

December 4, 2019
Municipal Building
121 Evergreen Road
New Egypt, NJ 08533

The Workshop Session of the meeting of the Plumsted Township Committee was called to order by Mayor Trotta.

STATEMENT: “This meeting is being held in compliance with the Open Public Meetings Act. It was advertised for publication in the Asbury Park Press and posted on the bulletin board.”

THOSE OFFICIALS PRESENT WERE:

COMMITTEEMAN LOTITO	COMMITTEEMAN GRILLETTO	COMMITTEEMAN MARINARI
DEPUTY MAYOR SORCHIK	MAYOR TROTTA	BA ELLEN PRIVETT
ATTORNEY ZABARSKY	DAVID LEUTWYLER, CDC	MUNICIPAL CLERK WITHAM

Mayor Trotta asked everyone to rise for the flag salute. Pastor Cuozzo gave the invocation. Mayor Trotta stepped out of the meeting for a moment.

Mayor Trotta reviewed the agenda. Minutes are up for approval, there are several second readings and hearings on ordinances. – peddling and soliciting, abandoned properties fees, salary ordinance to get ready for next year and the Amendment #5 to the redevelopment plan.

There are various resolutions, some over payments for off-duty police for what wasn't used. Committeeman Marinari asked about 19-338 regarding OPRA and calling for a study commission. Mayor Trotta explained that he was at a meeting and learned that municipalities were being asked to adopt this resolution. The amount of money paying for this, the number of OPRA requests, something should be done. Other towns have already passed these. Attorney Zabarsky stated that other towns he works for have passed the same resolution. It has become a real burden on municipalities with anonymous requests, email requests and inundates municipalities. Not only does the clerk's office and other departments have to answer them, there are requests that have to be sent to the attorney to have certain things redacted which costs money. Attorney Zabarsky said that if a mistake should be made and a complaint is made, the municipality would be charged attorney fees as well.

19-333 regarding the soil removal license for EME, the LUB passed and recommended the township pass that resolution. We are applying for a couple of grants. 19-340 is something to be passed to prepare for full execution of the financing for the sewer project. Fireworks for Laurita are up for approval.

There is an amended bill list and also a general capital fund bill list. Finance will start doing two separate bill lists going forward. Committeeman Marinari said that he doesn't have all of the documentation he's requested from the lawn service. Leutwyler said that he did get some and will copy and give them to Marinari. Marinari said that last year he voted no for the landscape contract probably six times. This year, he has not done that. Marinari said that RST Lawncare has done an excellent job. He is just looking to have the notes on what jobs are being done. Marinari will vote yes on this but against his better judgment.

Trotta will be voting no on #19-00261 because he doesn't believe they are doing the right thing. There are a couple of add-on resolutions tonight, 19-343 changing the name of the township engineer to Lisa Peterson as Evan Hill no longer works for Dewberry. The other add-on resolution will be for meeting minutes/agenda/resolution software. Clerk Witham spoke about looking at a few companies. She decided on CivicPlus as they do our website as well. Witham was happy with their presentation over the phone about the product and the price was the highest for the first year and then the following years the price was similar. Witham went back to the company since we are a current customer and they came down in price and are less than what the other quotes were now. Witham has money in the budget this year.

Marinari spoke about the counterfeit \$100 bill that was received in the tax office. Trotta said a pen was used on it and it didn't show it was counterfeit. The tax office is researching a counting machine since they take such a large amount of cash in, over \$400,000 in a year. The hope is to purchase the counting machine the end of the year or beginning of next year.

Trotta said we received a letter from JBMDL about stakeholder meetings they are having regarding air installation compatible use zone December 9-13th. They haven't done this since 2012 and they are looking for Plumsted's input. Committeeman Grilletto will be making an appointment with them.

Mayor Trotta requested Committeeman Lotito remove www.plumstedpolice.org from the internet. Lotito said that the site should be down. Clerk Witham said that it still is showing when you search. Lotito will look into it.

Trotta also reminded Marinari and Grilletto to review the assignments for the committees next year if there are any requested changes.

Walt Bronson came forward to discuss his engineer's report. We received notification that the NJDOT grant was not awarded to Lepky Ave, only Tower Road. Kuzyk and Police Station Culverts final reports were issued. Both culverts could have spot repairs done at this time.

Venue at Crosswicks work continues. Roadways are progressing, a lot of curbing is out there. Nothing is paved as of yet but should be done shortly as model unit construction will begin.

Meadowbrook Lane – another culvert has failed and will require similar work as Kuzyk and police station culvert.

\$218,000 grant will be received from NJDOT for Tower Road. We submitted to get \$269,000 for that project so we will have to tailor it back to fit the award. Dewberry called the state to confirm the amount and they said that they were curtailed by the amount awarded to Ocean County. Tower Road surveying will be in the spring.

Tax maps have been updated and signed by Lisa Peterson and will be submitted by January 10th. The zoning maps were updated – all changes have been made since 2009, the last update.

There is a contract out to bid for emergency services with three parts: emergency contract if something needs to be done in a few hours, a critical contract if something needs to be done in a few days and then scheduled one if something needs to be done in a month.

Committeeman Lotito asked about the maps and the format of the maps. Walt advised they are in CAD now. They could be converted to autocad and then to take it into GIS system to tie everything together. He provided a quote for the same to the township.

Committeeman Grilletto asked Leutwyler about the street lights and he advised he is still working on quotes.

Attorney Zabarsky read Resolution 2019-322 for Executive session. The following matters will be discussed – personnel matters, professional services and potential litigation regarding Block 58, Lot 13.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN GRILLETTO, RESOLUTION NO. 2019-322 - RESOLUTION OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CONVENING OF AN EXECUTIVE SESSION IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT WAS ADOPTED. ROLL CALL VOTE: ALL AYES.

The committee returned from Executive session.

MINUTES TO BE CONSIDERED FOR APPROVAL:

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY DEPUTY MAYOR SORCHIK, THE WORKSHOP/REGULAR/EXECUTIVE SESSION MINUTES OF NOVEMBER 6, 2019 WERE APPROVED. ROLL CALL VOTE: ALL AYES

Committeeman Marinari had a certificate of recognition to present to Committeeman Vince Lotito for his dedication and years of service to the Plumsted Township Committee. He personally thanked him for his service. Lotito brought an insight to the committee and everyone appreciates it and he will be missed. Lotito said that the committee here are all volunteers, they work hard. He said that Trotta works hard and puts a lot of time in things. Lotito hopes he continues to serve the town; there is a lot going on in our town right now with the sewers. Lotito said that the reason he decided not to run because of an integrity issue. He believes in term limits and he said that his time has come. He wished Bob Bowen the best as well.

Lotito said that communicating with the public and within the committee is a big concern so he encourages the committee to continue to improve in those areas. He said that our professionals are awesome and he knows what work goes in to this and everyone works very hard.

Committeeman Marinari said that he appreciates his volunteerism with this committee. Other committeeman thanked him as well.

ORDINANCES: Second Reading and Public Hearing

Trotta said the next item on the agenda is the second reading and public hearing on Ordinance No. 2019-14. The ordinance is for clarifying the peddler and solicitor process.

Trotta opened the Public Hearing on Ordinance No. 2019-14. There was no discussion from the public or committee.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN GRILLETTO, ORDINANCE NO. 2019-14 - AN ORDINANCE OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 45 OF THE GENERAL ORDINANCES OF THE TOWNSHIP OF PLUMSTED ENTITLED "PEDDLING AND SOLICITING AND "NO KNOCK" REGISTRY" WAS CLOSED. ROLL CALL VOTE: ALL AYES

ON MOTION OF COMMITTEEMAN GRILLETTO, SECONDED BY DEPUTY MAYOR SORCHIK, ORDINANCE NO. 2019-14 WAS ADOPTED ON SECOND AND FINAL READING. ROLL CALL VOTE: ALL AYES

Trotta opened the Public Hearing on Ordinance No. 2019-15. There was no discussion from the public or committee.

ON MOTION OF COMMITTEEMAN GRILLETTO, SECONDED BY DEPUTY MAYOR SORCHIK, ORDINANCE NO. 2019-15 – AN ORDINANCE OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 1A OF THE GENERAL ORDINANCES OF THE TOWNSHIP OF PLUMSTED, ENTITLED "ABANDONED PROPERTIES AND MORTGAGED FORECLOSED PROPERTIES" WAS CLOSED. ROLL CALL VOTE: ALL AYES.

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN LOTITO, ORDINANCE NO. 2019-15 WAS ADOPTED ON SECOND AND FINAL READING. ROLL CALL VOTE: ALL AYES

Trotta opened the Public Hearing on Ordinance No. 2019-16. There was no discussion from the public or committee.

ON MOTION OF COMMITTEEMAN GRILLETTO, SECONDED BY COMMITTEEMAN MARINARI, ORDINANCE NO. 2019-16 – AMENDING AN ORDINANCE ENTITLED "AN ORDINANCE TO ESTABLISH SALARIES FOR VARIOUS OFFICIALS OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, NEW JERSEY REGULATING THE MANNER OF PAYMENT OF SAME" WAS INTRODUCED. ROLL CALL VOTE: ALL AYES.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY DEPUTY MAYOR SORCHIK, ORDINANCE NO. 2019-16 WAS ADOPTED ON SECOND AND FINAL READING. ROLL CALL VOTE: ALL AYES

Trotta opened the Public Hearing on Ordinance No. 2019-17. There was no discussion from the public or committee.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN GRILLETTO, ORDINANCE NO. 2019-17 - ADOPTING AMENDMENT #5 TO THE NEW EGYPT REDEVELOPMENT PLAN AND TO REFER SAME TO THE LAND USE BOARD FOR REVIEW AND COMMENT PURSUANT TO THE LOCAL REDEVELOPMENT AND HOUSING LAW, *N.J.S.A. 40A:12A-1 et seq.* WAS INTRODUCED. ROLL CALL VOTE: ALL AYES.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN GRILLETTO, ORDINANCE NO. 2019-17 WAS ADOPTED ON SECOND AND FINAL READING. ROLL CALL VOTE: ALL AYES

Trotta opened the Public Hearing on Ordinance No. 2019-18. There was no discussion from the public or committee.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN GRILLETTO, ORDINANCE NO. 2019-18 – AN ORDINANCE OF THE TOWNSHIP OF PLUMSTED, COUNTY OF

OCEAN, STATE OF NEW JERSEY, REPEALING AND REPLACING CHAPTER 46 OF THE GENERAL ORDINANCES OF THE TOWNSHIP OF PLUMSTED ENTITLED "PERSONNEL POLICY" WAS INTRODUCED. ROLL CALL VOTE: ALL AYES.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY DEPUTY MAYOR SORCHIK, ORDINANCE NO. 2019-18 WAS ADOPTED ON SECOND AND FINAL READING. ROLL CALL VOTE: ALL AYES

ORDINANCES: Introduction - NONE

RESOLUTION:

Mayor Trotta pulled Resolution 2019-340 to vote on it separately. Redevelopment Counsel Matt Jessup said that we needed a majority vote in an email, it says 2/3 vote on page 5 so Trotta wanted to be sure we had at least 4 votes on this so thought it should be voted upon separately.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN GRILLETTO, RESOLUTIONS NO. 2019-340 PROVIDING FOR THEIR SALE TO THE NEW JERSEY INFRASTRUCTURE BANK AND THE STATE OF NEW JERSEY AND FURTHER AUTHORIZING THE EXECUTION OF VARIOUS AGREEMENTS WAS APPROVED. ROLL CALL VOTE: ALL AYES.

CONSENT AGENDA:

THE FOLLOWING RESOLUTIONS ON A CONSENT AGENDA ARE CONSIDERED ROUTINE AND SHALL BE ENACTED BY ONE MOTION. SHOULD ANY MEMBER OF THE TOWNSHIP COMMITTEE SEEK SEPARATE DISCUSSION OF ANY ITEM, THAT ITEM SHALL BE REMOVED AND DISCUSSED SEPARATELY. THE FOLLOWING RESOLUTIONS WILL BE VOTED ON IN ONE VOTE.

RESOLUTION NO. 2019-323 - AUTHORIZING THE PLUMSTED TOWNSHIP CONSTRUCTION OFFICIAL TO WAIVE THE COLLECTION OF DEMOLITION FEES (68 HAWKIN ROAD, BLOCK 55, LOT 168) FOR FIRE DEPARTMENT TRAINING

RESOLUTION NO. 2019-324 – AUTHORIZING THE EXECUTION OF AN AGREEMENT CONCERNING OCEAN COUNTY RECYCLING CENTER USE AND REVENUE SHARING PROGRAM

RESOLUTION NO. 2019-325 - AUTHORIZING THE REFUND OF AN OVERPAYMENT FOR OFF-DUTY POLICE EMPLOYMENT TO STEPS LACROSSE

RESOLUTION NO. 2019-326 - AUTHORIZING THE REFUND OF AN OVERPAYMENT FOR OFF-DUTY POLICE EMPLOYMENT TO EARLE ASPHALT

RESOLUTION NO. 2019-327 - AUTHORIZING THE REFUND OF AN OVERPAYMENT FOR OFF-DUTY POLICE EMPLOYMENT TO SPARWICK CONTRACTING, INC.

RESOLUTION NO. 2019-328 - AUTHORIZING THE REFUND OF AN OVERPAYMENT FOR OFF-DUTY POLICE EMPLOYMENT TO LAURITA WINERY

RESOLUTION NO. 2019-329 - AUTHORIZING CANCELLATION OF UNEXPENDED BALANCES, GRANT RECEIVABLES AND APPROPRIATED GRANT RESERVE BALANCES AS RECOMMENDED BY THE CHIEF FINANCIAL OFFICER

RESOLUTION NO. 2019-330 - AUTHORIZING THE ISSUANCE OF CHECKS FOR THE REDEMPTION OF TAX SALE CERTIFICATES

RESOLUTION NO. 2019-331 – REFUND OF 2019 PARTIAL 4TH QTR PROPERTY TAXES AND 2ND QTR HOMESTEAD CREDIT DUE TO TOTALLY DISABLED VETERAN STATUS EFFECTIVE 11/06/19 FOR JAMES CAMPOS (BLOCK 13, LOT 36)

RESOLUTION NO. 2019-332 - AUTHORIZING THE CHIEF FINANCIAL OFFICER TO DISPOSE OF OR RECYCLE OBSOLETE ITEMS NO LONGER NEEDED FOR PUBLIC USE

RESOLUTION NO. 2019-333 - AUTHORIZING THE ACCEPTANCE OF THE LAND USE BOARD RECOMMENDATION TO GRANT A 2020 SOIL REMOVAL EXCAVATION AND MINING LICENSE TO EXCAVATING MATERIALS AND EQUIPMENT, INC.

RESOLUTION NO. 2019-334 - AUTHORIZING THE MAYOR TO EXECUTE THE PSE&G/TRISTATE LIGHT & ENERGY, INC CUSTOMER AUDIT ACCESS AGREEMENT

RESOLUTION NO. 2019-335 – APPOINTING NADENE CICERO AS A FULL-TIME CERTIFIED DEPUTY MUNICIPAL CLERK FOR THE TOWNSHIP OF PLUMSTED

RESOLUTION NO. 2019-336 – AUTHORIZING THE RENEWAL OF AN AGREEMENT WITH MONMOUTH WIRE & COMPUTER RECYCLING, INC. TO PROVIDE COLLECTION AND RECYCLING SERVICES TO PLUMSTED TOWNSHIP FOR ELECTRONIC EQUIPMENT AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT

RESOLUTION NO. 2019-337 – REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE AND APPROPRIATION PURSUANT TO N.J.S.A.40A:4-87 (RADON AWARENESS PROGRAM FY2020 SPECIAL FUNDING - \$2,000.00)

RESOLUTION NO. 2019-338 -CALLING FOR STUDY COMMISSION TO REVIEW THE OPEN PUBLIC RECORDS ACT

RESOLUTION NO. 2019-339 - AUTHORIZING THE SUBMITTAL OF THE OCEAN COUNTY OFFICE OF SENIOR SERVICES COMPETITIVE CONTRACT PROPOSAL FOR THE OLDER AMERICANS ACT TITLE III AREA PLAN GRANT FUNDING FOR 2020

RESOLUTION NO. 2019-340 – PROVIDING FOR THEIR SALE TO THE NEW JERSEY INFRASTRUCTURE BANK AND THE STATE OF NEW JERSEY AND FURTHER AUTHORIZING THE EXECUTION OF VARIOUS AGREEMENTS

RESOLUTION NO. 2019-341 - AUTHORIZING THE EXECUTION OF THE GOVERNOR’S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT CYCLE JULY 2020-JUNE 2025

RESOLUTION NO. 2019-342 – APPROVING THE PUBLIC DISPLAY OF FIREWORKS AT LAURITA WINERY FOR DATES IN JANUARY AND FEBRUARY 2020

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN MARINARI, RESOLUTIONS NO. 2019-323 THROUGH 2019-342 (WITHOUT 2019-340 PREVIOUSLY VOTED ON) ON THE CONSENT AGENDA WERE APPROVED. ROLL CALL VOTE: ALL AYES.

ADD ON RESOLUTION:

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY DEPUTY MAYOR SORCHIK, RESOLUTION NO. 2019-343 APPOINTING LISA PETERSON, PE, PLS, CME, OF THE FIRM DEWBERRY ENGINEERS, INC. AS TOWNSHIP ENGINEER WAS APPROVED. ROLL CALL VOTE: ALL AYES.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY DEPUTY MAYOR SORCHIK, RESOLUTION NO. 2019-344 AUTHORIZING THE MAYOR TO EXECUTE A LEASE AND SERVICE AGREEMENT WITH CIVICPLUS WAS APPROVED. ROLL CALL VOTE: ALL AYES.

REPORTS OF DEPARTMENTS AND PROFESSIONALS:

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN GRILLETTO, THE AMENDED BILL LIST OF DECEMBER 4, 2019 WAS APPROVED. ROLL CALL VOTE: ALL AYES WITH MAYOR TROTTA VOTING NO ON #19-00261 AND ABSTAINING ON #19-00904.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN GRILLETTO, THE GENERAL CAPITAL FUND BILL LIST OF DECEMBER 4, 2019 WAS APPROVED. ROLL CALL VOTE: ALL AYES.

REPORTS SUBMITTED FOR COMMITTEE REVIEW: CONSTRUCTION REPORT October 2019; FINANCIAL REPORTS - Revenue Summary by Month– October 2019; Abbreviated Summary Budget Account Status – October 2019, Treasurer’s Report October 2019; TAX COLLECTOR’S REPORT – October 2019; PLUMSTED TOWNSHIP MUA MEETING MINUTES 10/15/19; PLUMSTED TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT #1 MEETING MINUTES – October 7, 2019; PLUMSTED TOWNSHIP POLICE REPORT STATISTICS – October 2019.

Committeeman Marinari asked about the alarms on the police statistics, the number seems to be high each month. Lt Reilly said that if we sent notices out enforcing that if your alarm goes off so many times in a year, we could maybe impose a fine. The resident knows the police will come out and they don’t bother to fix it. It becomes an issue when they continue to visit the same home. Mayor Trotta said that is in our ordinance so we can pull it out and see where we can go with it. Deputy Mayor Sorchik asked out of the 26 alarms, how many houses is that? It would definitely be some repeat visits to the same home. Reilly said that this is resident and some businesses. Most of them are false. If it is not false, it would probably have been changed to burglary on the report from an alarm. Marinari also asked about 306 property checks. This includes house checks for when residents are away.

Marinari asked about Project Medicine Drop. He asked if we could get the word out more to the public. Perhaps every 3-4 months we could put the word out. Trotta said that it could be put on the website, email alert and in the NE News. It would be in the best interest of public safety.

Mayor Trotta asked for any old or new business from the committee. Deputy Mayor Sorchik said that they met with the chair of the fire commissioners and representatives of the fire

department to discuss ongoing issues and improving our current ordinance for special events to bring them all in line. It will be another couple of months to finalize everything.

Committeeman Marinari said that the school district had the 25th Anniversary of the high school last week. It was a good turnout, over 400 people attended. One of the students put out a documentary about it and it was very professional. He encouraged everyone to take a look at the video through the website or social media. The school has had ups and downs but it's a small town and this was a good thing and we should be proud.

Committeeman Grilletto reminded about the upcoming tree lighting this weekend and also the American Legion is having their annual holiday auction on December 7th. Admission is \$5.

Mayor Trotta thanked Herb and Big Woods for donating the Christmas tree in front of the municipal building. He also spoke about the tree lighting and the gingerbread contest, Santa will be here, the Girl Scouts will be singing carols and there will be hot chocolate provided by the Municipal Alliance. There are flyers in the back.

Trotta reviewed upcoming meetings and building holiday closures.

The mayor opened the floor to public comment. Resident James Hagelstein from 12 Ivins Drive spoke about recently talking to Deputy Mayor Sorchik and the Public Safety Director regarding Ivins Drive and the traffic violations on that road. He asked if there could be a traffic study done on Ivins Drive to reduce the speed limit from 35 to 25 mph as it is a residential area. The committee agreed and will work on getting that study done. There was no other public comment.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN GRILLETTO, THE MEETING WAS ADJOURNED. ROLL CALL VOTE: ALL AYES.

Respectfully Submitted,

Jennifer Witham, RMC, CMR
Municipal Clerk