

December 7, 2016
Municipal Building
121 Evergreen Road
New Egypt, NJ 08533

The Workshop Session of the meeting of the Plumsted Township Committee was called to order by Mayor Trotta.

STATEMENT: "This meeting is being held in compliance with the Open Public Meetings Act. It was advertised for publication in the Asbury Park Press and posted on the bulletin board."

THOSE OFFICIALS PRESENT WERE:

COMMITTEEMAN LOTITO	COMMITTEEMAN MARINARI	MAYOR TROTTA
DEPUTY MAYOR SORCHIK	BUS. ADM. DANCER	CDC LEUTWYLER
CLERK HENDRICKSON	ATTORNEY KELLY	

Mayor Trotta said Committeeman Wysong was excused.

Mayor Trotta called the meeting to order and it was opened with the Flag Salute. The invocation was led by Pastor Zoon of the New Egypt Presbyterian Church. Committeeman Marinari asked for a moment of silence as 75 years ago on this day our nation entered one of its most perilous times losing over 2,400 men and women at Pearl Harbor with many more lives being lost for our nation among during World War II.

Mayor Trotta reviewed the evening’s agenda. The first item was regarding abandoned properties, Trotta asked Attorney Kelly to discuss the proper process for the Township receiving reimbursement when work is done on abandoned properties. Attorney Kelly explained the ordinance. There was also discussion regarding an enforcement action and penalties which is a different issue under the Property Maintenance Ordinance.

Committeeman Lotito questioned some of the language, Attorney Kelly noted that Plumsted is unique from other municipalities and what may be overgrown in a suburban neighborhood with many homes is not the same as overgrowth you would see in a field. He said it would be up to the discretion of the Code Enforcement Officer whether that would be an issue. Kelly advised this has to do with the health, safety and welfare of the community.

Administrator Dancer said that the language came directly from the State Statute which would have a better degree of enforcement by the court. Dancer advised when citing the Municipal Ordinance, the fines and penalties should be cited as well. He noted State Statute 40:48-2.13 (Ordinance authorizing removal destruction of brush, leaves, debris, etc). Dancer said the important part was “ordinance authorized: The governing body of every municipality shall have the power to make, enforce, amend and appeal ordinances requiring the owner or tenant ... “, but the important thing was the State has provided that authority to the municipality to adopt an ordinance and follow the contracts law in getting quotes, etc.

Mr. Leutwyler said that normally with the notices he sends out, the letter states either it needs to be cleaned up within ten days or contact him. He said he has had success with people calling him and asking for additional time. The ones he issued summons to were ones he was unable to get a hold of. Leutwyler has been fortunate enough to work with residents.

Committeeman Marinari felt there should be one individual, not two or three, trying to do the same thing as this could cause a major issue.

Mayor Trotta said the Township has been slow in reacting because they want to give everyone the benefit of the doubt. It is the ones that don’t answer that are the problem and it is not fair to the community.

Deputy Mayor Sorchik questioned Attorney Kelly regarding the ordinance and asked if the Township has the ability to hire an outside contractor and would we be using our maintenance people. Sorchik had some concern regarding liability if we have a Township employee on private property. If something went wrong, what would be the Township’s liability. If we had a contractor and they are insured, then it would be their liability. He wanted to make the Joint Insurance Fund knows the Township was doing this and would only encourage this as a last resort. He felt much more comfortable hiring a contractor if that is the case. Sorchik said this was discussed a few years ago and at that time we were not going to send our own people simply for that reason so that the person in violation could create havoc. It was discussed but wasn’t sure if they came to a resolution.

Mayor Trotta said the next item for discussion was the Grounds Maintenance Contract to maintain the fields at the recreation field, municipal building and downtown area with Ron Tabor. The contract can be renewed for one more year. A letter will be sent indicating that the Township will be extending his contract for another year. He has been doing a good job and there haven’t been any issues with the sports.

Mayor Trotta said there was a draft ordinance for marriage fees. The previous mayor suggested a long time ago that the Township should charge a fee for performing marriages. The fee is \$50 for township residents, \$100 for non-residents, and then if travel was involved there is fee for mileage. It was noted that this ordinance is similar to other municipalities. There was discussion regarding the fees. Administrator Dancer said with respect to Section 1 – D, where it says that said fees shall be payable at the

time of the ceremony, he checked the Local Finance Board for guidance and they have a Local Finance Notice 2075 which says that all disbursements to the Mayor must be pursuant to the ordinance adopted by the municipality for a fixed fee for the service provided by the Mayor or reimbursement with out of pocket expenses. The fee must be payable to the municipality, deposited into the Current Fund and then disbursed to the Mayor through appropriate budget line item. What the procedure is for the first year is that “in all cases fees collected for the performance of marriages and civil union ceremonies must be deposited into the Current Fund as MRNA (Miscellaneous Revenue Not Anticipated) unless and until experience would justify anticipation of a separate revenue line item in the Municipal Budget”. He suggested to reach out to CFO Madden which Mayor Trotta said he had talked to her and wanted to make it clear that it was not for a salary of the Mayor in any way shape or form. It was just to recoup expenses and the only thing the Mayor or Mayor Emeritus would receive from this would be mileage. The ordinance was amended to read “payable to the Township at the time of the ceremony for clarification so there were no issues.

Municipal Clerk Hendrickson said if they don’t collect it at the time of the ceremony, they may not receive it. She said they were going to use Map Quest and figure out the mileage in advance so the couple knows the amount to write on the check ahead of time. Clerk Hendrickson verified with Attorney Kelly if this ordinance could go under the Chapter, Township Committee, which he said yes.

Administrator Dancer also suggested that if the couple wanted to make a contribution to a charity such as the New Egypt First Aid, or Church, etc., we would then check with them first to see if they did. If they didn’t, the couple would be advised they could not perform the marriage.

Mayor Trotta said the draft ordinance will be Ordinance No. 2016-18 and will be added to the agenda.

Mayor Trotta wanted to congratulate Ron and Brenda as they were celebrating their 48th Anniversary today.

Mayor Trotta said Resolution No. 2016-299 is a revision of a previous resolution for Officer Doell’s time. He noted that his paperwork has been signed but until the Committee receives a release from PERC, the check cannot be dispersed.

Mayor Trotta said at the Land Use Board meeting there was a motion and second to grant a Temporary 2017 renewal license to EME for their annual mining license, which would be Resolution No. 2016-306.

Attorney Kelly read Resolution No. 2016-290.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY DEPUTY MAYOR SORCHIK RESOLUTION NO. 2016-290 AUTHORIZING THE CONVENING OF AN EXECUTIVE SESSION IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT WAS ADOPTED. ROLL CALL VOTE: ALL AYES.

The Township Committee returned to Open Session. Mayor Trotta called the Regular Session of the meeting to order.

MINUTES TO BE CONSIDER FOR APPROVAL:

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN LOTITO, THE WORKSHOP/REGULAR/EXECUTIVE SESSION MINUTES OF OCTOBER 5, 2016 WAS APPROVED AS SUBMITTED: ROLL CALL VOTE: ALL AYES

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN MARINARI, THE SPECIAL MEETING OF OCTOBER 19, 2016 WAS APPROVED AS SUBMITTED. ROLL CALL VOTE: ALL AYES WITH COMMITTEEMAN LOTITO ABSTAINING

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY DEPUTY MAYOR SORCHIK, THE WORKSHOP/REGULAR/ EXECUTIVE SESSION OF NOVEMBER 2, 2016 WAS APPROVED AS SUBMITTED. ROLL CALL VOTE: ALL AYES

ORDINANCES: Second Reading and Public Hearing Introduction

Mayor Trotta read and opened the public hearing on Ordinance No. 2016-15, which establishes salaries for various officials of the Township of Plumsted. He explained that it corrects a few minor issues and to provides for possible raises for the administrative staff. Since there was no public comment, he closed the public hearing.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY DEPUTY MAYOR SORCHIK, THE SECOND READING AND PUBLIC HEARING ON ORDINANCE NO. 2016-15, AN ORDINANCE OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY “AN ORDINANCE TO ESTABLISH SALARIES FOR VARIOUS OFFICIALS OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, NEW JERSEY REGULATING THE MANNER OF PAYMENT OF SAME” WAS CLOSED. ROLL CALL VOTE: ALL AYES.

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN LOTITO, ORDINANCE NO. 2016-15 WAS ADOPTED. ROLL CALL VOTE: ALL AYES

Mayor Trotta read and opened the public hearing on Ordinance No. 2016-16. He explained that this ordinance amends and supplements Chapter 15, and creates a new section 15:4-14, C-5 Commercial Zone. This area is along Route 539 in the vicinity of East Millstream Road and Hopkins Road creating a C-5 Commercial Zone which is a combination of C-2 and C-3. There was no public comment.

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN LOTITO, THE SECOND READING AND PUBLIC HEARING ON ORDINANCE NO. 2016-16, AN ORDINANCE OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 15, CREATING A NEW SECTION 15:4.14 OF THE GENERAL ORDINANCES OF THE TOWNSHIP OF PLUMSTED ENTITLED "C-5 COMMERCIAL ZONE" WAS CLOSED. ROLL CALL VOTE: ALL AYES

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN LOTITO, ORDINANCE NO. 2016-16 WAS ADOPTED. ROLL CALL VOTE: ALL AYES

Trotta asked for any additional comments, there were none.

ORDINANCES: Introduction

Mayor Trotta explained that Ordinance No. 2016-17 amends and supplements Chapter 15, Section 2.2 of the General Ordinances of the Township entitled "Official Zoning Map". He said this area is along Route 528 where a couple of lots needed to be changed to the new Commercial Zone and grandfathered in at the same time as they were mistakenly left off.

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN LOTITO, ORDINANCE NO. 2016-17, AN ORDINANCE OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 15, SECTION 2.2 OF THE GENERAL ORDINANCES OF THE TOWNSHIP OF PLUMSTED ENTITLED, "OFFICIAL ZONING MAP", WAS INTRODUCED AND PASSED ON FIRST READING. ROLL CALL VOTE: ALL AYES

The second reading and public hearing is scheduled for December 28, 2016 Special Township Committee Meeting.

Mayor Trotta explained that Ordinance No. 2016-18 amends and supplements Chapter 59 of the General Ordinances entitled Township Committee. This was discussed in the workshop session to institute a fee to perform marriages.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN LOTITO, ORDINANCE NO. 2016-18 – AN ORDINANCE OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 59, OF THE GENERAL ORDINANCES OF THE TOWNSHIP OF PLUMSTED ENTITLED "TOWNSHIP COMMITTEE", WAS INTRODUCED AND PASSED ON FIRST READING. ROLL CALL VOTE.

The second reading and public hearing is scheduled for December 28, 2016 Special Township Committee Meeting.

CONSENT AGENDA:

THE FOLLOWING RESOLUTIONS ON A CONSENT AGENDA ARE CONSIDERED ROUTINE AND SHALL BE ENACTED BY ONE MOTION. SHOULD ANY MEMBER OF THE TOWNSHIP COMMITTEE SEEK SEPARATE DISCUSSION OF ANY ITEM, THAT ITEM SHALL BE REMOVED AND DISCUSSED SEPARATELY. THE FOLLOWING RESOLUTIONS STARTING WITH NO. 2016-291 AND ENDING WITH NO. 2016-305 WILL BE VOTED ON IN ONE VOTE.

RESOLUTION NO. 2016-291 – AUTHORIZING A TRANSFER OF APPROPRIATIONS IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A.40a:4-58

RESOLUTION NO. 2016-292 – AUTHORIZING PAYMENT OF ELECTION DAY FLEX TIME FOR THE MUNICIPAL CLERK'S OFFICE

RESOLUTION NO. 2016-293 – AWARDING A CONTRACT FOR THE OCEAN COUNTY CDBG GRANT PROJECT FY2016-CT-1524-16 PARKING FACILITIES IMPROVEMENTS – PHASE I

RESOLUTION NO. 2016-294 – AUTHORIZING CANCELLATION OF UNEXPENDED BALANCES GRANT RECEIVABLES AND APPROPRIATED GRANT RESERVE BALANCES AS RECOMMENDED BY THE CHIEF FINANCIAL OFFICER

RESOLUTION NO. 2016-295 – CANCELLING 2016 4TH QTR TAXES DUE TO TOTALLY DISABLED VETERAN STATUS EFFECTIVE 9/16/16 FOR ELLIS B. DAILEY (BLOCK 78, LOT 1)

RESOLUTION NO. 2016-296 – AUTHORIZING THE REFUND OF OVERPAYMENT OF TAXES (BLOCK 47.10, LOT 2.01)

RESOLUTION NO. 2016-297 – AUTHORIZING THE ISSUANCE OF CHECKS FOR THE REDEMPTION OF TAX SALE CERTIFICATES

RESOLUTION NO. 2016-298 – AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH MONMOUTH WIRE & COMPUTER RECYCLING, INC. TO PROVIDE COLLECTION AND RECYCLING SERVICES TO PLUMSTED TOWNSHIP FOR ELECTRONIC EQUIPMENT

RESOLUTION NO. 2016-299 – AMENDING RESOLUTION NO. 2016-271, AUTHORIZATION OF PAYMENT OF UNUSED COMPENSATION TIME FOR VINCENT DOELL

RESOLUTION NO. 2016-300 – AUTHORIZING THE MAYOR TO EXECUTE A PURCHASE AGREEMENT FOR A KYOCERA DIGITAL COPIER WITH ACCESSORIES (STATE CONTRACT #T-2075) FOR PLUMSTED TOWNSHIP

RESOLUTION NO. 2016-301 – SUPPORTING ASSEMBLY BILL NO. 1707, PROHIBITING MUNICIPAL ORDINANCES TO CREATE SANCTUARY CITY (Sponsored by Assemblyman Ronald S. Dancer, District 12; Assemblyman Jay Webber, District 26, Assemblywoman Gail Phoebus, District 24; Assemblyman Parker Space, District 24)

RESOLUTION NO. 2016-302 – APPOINTING SHARON GOWER AS A FULL-TIME ASSISTANT TREASURER FOR THE TOWNSHIP OF PLUMSTED

RESOLUTION NO. 2016-303 – AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH CVR TO PROVIDE CLEANING SERVICES FOR PLUMSTED TOWNSHIP

RESOLUTION NO. 2016-304 – AUTHORIZING THE CHIEF FINANCIAL OFFICER TO DISPOSE OF OR RECYCLE OBSOLETE ITEMS NO LONGER NEEDED FOR PUBLIC USE

RESOLUTION NO. 2016-305 – AUTHORIZING THE EXECUTION OF THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT CYCLE JULY 2014-2018 (FISCAL YEAR 2017-2018) FORM 1B

ON MOTION OF COMMITTEEMAN LOTITO, SECONDED BY COMMITTEEMAN MARINARI, THE AFOREMENTIONED RESOLUTIONS READ BY TITLE ON THE CONSENT AGENDA WERE ADOPTED. ROLL CALL VOTE: ALL AYES

The following resolution was added to the agenda.

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN LOTITO RESOLUTION NO. 2016-306, A RESOLUTION OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN AUTHORIZING THE ACCEPTANCE OF THE PLANNING BOARD RECOMMENDATION TO GRANT A TEMPORARY 2017 SOIL REMOVAL EXCAVATION AND MINING LICENSE TO EXCAVATING MATERIALS & EQUIPMENT, INC. ROLL CALL VOTE: ALL AYES

MOTION TO CONSIDER:

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY DEPUTY MAYOR SORCHIK, THE FOLLOWING BINGO AND RAFFLES LICENSE WERE APPROVED: BINGO LICENSE NO. 2016-42 – AMERICAN LEGION MCKAIG-TEST-MULLEN POST 455; RAFFLES LICENSE NO. 2016-43 – ON PREMISE 50/50, AMERICAN LEGION MCKAIG-TEST-MULLEN POST 455; RAFFLES LICENSE NO. 2016-44 – ON PREMISE 50/50 WARRIOR BOOSTER CLUB, INC.; RAFFLES LICENSE NO. 2016-45 – OFF PREMISE 50/50 NEPS/WES PTO; RAFFLE LICENSE NO. 2016-46 – OFF PREMISE 50/50 NEW EGYPT ELKS NO. 2457 BPOE. ROLL CALL VOTE: ALL AYES

REPORTS OF DEPARTMENTS AND PROFESSIONALS:

ON MOTION OF COMMITTEEMAN DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN MARINARI, THE DECEMBER 7, 2016 BILL LIST WAS APPROVED AS AMENDED. ROLL CALL VOTE: ALL AYES WITH MAYOR TROTTA ABSTAINING ON #16-00833. Clerk Hendrickson noted no change in the amount. The Capital Fund Total for the PMUA change was the amendment.

REPORTS SUBMITTED FOR COMMITTEE REVIEW:

CONSTRUCTION REPORT – October, 2016; TAX COLLECTOR'S REPORT – October, 2016; FINANCIAL REPORTS - Revenue Summary by Month – October, 2016; and Abbreviated Summary Budget Account Status –October, 2016.

Mayor Trotta asked for any old business from the Committee. There was none.

Trotta asked if there was any new business. Committeeman Marinari wanted to wish everyone best of the Holiday Season no matter how it is celebrated and enjoy the holidays.

Deputy Mayor Sorchik wanted to thank everyone involved in the Tree Lighting Ceremony, the Plumsted Business & Merchants Association, the Girl Scouts who provided cookies, Community Development Coordinator, Arts Council, Municipal Alliance for providing hot chocolate, Peter Ylvisaker and Santa

Claus. He also wanted to thank Rebecca Nowalski for taking pictures, especially the ones with Santa as there were a lot of nice comments.

Committeeman Marinari said there was a combined meeting with members of the Board of Education and Township Committee and this should benefit both the Township and Board, and more importantly the taxpayers, as a dialogue continues.

Committeeman Lotito said the Board of Education gave the Township some PC's and more were expected. He also questioned if there was going to be a Christmas Luncheon for the employees as had been done in the past. It is scheduled for December 23rd.

Administrator Dancer noted that Committeeman Marinari asked that during deer season in New Jersey if there was a program to help the hungry. Marinari said he happened to check the State Division of Fish and Wildlife's website and they established a "hunters helping the hungry" which is a 501C3 which has now partnered with the State Fish and Wildlife. The State of New Jersey gave a legislative grant of \$95,000 to the Division of Fish and Wildlife to initiate the program and then in the second year the Division put in \$50,000 and now there is a list on the website of the approved participating butchers that when the hunters get the deer, they can take it to the approved butchers. Those butchers are then, in turn, giving the venison to approved foodbanks. Committeeman Marinari wished that they would be a little more forth coming in letting the community and hunters know this. Mr. Dancer noted that a total of 433 deer were donated in the 15/16 season which yielded 15,000 pounds of venison for more than 62,000 meals for those in need.

Committeeman Lotito said he had to replace his smoke detectors. Lotito said he did not know that after ten years they needed to be replaced with new ones. He asked if there was something that could be done to notify residents of this. Mayor Trotta suggested we reach out to the Fire Department and see if they could put information out on that.

Mayor Trotta wanted to bring up about the fire at the Canto residence on East Millstream Road. Everyone escaped unharmed; things can be replaced but people cannot. He said it is always touching when you see a community come together to help people in need. Committeeman Marinari said his initial email to Association was that they could draw \$500 from their balance and have that as a credit card to that unfortunate family. He said just within the Association for the family they have over \$2,000 and for the baskets which is normally done, they were able to do 170 baskets which go to the school. The school then dispenses the baskets to families in the community. He said these donations came from small businesses which he thought was amazing.

Dave Leutwyler said the Township employees sponsored a family in need from the school and donated Christmas gifts for the children.

Committeeman Lotito said we sit here and say we were going to earmark money or funds, but he doesn't see it matching the kindness and generosity of people in our town. He was thrilled people did this.

Mayor Trotta also wanted to thank the PBMA for the snowflakes on Main Street for the holiday season, which they bought several years ago. He also stated that one of their members, Jack Wig, installs them at no cost. Committeeman Marinari said they pay \$800 for the electricity for 24 days.

Mayor Trotta said the PBMA is always doing something to help the town and our residents. He encouraged everyone to shop small business all of the time, not just one weekend after Thanksgiving.

Mayor Trotta asked for public comments. There were none. There was no further discussion for the meeting.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY DEPUTY MAYOR SORCHIK, THE MEETING WAS ADJOURNED. ROLL CALL VOTE: ALL AYES.

Respectfully submitted,

Dorothy J. Hendrickson, RMC
Municipal Clerk