ORDINANCE NO. 2016-01

**AN ORDINANCE OF THE TOWNSHIP OF PLUMSTED
COUNTY OF OCEAN, STATE OF NEW JERSEY
AMENDING AN ORDINANCE ENTITLED "AN ORDINANCE
TO ESTABLISH SALARIES FOR VARIOUS OFFICIALS
OF THE TOWNSHIP OF PLUMSTED,
COUNTY OF OCEAN, NEW JERSEY REGULATING
THE MANNER OF PAYMENT OF SAME"**

BE IT ORDAINED BY THE Township Committee of the Township of Plumsted, County of Ocean, State of New Jersey, as follows:

SECTION I. Section I of the Salary Ordinance shall be hereby amended to reflect the following wages for the following officers, employees and members of the governing body for the Township of Plumsted commencing 2016:

		RANGE	
POSITION	**HOURS**	**MINIMUM**	**MAXIMUM**
Mayor		0	1.00/yr
Township Committee		0	1.00/yr
ADMINISTRATIVE DEPARTMENT HEADS			
Business Administrator (Includes attendance at all meetings)		0	0/yr
Chief Financial Officer	35	1,000.00 15.00	**44,000.00/yr** **42.00/hr**
Municipal Court Administrator	35	15,000.00 11.00	**50,000.00/yr** (certified) **30.00/hr**
Night Court		75.00	75.00/per session
Tax Collector	35	15,000.00 11.00	32,240.00/yr **32.00/hr**
Tax Assessor	9	15,000.00 11.00	48,880.00/yr **40.00/hr**
Municipal Clerk/Registrar (Includes attendance at all meetings)	35	15,000.00 11.00	49,920.00/yr 28.08/hr
General Maintenance Working Supervisor	40	40,000.00	47,500.00/yr
DEPUTY ADMINISTRATIVE DEPARTMENT HEADS			
Assistant Treasurer	35	12,740.00 7.15	41,600.00/yr 36.40/hr
Deputy Tax Collector	35	12,740.00 7.15	27,040.00/yr 15.80/hr
Deputy Municipal Clerk/Deputy Registrar	35	12,740.00 7.15	31,720.00/yr 17.68/hr
Deputy Municipal Court Clerk	35	12,740.00 7.15	24,960.00/yr 33.28/hr
Deputy Municipal Court Clerk-Substitute		7.15	**25.50/hr**
PUBLIC SAFETY Public Safety Director	20	0	1.00/yr
Chief of Police	40	15,000.00	77,800.00/yr
Police Officers (Pursuant to Contract)	40	32,704.00	75,800.00/yr
Special Officers Class I Class II		 7.15 7.15	 15.60/hr 18.98/hr
School Crossing Guards		7.15	15.60/hr

Emergency Management Coordinator	1.00 1.00	7,384.00/yr 15.60/hr
Deputy Emergency Management Coordinator	1.00	2,080.00/yr
Park Attendant	7.15	11.44/hr
Police Matron (*occurrence worked outside regular work hours)	45.00	45.00/occurrence*
Court Security Officer (Allentown Court only/3-hr minimum)	**50.00**	**50.00/hr**
CONSTRUCTION DEPARTMENT		
Technical Assistant to Construction Office/Office Manager	10,500.00 8.00	33,488.00/yr 19.04/hr
Building Inspector	2,500.00 8.00	9,880.00/yr **27.00/hr**
Construction Code Official	2,500.00 8.00	7,800.00/yr **27.00/hr**
Plumbing Inspector/Subcode Official	2,500.00 8.00	**9,365.00/yr** **27.00/hr**
Electrical Inspector/Subcode Official	2,500.00 8.00	**9,600.00/yr** **27.00/hr**
Building Subcode Official	1,500.00 8.00	**6,500.00/yr** **27.00/hr**
Fire Inspector/Subcode Official	1,000.00 8.00	**4,995.00/yr** **27.00/hr**
Rental/Housing Inspector	75.00	75.00/inspection
Smoke Detector Inspector	7.15	12.50/hr
VARIOUS General Maintenance Laborer	1.00 7.15	47,500.00/yr 20.20/hr
Clerk Typist	4,000.00 7.15	28,635.00/yr **25.50/hr**
Municipal Court Judge DWI Session (As per AOC Directive)	4,868.00	**16,077.00/yr** 800.00/court session
Acting Judge	200.00	500.00/court session
Zoning Official	1,000.00 7.15	8,840.00/yr **22.50/hr**
Mobile Home Inspector	1,000.00 7.15	3,890.00/yr **25.50/hr**
Assistant to Construction Official	1,000.00 7.15	4,233.00/yr 24.13/hr
Assistant Zoning Official	7.15	12.15/hr
Code Enforcement Official	2,500.00 8.00	6,180.00/yr 22.50/hr
Purchasing Agent	0 7.15	7,436.00/yr 15.60/hr
Tax Search Officer	500.00	**4,245.00/yr**
Assessment Search Officer	500.00	4,680.00/yr

Recycling Coordinator	0	1,000.00/yr
Clean Communities Coordinator	0	**6,450.00/yr**
Drug & Alcohol Alliance Coordinator	1,000.00 1.00	8,030.00/yr 16.75/hr
Downtown Economic Development Executive Director (Formerly Main Street)	9,000.00 11.00	40,000.00/yr 21.75/hr
Animal Cruelty Officer	75.00	75.00/occurrence

The Deputy Municipal Clerk shall be compensated at the rate of $75.00 per night meeting. The Zoning Officer , Assistant Zoning Officer and Code Enforcement Officer shall be compensated at the rate of $75.00 per session for their required attendance at Court and Land Use Board meetings, with the approval of the Business Administrator. The Clerk assigned as Land Use Secretary shall be compensated at the rate of $75.00 per meeting for Land Use Board meetings.

The Municipal Clerk, Deputy Municipal Clerk, Assistant Treasurer, Chief Financial Officer **AND Deputy Tax Collector** shall be authorized to receive additional pay at the hourly rate of their annual salary in lieu of flex time for hours worked in excess of the normal thirty-five hour work week, but not to exceed forty hours in any week, with the approval of the Business Administrator.

The annual salary of the Municipal Court Administrator includes all call-out compensation. In the event an hourly/part time Municipal Court Administrator and Deputy Court Clerk is needed, they will receive **$40.00 per call out**, and a night court rate of $75.00 per session. The Municipal Court Clerk **(specifically noted in the salary resolution)** shall be paid $100 per session for DWI court sessions through the AERF Grant funds.

The salary scale for police officers is in accordance with the police collective bargaining agreement in effect at the time. All officers working in accordance with the Ocean County DWIC or Drug Recognition Expert Callout Program (Grant Reimbursement Programs) will be paid $50 per hour (Township reimbursed $55 to include employer payroll taxes). All officers working in accordance with the **FAST Program shall be paid $50 per hour (Township reimbursed $55 to include employer payroll taxes). All officers working in accordance with the DDEF Grant will be paid at their overtime rate.**

Employees will receive mileage reimbursement at the rate established by the Federal Internal Revenue Service for business use of personal vehicles. The rate shall automatically adjust in accordance with the amount specified by the Federal Internal Revenue Service. Travel must be on official Township business in accordance with Plumsted Township Ordinance 46-22.

Current EMT certification for patrolmen is $500.00 per year in salary upon presentation of satisfactory proof of certification. A yearly stipend will be paid in the amount of $500.00 to full-time permanent officers that possess and maintain a current EMT certification. The yearly stipend will be paid as a lump sum of $500.00 through the regular payroll process the last pay period of the year.

Longevity payments are authorized in accordance with Longevity Ordinance 2001-19 and subsequent amending Ordinance 2006-31 for full-time employees. Longevity payments are not considered part of the base salary. Longevity payments are added to the base salary and paid biweekly.

The General Maintenance Working Supervisor and/or laborer shall be compensated at the rate of $75.00 per meeting for attendance at Recreation Committee meetings up to a maximum of six (6).

SECTION II. The officers, employees and governing body of the Township of Plumsted shall be paid in the following manner:

ANNUALLY: Mayor, Township Committee Members, **Public Safety Director**

MONTHLY: Judge

BIWEEKLY: All other positions

The pay week for biweekly payroll shall commence on Monday of the first week and run through Sunday of the second week. Pay day will be on Wednesday after the payweek ends. All hourly employees will be paid one week behind (example, if the pay week ends on the Sunday before the payday, they will be paid through the Sunday of the previous week). Monthly pays should be submitted for payment after the last day of the month. Pay day will be on the next pay date for biweeklies of the next month.

In the event that the Governing Body determines that it is deemed necessary to close the administrative offices due to inclement weather or a malfunction of facilities in the administration building, regular part-time employees may be paid at their regular hourly rate of pay for their normal scheduled working hours.

SECTION III. Any salary, wage or compensation not herein mentioned shall remain the same as heretofore.

SECTION IV. The salaries, wages and other compensation listed above shall be payable from January 1, 2016, or the date of appointment, whichever is later, pursuant to a resolution adopted by the Township Committee specifying the amount of compensation within the authorized ranges and effective date.

SECTION V. All ordinances or parts of ordinances inconsistent herewith are repealed.

SECTION VI. This ordinance shall take effect after second reading and publication as required by law.

NAME	MARINARI	LOTITO	WYSONG	SORCHIK	TROTTA
AYES					
ABSTAIN					
NAYS					
ABSENT					

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed by the Township Committee on the first reading at a meeting of the Township Committee of the Township of Plumsted held on the **1st** day of **January, 2016,** and will be considered for second reading and final passage at a regular meeting of the Township Committee to be held on the **3rd** day of **FEBRUARY, 2016**, at 8:00 PM, at the Municipal Building, 121 Evergreen Road, New Egypt, New Jersey, at which time and place any persons desiring to be heard upon the same will be given opportunity to be so heard.

Members of the general public may obtain a copy of the ordinance without cost during the normal business hours from the Municipal Clerk's Office, 121 Evergreen Road, New Egypt, NJ 08533.

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DOROTHY J. HENDRICKSON, RMC
Municipal Clerk