

May 3, 2017
Municipal Building
121 Evergreen Road
New Egypt, NJ 08533

The Workshop Session of the meeting of the Plumsted Township Committee was called to order by Mayor Trotta.

STATEMENT: "This meeting is being held in compliance with the Open Public Meetings Act. It was advertised for publication in the Asbury Park Press and posted on the bulletin board."

THOSE OFFICIALS PRESENT WERE:

COMMITTEEMAN WYSONG	COMMITTEEMAN MARINARI	MAYOR TROTTA
DEPUTY MAYOR SORCHIK	DAVID LEUTWYLER, CDC	ATTORNEY KELLY
BUS. ADM. SCOTT PEZARRAS	MUNICIPAL CLERK HENDRICKSON	

Mayor Trotta noted that Committeeman Lotito was excused Business Administrator Dancer was absent.

Mayor Trotta asked everyone to rise for the Flag Salute. The invocation was led by Pastor Veronica (?). Mayor Trotta introduced the professionals at the dais.

Mayor Trotta reviewed the evening's agenda. Trotta said there were minutes for approval, a Proclamation for Paint the Town Purple. There were three ordinances for second reading and public hearing. The first ordinance was a Salary Ordinance which was reintroduced from last month; the second was for the Financial Incentive Program for the Municipal Utilities Authority this would help homeowners and businesses in sewer Phase I and Phase II regions with a loan, the amount would depend on the distance from the sewer line to their home. The MUA changed the program per the Township Committee's suggestion and removed the provision for 1/30 of the loan amount to be forgiven per year. Instead, if an owner holds the property for a 30 year period and does not have certain major things happen during that time period, the loan would be forgiven in full. There would be no partial forgiveness. The next ordinance would outline the mandatory hookup to the new sewer system. An ordinance would be introduced to add Special Officers Class III to the list of employees. There was a meeting between the Township and the School Board regarding the new officers. The intention is to discontinue the current SRO program in which two officers are hired by the Township for use by the School Board and the Board reimburses the cost of the officers to the Township. In the new program, the Township will hire Special Class III officers, this is authorized by the State. The Township would hire retired police officers and have a shared service agreement with the school. The Township's commitment to the Chief and the School Board is to absorb those two current SROs into the regular police force so there would be 14 officers available to enhance the police force.

Regarding resolutions, Mayor Trotta said Resolution No. 2017-176 authorizes the disposal or recycling of abandoned vehicles that are in the police tow yard. There is an add-on Resolution No. 2017-183 this would authorize a sidewalk sale permit for Big Woods Nursery.

Trotta said there were two items for discussion; one was for benches, there is a family who would like to donate a bench in memory of a deceased family member to be put on Township property. There was discussion regarding their location and the Township's liability and responsibility for their maintenance. Deputy Mayor Sorchik said a policy should be put in place before anything is done. He has information about what other municipalities have put in place. Sorchik, Dave Leutwyler and Larry Jones will meet to check into this and report back to the Township Committee. This came about because of a Boy Scout Eagle Project. After some discussion, Resolution No. 2017-184, authorizing the establishment of a Memorial Park Bench Committee will be done by title.

Mayor Trotta said the last thing was the website. This has been a work in progress. Since it could not be done in-house, a Public Information Officer was hired last year. It still is not getting done, the website job duties was removed from his job description. Vosseller wanted to thank Sherri and Vince Lotito for all the work they have done on the new website. Work still needs to be done on the website, but the Lotito's can only fit the work in when they have time because they can't get paid they volunteer their services and shouldn't have to volunteer to do it. Trotta said he and Leutwyler have talked to several different companies about website design and implementation and continual upgrades. He felt the Township should move on to a

company called Virtual Towns and Schools. They are a regional company. They will design the website and work with the Township on everything needed for the website. They will also provide training so we can make some changes ourselves, and they have also included an option for webmaster services Monday through Friday 8:30am to 5pm. In case of an issue during off hours or for an emergency, there will be someone available who will know how to take care of getting the information out. The cost is \$8,000 for development, design and training, with an option to choose blocks of hours to perform extra updates, etc. The regular annual services, including hosting and regular support, is another \$2,500. He said payment can be made over time, rather than all at once. They also checked into larger and smaller website companies. In trying to move this along, he wanted to bring this to the Committee and get their thoughts on this.

Committeeman Wysong said he reviewed the proposal and having looked into this a couple of years ago with another company, felt that the proposal is very good and is within budget. He liked the onetime charge of \$8,000 for development, design and training as well as the \$2,500 yearly charge for support and maintenance. The contract is broken down into a three-year period to make this work. He said it has been a long time coming and is in favor of bringing this company on board and moving ahead with the website.

Committeeman Marinari questioned what would happen if, after a year's time, the Committee decides the company is not doing what they were asked to do. Mayor Trotta read from the contract "the client may terminate this agreement at any time if VTS is found in default of any of the obligations defined within the agreement which has not been cured within 30-days after receipt of written notice of such default." Committeeman Marinari asked how much the Township would owe them in that event, other than the prorated cost on a daily basis. His concern was that this information was not in the contract. He said the website needed to be done and as long as Committeeman Wysong was ok with it, he was too.

Mayor Trotta confirmed with Attorney Kelly that if a problem has not been resolved by the following year, and the Township has paid the second installment, it would be held until there was some resolution with the company. Mayor Trotta also noted that there will be an exact timeline once the Township has agreed to move forward with the contract. He said it also depends on the Township's side too, because some of our Department Heads may not have provided information to Mr. Vosseller, Vince or Sherri, or whoever has been working on things, as quickly as we would like. If the Township is not providing the information, it will hold up changes being made to the website.

Deputy Mayor Sorchik asked if our attorney has reviewed the contract. He has not at this time, and it will be forwarded to him for review. Mayor Trotta said the company will be notified that the Township is moving forward. Sorchik said he was ready to move on this. He said that the Township also needs to have a Facebook presence, and was told that Plumsted does have a Facebook page with a few followers, and that Mayor Trotta, Dave and Vosseller have access to it. He said we don't have a Twitter account yet but will be expanding to open one.

Mayor Trotta said since everyone was in agreement, the Committee will do Resolution No. 2017-185 by title authorizing a lease and service agreement with Virtual Town Hall Holdings, LLC d/b/a Virtual Towns and Schools.

Attorney Kelly read Resolution No. 2017-169 for Executive Session.

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN WYSONG, RESOLUTION NO. 2017-169, AUTHORIZING THE CONVENING OF AN EXECUTIVE SESSION IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT WAS ADOPTED. ROLL CALL VOTE: ALL AYES

MINUTES TO BE CONSIDERED FOR APPROVAL:

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY DEPUTY MAYOR SORCHIK, THE SPECIAL MEETING OF FEBRUARY 15, 2017 WAS ADOPTED. ROLL CALL VOTE: ALL AYES.

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN MARINARI, THE SPECIAL MEETING OF APRIL 13, 2017 WAS ADOPTED. ROLL CALL VOTE: ALL AYES WITH COMMITTEEMAN WYSONG ABSTAINING

CORRESPONDENCE: Mayor Trotta read Allen Mantz's Letter of Resignation from the Plumsted Township Police Department,

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN MARINARI, THE RESIGNATION OF ALLEN J. MANTZ, III WAS ACCEPTED WITH REGRETS. ROLL CALL VOTE: ALL AYES

PRESENTATIONS:

Mayor Trotta asked Michael Brady of Relay for Life to come forward to accept the Proclamation for "Paint the Town Purple." Deputy Mayor Sorchik read and presented the Proclamation to Brady.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN WYSONG, PROCLAMATION PROCLAIMING "PAINT THE TOWN PURPLE" FOR RELAY FOR LIFE WAS ADOPTED. ROLL CALL VOTE: ALL AYES

Mr. Brady thanked the Committee for the Proclamation, as it means a lot to an organization that is community-oriented and volunteer-driven in nature. He said the Township has been very supportive over the years and they have been extremely fortunate to have that support, this is a testament to its success. He said Relay for Life is the signature fundraising event for the American Cancer Society it is an overnight walking event held annually at the New Egypt High School to symbolize our sleepless effort in the fight against cancer. The event is scheduled for May 20th he encouraged everyone to come out and participate. He also encouraged cancer survivors and their loved ones to join them for a celebratory dinner in their honor. He thanked Mayor Trotta and the Committee. The Committee thanked him for all the work he does.

ORDINANCE: SECOND READING AND PUBLIC HEARING:

Mayor Trotta opened the public hearing on Ordinance No. 2017-05, which is a revision of Ordinance 2017-04, amending an Ordinance to Establish Salaries for various officials of the Township of Plumsted. There was no public comment.

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN MARINARI THE PUBLIC HEARING ON ORDINANCE NO. 2017-05, AN ORDINANCE OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AN ORDINANCE ENTITLED "AN ORDINANCE TO ESTABLISH SALARIES FOR VARIOUS OFFICIALS OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, NEW JERSEY REGULATING THE MANNER OF PAYMENT OF SAME" WAS CLOSED. ROLL CALL VOTE: ALL AYES

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN MARINARI, ORDINANCE NO. 2017-05 WAS ADOPTED ON SECOND AND FINAL READING. ROLL CALL VOTE: ALL AYES

Mayor Trotta opened the public hearing for Ordinance No. 2017-06 which adopts a Sanitary Sewer Connection Financial Incentive Plan as set forth in the Rules and Regulations of the Plumsted Municipal Utilities Authority.

Carol Poppe of 5 Meadowbrook Lane said she had to put in a new septic system last summer. She had no choice but to put it in, and now this was being done. She asked if she will have to hook up to the new system, as her current septic system will last 30 years. She also had questions about the loans if she did decide to hook up to the new system. Mayor Trotta said with respect to the money, the MUA will be working on an application program for the residents in Phase I and Phase II of the sewer system. Mayor Trotta explained the loan process to hook up to the new system. There will be a lien on the property for 30 years and if it is sold, the loan has to be paid back. But if you stay there for 30 years, the lien will be removed from the property and the sewer system will have been installed at no cost. He explained that the Township is borrowing the money to pay for the sewer system and that the fees from the sewer system itself will be used to pay off the lien for the hook up fee after 30 years. She asked what happens if she doesn't want to hook up to the new system. Mayor Trotta said that Ordinance No. 2017-07 provides for mandatory hookup if you are within certain boundaries in certain areas. There is no option to that.

Ms. Poppe had a question about the application and Mayor Trotta asked Peter Ylvisaker to

respond to her. Mr. Ylvisaker said he expected the system to be operational in approximately two years and notices will be sent out which will have the application and the rules. Mayor Trotta suggested that she go to Plumsted Township Email Alert and Plumsted's Facebook page to sign up with those two accounts to receive official notifications.

Since there were no other comments, Mayor Trotta asked for a motion to close the public hearing.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY DEPUTY MAYOR SORCHIK, PUBLIC HEARING ON ORDINANCE NO. 2017-06, AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, ADOPTING A SANITARY SEWER CONNECTION FINANCIAL INCENTIVE PROGRAM, AS SET FORTH IN THE RULES AND REGULATIONS OF THE PLUMSTED MUNICIPAL UTILITIES AUTHORITY WAS CLOSED. ROLL CALL VOTE: ALL AYES

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN WYSONG, ORDINANCE NO. 2017-06 WAS ADOPTED ON SECOND AND FINAL READING. ROLL CALL VOTE: ALL AYES

Mayor Trotta opened the public hearing on Ordinance No. 2017-07, which Adopts a Sanitary Sewer Mandatory Hookup Requirement which is set forth in the Rules and Regulations of the Plumsted Municipal Utilities Authority. Since there was no public comment, he asked for a motion to close the public hearing.

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN MARINARI, THE PUBLIC HEARING ON ORDINANCE NO. 2017-07, AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, ADOPTING A SANITARY SEWER MANDATORY HOOKUP REQUIREMENT TO BE SET FORTH IN THE RULES AND REGULATIONS OF THE PLUMSTED MUNICIPAL UTILITIES AUTHORITY WAS CLOSED. ROLL CALL VOTE: ALL AYES

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY DEPUTY MAYOR SORCHIK, ORDINANCE NO. 2017-07 WAS ADOPTED ON SECOND AND FINAL READING. ROLL CALL VOTE: ALL AYES

ORDINANCES: Introduction

Mayor Trotta said Ordinance No. 2017-08, which amends and supplements Chapter 56 of the General Ordinances of the Township of Plumsted entitled "Special Law Enforcement Officers" will establish the use of Special Class III Officers in the schools, who the Board can appoint to patrol the schools in the same way the SROs are currently doing.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN WYSONG, THE INTRODUCTION OF ORDINANCE NO. 2017-08 – AN ORDINANCE OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 56, OF THE GENERAL ORDINANCES OF THE TOWNSHIP OF PLUMSTED ENTITLED "SPECIAL LAW ENFORCEMENT OFFICERS" ADOPTED. ROLL CALL VOTE: ALL AYES.

The second reading and public hearing is scheduled for the June 7, 2017 Township Committee Meeting.

CONSENT AGENDA:

THE FOLLOWING RESOLUTIONS ON A CONSENT AGENDA ARE CONSIDERED ROUTINE AND SHALL BE ENACTED BY ONE MOTION. SHOULD ANY MEMBER OF THE TOWNSHIP COMMITTEE SEEK SEPARATE DISCUSSION OF ANY ITEM, THAT ITEM SHALL BE REMOVED AND DISCUSSED SEPARATELY. THE FOLLOWING RESOLUTIONS WILL BE VOTED ON IN ONE VOTE.

RESOLUTION NO. 2017-170 – AMENDING RESOLUTION NO. 2017-16 AUTHORIZING THE LIST OF AUTHORIZED SIGNATURES FOR PLUMSTED TOWNSHIP CHECKS

RESOLUTION NO. 2017-171 – AMENDING RESOLUTION NO. 2017-70 DESIGNATING CUSTODIANS OF CHANGE FUNDS FOR VARIOUS DEPARTMENTS

RESOLUTION NO. 2017-172 – AMENDING RESOLUTION NO. 2017-80 REAPPOINTING MEMBERS TO THE PLUMSTED TOWNSHIP MUNICIPAL COURT SECURITY COMMITTEE

RESOLUTION NO. 2017-173 – AUTHORIZING THE ASSIGNMENT OF TAX SALE CERTIFICATE NO. 16-00033 TO CULMAC INVESTORS, INC. FOR BLOCK 54, LOT 11, AC#1650, KNOWN AS 709 MONMOUTH ROAD

RESOLUTION NO. 2017-174 – AMENDING RESOLUTION NO. 2017-35 APPOINTING MEMBERS TO THE PLUMSTED TOWNSHIP RECREATION COMMITTEE

RESOLUTION NO. 2017-175 – REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE AND APPROPRIATION PURSUANT TO N.J.S.A.40A:4-87 (OCEAN COUNTY JOINT INSURANCE FUND – MAINTAINING THE COURSE AWARD IN THE AMOUNT OF \$225.00)

RESOLUTION NO. 2017-176 – AUTHORIZING THE CHIEF FINANCIAL OFFICER TO DISPOSE OF OR RECYCLE VEHICLES ABANDONED IN THE POLICE DEPARTMENT TOW YARD

RESOLUTION NO. 2017-177 – APPROVING THE PUBLIC DISPLAY OF FIREWORKS AT LAURITA WINERY MAY 20, 2017 (RAIN DATE: MAY 21, 2017)

RESOLUTION NO. 2017-178 – APPROVING THE PUBLIC DISPLAY OF FIREWORKS AT THE NEW EGYPT SPEEDWAY

RESOLUTION NO. 2017-179 – AUTHORIZING PAYMENT OF UNUSED VACATION HOURS AND UNUSED COMPENSATION TO ALLEN J. MANTZ, III

RESOLUTION NO. 2017-180 – AUTHORIZING THE ISSUANCE OF CHECKS FOR THE REDEMPTION OF TAX SALE CERTIFICATES

RESOLUTION NO. 2017-181 – AUTHORIZING THE SUBMITTAL OF THE STATE OF NEW JERSEY, DEPARTMENT OF LAW AND PUBLIC SAFETY DIVISION OF HIGHWAY TRAFFIC SAFETY CLICK IT OR TICKET 2017 STATEWIDE SEAT BELT ENFORCEMENT MOBILIZATION APPLICATION

RESOLUTION NO. 2017-182 – AMENDING THE CERTIFICATION OF AVAILABILITY OF FUNDS FOR RESOLUTION NO. 2016-250 (2016/2017 SNOWPLOWING/SALTING SERVICES)

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY DEPUTY MAYOR SORCHIK, THE AFOREMENTIONED RESOLUTIONS (RESOLUTION NO. 2017-170 THROUGH 2017-182) ON PAGES 2 AND 3 OF THE CONSENT AGENDA WERE ADOPTED. ROLL CALL VOTE: ALL AYES

Resolutions added to the agenda:

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY DEPUTY MAYOR SORCHIK, RESOLUTION NO. 2017-183, A RESOLUTION OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A SPECIAL TEMPORARY SIDEWALK MERCHANDISE SALE PERMIT TO BIG WOODS NURSERY. ROLL CALL VOTE: ALL AYES WITH COMMITTEEMAN MARINARI ABSTAINING

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY DEPUTY MAYOR SORCHIK, RESOLUTION NO. 2017-184 A RESOLUTION OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE ESTABLISHMENT OF A MEMORIAL PARK BENCH COMMITTEE AND APPOINTING MEMBERS WAS ADOPTED BY TITLE. ROLL CALL VOTE: ALL AYES

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY DEPUTY MAYOR SORCHIK, RESOLUTION NO. 2017-185, A RESOLUTION OF THE TOWNSHIP OF

PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO EXECUTE A LEASE AND SERVICE AGREEMENT WITH VIRTUAL TOWN HALL HOLDINGS, LLC d/b/a VIRTUAL TOWNS AND SCHOOLS WAS ADOPTED BY TITLE. ROLL CALL VOTE: ALL AYES (This agreement will allow Virtual Towns and Schools to develop and maintain the Township Website)

REPORTS OF DEPARTMENTS AND PROFESSIONALS:

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY DEPUTY MAYOR SORCHIK, THE BILL LIST OF MAY 3, 2017 WAS APPROVED. ROLL CALL VOTE: ALL AYES

REPORTS SUBMITTED FOR COMMITTEE REVIEW: CONSTRUCTION REPORT – March, 2017; FINANCIAL REPORTS - Revenue Summary by Month – March, 2017; Abbreviated Summary Budget Account Status – March, 2017

Mayor Trotta asked for any old or new business from the Committee.

Mayor Trotta wanted to note the following: Thursday, May 4th, National Day of Prayer at the Municipal Building; Saturday, May 6th, Brain Tumor Walk; Saturday evening, May 20th Relay for Life at the High School; Saturday, May 20th New Egypt Day; and Monday, May 29th Memorial Day Parade and the Confederate Reenactors will be at Zion Cemetery for their Medal of Honor recipient.

Mayor Trotta asked for public comment. There was no public comment.

Mayor Trotta asked if there was any further business. There was none.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN WYSONG, THE MEETING WAS ADJOURNED. ROLL CALL VOTE: ALL AYES.

Respectfully submitted,

Dorothy J. Hendrickson, RMC
Municipal Clerk