings for the month of March is available at the Wastewater Treatment Plant and that all parameters were within their “PERMITTING”. There were no odor complaints. He reported that the Environmental Health and Safety Training was conducted on site with the Veolia staff.

Mr. Earle reports that asset and inventory management is underway in a new CMMS program that will assist with preventative maintenance, corrective maintenance and emergency maintenance. Mr. Earle said that a Capital Plan has not been submitted to the MUA at this time.

Mr. Ruppel asked if the highest reported flow of 124,000 gallons was on a wet weather day. Mr. Earle said that it is not and that he believes that it is recurring on Mondays and Tuesdays. He will get confirmation for the board.

End of Veolia Report.

11. CORRESPONDENCES:

- a. There were no correspondences for the board.

12. RESOLUTIONS:

- a. There were no resolutions for the board.

13. PUBLIC COMMENTS:

- a. Dolores Jenkins of 4 Gulfstream Rd., New Egypt addressed the board.

Ms. Jenkins followed up with a question from a previous meeting regarding a public visit to the plant. She was advised that a date could be planned after the new Executive Director is familiar with the position and that she and Veolia will work together to coordinate a time. Mr. Ruppel suggested that a brief tour and explanation of the plant be planned, hopefully during the summer.

No other comment from Ms. Jenkins.

- b. Deputy Mayor Marinari addressed the board.

Mr. Marinari asked if the board could investigate possible erosion within the stream of the creek by the discharge area. Mr. Kubieli said that he spoke to Chris from Veolia and asked him to look into it.

Mr. Marinari thanked Mr. Leutwyler for his service and wished him the best of luck during his retirement.

No other comments from Mr. Marinari.

No other comments from the public.

Mr. Ruppel made a motion to close the Public Comment portion of the meeting. Motion was 2nd by Ms. Kimmick. Board voted unanimously to close Public Comment.

The Public Comment session is closed.

14. OLD BUSINESS:

- a. No old business.

15. NEW BUSINESS:

- a. No new business.

16. COMMENTS FROM THE BOARD:

- a. Mr. Ruppel said that they received submissions from the existing professional service providers and that they received 2 submissions for Bond Counsel. Mr. Ruppel said that he and Mr. Grosso will recommend reappointing the existing professionals. Counsel advised that if the board wants to discuss contract items and professional contracts that it should be held during Executive Session.

Mr. McGuckin said that he will prepare a resolution for the next meeting for the appointment of the professionals.

- b. The board addressed the concern from the public and the Municipal Clerk regarding 4 Oakford Ln. There is a meeting scheduled for April 20th, and representatives from the MUA will be in attendance as well as T&M.

No other comments from the board.

17. EXECUTIVE SESSION:

- a. The board met with Counsel for Executive Session.

18. ADJOURNMENT:

- a. The board voted unanimously to close the meeting.

Minutes were prepared by the Plumsted Municipal Utilities Authority Secretary,

Cynthia MacReynolds