

February 1, 2017
Municipal Building
121 Evergreen Road
New Egypt, NJ 08533

The Workshop Session of the meeting of the Plumsted Township Committee was called to order by Mayor Trotta.

STATEMENT: "This meeting is being held in compliance with the Open Public Meetings Act. It was advertised for publication in the Asbury Park Press and posted on the bulletin board."

THOSE OFFICIALS PRESENT WERE:

COMMITTEEMAN LOTITO	COMMITTEEMAN WYSONG	MAYOR TROTTA
COMMITTEEMAN MARINARI	DAVID LEUTWYLER, CDC	ATTORNEY KELLY
BUSINESS ADMINISTRATOR DANCER		

Deputy Mayor Sorchik was excused.

Mayor Trotta called the workshop session of the meeting to order with the Flag Salute and Invocation was led by Barbara Diblin. Mayor Trotta introduced the professionals at the dais.

Mayor Trotta reviewed the evening's agenda. There will be the second reading and public hearing on Ordinance No. 2017-01 changing the holidays. Ordinance No. 17-02 will be introduced to authorize the Township to exceed the CAP Bank for the year. Trotta noted Resolution No. 2017-113 authorizes the lease/purchase of a police vehicle. CDC Leutwyler is looking into the purchase of a new truck for Building and Grounds; it is hoped to move forward with this at the next Township Committee Meeting.

Mayor Trotta said there was a draft ordinance for introduction. Ordinance No. 2017-03 would change vacation time from the employees' anniversary date to January 1st every year. This was a request from the Clerk's Office who tracks this information, after the initial change it will be easier to track. Trotta noted that vacation time would be prorated the first year. He said this was discussed with the police department for the upcoming PBA contract. Municipal Clerk Hendrickson explained how it would work. The Committee was in agreement to introduce Ordinance No. 2017-03.

Committeeman Lotito said there were two appointing resolutions on the agenda. Resolution No. 2017-115 would amend Resolution No 2017-01 appointing Township Committeeman as liaisons to various committees. Lotito asked to have this resolution further amended to remove him as Mayor's designee to the Land Use Board. Mayor Trotta explained what was done. Committeeman Lotito said if he wanted him to remain the Mayor's Designee to the LUB he would, but since Mayor Trotta didn't mind attending the meetings he asked to be removed as the official designee. Resolution No. 2017-115 would be further amended.

Resolution No. 2017-121 would appoint Walter Bronson as a Citizen Advisory member to the Land Use Board.

Committeeman Marinari said with respect to Resolution No. 2017-125 with the Joint Base, he asked if the Committee would eventually get the environmental impact statement once it is done. Mayor Trotta said he thought that they would be sharing that with the area once they get the information. Committeeman Wysong thought there would be no problem with getting the report because they had to go through that when they brought in the KC-10.

Mayor Trotta said the Committee received an email from Municipal Clerk Hendrickson regarding the 2017 Elected Officials Risk Management Training Seminars. He said he and Committeeman Marinari has completed their training and asked the rest of the Committee to please do theirs as soon as possible the Township receives a \$250.00 credit from the insurance company for doing this. The Township would receive a total of six (6) credits, five (5) for the Committee and one (1) for the Administrator, this would amount to a \$1,500.00 credit.

Attorney Kelly read Resolution No. 2017-101 for Executive Session.

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN LOTITO, RESOLUTION NO. 2017-101, AUTHORIZING THE CONVENING OF AN EXECUTIVE SESSION IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT WAS ADOPTED AS AMENDED, ROLL CALL VOTE: ALL AYES

The Township Committee returned from Executive Session but before calling the Regular Session to order Attorney Kelly said he wanted to amend the agenda for Executive Session under Personnel. There was also discussion as to the Municipal Court Administrator and under Potential Litigation, there was discussion regarding a Code Enforcement / Land Use Matter.

Mayor Trotta called the Regular Session of the meeting to order.

MINUTES TO BE CONSIDERED FOR APPROVAL:

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN LOTITO, THE BUDGET WORKSHOP MEETING OF NOVEMBER 14, 2016 WAS ADOPTED. ROLL CALL VOTE: ALL AYES WITH COMMITTEEMAN MARINARI ABSTAINING.

ORDINANCES: Second Reading and Public Hearing

Mayor Trotta opened second reading and public hearing of Ordinance 2017-01 amending and supplementing Chapter 46, Section 12 (Holidays) of the General Ordinances entitled "Personnel Policy". This ordinance would change Columbus Day from being a Floating Holiday to a regular Holiday. Election Day would become the floating holiday. Mayor Trotta asked for public comment; there was none.

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN LOTITO, THE PUBLIC HEARING ON ORDINANCE NO. 2017-01 – AN ORDINANCE OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 46, SECTION 12 (HOLIDAYS) OF THE GENERAL ORDINANCES OF THE TOWNSHIP OF PLUMSTED ENTITLED "PERSONNEL POLICY" WAS CLOSED. ROLL CALL VOTE: ALL AYES

ON MOTION OF COMMITTEEMAN LOTITO, SECONDED BY COMMITTEEMAN WYSONG, ORDINANCE 2017-01 WAS ADOPTED ON SECOND AND FINAL READING. ROLL CALL VOTE: ALL AYES

ORDINANCES: Introduction

Mayor Trotta said that Ordinance 2017-02 is an Ordinance to exceed the Municipal Budget Appropriation Limits and establish a CAP Bank (N.J.S.A.40A:4-45:14). This ordinance is done yearly for the budget.

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN LOTITO, ORDINANCE NO. 2017-02 – AN ORDINANCE OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A.40A:4-45:14) WAS INTRODUCED AND PASSED ON FIRST READING. ROLL CALL VOTE: ALL AYES

The second reading and public hearing is scheduled for March 1, 2017, the next regularly scheduled Township Committee meeting.

Mayor Trotta then introduced Ordinance 2017-03 this Ordinance amends and supplements Chapter 46, Section 9 (Vacation Leave) of the General Ordinances entitled "Personnel Policy". This ordinance is to change the vacation time for employees from their anniversary date to January 1st every year and will be prorated for the first year so no one loses out on their time.

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN LOTITO, ORDINANCE NO. 2017-03 – AN ORDINANCE OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 46, SECTION 9 (VACATION LEAVE) OF THE GENERAL ORDINANCES OF THE TOWNSHIP OF PLUMSTED ENTITLED "PERSONNEL POLICY" WAS INTRODUCED AND PASSED ON FIRST READING. ROLL CALL VOTE: ALL AYES

The second reading and public hearing is scheduled for March 1, 2017, the next regularly scheduled Township Committee meeting.

CONSENT AGENDA:

THE FOLLOWING RESOLUTIONS ON A CONSENT AGENDA ARE CONSIDERED ROUTINE AND SHALL BE ENACTED BY ONE MOTION. SHOULD ANY MEMBER OF THE TOWNSHIP COMMITTEE SEEK SEPARATE DISCUSSION OF ANY ITEM, THAT ITEM SHALL BE REMOVED AND DISCUSSED SEPARATELY. THE FOLLOWING RESOLUTIONS WILL BE VOTED ON IN ONE VOTE.

RESOLUTION NO. 2017-102 – AUTHORIZING PAYMENT FOR UNUSED SICK LEAVE

RESOLUTION NO. 2017-103 – AUTHORIZING THE RENEWAL OF A CONTRACT WITH AETNA FOR EMPLOYEE DENTAL COVERAGE IN 2017 FOR THE TOWNSHIP OF PLUMSTED

RESOLUTION NO. 2017-104 – DESIGNING EMPLOYEE SALARIES FOR VARIOUS POSITIONS IN ACCORDANCE WITH THE SALARY ORDINANCE

RESOLUTION NO. 2017-105 – AMENDING RESOLUTION NO. 2017-70 – DESIGNATING CUSTODIANS OF CHANGE FUNDS FOR VARIOUS DEPARTMENTS

RESOLUTION NO. 2017-106 – AMENDING RESOLUTION NO. 2017-80 REAPPOINTING MEMBERS TO THE PLUMSTED TOWNSHIP MUNICIPAL COURT SECURITY COMMITTEE

RESOLUTION NO. 2017-107 – AUTHORIZING THE TOWNSHIP CLERK TO ADVERTISE FOR THE RECEIPT OF BIDS FOR THE NJDOTFY2016 MUNICIPAL AID GRANT ROAD PROGRAM FOR IMPROVEMENTS TO BRYNMORE ROAD

RESOLUTION NO. 2017-108 – AUTHORIZING THE RENEWAL OF A SHARED SERVICE AGREEMENT BETWEEN PLUMSTED TOWNSHIP AND THE PLUMSTED TOWNSHIP BOARD OF EDUCATION TO PROVIDE COURTESY BUSING FOR HAZARDOUS ROUTES FOR THE YEAR 2016-2017

RESOLUTION NO. 2017-109 – APPROVING THE PUBLIC DISPLAY OF FIREWORKS AT LAURITA WINERY FEBRUARY 18, 2017 (RAIN DATE FEBRUARY 25, 2017)

RESOLUTION NO. 2017-110 – AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE TOWNSHIP OF PLUMSTED AND EASTERN ARMORED CAR SERVICE

RESOLUTION NO. 2017-111 – AUTHORIZING THE EXECUTION OF A SCHEDULE “C” AGREEMENT WITH THE COUNTY OF OCEAN FOR 2017

RESOLUTION NO. 2017- 112 – RECOMMENDING GOVERNOR CHRISTIE TO FILL THE VACANCY ON THE NEW JERSEY TURNPIKE AUTHORITY BOARD OF COMMISSIONERS WITH A RESIDENT OF OCEAN COUNTY

RESOLUTION NO. 2017-113 – AWARDING THE LEASE/PURCHASE OF ONE (1) 2017 DODGE CHARGER POLICE VEHICLE THROUGH STATE CONTRACT #88729

RESOLUTION NO. 2017-114 – AUTHORIZING CANCELLATION OF UNEXPENDED BALANCES GRANT RESERVES BALANCES AS RECOMMENDED BY THE CHIEF FINANCIAL OFFICER

RESOLUTION NO. 2017-115 – AMENDING RESOLUTION NO. 2017-115 DESIGNATING VARIOUS MUNICIPAL APPOINTMENTS AND ASSIGNMENTS FOR THE YEAR 2017 which was amended during Workshop Session to remove Committeeman Lotito

RESOLUTION NO. 2017-116 – AUTHORIZING THE ACCEPTANCE OF THE PLANNING BOARD RECOMMENDATION TO GRANT A 2017 SOIL REMOVAL EXCAVATION AND MINING LICENSE TO EXCAVATING MATERIALS AND EQUIPMENT, INC.

RESOLUTION NO. 2017-117 – APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY SAFE AND SECURE COMMUNITIES GRANT PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY

RESOLUTION NO. 2017-118 – RATIFYING THE MAYOR TO EXECUTE THE YEAR 2017 STATE OF NEW JERSEY SAFE & SECURE COMMUNITIES GRANT PROGRAM APPLICATION AUTHORIZATION AGREEMENT AND GENERAL CONDITIONS

RESOLUTION NO. 2017-119 – AMENDING RESOLUTION NO. 2017-84 REAPPOINTING MEMBERS TO THE PLANNING/LAND USE BOARD OF THE TOWNSHIP OF PLUMSTED

RESOLUTION NO. 2017-120 – APPOINTING MEMBERS TO THE SAFETY COMMITTEE FOR 2017

RESOLUTION NO. 2017-121 – APPOINTING A CITIZEN ADVISORY COMMITTEE MEMBER TO THE PLUMSTED TOWNSHIP PLANNING/LAND USE BOARD

RESOLUTION NO. 2017-122 – AUTHORIZING THE ISSUANCE OF CHECKS FOR THE REDEMPTION OF TAX SALE CERTIFICATES

RESOLUTION NO. 2017-123 – AUTHORIZING THE FILING OF AN APPLICATION FOR STATE AID TO MUNICIPALITIES UNDER THE NEW JERSEY DEPARTMENT OF TRANSPORTATION STATE AID TO MUNICIPALITIES

RESOLUTION NO. 2017-124 – AUTHORIZING THE ESTABLISHMENT OF A MAYOR'S WELLNESS CAMPAIGN COMMITTEE AND APPOINTING MEMBERS

RESOLUTION NO. 2017-125 – SUPPORTING THE SITING OF THE NEW KC-46A AIRCRAFT AT JOINT BASE McGUIRE-DIX-LAKEHURST

ON MOTION OF COMMITTEEMAN LOTITO, SECONDED BY COMMITTEEMAN WYSONG, THE AFOREMENTIONED RESOLUTIONS ON PAGES 2 AND 3 AND READ BY TITLE ON THE CONSENT AGENDA WERE ADOPTED. ROLL CALL VOTE: ALL AYES

MOTION TO CONSIDER:

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN LOTITO, THE FOLLOWING BINGO AND RAFFLES LICENSES WERE APPROVED: BINGO LICENSE NO. 2017-01 – Basket Bingo - Cookstown Volunteer Fire Company Ladies Auxiliary #1; RAFFLES LICENSE NO. 2017-02 – On Premise 50/50 - Cookstown Volunteer Fire Company Ladies Auxiliary #1; RAFFLES LICENSE NO. 2017-03 – On Premise Merchandise - Cookstown Volunteer Fire Company Ladies Auxiliary #1. ROLL CALL VOTE: ALL AYES

REPORTS OF DEPARTMENTS AND PROFESSIONALS:

Before the approval of the Bill List, Committeeman Wysong questioned MECO, Inc. regarding road improvements to Hopkins Road in the amount of \$143,288.14. He was in favor of approving it but wanted the check held until there was discussion with the Township Engineer and the contractor this was PO#16-00422.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN WYSONG, THE BILL LIST OF FEBRUARY 1, 2017 WAS APPROVED AS SUBMITTED. ROLL CALL VOTE: ALL AYES

REPORTS SUBMITTED FOR COMMITTEE REVIEW: CONSTRUCTION REPORT – December, 2016; TAX COLLECTOR'S REPORT – November, 2016 and December, 2016; FINANCIAL REPORTS - Revenue Summary by Month – December, 2016; Abbreviated Summary Budget Account Status – December, 2016; 2016 Annual Debt Statement and Annual Financial Statement filed with the Division of Local Government Services

Mayor Trotta asked for any old or new business from the committee.

Committeeman Lotito said on the corner of the dais and some other places there is open raw wood he asked if someone could touch up these areas; also the door knob in the lobby to the Township Offices is offset. These are little things that could be taken care and would help the

general appearance of the building. Mr. Leutwyler was asked to have his department to take care of this.

Committeeman Lotito said regarding the Township website, there was information about smoke detectors. He said he did not realize there was a lifespan for smoke detectors because of a radioactive component. He did some research on them and chose the Nest 3rd Generation Smoke Detectors. After working with that for two months, it is an incredible smoke detector in terms of constantly giving you checks, every day it does a self-test and once a month it gives a report it also does an audible test. He said they had a false alarm and it stated where and what the issue was. He wanted to know if the Township would consider providing that information to the public. He said it was expensive but after personally having had the experience with a house fire, the cost was nominal.

Fire Marshal Joe Paolo said a battery operated smoke detector will last for ten years but they are supposed to be replaced every 5 to 7 years. He said most people who have incidents will see this Nest and once it is up you don't have to worry about it, it does the self-testing. He said it was a good thing to promote, but is tough as a Fire District to do.

Mayor Trotta said the Township could consider putting the information on the Township website as it gets built. Trotta noted there was a lot of information to put on the website but it has to get built first.

Committeeman Lotito mentioned that he went to the Fire District website regarding smoke detectors and thought it could be spruced up a little. He said his smoke detectors were way outdated and was something that residents should be aware of. He said he did not want to endorse a product that was not his goal. It was making people aware that this type of technology was available because a fire is devastating.

Mayor Trotta asked for public comment.

Joe Paolo, Plumsted Township Fire Marshal was in attendance and wanted to notify the Township Committee that in March they were changing their Board meetings to the first Monday of every month to see how it works out. This was also done as there could be some representation in case something comes up and also with respect to the new development.

Mr. Paolo said regarding the fire alarms, they had a few calls over the month of January, one of which was a chimney fire and another appliance fire on Fieldcrest Drive. If it wasn't for the smoke detectors going off, it could have been a worse outcome. He said they do a program for the seniors at Jensen's and if requested will do home inspections. He said they also offer this to the residents every so often especially when there is an incident. The Fire District tries to get information out to let people know what happened and remind them to check their smoke detectors, chimneys, etc., this was the time of year for chimney fires. Paolo recommended having a professional come and inspect as they have cameras to check the inside of their chimney. Committeeman Wysong asked if he did inspections on request from residents in town or just the seniors. He said he has done some and if they have smoke detectors, he will bring batteries and change them. He also make suggestions where they should be located in the home. He mentioned again that the five to seven year life of the smoke detector is huge; just because the battery works doesn't mean the sensor on the inside is working. Municipal Clerk Hendrickson asked about the ADT System, he explained that ADT does a test but it doesn't actually pick up smoke and the sensitivity it is supposed to this is why they tell businesses to have them checked by a company or a licensed electrician to make sure the detector is fully operational.

Administrator Dancer asked about repeated false alarms. Mr. Paolo said the Township has an ordinance addressing false alarms. The reason for that is three within a month is a nuisance. He said the only place he ever fined was the school and he took that money and spent it on fire prevention materials for them. He said he did not look to fine people, he just wanted everything fixed and to work so there were no problems. He had to prove a point because it was one of the groups that didn't want to listen and wanted to cook in a particular area near the smoke detector. The only other place there was a problem was the winery. He said in the beginning it was a little rough, but after a while everyone understood why this was done and why the bureau was created.

He said besides changing their meeting dates so it is easier for him to come to a Township Committee Meeting and to have some representation in case something comes up. He said

when the development was going on, there were a lot of questions that the Fire District could not answer because they knew nothing about it. He met and received plans from the developer to go over. He said he had not heard anything since last June or July and didn't know if there was any progress in the project. Mayor Trotta said everything was in limbo at this point, Administrator Dancer said there were no approvals or application before the Land Use Board. Administrator Dancer also said Bob Calabro from Lennar did bring this up who provides coverage for the Four Seasons which was similar in size as the proposed development during one of the meetings and knew that Upper Freehold had no local police, fire or first aid, he was told Allentown would and Plumsted would go only if called.

Mr. Paolo said the District bill would be coming to the Township to be signed, and the Fire District Election is being moved from February to November if all goes well like everyone else. Dancer, as Assemblyman, said that was his bill.

The Committee thanked Mr. Paolo for attending.

Mayor Trotta asked for any other comments. Mr. Leutwyler said that Bevin Security Systems inspected the Fire Alarm in the Municipal Building.

Mayor Trotta asked if there was any further business. There was none.

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN LOTITO,
THE MEETING WAS ADJOURNED. ROLL CALL VOTE: ALL AYES.

Respectfully submitted,

Dorothy J. Hendrickson, RMC
Municipal Clerk