

July 3, 2019  
Municipal Building  
121 Evergreen Road  
New Egypt, NJ 08533

The Workshop Session of the meeting of the Plumsted Township Committee was called to order by Mayor Trotta.

**STATEMENT:** “This meeting is being held in compliance with the Open Public Meetings Act. It was advertised for publication in the Asbury Park Press and posted on the bulletin board.”

**THOSE OFFICIALS PRESENT WERE:**

COMMITTEEMAN LOTITO    COMMITTEEMAN GRILLETTO    DEPUTY MAYOR SORCHIK  
COMMITTEEMAN MARINARI    MAYOR TROTТА    BA ELLEN REILLY-PRIVETT  
ATTORNEY KELLY    MUNICIPAL CLERK WITHAM

Committeeman Lotito called in to the meeting. Mayor Trotta asked everyone to rise for the flag salute followed by a moment of silence. The mayor asked all to keep the Sorchik and Gower families in their thoughts.

Mayor Trotta reviewed the agenda. There is a proclamation for National Night Out. They will be having fireworks and the township will be giving them \$1000 out of the fireworks fund, which is on the bill list. There is a second reading and public hearing on the ordinance for the memorial bench program. Deputy Mayor Sorchik spoke about his suggested changes to the ordinance. He said that an application form will be designed by the bench committee. There was a discussion about the cost to repair or replace a bench.

Trotta said there is a second reading and public hearing for an ordinance to increase the fees for police off-duty work. There are no new ordinances to introduce. There is a resolution to dispose of obsolete equipment, a resolution to accept a donation of trauma kits, a disabled veteran tax resolution, and a resolution appointing members to the memorial bench committee.

There is a resolution to pay Deputy Tax Collector Creighton for unused vacation days from 2018. Trotta said she has gone above and beyond what she had been doing in the past. He spoke about the effect of the vacancy in the tax collector position on Creighton’s capability to take vacation time last year. Creighton recently took the test to become a certified tax collector.

There is a bill list. There are no raffle licenses. There are reports from the different departments. There is a 2019 capital bond ordinance report from the Chief Financial Officer for review by the committee. Trotta explained how the amount available to bond was determined and about roadwork and other items that need to be done. The committee needs to decide which items to put on the ordinance. A decision does not need to be made tonight, but the committee needs to look at it and advise the CFO what they think should be in the bond ordinance. It should be done by July 12th.

Trotta said he spoke to the Chief of Police who said there is no rush on the bottom three items, so they are out of consideration. The fingerprinting machine and printer is a must. The maintenance contract has expired and if the machine breaks down, there is no way to repair it. There was a discussion on the cost of the new machine and printer.

Trotta spoke about the draft resolution for the Ocean County Water Quality Management Plan. It was decided that the committee needs more information before proceeding. Trotta asked that Committeemen Marinari and Grilletto and the Business Administrator research the plan. The committee has until the end of August to make a decision.

Trotta asked if there were any other matters.

There was a discussion about the off-duty fees for police.

Marinari spoke about the reports required from the contractor under the lawn care contract. He said the contractor is doing a wonderful job, but it is a cost to the township. The township needs to know what it is paying for. He thinks that the township needs an internal employee to perform lawn work, rather than a contractor. Trotta asked the Business Administrator to talk to the contractor about providing the township with more-detailed reports. Although the contract

says it should be submitted once a month with the bill, the township would prefer that the report be provided on a weekly basis. Trotta asked Attorney Kelly to make sure the requirement to submit a detailed log to the township on a weekly basis is included the next contract. The information from the logs will be helpful if the township hires an employee to do the work. Marinari also said the bump-outs are not being done downtown. Trotta requested the contractor be asked about the status of his accreditation.

Trotta said he has been notified by Chief Meroney that Sergeant Pintye is retiring on September 1, 2019. The Chief will initiate the application and interview process to hire a new police officer. Also, since Pintye is a sergeant, there will be a promotion from within process during the same time period. Marinari complimented Pintye on the assistance he provided to him one night and would like to direct a letter from Marinari to Pintye thanking him for all of the help he gave him that night. Witham was asked to compose such a letter.

Committeeman Grilletto spoke about initiating an employee evaluation system. Trotta said the reviews are being done now and are due to the Business Administrator on July 24, 2019. Thereafter, they will be done in December every year. There will be two employee evaluations this year, and then after that, they will be done on a yearly basis.

Attorney Kelly read Resolution No. 2019-214 for Executive Session. The following matters will be discussed: under personnel: personnel matters; under contractual – Professional Services – Township Attorney; Redevelopment Letter – Lennar; and under potential litigation – Block 58, Lot 13 – Code Enforcement Letter.

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN MARINARI, RESOLUTION NO. 2019-214, AUTHORIZING THE CONVENING OF AN EXECUTIVE SESSION IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT WAS ADOPTED. ROLL CALL VOTE: ALL AYES.

Mayor Trotta called the regular session of the meeting to order.

**MINUTES TO BE CONSIDERED FOR APPROVAL:** none

**CORRESPONDENCE:** none

**PRESENTATION:**

Mayor Trotta asked Fire Marshal Joe Paolo to come forward to accept the proclamation for Plumsted Township Emergency Services National Night Out on August 6, 2019. Deputy Mayor Sorchik read and presented the proclamation to Paolo.

ON MOTION OF COMMITTEEMAN MARINARI AND SECONDED BY DEPUTY MAYOR SORCHIK, THE PROCLAMATION FOR PLUMSTED TOWNSHIP EMERGENCY SERVICES NATIONAL NIGHT OUT ON AUGUST 6, 2019 WAS APPROVED. ROLL CALL VOTE: ALL AYES

Paolo thanked the committee and said that due to construction, the event is being moved to the recreation fields in town. There will also be fireworks this year.

**ORDINANCES: Second Reading and Public Hearing**

Trotta opened the Public Hearing on Ordinance No. 2019-08. There were no public comments.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY DEPUTY MAYOR SORCHIK, THE PUBLIC HEARING ON ORDINANCE NO. 2019-08 – AN ORDINANCE OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING CHAPTER 43 PARKS AND RECREATION CREATING A MEMORIAL BENCH PROGRAM WAS CLOSED. ROLL CALL VOTE: ALL AYES

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY, ORDINANCE NO. 2019-08 WAS ADOPTED ON SECOND AND FINAL READING. ROLL CALL VOTE: ALL AYES

Trotta opened the Public Hearing on Ordinance No. 2019-09. There were no public comments.

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN MARINARI, THE PUBLIC HEARING ON ORDINANCE NO. 2019-09 – AN ORDINANCE OF THE

TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 47 OF THE REVISED GENERAL ORDINANCE OF THE TOWNSHIP OF PLUMSTED ENTITLED "POLICE DEPARTMENT - OUTSIDE EMPLOYMENT" WAS CLOSED. ROLL CALL VOTE: ALL AYES

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN GRILLETTO, ORDINANCE NO. 2019-09 WAS ADOPTED ON SECOND AND FINAL READING. ROLL CALL VOTE: ALL AYES

**ORDINANCE: Introduction - none**

**CONSENT AGENDA:**

**THE FOLLOWING RESOLUTIONS ON A CONSENT AGENDA ARE CONSIDERED ROUTINE AND SHALL BE ENACTED BY ONE MOTION. SHOULD ANY MEMBER OF THE TOWNSHIP COMMITTEE SEEK SEPARATE DISCUSSION OF ANY ITEM, THAT ITEM SHALL BE REMOVED AND DISCUSSED SEPARATELY. THE FOLLOWING RESOLUTIONS WILL BE VOTED ON IN ONE VOTE.**

**RESOLUTION NO. 2019-215** – AUTHORIZING THE CHIEF FINANCIAL OFFICER TO DISPOSE OF OR RECYCLE OBSOLETE ITEMS NO LONGER NEEDED FOR PUBLIC USE

**RESOLUTION NO. 2019-216** – ACCEPTING THE DONATION OF TRAUMA KITS FROM THE JERSEY IRON MOTORCYCLE CLUB

**RESOLUTION NO. 2019-217** – CANCELLING 2019 PROPERTY TAXES DUE TO TOTALLY DISABLED VETERAN STATUS EFFECTIVE 1/01/19 FOR WAYNE A. COOK (BLOCK 63, LOT 21)

**RESOLUTION NO. 2019-218** – APPROVING THE PUBLIC DISPLAY OF FIREWORKS AT THE NEW EGYPT RECREATION FIELDS ON AUGUST 6, 2019 NATIONAL NIGHT OUT

**RESOLUTION NO. 2019-219** – APPOINTING MEMBERS TO THE MEMORIAL BENCH COMMITTEE

**RESOLUTION NO. 2019-220** – AUTHORIZING THE ISSUANCE OF CHECKS FOR THE REDEMPTION OF TAX SALE CERTIFICATES

**RESOLUTION NO. 2019-221** – ADJUSTING TAXES ON BLOCK 79, LOT 10, DUE TO AN ASSESSMENT COMPUTER ERROR

**RESOLUTION NO. 2019-222** – AMENDING RESOLUTION 2018-308 APPOINTING T&M ASSOCIATES AS PROJECT ENGINEER FOR THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FY2018 MUNICIPAL AID PROGRAM GRANT FOR IMPROVEMENTS TO IVINS DRIVE

**RESOLUTION NO. 2019-223** – AUTHORIZING PAYMENT OF UNUSED VACATION DAYS FOR DEPUTY TAX COLLECTOR KELLY CREIGHTON

**RESOLUTION NO. 2019-224** – APPROVING THE PUBLIC DISPLAY OF FIREWORKS AT LAURITA WINERY AUGUST 3, 2019 (RAIN DATE AUGUST 4, 2019)

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN GRILLETTO, THE AFOREMENTIONED RESOLUTIONS 2019-215 THROUGH 2019-224 ON PAGE 2 OF THE CONSENT AGENDA WERE ADOPTED. ROLL CALL VOTE: ALL AYES.

**MOTION TO CONSIDER:** No Bingo/Raffles

**REPORTS OF DEPARTMENTS AND PROFESSIONALS:**

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY DEPUTY MAYOR SORCHIK, THE BILL LIST OF JULY 3, 2019 WAS APPROVED. ROLL CALL VOTE: ALL AYES.

**REPORTS SUBMITTED FOR COMMITTEE REVIEW:** CONSTRUCTION REPORT May 2019; FINANCIAL REPORTS - Revenue Summary by Month– May 2019; Abbreviated Summary Budget Account Status – May 2019, Treasurer’s Report – May 2019; TAX COLLECTOR’S REPORT – May 2019; PLUMSTED TOWNSHIP MUA MEETING MINUTES - none; PLUMSTED TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT #1 MEETING MINUTES – May 6, 2019; PLUMSTED TOWNSHIP POLICE REPORT STATISTICS – May, 2019

Mayor Trotta asked for any old business from the committee.

Marinari spoke about the recreation committee. Reilly-Privett said the ordinance written by the previous business administrator is being revamped. There was a discussion about the changes that are being made to the ordinance. Marinari said he would like to move on it by the time of the election. Comments were made about utilization of appropriations by the recreation committee.

Committeeman Lotito requested a motion be made that a workshop meeting be scheduled either in July or August. Trotta requested that Witham email the committee about scheduling a workshop meeting.

Trotta said that the township was notified today that the county is doing surface work on Longswamp Road. There will be alternating traffic, so the road will not be closed. It will probably start the week of July 9<sup>th</sup>.

Trotta said that Construction Official Glenn Riccardi advises that the house at 37 Magnolia has two large trees in the county right-of-way. So far the trees are healthy. There are instances where people have a sight problem and there have been some accidents and branches falling into the road, etc. The sewer lateral is going to be put in between the two trees and it will disrupt the root system, which will most likely kill the trees. The county said they are not removing the trees and are placing the responsibility on the township to remove them. This is a sewer issue. If it is agreed that it should be done, it will be billed to the sewer project. Trotta said he does not have a cost. There was a discussion about when to take the trees down, and whose responsibility it is to pay to take them down, the township or the MUA. There was also concern about liability if the trees fall over and cause damage. It was decided that the MUA is responsible for the two trees. Trotta said he will let Riccardi know.

Trotta reminded everyone that National Night Out is August 6, 2019 at the recreation fields and that the township administration building will be closed tomorrow for the 4<sup>th</sup> of July. He wished everyone a happy Independence Day.

Sorchik said that he was notified by a patrolman that the construction times on the routing signs for 528, etc. are incorrect. He will notify the Chief and ask him to have the signs changed. Sorchik said residents can send a text to 888-777 and they will get daily updates on road closure construction directly from the Plumsted Township Police Department.

Trotta asked for public comment. There was none.

There was no public in attendance.

Mayor Trotta asked if there was any further business. There was none.

ON MOTION OF COMMITTEEMAN GRILLETTO, SECONDED BY DEPUTY MAYOR SORCHIK, THE MEETING WAS ADJOURNED. ROLL CALL VOTE: ALL AYES.

Respectfully Submitted,

Jennifer Witham, RMC  
Municipal Clerk