

January 1, 2015  
Municipal Building  
121 Evergreen Road  
New Egypt, NJ 08533

The Reorganization Meeting of the Township of Plumsted was called to order by Municipal Clerk Dorothy Hendrickson at 12:00 Noon.

**STATEMENT:** "This meeting is being held in compliance with the Open Public Meetings Act." It was presented for publication to the Asbury Park Press and the Trenton Times and posted on the Bulletin Board.

The meeting was opened with the flag salute.

The first order of business was to have Assemblyman Ron Dancer administer the Oath of Office to COMMITTEEMAN MICHAEL H. WYSONG. Mr. Wysong has been elected for a three (3) year term. Wysong's wife Patty held the Bible.

**THOSE OFFICIALS PRESENT:**

COMMITTEEMAN LOTITO	COMMITTEEMAN WYSONG	COMMITTEEMAN MARINARI
COMMITTEEMAN SORCHIK	COMMITTEEMAN TROTTA	CLERK HENDRICKSON
ADMINISTRATOR DANCER	CDC LEUTWYLER	ATTORNEY KELLY

Clerk Hendrickson asked for nominations for the office of Mayor of the Township of Plumsted.

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN SORCHIK, JACK A. TROTTA WAS NOMINATED FOR THE OFFICE OF MAYOR, THERE WERE NO FURTHER NOMINATIONS FOR MAYOR, THE NOMINATIONS WERE CLOSED AND JACK A. TROTTA WAS APPOINTED MAYOR FOR THE YEAR 2015.

Assemblyman Ron Dancer administered the Oath of Office to Trotta while his wife, Kathy held the Bible.

Clerk Hendrickson asked for nominations for the office of Deputy Mayor for the Township of Plumsted.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN WYSONG, COMMITTEEMAN ERIC SORCHIK WAS NOMINATED FOR THE OFFICE OF DEPUTY MAYOR, THERE WERE NO FURTHER NOMINATIONS FOR DEPUTY MAYOR, THE NOMINATIONS WERE CLOSED. COMMITTEEMAN ERIC SORCHIK WAS APPOINTED DEPUTY MAYOR FOR THE YEAR 2015.

Assemblyman Ron Dancer administered the Oath of Office to Deputy Mayor Sorchik while his wife Penny held the Bible.

Municipal Clerk Hendrickson turned the meeting over to Mayor Trotta.

Mayor Trotta reviewed the evening's agenda, he said there were a few changes that needed to be made. Trotta said Resolution No. 2015-67 would be amended to appoint Thomas Sabroe to the open position of Citizen Member to the Historic Preservation Design Review and Advisory Committee. He continued by saying the other changes were related. Trotta said the Township had received a letter from the Assistant Treasurer (Danielle Peacock), because of that some changes needed to be made, Resolution No. 2015-34 would be changed to appoint Kelly Creighton as the Tax Search Officer rather than reappoint Danielle Peacock as the Tax Search Officer. Trotta said the Township Committee had received correspondence from Peacock outlining how she would like to continue her duties as Tax Collector for the Township. Trotta said the Committee had to discuss her hours and the rate of pay she suggested. She suggested \$20,000.00 as a part-time position or \$40.00 an hour. She is proposing to work, at this time, Monday and Wednesday January through March 4:30 PM to 7:30 PM. Trotta said the building closes at 5:00 PM on Monday and 7:00 PM on Wednesday on Monday she would be pretty much by herself on Wednesday about a half hour by herself in the building. In April she anticipates changing her hours to 8:00 AM to 11:30 AM on Tuesday and Wednesday 4:30 PM to 7:30 PM. The building is open on Tuesday during those hours but closes on Wednesday at 7:00 PM. She said there will be no benefits because she will be part-time employee, she will work every night of the four (4) tax quarters, five (5) nights what is needed she anticipates to be 3-4 hours per evening. She would work the full day of the tax sale, a 7 to 8 hour day. Trotta continued Peacock would be available for coverage at night if Kelly (Creighton, Deputy Tax Collector) was out sick or on vacation. Trotta asked for discussion on her proposal.

Committeeman Lotito said obviously Danielle has been a very valuable employee for the Township, but in terms of the proposal there were a couple of issues he would like to raise. One as employer the Township has a responsibility for the safety and welfare of their employees. Lotito said the concern he has is Danielle is going to be in the building by herself what if she should happen to fall it could be hours before someone could be here to attend to her needs. Lotito said if the Township could make the hours to the time when people are here that would be great. If the Township decides to go with those hours, Lotito thought it would be a burden to the Township to have someone else here with her. Obviously her deputy would need to be here in terms of her needs, communicate with her and follow up on issues and questions. This may not be fair to Kelly to bring her in for that extra time, there is also going to be a cost associated with the extra hours. If Kelly doesn't want to work at night she may be inundated with phone calls at her home which may interrupt her personal and private life. Lotito said the Township, as an employer, has the responsibility of the Township to have a supervisor to occupy the building in order to have two people in the building for safety purposes. Lotito said those were his concerns with regard to Peacocks proposal.

Mayor Trotta asked if anyone else had comments.

Committeeman Wysong asked if it would be advantageous to the Township to advertise for a part-time tax collector that could work during the daytime hours. Trotta said in his opinion the Township should have someone who works during daytime hours when the public was going to be coming to the building rather than working at night. Trotta continued by saying Danielle is a tenured tax collector the Township just can't make the change, she can't be replaced. Trotta said he was in agreement with hours for her to work. The Township does have the option of looking into doing a shared service agreement with another town to get another tax collector who could come in during the hours the building is open. Wysong asked where that would leave Danielle. Trotta said according to State law if the Township can come up with a shared service the tenure is waived. Wysong asked the Township attorney to explain tenure and the Township's obligation. Attorney Kelly explained under State Statute the municipality cannot get rid of a tenured employee they are required to give notice, there is a hearing process. In this instance she has indicated she is going to work some part-time hours, it is not clear if those hours are going to be sufficient for the Township's needs. Business Administrator Dancer said he had a State Statute regarding a shared service agreement and tenured status. Dancer said last year the legislature passed and the Governor signed an amendment to the shared services law. For the record Dancer read the statute. Dancer said the Governor was doing both teacher tenure reform and also local government tenure reform. To do the local government tenured employees the law set up five (5) counties being part of the pilot program. They are Sussex, Warren, Morris, Camden, and Ocean. Dancer read for the record: In the case of a pilot municipality a tenured tax collector may be dismissed to effectuate the sharing of a service entered into pursuant to the revisions of Public Law 2007 and such dismissal shall be deemed to be in the interest of the economy or efficiency of the participants in the shared service agreement. The removal of a tax collector under this section shall not require the pilot municipality to fulfill the requirements of Public Law 1979 (the tenure of an employee) instead the pilot municipality shall provide the tax collector with a written copy of the shared service agreement entered into by the pilot municipality and a letter stating that the position of tax collector in the pilot municipality is being eliminated for reasons of economy or efficiency as the result of the shared service agreement.

Dancer said one section of the statute that the Township Committee should be aware of in 40A:9-141 Tax Collector appointment is and he read "the governing body may, by resolution set appropriate hours of operation of the tax collectors office and the work hours of the tax collector commensurate with the compensation paid to the tax collector. Dancer said the Township Committee has two laws that give them the authority to set hours by resolution that they feel is appropriate to meet the needs of the residents and the compensation. Deputy Mayor Sorchik said he had no problem with entertaining Danielle's suggestion however he wasn't sure how the hourly salary rate compares to the present status. If they can come up to an agreement whatever the hourly rate it should be consistent with what it is now with the 2% salary increase as of January 1.

Mayor Trotta said according to the salary resolution 15-30, the hourly rate is \$36.39 and she is asking for \$40.00 or a salary of \$20,000.00. Trotta continued by saying the \$20,000 is a little high. Trotta said he did some math on the hours Peacock is proposing whether the Township Committee accepts them or not he was going by her proposal. Trotta continued by saying there are 48 weeks at 6.5 hours (312 hours); four tax quarter weeks, 5 nights 4 hours a night (80 hours); tax sale day is another 8 hours this brings the hours up to 400 hours. Trotta said during the 4 tax weeks perhaps she wouldn't work the Tuesday during the day because she would be here during the evening, but he included it, this brings her hours up to 414. Figuring coverage for Kelly in the evenings, Trotta figured 28 days at 3 hours a day this brings the hours up to 498

hours in a year multiplied by \$36.39 equals \$18,122.22. Committeeman Lotito asked if there were obligations to other statutory employees. Trotta explained the Committee absolutely cannot give her the \$40.00 an hour or \$20,000.00, whatever percentage raise she gets three (3) other employees have to get the same percentage raise, the Township cannot afford to give those types of raises. He apologized to the Clerk. Trotta said he personally didn't like the hours she was proposing, but he is looking at getting a better solution. He suggested letting Peacock know the rate is \$36.39 an hour and asked the other committee members what they wanted to do about the hours. Committeeman Marinari said he and the Mayor met with Danielle twice, the first question that was asked was, what was the reason, she indicated it was not financial. Marinari's suggestion was however this is worked out give her the opportunity to hear the Committee's discussion and see if she is willing to do anything with the hourly rate and the hours that would be during the day. Marinari said she was in a new position now and would need 90 days in the new position before she could do anything during the day. She indicates she likes it here and respects the committee. Marinari said he feels she should have the salary explained that it is what it needs to be and the hours are what they have to be. Trotta said he has a call out to the town that she is now working in to see if something can be worked out with them. Committeeman Wysong said his concern was the service provided to the residents if she isn't here to answer the questions. He wondered how much the Deputy Tax Collector could answer in her absence. He agreed there needed to be some "face" time with the residents. Trotta asked if the committee was in agreement that all they can do is \$36.39 an hour and the hours have to be open when the building is open. Lotito asked if those hours aren't agreeable to her would it be feasible to say to her Wednesday night up to 7:00 is fine to get through.

Trotta said changes would need to be made to the salary resolution. He said Peacock would be removed as the Tax Search Officer and added to Kelly's section; instead of saying 35 to 40 hours a week it would read part-time; Assistant Treasurer comes off January 4<sup>th</sup> leaving \$72.78 the five additional hours per week comes off, longevity comes off but added would be Tax Collector \$36.39 per hour not to exceed \$18,122.22. Details could be worked out and changed later on. Committeeman Wysong said he wanted to annotate this. He said, the Committee was scratching Tax Search Officer; Assistant Treasurer - \$72.78; longevity and five additional hours. The rate of pay would be \$36.39 not to exceed \$18,122.22.

Trotta continued by saying Kelly Creighton would be the Tax Search Officer with the rate of pay of \$4,161.60. As for the Land Use Board Secretary, he has spoken to both Kelly and Joan (Gruca), Joan is more than willing to take over Land Use Board, it belongs in the Construction Office, Kelly has helped through the last few years and he thanked her very much for that. Joan Gruca would be added as the Land Use Board Secretary - \$4,161.60 plus \$75.00 per meeting. The \$75.00 per meeting would also be removed from Kelly. Added to the salary resolution would be the General Maintenance Laborers, Frank Francais at a rate of \$11.25 per hour. Trotta said if everyone approves Mary Ann Szbanz as a Temporary Assistant Treasurer on an as needed basis at a rate of pay of \$25.00 per hour would also be added. Trotta continued Resolution No. 2015-70 should be changed from Danielle Peacock to Kelly Creighton, Deputy Tax Collector as custodian of the Tax Collector's change fund since she is here on a full time basis she should be in charge of the Tax Collector's change fund. Trotta said he had two additional things to add, appointing Szbanz as Temporary Assistant Treasurer and Gruca as Land Use Board Secretary. Business Administrator said that the Land Use Board appoints the Secretary, but it does have to be in the Township's salary resolution.

Committeeman Wysong asked for a clarification on Peter Ylvisaker's title in Resolution No. 2015-63 should it be Downtown Economic Development Executive Director or Main Streets Executive Director. Business Administrator Dancer explained the position of Main Streets Executive Director is established by Ordinance whereas Downtown Economic Development Director is not. During Transitional Aid the preferred the title of Main Streets Executive Director not Downtown Economic Development Director. Dancer suggested leaving it the way it is at this time.

Resolution No. 2015-96 will be done by title and 2015-95 was also added to the agenda.

## **RESOLUTIONS:**

The Township Committee proceeded with the Reorganization Meeting resolutions. Trotta stated there were three resolutions that were not on the consent agenda and would be voted upon separately.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN WYSONG, RESOLUTION NO. 2015-01 - DESIGNATING VARIOUS MUNICIPAL APPOINTMENTS AND ASSIGNMENTS FOR THE YEAR, 2015, WAS ADOPTED. ROLL CALL VOTE: ALL AYES.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED COMMITTEEMAN LOTITO, RESOLUTION NO. 2015-30 – DESIGNATING SALARIES FOR VARIOUS POSITIONS IN ACCORDANCE WITH THE SALARY ORDINANCE FOR THE YEAR 2015, WAS ADOPTED, AS AMENDED. ROLL CALL VOTE: ALL AYES.

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN LOTITO, RESOLUTION NO. 2015-68 – ESTABLISHING A TEMPORARY BUDGET FOR 2015, WAS ADOPTED. ROLL CALL VOTE: ALL AYES.

**THE FOLLOWING RESOLUTIONS ON A CONSENT AGENDA ARE CONSIDERED ROUTINE AND SHALL BE ENACTED BY ONE MOTION. SHOULD ANY MEMBER OF THE TOWNSHIP COMMITTEE SEEK SEPARATE DISCUSSION OF ANY ITEM, THAT ITEM SHALL BE REMOVED AND DISCUSSED SEPARATELY. THE FOLLOWING RESOLUTIONS WILL BE VOTED ON IN ONE VOTE.**

**Mayor Trotta read the following: PLUMSTED TOWNSHIP ADVERTISES FOR THE RECEIPT OF SEALED PROPOSALS TO PROVIDE CERTAIN PROFESSIONAL SERVICES.**

**RESOLUTION NO. 2015-02 – AWARDING A PROFESSIONAL SERVICES CONTRACT TO THE FIRM OF GILMORE AND MONAHAN, P.A. AS TOWNSHIP ATTORNEY**

**RESOLUTION NO. 2015-03 - AWARDING A PROFESSIONAL SERVICES CONTRACT TO JOHN J. MALLON, P.E. OF THE FIRM OF T&M ASSOCIATES, AS TOWNSHIP ENGINEER**

**RESOLUTION NO. 2015-04 - AWARDING A PROFESSIONAL SERVICES CONTRACT TO HOLMAN FRENIA ALLISON, P.C. AS TOWNSHIP AUDITOR**

**RESOLUTION NO. 2015-05 - AWARDING A PROFESSIONAL SERVICES CONTRACT TO JAMES W. HOLZAPFEL, ESQUIRE, OF THE FIRM OF CITTA, HOLZAPFEL, & ZABARSKY TO REPRESENT THE TOWNSHIP OF PLUMSTED IN LABOR RELATIONS MATTERS**

**RESOLUTION NO. 2015-06 - AWARDING A PROFESSIONAL SERVICES CONTRACT TO BRIAN E. RUMPF, ESQUIRE OF THE FIRM OF RUMPF, REID & DOLCY AS ALTERNATE HEARING OFFICER FOR THE TOWNSHIP OF PLUMSTED**

**RESOLUTION NO. 2015-07 - AWARDING A PROFESSIONAL SERVICES CONTRACT TO GLUCK WALRATH, LLP AS BOND COUNSEL FOR THE TOWNSHIP OF PLUMSTED**

**RESOLUTION NO. 2015-08 - AWARDING A PROFESSIONAL SERVICES CONTRACT TO THE FIRM OF CITTA, HOLZAPFEL & ZABARSKY AS TOWNSHIP PROSECUTOR FOR THE TOWNSHIP OF PLUMSTED**

**RESOLUTION NO. 2015-09 – AWARDING A PROFESSIONAL SERVICES CONTRACT TO BRIAN K. LOGAN OF THE FIRM OF SUPLEE, CLOONEY & COMPANY AS FEE ACCOUNTANT FOR THE TOWNSHIP OF PLUMSTED**

**RESOLUTION NO. 2015-10 - AWARDING A PROFESSIONAL SERVICES CONTRACT TO DAVID G. ROBERTS OF THE FIRM OF MASER CONSULTING, P.A. AS PROFESSIONAL PLANNER ON AN AS NEEDED BASIS**

**RESOLUTION NO. 2015-11 – AWARDING A PROFESSIONAL SERVICES CONTRACT TO ERIC M. BERNSTEIN, ESQUIRE, AS HEARING OFFICER/SPECIAL COUNSEL FOR THE TOWNSHIP OF PLUMSTED**

**RESOLUTION NO. 2015-12 – AUTHORIZING THE ASSIGNMENT JUDGE TO DESIGNATE AN ACTING MUNICIPAL COURT JUDGE FOR SPECIAL DWI COURT SESSIONS IN PLUMSTED TOWNSHIP**

**RESOLUTION NO. 2015-13 – AWARDING A PROFESSIONAL SERVICES CONTRACT TO THE FIRM OF T&M ASSOCIATES AS SPECIAL PROJECTS ENGINEER ON AN AS NEEDED BASIS**

**RESOLUTION NO. 2015-14** – AWARDING A PROFESSIONAL SERVICES CONTRACT TO SEAN GERTNER, ESQUIRE AS PUBLIC DEFENDER FOR THE TOWNSHIP OF PLUMSTED

**RESOLUTION NO. 2015-15** – AWARDING A PROFESSIONAL SERVICE TO WILLIAM H.R. WHITE, III OF THE FIRM OF MASER CONSULTING, P.A. AS A SPECIAL PROJECT ENGINEER ON AN AS NEEDED BASIS

**RESOLUTION NO. 2015-16** - AUTHORIZING THE LIST OF AUTHORIZED SIGNATURES FOR PLUMSTED TOWNSHIP CHECKS

**RESOLUTION NO. 2015-17** - APPOINTING ERIC A. SORCHIK AS FUND COMMISSIONER AND JACK TROTTA AS ALTERNATE FOR THE OCEAN COUNTY JOINT INSURANCE FUND FOR THE YEAR, 2015

**RESOLUTION NO. 2015-18** - REQUIRING THE MAYOR AND/OR DEPUTY MAYOR TO APPROVE ALL PURCHASE ORDERS OR, IN THEIR ABSENCE, A TOWNSHIP COMMITTEE PERSON SHALL BE EMPOWERED TO APPROVE PURCHASE ORDERS

**RESOLUTION NO. 2015-19** - REAPPOINTING GLENN RICCARDI AND ROGER FORT AS BUILDING INSPECTORS FOR THE TOWNSHIP OF PLUMSTED

**RESOLUTION NO. 2015-20** - AUTHORIZING THE SUBMISSION OF THE 2015 MUNICIPAL ALLIANCE COMMITTEE AGAINST ALCOHOLISM AND DRUG ABUSE GRANT

**RESOLUTION NO. 2015-21** - PROVIDING DATES OF TOWNSHIP MEETINGS FOR THE YEAR, 2015

**RESOLUTION NO. 2015-22** - DESIGNATING THE PUBLIC PLACE AND NEWSPAPERS FOR ADVANCE WRITTEN NOTIFICATION OF MEETINGS OF THE TOWNSHIP OF PLUMSTED

**RESOLUTION NO. 2015-23** - AUTHORIZING THE TAX ASSESSOR FOR THE TOWNSHIP OF PLUMSTED TO FILE CERTAIN APPEALS ON BEHALF OF THE TOWNSHIP AND ALSO DESIGNATING THE TAX ASSESSOR AS AGENT FOR THE TOWNSHIP

**RESOLUTION NO. 2015-24** – AUTHORIZING THE CANCELLATION OF TAX OVERPAYMENTS OR DELINQUENT AMOUNTS LESS THAN \$10.00

**RESOLUTION NO. 2015-25** - FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES OR ASSESSMENTS

**RESOLUTION NO. 2015-26** - ACKNOWLEDGING AN INCREASE IN EXPENSES FOR TAX TITLE LIEN HOLDERS

**RESOLUTION NO. 2015-27** - AUTHORIZING THE CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF PLUMSTED TO DEPOSIT PUBLIC MONIES IN ANY BANK, SAVINGS AND LOAN OR TRUST COMPANY HAVING ITS PLACE OF BUSINESS IN THE STATE OF NEW JERSEY AND WHICH IS ORGANIZED UNDER THE LAWS OF THE UNITED STATES OR THE STATE OF NEW JERSEY

**RESOLUTION NO. 2015-28** – AUTHORIZING THE CHIEF LAW ENFORCEMENT OFFICER OF THE PLUMSTED TOWNSHIP POLICE DEPARTMENT TO PROVISIONALLY APPOINT STREET CROSSING GUARDS AND/OR C.E.R.T. PERSONNEL

**RESOLUTION NO. 2015-29** – APPOINTING GEORGE CONLEY, IV AS ALTERNATE ELECTRICAL INSPECTOR IN THE ABSENCE OF ALAN WILKINS

**RESOLUTION NO. 2015-31** - APPOINTING MEMBERS TO THE ENVIRONMENTAL COMMISSION OF THE TOWNSHIP OF PLUMSTED

**RESOLUTION NO. 2015-32** - REAPPOINTING KELLY CREIGHTON AS DEPUTY TAX COLLECTOR FOR THE YEAR 2015

**RESOLUTION NO. 2015-33** – AUTHORIZING THE CALCULATION OF THE RESERVE FOR UNCOLLECTABLE TAXES PURSUANT TO N.J.S.A.:40-41(c)(2)

**RESOLUTION NO. 2015-34** - APPOINTING KELLY CREIGHTON AS TAX SEARCH OFFICER FOR THE YEAR 2015 (WAS AMENDED)

**RESOLUTION NO. 2015-35** - APPOINTING MEMBERS TO THE PLUMSTED TOWNSHIP RECREATION COMMITTEE

**RESOLUTION NO. 2015-36** - REAPPOINTING MEMBERS TO THE T-N-R (TRAP, NEUTER, RETURN) WELFARE COMMITTEE

**RESOLUTION NO. 2015-37** – AUTHORIZING THE TAX COLLECTOR TO PROCEED WITH A AN ACCELERATED TAX SALE FOR DELINQUENT 2015 TAXES

**RESOLUTION NO. 2015-38** –AUTHORIZING THE REAPPOINTMENT OF JUNE d. MADDEN AS A QUALIFIED PURCHASING AGENT PURSUANT TO N.J.S.A.40A:113a AND NJAC 5:34-5 FOR THE YEAR 2015

**RESOLUTION NO. 2015-39** - REAPPOINTING NANCY P. HENDRICKSON, RMC AS DEPUTY MUNICIPAL CLERK

**RESOLUTION NO. 2015-40** – ADOPTING A CASH MANAGEMENT PLAN

**RESOLUTION NO. 2015-41** - APPOINTING DOROTHY J. HENDRICKSON AS ASSESSMENT SEARCH OFFICER FOR THE TOWNSHIP OF PLUMSTED

**RESOLUTION NO. 2015-42** - ISSUING A 2015 MOBILE HOME PARK LICENSE TO COLLIERS MILLS MOBILE HOME PARK

**RESOLUTION NO. 2015-43** - ISSUING A 2015 MOBILE HOME PARK LICENSE TO DEEP RUN - JENSEN'S INC. MOBILE HOME PARK

**RESOLUTION NO. 2015-44** - ISSUING A 2015 MOBILE HOME PARK LICENSE TO NEW EGYPT TRAILER PARK

**RESOLUTION NO. 2015-45** - ISSUING A CONDITIONAL MOBILE HOME PARK LICENSE OAK GROVE TRAILER PARK FOR 2015

**RESOLUTION NO. 2015-46** - ISSUING 2015 INDIVIDUAL MOBILE HOME LICENSES IN THE TOWNSHIP OF PLUMSTED

**RESOLUTION NO. 2015-47** - ISSUING A 2015 TEMPORARY TRAILER PERMIT FOR ENVIRONMENTAL REMEDIATION PURPOSES TO ROHM AND HAAS

**RESOLUTION NO. 2015-48** –ISSUING 2015 TEMPORARY TRAILER PERMITS FOR FARM OFFICE USE

**RESOLUTION NO. 2015-49** – AUTHORIZING ELIGIBLE PLUMSTED TOWNSHIP EMPLOYEES TO SHARE THE COST OF HEALTH INSURANCE PREMIUMS

**RESOLUTION NO. 2015-50** – REAPPOINTING MEMBERS TO THE SUSTAINABLE JERSEY PROGRAM COMMITTEE

**RESOLUTION NO. 2015-51** - AUTHORIZING THE MAYOR TO EXECUTE THE OCEAN COUNTY TOURISM ADVISORY COUNCIL GRANT AGREEMENT FOR THE YEAR 2015

**RESOLUTION NO. 2015-52** - AUTHORIZING THE OCEAN COUNTY BOARD OF TAXATION TO STRIKE THE GENERAL TAX RATE ROUNDED UP TO THE NEAREST ONE-HALF PENNY PURSUANT TO RS 54:4-52 AS AMENDED

**RESOLUTION NO. 2015-53** - APPOINTING REPRESENTATIVES TO THE STATE PINELANDS MUNICIPAL COUNCIL

**RESOLUTION NO. 2015-54** – REAPPOINTING MEMBERS TO THE MUNICIPAL UTILITIES AUTHORITY MEMBERSHIP

**RESOLUTION NO. 2015-55** - APPROVING THE 2015 ROTATING LIST OF TOWERS AND WRECKERS AS SUBMITTED BY THE POLICE DEPARTMENT

**RESOLUTION NO. 2015-56** - AUTHORIZING THE FILING OF A RECYCLING TONNAGE GRANT APPLICATION WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION OFFICE OF RECYCLING

**RESOLUTION NO. 2015-57 - APPOINTING MEMBERS TO THE BOARD OF HEALTH OF THE TOWNSHIP OF PLUMSTED**

**RESOLUTION NO. 2015-58 –AUTHORIZING THE MAYOR TO SUBMIT THE OCEAN COUNTY CULTURAL & HERITAGE COMMISSION FY2015 LOCAL ARTS PROGRAM GRANT APPLICATION**

**RESOLUTION NO. 2015-59 – AUTHORIZING THE REAPPOINTMENT OF DANIELLE C. PEACOCK AS ASSISTANT TREASURER (JANUARY 1, 2015 THRU JANUARY 4, 2015)**

**RESOLUTION NO. 2015-60 - AUTHORIZING THE POLICE DEPARTMENT TO MAINTAIN A PETTY CASH FUND IN THE AMOUNT OF \$200.00**

**RESOLUTION NO. 2015-61 - AUTHORIZING THE MAYOR TO EXECUTE THE OCEAN COUNTY MOSQUITO EXTERMINATION COMMISSION PERMISSION FORM**

**RESOLUTION NO. 2015-62 – REAPPOINTING ANN FUNCK AS THE DRUG AND ALCOHOL ALLIANCE COORDINATOR FOR THE PLUMSTED TOWNSHIP DRUG & ALCOHOL ALLIANCE**

**RESOLUTION NO. 2015-63 – REAPPOINTING PETER YLVISAKER AS THE MAIN STREETS PROGRAM EXECUTIVE DIRECTOR**

**RESOLUTION NO. 2015-64 – REAPPOINTING TRUSTEES FOR THE PLUMSTED TOWNSHIP SENIOR MEETING ROOM**

**RESOLUTION NO. 2015-65 – AUTHORIZING THE REAPPOINTMENT OF JOHN CARROLL AS PART-TIME ASSISTANT TREASURER**

**RESOLUTION NO. 2015-66 – APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER**

**RESOLUTION NO. 2015-67 –APPOINTING MEMBERS TO THE HISTORIC PRESERVATION AND DESIGN REVIEW ADVISORY COMMITTEE (AS AMENDED)**

**RESOLUTION NO. 2015-69 - APPOINTING MEMBERS TO THE PLUMSTED TOWNSHIP MUNICIPAL ALCOHOL AND DRUG ALLIANCE**

**RESOLUTION NO. 2015-70 – DESIGNATING CUSTODIANS OF CHANGE FUNDS FOR VARIOUS DEPARTMENTS (AS AMENDED)**

**RESOLUTION NO. 2015-71 – REAPPOINTING MENAHSE MILLER AS A VOLUNTEER CHAPLAIN FOR THE PLUMSTED TOWNSHIP POLICE DEPARTMENT**

**RESOLUTION NO. 2015-72 – REAPPOINTING DOMINICK CUOZZO AS A VOLUNTEER CHAPLAIN FOR THE PLUMSTED TOWNSHIP POLICE DEPARTMENT**

**RESOLUTION NO. 2015-73 – REAPPOINTING MEMBERS TO THE PLUMSTED TOWNSHIP COMMUNITY EMERGENCY RESPONSE TEAM (C.E.R.T.)**

**RESOLUTION NO. 2015-74 - RENEWING A CONTRACT WITH KELLY WINTRHOP, LLC FOR ROADSIDE DEER CARCASS REMOVAL**

**RESOLUTION NO. 2015-75 – ISSUING THERAPEUTIC MASSAGE ESTABLISHMENTS LICENSES FOR 2015**

**RESOLUTION NO. 2015-76 – AWARDING A CONTRACT TO AFLAC TO PROVIDE A FLEXIBLE SPENDING PLAN FOR TOWNSHIP EMPLOYEES UNDER INTERNAL REVENUE CODE SECTION 125**

**RESOLUTION NO. 2015-77 - REAPPOINTING ERIC A. SORCHIK AS A VOLUNTEER DEPUTY EMERGENCY MANAGEMENT COORDINATOR FOR THE YEAR 2015 WITHIN THE TOWNSHIP OF PLUMSTED**

**RESOLUTION NO. 2015-78 –REAPPOINTING MEMBERS TO THE PLUMSTED TOWNSHIP HISTORIC PRESERVATION ADVISORY COMMITTEE**

**RESOLUTION NO. 2015-79** – AUTHORIZING A CONTRACT WITH WHISPER ACRES (JAN E. BILYK, ACO) TO PROVIDE ANIMAL CONTROL SERVICES FOR PLUMSTED TOWNSHIP

**RESOLUTION NO. 2015-80** - REAPPOINTING MEMBERS TO THE PLUMSTED TOWNSHIP MUNICIPAL COURT SECURITY COMMITTEE

**RESOLUTION NO. 2015-81** - REAPPOINTING ROGER FORT AS A RENTAL INSPECTOR FOR THE TOWNSHIP OF PLUMSTED

**RESOLUTION NO. 2015-82** – REAPPOINTING MEMBERS TO THE SENIOR OUTREACH SERVICES PROGRAM (SOS)

**RESOLUTION NO. 2015-83** – AUTHORIZING THE PURCHASING AGENT TO AWARD CONTRACTS PURSUANT TO N.J.S.A.40A:11-3

**RESOLUTION NO. 2015-84** – REAPPOINTING MEMBERS TO THE PLANNING/LAND USE BOARD OF THE TOWNSHIP OF PLUMSTED

**RESOLUTION NO. 2015-85** – REAPPOINTING GLENN RICCARDI AS ZONING OFFICER AND MOBILE HOME INSPECTOR FOR THE YEAR 2015

**RESOLUTION NO. 2015-86** – REAPPOINTING MEMBERS TO THE PLAN ENDORSEMENT ADVISORY COMMITTEE PURSUANT TO THE STATE PLANNING COMMISSION GUIDELINE

**RESOLUTION NO. 2015-87** – ADOPTING THE TOWNSHIP OF PLUMSTED’S INTERNAL CONTROL HANDBOOK

**RESOLUTION NO. 2015-88** – AUTHORIZING DAVID J. LEUTWYLER, GENERAL MAINTENANCE WORKING SUPERVISOR TO PROVISIONALLY APPOINT A PART-TIME GENERAL MAINTENANCE LABORER

**RESOLUTION NO. 2015-89** –APPOINTING JACK TROTTA AS THE MUNICIPAL REPRESENTATIVE AND VINCE LOTITO AS ALTERNATE FOR THE 2015 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

**RESOLUTION NO. 2015-90** – AUTHORIZING THE INSTITUTION OF TAX RECEIVERSHIP PROCEEDINGS

**RESOLUTION NO. 2015-91** –TO ENTER INTO AN INTERLOCAL SHARED SERVICES AGREEMENT WITH THE BOROUGH OF ALLENTOWN FOR THE SERVICES OF CHIEF FINANCIAL OFFICER

**RESOLUTION NO. 2015-92** - APPOINTING VOLUNTEERS CHAPLAINS FOR THE PLUMSTED TOWNSHIP POLICE DEPARTMENT (CHAPLAIN ISRAEL BURSZTYN AND CHAPLAIN YAAKOV WENGER)

**RESOLUTION NO. 2015-93** – AUTHORIZING EQUAL AMOUNT OF PAYMENTS TO THE PLUMSTED TOWNSHIP FIRE DISTRICT #1

**RESOLUTION NO. 2015-94** – AUTHORIZING THE SOLID WASTE AND RECYCLING CONTRACT WITH LOG TECH REGARDING COST REIMBURSEMENT TERMS FOR 2015

**RESOLUTION NO. 2015-95** - APPOINTING FRANK FRANCAIS AS PART-TIME GENERAL MAINTENANCE LABORER

**RESOLUTION NO. 2015-96** – APPOINTING MARYANN SZBANZ AS TEMPORARY PART-TIME (Was adopted by title).

Mayor Trotta asked for a motion to approve the consent agenda as read into the record.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY DEPUTY MAYOR SORCHIK, THE AFOREMENTIONED RESOLUTIONS READ BY TITLE ON THE CONSENT AGENDA, WAS ADOPTED. ROLL CALL VOTE: ALL AYES.



## **OTHER BUSINESS:**

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN WYSONG, THE JANUARY 1, 2015 BILL LIST WAS APPROVED AS AMENDED. ROLL CALL VOTE: ALL AYES.

Mayor Trotta explained that the Township would now take a recess from the regular meeting to conduct the Board of Health reorganization meeting.

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN WYSONG, THE REGULAR MEETING OF THE TOWNSHIP COMMITTEE WAS RECESSED TO CONDUCT A BOARD OF HEALTH MEETING. ROLL CALL VOTE: ALL AYES.

The meeting was recessed for a Board of Health Meeting.

The meeting returned to regular session.

Mayor Trotta said there was one additional item to be discussed under new business. At the last budget meeting it was discussed to appoint Dave Leutwyler as the Recycling Coordinator. This will be discussed further for the February meeting. Trotta asked for any additional new business. Committeeman Lotito said there were two meeting of the IT Committee during the month of December. At the second meeting there were recommendations made to purchase new file servers for the Municipal Building and for the Police Department and award a support maintenance contract to Convexserve out of Lacey Township. Lotito said they were making good progress. Mayor Trotta said there is new service for the email. Lotito said everyone is on the cloud based email service hosted by Microsoft that was set up in early November.

Trotta asked for any additional new business. Administrator Dancer recognized Committeeman Wysong for doing the Tonnage Grant report. He said the law requires a Recycling Coordinator who has taken the courses to submit the paperwork. Wysong added that you have to be a certified professional Recycling Coordinator. The Township currently has a shared service with Jackson Township. Jackson's Recycling Coordinator has the certification. Dancer said it is his understanding that in the future the Community Development Coordinator would be enrolled in the course to become certified. It was also Dancers understanding that once he is certified he can be appointed as the Certified Recycling Coordinator. Wysong said he could be appointed as the Recycling Coordinator and once he was certified he could submit the applications directly to the DEP. Currently Plumsted does the entire grant package and forwards it to Jackson who in turn submits it to the DEP. Dancer's question was can the appointment be done without the certification, Wysong said yes.

Mayor Trotta wished everyone a Happy New Year.

Mayor Trotta asked for public comments.

A resident who lives in Woodland Manor and preferred not give her name asked if there was any law about the upkeep of a house. There is a house in her neighborhood that has safety issues, there is garbage everywhere, has broken windows, shingles missing off the roof. Because of this house the property values have dropped. Deputy Mayor Sorchik told her there are ordinances and suggested she contact Mr. Leutwyler who is the Code official for the Township. She said she and her husband had moved here many years ago they looked for a place like this to live in and raise their family. Their block has become the block that no one rides their bikes down or walk down because they are tired of looking at that particular house. This resident moved from Newark and this reminds her of Newark. There is a car with weeds growing through it. Trotta reiterated Deputy Mayor Sorchik's comments regarding speaking with the Code Enforcement Officer. Trotta said one of the Township Committee's goals is to review the ordinances for updating. Trotta explained she should speak with Mr. Leutwyler. Clerk Hendrickson explained that the Township refers garbage complaints to the Ocean County Health Department, that the Township does a very limited amount of health complaints locally. This resident will contact Mr. Leutwyler.

Trotta asked if there were any further public comments. Brian Logan of Suplee, Clooney and Company thanked the Township Committee on behalf of his firm for the appointment as Fee Accountant. On a personal note he said he appreciated their confidence in him and he promised not to let them down.

Michael Chamberlain of 33 Cedar Street briefly spoke on the proposed cell tower. Mayor Trotta explained the proper authority to address this issue is the Planning/Land Use Board who is meeting next Tuesday night in the Court Room. They are the ones who make the decisions on zoning.

There was no further business for the Reorganization Meeting. Trotta asked for a motion to adjourn.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN WYSONG THE REORGANIZATION MEETING OF JANUARY 1, 2015, WAS ADJOURNED.  
ROLL CALL VOTE: ALL AYES.

Respectfully submitted,

Dorothy J. Hendrickson, RMC  
Municipal Clerk