

December 18, 2019
Municipal Building
121 Evergreen Road
New Egypt, NJ 08533

The Special Meeting of the Plumsted Township Committee was called to order by Mayor Trotta.

STATEMENT: “This meeting is being held in compliance with the Open Public Meetings Act. It was advertised for publication in the Trenton Times and the Asbury Park Press and posted on the bulletin board.”

THOSE OFFICIALS PRESENT WERE:

COMMITTEEMAN GRILLETTO COMMITTEEMAN MARINARI DEPUTY MAYOR SORCHIK
MAYOR TROTTA BA ELLEN PRIVETT DAVID LEUTWYLER, CDC CFO MADDEN
ASSISTANT TREASURER GOWER MUNICIPAL CLERK WITHAM

Committeeman Lotito was absent.

Mayor Trotta asked everyone to rise for the flag salute followed by a moment of silence.

Trotta said the purpose of the meeting is the Budget Workshop. He handed the meeting over to CFO Madden and Assistant Treasurer Gower.

Madden said the packet she has provided to the Committee includes the 2020 proposed budget; the debt projections along with the BAN Schedule; the 2020 projected revenue; the 2020 Open Space Trust Budget; and the Capital Bond Ordinance listing with some additional information from the last meeting.

Madden began with the 2020 budget. She said the spreadsheet she provided is based on the individual department sheets that were reviewed at the meeting on November 12, 2019. Madden went through and highlighted the changes. She spoke about the budgets for professional services, insurance, and recycling. She said there is a huge jump in annual PFRS pension payment based on the number of officers, salaries etc. from \$140,000 to \$211,170. Leutwyler brought up the possibility of using credit cards in the court. Madden said that the Township has to pick up the administrative costs of the credit card. The State Court system will not allow the Township to pass the cost to the individual. There was a discussion about whether the Township is losing more money by people not paying their fines versus credit card fees. It was decided to discuss options with the court administrator.

Madden spoke about the budget for the Construction Department, with increases in the UCC salaries. Glenn Riccardi said he was going to put something together for the governing body.

There was a discussion about the shared services agreement with the school for courtesy busing. Trotta asked Committeeman Marinari to contact the school about it.

Madden spoke about an increase in the amount the Township pays in match for grants. She said she has not heard anything about Safe and Secure grant and will contact the person she deals with to find out what is happening with it. She is not sure the Township will be receiving the grant in 2020.

Madden listed the grants that the Township has been awarded.

She talked about the debt service and interest payment on the additional amount that the Township borrowed on the note in 2019.

The total budget is \$4,257,658, which is about \$400,000 more than last year.

Madden discussed the debt projections, which are pretty straightforward. Many of them are for the redevelopment project. She spoke about Bond Anticipation Notes and the BAN schedule.

Madden spoke next about the 2019 revenues, which have been posted into the system as of the end of November 2019. She said that the Township can only anticipate the amount of revenue

that has been received in the previous year. Total anticipated revenues as of right now are \$1,642,467.

Madden talked about the 2020 Municipal Open Space Trust Fund, fund balance, excess revenues, and appropriation reserves. There was a discussion about the budget for the new county park that needs to be maintained by the Township. That was also a discussion about mulch.

Madden next discussed the proposed 2020 Capital Bond Ordinance. She has highlighted the changes from the last meeting. There was a discussion about what the Township wants to do with the building at 31 Main Street. Madden spoke about the server and laptops and the list from ConvexServ of computers that need to be upgraded. The sewer hookup and decommissioning costs for the municipal building are still an unknown. She asked if there were any additions or deletions for the capital list.

There was a discussion about the rotation of DPW and police vehicles and the grant from PSE&G.

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN GRILLETTO, RESOLUTION NO. 2019-344 - RESOLUTION OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CONVENING OF AN EXECUTIVE SESSION IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT WAS ADOPTED. ROLL CALL VOTE: ALL AYES.

The committee returned from Executive session.

Mayor Trotta asked if there was any old business. There was none.

Mayor Trotta asked if there was any new business. There was none.

Trotta wished everyone a Merry Christmas, Happy Hanukah and Happy New Year. There is a special meeting on December 30, 2019, to wrap up the year and pay a few bills. He talked about a group called Wreaths Across America, which puts wreaths on veterans graves throughout the country. He made a contribution so the Medal of Honor recipient in town received a wreath this year. He said next year he would like to see wreaths on all veterans' graves in town. He asked Committeeman Grilletto to work on a committee and to start with a census of the cemeteries in town.

Deputy Mayor Sorchik recognized the Chief of Police and Committeeman-elect Bowen at the budget hearing and said their presence is appreciated.

Trotta asked if there were any other comments. There were none.

Trotta opened up the floor for public comment. There was none.

Trotta asked for a motion to adjourn.

ON MOTION OF COMMITTEEMAN GRILLETTO, SECONDED BY DEPUTY MAYOR SORCHIK, THE MEETING WAS ADJOURNED. ROLL CALL VOTE: ALL AYES.

Respectfully Submitted,

Jennifer Witham, RMC, CMR
Municipal Clerk